

CITY OF LAGUNA WOODS

WARRANT REGISTER

July 19, 2023

ITEM 6.2

This Report Covers the Period 6/01/2023 through 6/30/2023

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
Debit 06/01/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / May 2023	116.67
Debit 06/01/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / May 2023	230.33
Debit 06/02/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / June 2023	472.44
Debit 06/02/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / May 2023	1,774.30
Debit 06/02/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / May 2023	12.00
Debit 06/06/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/05/2023	1,727.94
Debit 06/06/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/05/2023	3,157.93
Debit 06/07/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/02/2023	20,453.07
Debit 06/08/2023	ADP TAX	Payroll Taxes / Pay Period Ended 06/02/2023	9,583.67
Debit 06/08/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 6/02/2023	2,270.00
Debit 06/08/2023	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / May 2023	100.00
Debit 06/09/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 05/05/2023 and 5/19/2023	429.12
Debit 06/12/2023	CALPERS - HEALTH	Employee Benefit Program / June 2023	7,847.63
Debit 06/14/2023	U.S. BANK	Bank Service Charges / May 2023	5.18
Debit 06/15/2023	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / June 2023	201.26
Debit 06/21/2023	ADP TAX	Payroll Taxes / Pay Period Ended 06/16/2023	9,221.36
Debit 06/21/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/16/2023	20,245.41
Debit 06/21/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/19/2023	3,157.93
Debit 06/21/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/19/2023	1,710.24
Debit 06/22/2023	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / June 2023	880.75
Debit 06/23/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 6/16/2023	1,520.00
Debit 06/22/2023	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / June 2023	435.00
Debit 06/29/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / June 2023	116.67
Debit 06/29/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / June 2023	230.33
Check Number	Warrants:		
6696 06/01/2023	ACC BUSINESS	City Hall Internet Service / April 2023	608.66
6697 06/01/2023	AT&T	Telephone / 452-0600 / May 2023	2,419.09
6698 06/01/2023	AT&T	Telephone / 458-3487 / May 2023	47.04
6699 06/01/2023	AT&T	Telephone / 639-0500 / May 2023	218.84
6700 06/01/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / May 2023	2,319.12
6701 06/01/2023	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / April 2023	57.50
6702 06/01/2023	LPA, INC.	City Hall Refurbishment & Safety Project: Phase 3	4,500.00
6703 06/01/2023	MARC DONOHUE	Administrative Services / May 2023	300.00
6704 06/01/2023	MARINA LANDSCAPE, INC.	Ridge Route Drive Landscape Project	8,883.52
6705 06/01/2023	MICHAEL BAKER INTERNATIONAL	Planning Services / April 2023	612.00
6706 06/01/2023	PETTY CASH	Increase Petty Cash & Taxi Drawer	1,000.00
6707 06/01/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / April 2023	2,414.02
6708 06/01/2023	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / June 2023	129.57
6709 06/09/2023	360CIVIC	Website Hosting / May 2023	200.00
6710 06/09/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / March & May 2023	33,024.98

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Date	Vendor Name	Description	Amount	
6711	06/09/2023	CAPTIONING UNLIMITED	Closed Captioning / May 2023	700.00
6712	06/09/2023	CIVIL SOURCE	Engineering Services / March - April 2023	30,377.50
6713	06/09/2023	EL TORO WATER DISTRICT	Water Service / April 2023	2,974.83
6714	06/09/2023	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / June 2023	171.45
6715	06/09/2023	IBUILD SPECTRUM INC.	City Hall/Public Library Project	158,606.46
6716	06/09/2023	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / May 2023	975.00
6717	06/09/2023	LPA, INC.	City Hall Refurbishment & Safety Project: Phase 3	3,000.00
6718	06/09/2023	LSA ASSOCIATES, INC.	Planning Services / April 2023	10,902.00
6719	06/09/2023	ORANGE COUNTY REGISTER-NOTICES	Public Notices / May 2023	140.24
6720	06/09/2023	PETTY CASH	Replenish Petty Cash / May 2023	-
6721	06/09/2023	SAFE AND SOUND SECURITY, INC.	Security Camera Purchase & Installation	4,328.79
6722	06/09/2023	STAPLES	Office & Janitorial Supplies	627.81
6723	06/09/2023	SUN TAMERS WINDOW TINTING	City Hall/Public Library Project	6,735.81
6724	06/09/2023	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / May 2023	4,350.00
6725	06/09/2023	TRIPEPI, SMITH AND ASSOCIATES, INC.	Broadcasting Services / April - May 2023	1,207.50
6726	06/19/2023	ABOUND FOOD CARE	Edible Food Recovery Program Services / May 2023	380.92
6727	06/19/2023	AT&T	White Pages / June 2023	4.28
6728	06/19/2023	AT&T	Telephone / 581-9821 / May 2023	52.87
6729	06/19/2023	AT&T	Telephone / 583-1105 / May 2023	313.73
6730	06/19/2023	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2022-23	6,500.00
6731	06/19/2023	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / January - March 2023	26,817.50
6732	06/19/2023	COUNTY OF ORANGE	Automated Fingerprint ID System / June 2023	613.00
6733	06/19/2023	FHI CONSTRUCTION	Waste Diversion Deposit Refund	500.00
6734	06/19/2023	FHI CONSTRUCTION	Waste Diversion Deposit Refund	250.00
6735	06/19/2023	KONE INC.	City Hall Elevator Maintenance / June 2023	232.31
6736	06/19/2023	LSA ASSOCIATES, INC.	Planning Services / May 2023	3,540.50
6737	06/19/2023	NUVIS	Landscape Architecture Services	775.00
6738	06/19/2023	OMNI ENTERPRISE INC	Janitorial Services / April 2023	1,410.00
6739	06/19/2023	PARK CONSULTING GROUP, INC	Software Consulting Services / May 2023	2,100.00
6740	06/19/2023	PRACTICAL DATA SOLUTIONS	IT Support Services / March 2023	5,392.68
6741	06/19/2023	PV MAINTENANCE INC	Street, City Hall & Park Maintenance Services / May 2023	20,344.12
6742	06/19/2023	S&S COMMUNICATIONS	RACES Equipment	44.80
6743	06/19/2023	SOUTHERN CALIFORNIA EDISON	Electric Services / April - May 2023	6,990.09
6744	06/19/2023	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / May 2023	64.01
6745	06/19/2023	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / May 2023	500.00
6746	06/19/2023	TYLER TECHNOLOGIES, INC.	EnerGov Software Annual Maintenance Fees / June 2023 - May 2024	4,709.00
6747	06/19/2023	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	1,183.31
6748	06/19/2023	VERIZON WIRELESS	Building iPads Data Plans / April - May 2023	240.06
6749	06/19/2023	WILLDAN ENGINEERING	Code Enforcement Services / May 2023	2,790.00
6750	06/19/2023	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / May 2023	3,623.83
6751	06/19/2023	YOSHIE MCMANUS	Taxi Voucher Refund	440.00
6752	06/19/2023	YUNEX LLC	Traffic Signal Maintenance / May 2023	1,099.00
6753	06/22/2023	CALIFORNIA YELLOW CAB	Taxi Voucher Services / May 2023	824.00
6753	06/22/2023	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / May 2023	653.00

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6754	06/22/2023	CIVIL SOURCE	Engineering Services / May 2023	11,275.00
6755	06/22/2023	FLEXBOOKER	Annual Software Subscription / Sept 2021 - Sept 2023	1,422.00
6756	06/22/2023	FUSCOE ENGINEERING, INC.	Engineering Services / May 2023	12,126.25
6757	06/22/2023	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / April - May 2023	130,267.50
6758	06/22/2023	ITERIS, INC	Traffic Engineering / May 2023	4,050.00
6759	06/22/2023	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / May 2023	631.25
6760	06/22/2023	MARC DONOHUE	Administrative Services / June 2023	550.00
6761	06/22/2023	PETTY CASH	Replenish Taxi Petty Cash / June 2023	-
6762	06/22/2023	PRACTICAL DATA SOLUTIONS	IT Support Services / April - May 2023	6,141.48
6763	06/22/2023	RJM DESIGN GROUP	Landscape Architectural Services	1,720.89
6764	06/22/2023	THE LIFETRENDS GROUP,	Office Supplies	106.55
6765	06/22/2023	YUNEX LLC	Traffic Signal Maintenance / May 2023	1,404.00
6766	06/29/2023	ACC BUSINESS	City Hall Internet Service / May 2023	608.66
6767	06/29/2023	ADT COMMERCIAL	Annual Fire Sprinkler Inspection / Calendar Year 2023	358.31
6768	06/29/2023	ALPHA CARD SYSTEM, LLC	Taxi Program Supplies	151.94
6769	06/29/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / June 2023	18,632.43
6770	06/29/2023	GREAT SCOTT TREE SERVICE, INC.	Tree Pruning Services / May - June 2023	53,607.00
6771	06/29/2023	HINDERLITER DE LLAMAS & ASSOCIATES	Sales & Use Tax Consulting / January - June 2023	2,382.83
6772	06/29/2023	NADIA COOK	Mileage Reimbursement / Fiscal Year 2022-23	441.88
6772	06/29/2023	NADIA COOK	Document Recording Fee Reimbursement	108.48
6773	06/29/2023	PETTY CASH	Increase Petty Cash	500.00
6774	06/29/2023	PIPE TEC, INC.	Landscape Services	2,400.00
6775	06/29/2023	PSOMAS	Planning Services / April - June 2023	3,753.75
6776	06/29/2023	RUTAN & TUCKER, LLP	Legal Services / May 2023	10,050.00
6777	06/29/2023	SHELBY ELECTRIC INC.	City Hall Maintenance	325.00
6778	06/29/2023	SMART CITY ELECTRIC GROUP	City Hall Electric Vehicle Charging Infrastructure Project	30,115.00
6779	06/29/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / May 2023	2,325.36
6780	06/29/2023	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 4)	2,321.97
			Total Bank Debits and Warrants:	\$ 757,896.50

Petty Cash Expenditures Paid Out (See Note 2)

OC Clerk-Recorder	Document Recording	\$50.00
OC Clerk-Recorder	Document Recording	\$50.00
OC Clerk-Recorder	Document Recording	\$35.00
Melissa Leanza	Mileage Reimbursement	\$22.08
Total Petty Cash:		\$157.08

TOTAL \$ 758,053.58

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of June 2023, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.

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Date	Vendor Name	Description	Amount
Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. The petty cash replenishment on June 22, 2023 was to replenish the overdrawn cash drawers for taxi voucher refunds.			
Note 3 - The table below summarizes credit card expenditures paid via Check #6747 to U.S. Bank totaling \$1,183.31:			
	Jersey Mike's	City Engineer Retirement Luncheon	\$164.00
	Stater Brothers	City Engineer Retirement Luncheon	\$104.42
	American Red Cross	Heroes Award Ceremony (Conners/McCary/Moore)	\$310.88
	USPS	Postage	\$8.13
	Southwest Airlines	Travel for Potential New Fire Station / City Manager	\$419.96
	Adobe	Computer Software	\$143.94
	Zoom	Video Conferencing	\$31.98
		Total Credit Card Reimbursement:	\$1,183.31
Note 4 - The table below summarizes credit card expenditures paid via Check #6780 to U.S. Bank totaling \$2,321.97:			
	Microsoft	Office 365 Subscription	\$624.50
	Adobe	Computer Software	\$143.94
	Zoom	Video Conferencing	\$31.98
	Constant Contact	Digital Marketing	\$101.88
	GovernmentJobs.com	Job Posting	\$199.00
	Omni - La Costa Resort	CJPIA Risk Management Forum Educational Lodging (Conners/McCary/Moore)	\$1,001.70
	National Notary Association	Membership Dues	\$129.00
	AIM Mail	Notary Expenses	\$89.97
		Total Credit Card Reimbursement:	\$2,321.97

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

Digitally signed by
Elizabeth Torres
Date: 2023.07.13
12:37:43 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer