

## CITY OF LAGUNA WOODS

## WARRANT REGISTER

June 21, 2023

ITEM 6.3

This Report Covers the Period 05/01/2023 through 05/31/2023

Date	Vendor Name	Description	Amount
<b>Debit</b>	<b>Automatic Bank Debits:</b>		
Debit 05/02/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / April 2023	116.67
Debit 05/02/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / April 2023	230.33
Debit 05/02/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / April 2023	116.67
Debit 05/02/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / April 2023	1,868.22
Debit 05/02/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / April 2023	12.00
Debit 05/02/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 04/07/2023	3,157.93
Debit 05/02/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 04/07/2023	1,736.79
Debit 05/02/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / April 2023	472.44
Debit 05/05/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 04/07/2023 & 04/21/2023	429.12
Debit 05/08/2023	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / April 2023	100.00
Debit 05/10/2023	ADP TAX	Payroll Taxes / Pay Period Ended 05/05/2023	9,565.14
Debit 05/10/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 05/05/2023	20,710.77
Debit 05/11/2023	CALPERS - HEALTH	Employee Benefit Program / May 2023	7,847.63
Debit 05/11/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 05/05/2023	1,520.00
Debit 05/12/2023	U.S. BANK	Bank Service Charges / April 2023	44.80
Debit 05/13/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / May 2023	261,943.67
Debit 05/23/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 04/21/2023	3,157.93
Debit 05/23/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 04/21/2023	1,730.89
Debit 05/24/2023	ADP TAX	Payroll Taxes / Pay Period Ended 05/19/2023	9,164.01
Debit 05/24/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 05/19/2023	20,191.20
Debit 05/25/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 05/19/2023	1,520.00
<b>Check Number</b>	<b>Warrants:</b>		
6634 05/12/2023	360CIVIC	Website Hosting / April 2023	200.00
6635 05/12/2023	ABOUND FOOD CARE	Edible Food Recovery Program Services / April 2023	380.92
6636 05/12/2023	ACC BUSINESS	City Hall Internet Service / March 2023	608.66
6637 05/12/2023	ALPHA CARD SYSTEM, LLC	Senior Mobility Program Equipment	1,663.33
6638 05/12/2023	AMAZON CAPITAL SERVICES	Office, Janitorial & Maintenance Supplies	404.66
6639 05/12/2023	AT&T	Telephone / 452-0600 / April 2023	2,417.27
6640 05/12/2023	AT&T	Telephone / 458-3487 / April 2023	44.58
6641 05/12/2023	AT&T	White Pages / May 2023	4.28
6642 05/12/2023	AT&T	Telephone / 639-0500 / April 2023	218.12
6643 05/12/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / April 2023	19,336.75
6644 05/12/2023	CHARGEPOINT INC	City Hall Electronic Vehicle Charging Infrastructure Project	15,252.89
6645 05/12/2023	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / March 2023	9,426.75
6646 05/12/2023	CIVIL SOURCE	Engineering Services / January - February 2023	2,560.00
6647 05/12/2023	CLEARSOURCE FINANCIAL	Fee Study Services	8,640.00
6648 05/12/2023	COUNTY OF ORANGE	Automated Fingerprint ID System / May 2023	613.00
6649 05/12/2023	EL TORO WATER DISTRICT	Water Service / March 2023	2,201.78
6650 05/12/2023	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / May 2023	171.45
6651 05/12/2023	GOGOV, INC.	Code Enforcement & Water Quality Software / Fiscal Year 2023-24	2,688.00
6652 05/12/2023	INSTANT INFORMATION TECHNOLOGY	Telephone System Cabling	9,913.00

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**WARRANT REGISTER**  
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Date	Vendor Name	Description	Amount	
6653	05/12/2023	ITERIS, INC	Traffic Engineering / March 2023	4,980.00
6654	05/12/2023	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / February - March 2023	567.50
6655	05/12/2023	KONE INC.	City Hall Elevator Maintenance / May 2023	232.31
6656	05/12/2023	LSA ASSOCIATES, INC.	Planning Services / November 2022 & January - March 2023	23,992.75
6657	05/12/2023	MICHAEL BAKER INTERNATIONAL	Planning Services / March 2023	8,366.50
6658	05/12/2023	OMNI ENTERPRISE INC	Janitorial Services / March 2023	2,420.00
6659	05/12/2023	ON POINT LAND SURVEYING, INC	Survey Document Preparation	2,280.00
6660	05/12/2023	PETTY CASH	Replenish Petty Cash / April 2023	-
6661	05/12/2023	RICOH USA, INC.	Building Printer Usage / February - April 2023	74.52
6662	05/12/2023	RJM DESIGN GROUP	City Hall Public Library Project	900.00
6663	05/12/2023	SAFEGUARD BUSINESS SYSTEMS	Printing Services	328.88
6664	05/12/2023	SOUTHERN CALIFORNIA EDISON	Electric Services / April 2023	6,746.72
6665	05/12/2023	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / April 2023	264.28
6666	05/12/2023	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / April 2023	500.00
6667	05/12/2023	STAPLES	Office Supplies	395.59
6668	05/12/2023	SUN TAMERS WINDOW TINTING	City Hall Public Library Project	5,731.32
6669	05/12/2023	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / April 2023	3,480.00
6670	05/12/2023	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	1,804.31
6671	05/12/2023	US BUILDERS AND CONSULTANTS	City Hall Refurbishment and Safety Project: Phase 3	7,907.92
6672	05/12/2023	WILLDAN ENGINEERING	Code Enforcement Services / March 2023	2,820.00
6673	05/12/2023	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / April 2023	4,442.40
6674	05/19/2023	ARC DOCUMENT SOLUTIONS, LLC.	Printing Services	1,118.55
6675	05/19/2023	AT&T	Telephone / 581-9821 / April 2023	51.01
6676	05/19/2023	CALIFORNIA YELLOW CAB	Taxi Voucher Services / April 2023	705.00
6676	05/19/2023	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / April 2023	112.00
6677	05/19/2023	CIVICPLUS, LLC	Codification of Ordinances	1,975.18
6678	05/19/2023	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / April 2023	1,850.00
6679	05/19/2023	ITERIS, INC	Engineering Services / April 2023	2,850.00
6680	05/19/2023	ORANGE COUNTY EXECUTIVE PORTRAITS	Councilmember Portrait	284.00
6681	05/19/2023	ORANGE COUNTY REGISTER-NOTICES	Public Notices / April 2023	851.88
6682	05/19/2023	ORKIN	Pest Control Services	900.00
6683	05/19/2023	PARK CONSULTING GROUP, INC	Software Consulting Services / April 2023	2,325.00
6684	05/19/2023	RICOH USA, INC.	Copier Lease / June 2023	246.57
6685	05/19/2023	RJM DESIGN GROUP	Landscape Architectural Services / April 2023	1,108.85
6686	05/19/2023	SHARESQUARED, INC.	Building Document Tracking Project	4,255.00
6687	05/19/2023	WILLDAN ENGINEERING	Code Enforcement Services / April 2023	2,250.00
6688	05/26/2023	BOUTWELL FAY LLP	Legal Services / April 2023	425.00
6689	05/26/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / April - May 2023	7,930.55
6690	05/26/2023	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / December 2022	680.00
6691	05/26/2023	MANAGED HEALTH NETWORK	Employee Benefit Program / June 2023	16.72
6692	05/26/2023	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / April 2023	11,996.00
6693	05/26/2023	RUTAN & TUCKER, LLP	Legal Services / April 2023	6,863.07
6694	05/26/2023	SIMONSON PHOTOGRAPHY	Councilmember Portrait	457.94
6695	05/26/2023	YUNEX LLC	Traffic Signal Maintenance / April 2023	2,680.00
<b>Total Bank Debits and Warrants:</b>			<b>\$ 552,548.97</b>	

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WARRANT REGISTER  
June 21, 2023**

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Date	Vendor Name	Description	Amount
<b>Petty Cash Expenditures Paid Out</b> (See Note 2)			
	Christopher Macon	Parking Reimbursement	\$27.00
	Orange County Clerk-Recorder	Document Recording	\$50.00
		<b>Total Petty Cash:</b>	<b>\$77.00</b>
		<b>TOTAL</b>	<b>\$ 552,625.97</b>

**NOTES:**

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of May 2023, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.


Note 3 - The table below summarizes credit card expenditures paid via Check #6670 to U.S. Bank totaling \$1,804.31:

Microsoft	Office 365 Subscription	\$324.00
Adobe	Computer Software	\$143.94
Zoom	Video Conferencing	\$63.96
Microsoft	Office 365 Online Services	\$925.00
PremiumBeat.com	Channel 3 Music License	\$149.25
ALDI	Breakroom Supplies	\$33.13
USPS	Postage	\$65.03
Eventbrite	OCFA Best & Bravest Awards Dinner	\$100.00
	<b>Total Credit Card Reimbursement:</b>	<b>\$1,804.31</b>

**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


 Digitally signed by  
 Elizabeth Torres  
 Date: 2023.06.16  
 15:24:44 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer