

CITY OF LAGUNA WOODS
WARRANT REGISTER
August 16, 2023

ITEM 6.3

This Report Covers the Period 7/01/2023 through 7/31/2023

Date	Vendor Name	Description	Amount
Debit			
<i>Automatic Bank Debits:</i>			
07/03/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / June 2023	2,223.84
07/05/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / June 2023	12.00
07/05/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / July 2023	472.44
07/05/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/02/2023	1,716.14
07/05/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/02/2023	3,185.75
07/05/2023	ADP TAX	Payroll Taxes / Pay Period Ended 06/30/2023	9,638.33
07/07/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/30/2023	20,832.62
07/07/2023	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / June 2023	40.00
07/07/2023	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / July 2023	73.26
07/06/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 06/30/2023	2,270.00
07/07/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 06/02/2023 and 06/16/2023 and 6/30/2023	652.96
07/11/2023	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / June 2023	100.00
07/11/2023	CALPERS - HEALTH	Employee Benefit Program / July 2023	7,847.63
07/14/2023	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / July 2023	486.67
07/14/2023	U.S. BANK	Bank Service Charges / June 2023	60.83
07/18/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/16/2023	3,185.74
07/18/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/16/2023	1,710.24
07/19/2023	ADP TAX	Payroll Taxes / Pay Period Ended 07/14/2023	9,503.73
07/19/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 07/14/2023	21,081.51
07/20/2023	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 07/14/2023	1,520.00
07/20/2023	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / July 2023	82.44
07/21/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / June 2023	30,462.15
07/27/2023	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / July 2023	141.49
07/31/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / July 2023	253,453.70
Check			
Number			
<i>Warrants:</i>			
6781	07/06/2023	ARC DOCUMENT SOLUTIONS, LLC.	3,057.92
6782	07/06/2023	AT&T	47.04
6783	07/06/2023	AT&T	218.84
6784	07/06/2023	AT&T	2,419.42
6785	07/06/2023	BUREAU VERITAS NORTH AMERICA INC	23,350.00
6786	07/06/2023	CALIFORNIA BLDG STANDARDS COMM	800.10
6787	07/06/2023	CAPTIONING UNLIMITED	800.00
6788	07/06/2023	CLEARSOURCE FINANCIAL	4,320.00
6789	07/06/2023	DEPARTMENT OF CONSERVATION	1,116.71
6790	07/06/2023	EUNICE AYALA	36.00
6791	07/06/2023	PETTY CASH	1,172.68
6792	07/06/2023	YOLIE TRIPPY	49.00
6792	07/06/2023	YOLIE TRIPPY	236.22
6793	07/06/2023	ADT COMMERCIAL	261.60
6794	07/06/2023	AETNA BEHAVIORAL HEALTH, LLC	13.92
6795	07/06/2023	CALIFORNIA JPIA	19,538.00
6796	07/06/2023	CALIFORNIA JPIA	50,927.00

