

**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
REGULAR MEETING  
May 17, 2023  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

---

**I. CALL TO ORDER**

1.1 Call to Order

Mayor Connors called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:01 p.m.

1.2 Emergency Circumstances and Just Cause Teleconferencing – N/A

**II. ROLL CALL**

COUNCILMEMBER:       PRESENT:   Horne, McCary, Moore, Hatch, Connors  
                                  ABSENT:   -

All councilmembers participated in-person at the meeting location.

STAFF PRESENT:        City Manager Macon, City Attorney Patterson, City Clerk Trippy

All staff participated in-person at the meeting location.

**III. PLEDGE OF ALLEGIANCE**

Councilmember Moore led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

4.1 Moment of Silence – First Anniversary of the May 15, 2022 Shooting at Geneva Presbyterian Church

Mayor Connors made comments and called for a moment of silence.

A moment of silence was observed.

4.2 Asian American and Pacific Islander Heritage Month – May 2023

City Clerk Trippy read the proclamation.

Councilmembers made comments.

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve and present the proclamation.

4.3 Older Americans Month – May 2023

City Clerk Trippy read the proclamation.

Aimée Roberts, Director of Communications, Age Well Senior Services, made comments.

Councilmembers made comments.

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve and present the proclamation.

4.4 City Hall/Public Library Project Update

City Manager Macon provided an update and answered related questions.

Councilmembers made comments.

Mark Monin, resident, asked about the timeline for opening the library.

City Manager Macon briefly responded to Mr. Monin's question.

Mayor Connors called for a brief recess at 2:23 p.m.

The meeting was called back to order at 2:24 p.m.

**V. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Heather Hyland, Director of Communications, Orange County Mosquito & Vector Control District, made a presentation regarding the District's current activities and answered related questions.

Councilmembers briefly commented on Ms. Hyland's presentation.

Kimberlee Belli, representing Orange County Supervisor Katrina Foley, discussed recent and upcoming events, as well as opportunities for volunteerism.

**VI. CONSENT CALENDAR**

Moved by Councilmember Horne, seconded by Mayor Pro Tem Hatch, and carried on a 4-0 vote, with Councilmember Moore abstaining, to approve Consent Calendar items 6.1 – 6.15.

Mayor Pro Tem Hatch made comments.

6.1 City Council Minutes

Approved the City Council meeting minutes for the special meeting on April 10, 2023 and the special meeting on May 8, 2023.

6.2 City Treasurer's Report

Received and filed the City Treasurer's Report for the month of April 2023.

6.3 Warrant Register

Approved the warrant register dated May 17, 2023 in the amount of \$611,084.45.

6.4 Internal Revenue Code Section 401 and Section 457 Plans

1. Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING A NEW ADMINISTRATIVE SERVICES AGREEMENT WITH THE INTERNATIONAL CITY MANAGEMENT ASSOCIATION RETIREMENT CORPORATION (DOING BUSINESS AS MISSIONSQUARE RETIREMENT) FOR THE CITY'S INTERNAL REVENUE CODE SECTION 401 AND INTERNAL REVENUE CODE SECTION 457 PLANS, AND AUTHORIZING THE EXECUTION OF THE ADMINISTRATIVE SERVICES AGREEMENT, AS WELL AS OTHER RELATED DOCUMENTS AND ACTIONS

AND

2. Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND RESTATING THE CITY'S PLAN DOCUMENT FOR THE INTERNATIONAL CITY MANAGEMENT ASSOCIATION RETIREMENT CORPORATION (DOING BUSINESS AS MISSIONSQUARE RETIREMENT) INTERNAL REVENUE CODE SECTION 457 GOVERNMENTAL DEFERRED COMPENSATION PLAN AND TRUST, AND AUTHORIZING THE EXECUTION OF THE PLAN DOCUMENT, AS WELL AS OTHER RELATED DOCUMENTS AND ACTIONS

6.5 Building Official, Permit Counter, and Inspection Services

Approved an extension of the agreement with Interwest Consulting Group for building

official, permit counter, and inspection services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.6 City Attorney Services

Approved a legal representation letter amending and extending the agreement with Rutan & Tucker, LLP for legal services as City Attorney and authorized the Mayor to execute the legal representation letter.

6.7 City Engineering and Traffic Operations Services

1. Waived the provisions set forth in Laguna woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approved an extension of the agreement with CivilSource, Inc. for city engineering and traffic operations services and authorized the City Manager to execute the extension, subject to approval as for form by the City Attorney.

6.8 City Hall and Public Library Building Janitorial Services

Approved an extension and amendment of the agreement with Omni Enterprise, Inc. for City Hall janitorial services and authorized the City Manager to execute the extension and amendment, subject to approval as to form by the City Attorney. The proposed extension and amendment includes, but is not limited to, expansion of the scope of janitorial services to include the Public Library Building.

6.9 Code Enforcement Services

Approved an extension of the agreement with Willdan Engineering for code enforcement services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.10 As Needed Financial Consulting Services

1. Waived the provisions set forth in Laguna woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approved an extension of the agreement with Irwin B. Bornstein for as needed financial consulting services and authorized the City Manager to execute the extension, subject to approval as for form by the City Attorney.

6.11 Information Technology Services



1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approved an extension of the agreement with Practical Data Solutions for information technology services and authorized the City Manager to execute the extension, subject to approval as for form by the City Attorney.

6.12 Law Enforcement Services

Approved an agreement with the County of Orange for law enforcement services and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

6.13 As Needed Waste Management Consulting Services

1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approved an extension of the agreement with Michael Balliet for as needed waste management consulting services and authorized the City Manager to execute the extension, subject to approval as for form by the City Attorney.

6.14 California Joint Powers Insurance Authority Risk Management Educational Forum

Authorized expenditures for hotel stays for members of the City Council to attend the California Joint Powers Insurance Authority Risk Management Educational Forum from August 30 – September 1, 2023 in Carlsbad, California at the Omni La Costa Resort.

6.15 Rejection of Claim

Rejected the following claim against the City:

Joan Baker vs. City of Laguna Woods,  
Claimant: Joan Baker

**VII. PUBLIC HEARINGS**

- 7.1 Site Development Permit SDP-1521 to allow for the establishment of an administrative/professional office, including construction of an approximately 4,555 square foot building and physical modifications of existing parking, landscaping, and other site features, and Sign Program SP-2022-0002 to allow for various signage at 24221 Paseo de Valencia, Laguna Woods, CA 92637

City Manager Macon made a presentation.

Mayor Connors continued the public hearing that was continued from the regular City Council meeting on April 19, 2023.

Tarek El Nabli, applicant, made a presentation regarding Parentis Health and the project. Mr. El Nabli also answered related questions.

Mark Monin, resident, noted his support for the project, asked about ways that the public could enjoy the building, and recommended the use of trees that conserve water and no turf grass.

Kathryn Freshley, resident, noted that she is disappointed in the City's lack of architectural controls and the proposed architecture of the project. She encouraged an "Old Spanish" look.

With no other requests to speak, the public hearing was closed.

Councilmembers discussed the item and staff answered related questions. Mr. El Nabli and Rafi Topalian, the applicant's architect, also answered related questions.

Moved by Councilmember Horne, seconded by Mayor Pro Tem Hatch, and carried unanimously on a 5-0 vote, to adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT SDP-1521 TO ALLOW FOR THE ESTABLISHMENT OF AN ADMINISTRATIVE/PROFESSIONAL OFFICE, INCLUDING CONSTRUCTION OF AN APPROXIMATELY 4,555 SQUARE FOOT BUILDING AND PHYSICAL MODIFICATIONS OF EXISTING PARKING, LANDSCAPING, AND OTHER SITE FEATURES, AND SIGN PROGRAM SP-2022-0002 TO ALLOW FOR VARIOUS SIGNAGE AT 24221 PASEO DE VALENCIA, LAGUNA WOODS, CA 92637, AND DETERMINING AND CERTIFYING THAT THE SITE DEVELOPMENT PERMIT AND SIGN PROGRAM ARE CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTIONS 15302 AND 15311 OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

Councilmembers discussed the item and Mr. El Nabli and Mr. Topalian answered related questions.

## **VIII. CITY COUNCIL BUSINESS**

### **8.1 City Manager Employment Agreement**

City Attorney Patterson made a presentation.

Mayor Connors noted that the City Council received two written public comments via email prior to the meeting. Both emails expressed concerns regarding, and opposition to, the proposed agreement. That correspondence is noted and included in the public record.

Kathryn Freshley, resident, expressed concerns regarding, and opposition to, the proposed agreement, including the length of the term, monthly deferred compensation contribution, and amount of paid leave.

Eva Lydick, resident, expressed concerns regarding, and opposition to, the proposed agreement and encouraged the City Council to take Ms. Freshley's comments into consideration.

Councilmembers discussed the item and City Attorney Patterson answered related questions.

Moved by Mayor Pro Tem Hatch, seconded by Councilmember Horne, and carried on a 4-1 vote with Councilmember Moore voting no, to approve a City Manager Employment Agreement with Christopher Macon and authorize the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

## **IX. CITY COUNCIL REPORTS AND COMMENTS**

### **9.1 Coastal Greenbelt Authority**

Councilmember McCary provided a report.

### **9.2 Orange County Fire Authority**

Mayor Pro Tem Hatch provided a report.

### **9.3 Orange County Library Advisory Board**

Councilmember Moore provided a report and responded to questions from Mayor Pro Tem Hatch.

### **9.4 Orange County Mosquito and Vector Control District**

Councilmember Horne stated that her report was provided earlier in the meeting.

### **9.5 San Joaquin Hills Transportation Corridor Agency**

Mayor Connors provided a report.

### **9.6 South Orange County Watershed Management Area**

Councilmember Moore stated that she would provide a report at the next meeting.

9.7 Liaisons to Community Bridge Builders

Councilmember Horne provided a report.

Mayor Connors made comments.

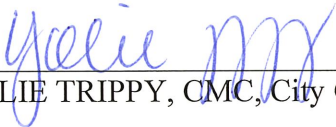
9.8 Other Comments and Reports – None

**X. CLOSED SESSION – None**


**XI. CLOSED SESSION REPORT – None**

**XII. ADJOURNMENT**

The meeting was adjourned at 5:06 p.m. The next adjourned regular meeting will be at 2:00 p.m. on Wednesday, May 31, 2023, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

Approved: June 21, 2023

  
\_\_\_\_\_  
CYNTHIA S. CONNERS, Mayor