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6797	07/06/2023	GAIL SCHALLER	Taxi Voucher Refund	35.00
6798	07/06/2023	ORANGE COUNTY COUNCIL OF GOVTS	Annual Dues / Fiscal Year 2023-24	5,329.08
6799	07/06/2023	RICOH USA, INC.	Copier Lease / July 2023	246.57
6800	07/06/2023	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / July 2023	129.57
6801	07/13/2023	360CIVIC	Website Hosting / June 2023	200.00
6802	07/13/2023	ADT COMMERCIAL	City Hall Maintenance	1,410.00
6803	07/13/2023	AT&T	Telephone / 583-1105 / June 2023	24.29
6804	07/13/2023	AT&T	Telephone / 581-9821 / June 2023	54.75
6805	07/13/2023	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / April - May 2023	18,853.50
6806	07/13/2023	G2 CONSTRUCTION, INC	Catch Basin Maintenance / June 2023	2,200.00
6807	07/13/2023	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / June 2023	1,475.00
6808	07/13/2023	ITERIS, INC	Traffic Engineering / June 2023	3,900.00
6809	07/13/2023	OMNI ENTERPRISE INC	Janitorial Services / May 2023	3,500.00
6810	07/13/2023	ON POINT LAND SURVEYING, INC	Survey Document Preparation	2,780.00
6811	07/13/2023	ORANGE COUNTY REGISTER-NOTICES	Public Notices / June 2023	7,280.32
6812	07/13/2023	PARK CONSULTING GROUP, INC	Software Consulting Services / June 2023	1,925.00
6813	07/13/2023	RICOH USA, INC.	Copier Usage / April - June 2023	937.30
6814	07/13/2023	SHARESQUARED, INC.	Building Document Tracking Project	647.50
6815	07/13/2023	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / June 2023	27.17
6816	07/13/2023	STAPLES	Office & Janitorial Supplies	1,075.18
6817	07/13/2023	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / June 2023	3,480.00
6818	07/13/2023	WILLDAN ENGINEERING	Code Enforcement Services / June 2023	1,530.00
6819	07/13/2023	YUNEX LLC	Traffic Signal Maintenance / June 2023	520.93
6820	07/13/2023	ALLIANT INSURANCE SERVICES	Crime Insurance Policy / Fiscal Year 2023-24	947.00
6821	07/13/2023	AT&T	White Pages / July 2023	4.28
6822	07/13/2023	COUNTY OF ORANGE	Orange County LAFCO Cost Allocation / Fiscal Year 2023-24	2,808.09
6823	07/13/2023	CYNTHIA CONNERS	Taxi Voucher Refund	326.00
6824	07/13/2023	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / July 2023	171.45
6825	07/13/2023	KONE INC.	City Hall Elevator Maintenance / July 2023	232.31
6826	07/13/2023	PETTY CASH	Replenish Taxi Petty Cash / July 2023	-
6827	07/19/2023	ALIGNMENT HEALTH PLAN	Deposit Project Refund	912.54
6828	07/19/2023	ALPHA CARD SYSTEM, LLC	Senior Mobility Program Supplies	2,320.04
6829	07/19/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / July 2023	16,512.49
6830	07/19/2023	COUNTY OF ORANGE	Automated Fingerprint ID System / July 2023	636.00
6831	07/19/2023	MARC DONOHUE	Administrative Services / July 2023	525.00
6832	07/19/2023	PETTY CASH	Replenish Petty Cash / July 2023	-
6832	07/19/2023	PETTY CASH	Increase Petty Cash	500.00
6833	07/19/2023	RICOH USA, INC.	Copier Lease / August 2023	246.57
6834	07/19/2023	RJM DESIGN GROUP	Landscape Architectural Services / July 2023	1,320.00
6835	07/19/2023	CALIFORNIA YELLOW CAB	Taxi Voucher Services / June 2023	677.00
6835	07/19/2023	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / June 2023	430.00
6836	07/19/2023	CITY OF ALISO VIEJO	Dairy Fork Constructed Wetland Maintenance Cost Share / Fiscal Year 2022-23	3,895.60
6837	07/19/2023	EL TORO WATER DISTRICT	Water Service / May 2023	4,483.76
6838	07/19/2023	FUSCOE ENGINEERING, INC.	Engineering Services / June 2023	5,935.50
6839	07/19/2023	OMNI ENTERPRISE INC	Janitorial Services / June 2023	3,500.00

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6840	07/19/2023	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / June 2023	12,280.81
6841	07/19/2023	RECREATION BRANDING SERVICES	Graphic Design Services / February - June 2023	661.50
6842	07/19/2023	RJM DESIGN GROUP	Landscape Architectural Services / June 2023	1,230.40
6843	07/19/2023	SOUTHERN CALIFORNIA EDISON	Electric Services / May - June 2023	7,628.55
6844	07/19/2023	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / June 2023	425.00
6845	07/19/2023	VERIZON WIRELESS	Building iPads Data Plans / June 2023	120.03
6846	07/19/2023	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / June 2023	6,334.53
6847	07/19/2023	YUNEX LLC	Traffic Signal Maintenance / June 2023	1,723.00
			Total Bank Debits and Warrants:	<u>\$ 613,466.53</u>

Petty Cash Expenditures Paid Out (See Note 2)

OC Clerk-Recorder	Document Recording	\$47.00	
OC Clerk-Recorder	Document Recording	\$38.00	
USPS	Postage	\$30.00	
FedEx Office	Printing Services	\$40.33	
Nadia Cook	Mileage Reimbursement	\$2.91	
Yolie Trippy	Mileage Reimbursement	\$9.86	
Home Depot	City Hall Maintenance	\$6.43	
Home Depot	City Hall Maintenance	\$25.67	
Home Depot	City Hall Maintenance	\$86.03	
Stater Brothers	Breakroom Supplies	\$6.99	
Smart & Final	City Engineer Retirement Luncheon	\$32.32	
Shein	City Engineer Retirement Luncheon	\$48.88	
USPS	Postage	\$31.60	
Home Depot	Office Supplies	\$19.37	
USPS	Postage	\$31.60	
USPS	Postage	\$102.72	
USPS	Postage	\$34.24	
USPS	Postage	\$34.24	
USPS	Postage	\$68.72	
Total Petty Cash:			<u>\$ 696.91</u>

TOTAL \$ 614,163.44

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of July 2023, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. The petty cash replenishments on July 13 and 19, 2023 were to replenish the overdrawn cash drawers for taxi voucher refunds.

Note 3 - No credit card transactions were paid during this time period.

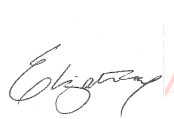
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Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

 Digitally signed by
Elizabeth Torres
Date: 2023.08.10
12:39:52 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer