

CITY OF LAGUNA WOODS
WARRANT REGISTER
September 20, 2023

ITEM 6.3

This Report Covers the Period 8/01/2023 through 8/31/2023

Date		Vendor Name	Description	Amount
Debit	Automatic Bank Debits:			
Debit	08/01/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/30/2023	3,185.74
Debit	08/01/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/30/2023	1,710.24
Debit	08/02/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / July 2023	12.00
Debit	08/02/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / July 2023	1,682.48
Debit	08/02/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / August 2023	472.44
Debit	08/02/2023	ADP TAX	Payroll Taxes / Pay Period Ended 07/28/2023	9,829.20
Debit	08/02/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 07/28/2023	21,162.18
Debit	08/03/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / July 2023	109.61
Debit	08/04/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 07/28/2023	2,270.00
Debit	08/04/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 07/14/2023	214.47
Debit	08/09/2023	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / July 2023	100.00
Debit	08/10/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / August 2023	107.74
Debit	08/11/2023	CALPERS - HEALTH	Employee Benefit Program / August 2023	7,846.79
Debit	08/11/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / August 2023	253,453.70
Debit	08/14/2023	U.S. BANK	Bank Service Charges / July 2023	86.75
Debit	08/15/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/14/2023	3,516.10
Debit	08/15/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/14/2023	1,873.88
Debit	08/16/2023	ADP TAX	Payroll Taxes / Pay Period Ended 08/11/2023	9,399.03
Debit	08/16/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 08/11/2023	20,626.41
Debit	08/17/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 08/11/2023	1,520.00
Debit	08/24/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / August 2023	1.57
Debit	08/29/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/28/2023	3,516.10
Debit	08/29/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/28/2023	1,864.35
Debit	08/30/2023	ADP TAX	Payroll Taxes / Pay Period Ended 08/25/2023	9,353.65
Debit	08/30/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 08/25/2023	20,593.44
Debit	08/31/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 08/25/2023	1,520.00
Check Number	Warrants:			
6848	08/04/2023	ABOUND FOOD CARE	Edible Food Recovery Services Program / June 2023	380.92
6849	08/04/2023	ACC BUSINESS	City Hall Internet Service / June 2023	608.66
6850	08/04/2023	APRIL BAUMGARTEN	Mileage Reimbursement / July 2022 - June 2023	1,531.50
6851	08/04/2023	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / June 2023	9,426.75
6852	08/04/2023	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / June 2023	71,950.00
6853	08/04/2023	LSA ASSOCIATES, INC.	Planning Services / June 2023	221.00
6854	08/04/2023	MICHAEL BAKER INTERNATIONAL	Planning Services / June 2023	199.50
6855	08/04/2023	PSOMAS	Geographic Information System Services	825.00
6856	08/04/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / June 2023	2,412.97
6857	08/04/2023	ADT COMMERCIAL	City Hall Maintenance	1,995.00
6858	08/04/2023	ALISO CREEK MINUTEMAN PRESS	Printing Services	727.31
6859	08/04/2023	ALPHA CARD SYSTEM, LLC	Senior Mobility Program Supplies	301.68
6860	08/04/2023	APRIL BAUMGARTEN	City Hall Maintenance Reimbursement	614.85
6861	08/04/2023	AT&T	Telephone / 639-0500 / July 2023	219.92
6862	08/04/2023	AT&T	Telephone / 452-0600 / July 2023	2,419.99

CITY OF LAGUNA WOODS

WARRANT REGISTER

September 20, 2023

ITEM 6.3

This Report Covers the Period 8/01/2023 through 8/31/2023

Date	Vendor Name	Description	Amount
6863	08/04/2023 AT&T	Telephone / 458-3487 / July 2023	47.04
6864	08/04/2023 BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / July - August 2023	28,537.67
6865	08/04/2023 CAPTIONING UNLIMITED	Closed Captioning / July 2023	400.00
6866	08/04/2023 COUNTY OF ORANGE	800 MHz Communication Charges / July - September 2023	1,400.00
6867	08/04/2023 DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	979.00
6868	08/04/2023 JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / July 2023	1,282.50
6869	08/04/2023 MISSION SQUARE RETIREMENT	Quarterly Plan Fee / July - September 2023	125.00
6870	08/04/2023 NEXXSOL CORPORATION	Computer Software License / July 2023 - June 2024	560.16
6871	08/04/2023 ORANGE COUNTY CITY MANAGER ASSOCIATION	Membership Dues / Fiscal Year 2023-24	475.00
6872	08/04/2023 PENELOPE PASCUAL	Taxi Voucher Refund	30.00
6873	08/04/2023 TRAUMA INTERVENTION PROGRAMS, INC	Emotional & Practical Support Services / Fiscal Year 2023-24	1,998.24
6874	08/04/2023 U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	2,437.28
6875	08/04/2023 VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / August 2023	129.57
6876	08/11/2023 BALLIET, MICHAEL	Waste Management Consulting Services / April - June 2023	1,468.75
6877	08/11/2023 BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / June 2023	8,991.25
6878	08/11/2023 360CIVIC	Website Hosting / July 2023	200.00
6879	08/11/2023 AT&T	White Pages / August 2023	4.28
6880	08/11/2023 CALIFORNIA JPIA	Pollution Liability Insurance Program / Fiscal Year 2023-24	500.00
6881	08/11/2023 CHRIS SEELY	Postage Reimbursement	111.28
6882	08/11/2023 COUNTY OF ORANGE	Automated Fingerprint ID System / August 2023	636.00
6883	08/11/2023 DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	5,760.00
6884	08/11/2023 EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / August 2023	171.45
6885	08/11/2023 GOLDEN RAIN FOUNDATION	Senate Bill 1383 Mulch Procurement / Calendar Year 2023	9,900.00
6886	08/11/2023 KONE INC.	City Hall Elevator Maintenance / August 2023	232.31
6887	08/11/2023 LSA ASSOCIATES, INC.	Planning Services / July 2023	152.25
6888	08/11/2023 MARC DONOHUE	Administrative Services / August 2023	250.00
6889	08/11/2023 ON POINT LAND SURVEYING, INC	Survey Document Preparation	500.00
6890	08/11/2023 ORANGE COUNTY REGISTER-NOTICES	Public Notices / July 2023	1,734.56
6891	08/11/2023 PARK CONSULTING GROUP, INC	Software Consulting Services / July 2023	2,275.00
6892	08/11/2023 REBECCA PENNINGTON	Document Recording Fee Reimbursement	103.00
6893	08/11/2023 RICOH USA, INC.	Building Printer Usage / May - July 2023	113.52
6894	08/11/2023 SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / July 2023	15.78
6895	08/11/2023 STAPLES	Office & Janitorial Supplies	387.63
6896	08/11/2023 SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / July 2023	3,480.00
6897	08/11/2023 WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / July 2023	4,839.48
6898	08/11/2023 OMNI ENTERPRISE INC	Replacement for Check #6809 dated July 13, 2023	3,500.00
6899	08/11/2023 OMNI ENTERPRISE INC	Replacement for Check #6839 dated July 19, 2023	3,500.00
6900	08/17/2023 BOUTWELL FAY LLP	Legal Services / May 2023	765.00
6901	08/17/2023 CIVIL SOURCE	Engineering Services / June 2023	22,965.00
6902	08/17/2023 EL TORO WATER DISTRICT	Water Service / June 2023	3,911.98
6903	08/17/2023 PRACTICAL DATA SOLUTIONS	IT Support Services / June 2023	3,765.65
6904	08/17/2023 SUN TAMERS WINDOW TINTING	City Hall Refurbishment and Safety Project: Phase 3	6,735.81
6905	08/17/2023 AT&T	Telephone / 583-1105 / July 2023	24.53
6906	08/17/2023 AT&T	Telephone / 581-9821 / July 2023	56.32
6907	08/17/2023 CALIFORNIA YELLOW CAB	Taxi Services / July 2023	7,656.80

**CITY OF LAGUNA WOODS
WARRANT REGISTER
September 20, 2023**

This Report Covers the Period 8/01/2023 through 8/31/2023

Date	Vendor Name	Description	Amount	
6908	08/17/2023	FUSCOE ENGINEERING, INC.	Engineering Services	4,401.25
6909	08/17/2023	MYKATON CONSTRUCTION	Waste Diversion Deposit Refund	250.00
6910	08/17/2023	PRACTICAL DATA SOLUTIONS	IT Support Services / July 2023	3,395.72
6911	08/17/2023	PV MAINTENANCE INC	Street, City Hall & Parks Maintenance / July 2023	9,721.92
6912	08/17/2023	RICOH USA, INC.	Copier Lease / September 2023	246.57
6913	08/17/2023	RINGCENTRAL, INC.	Telephone Service / August 2023	11.11
6914	08/17/2023	RUTAN & TUCKER, LLP	Legal Services / July 2023	21,642.75
6915	08/17/2023	SHARESQUARED, INC.	Building Document Tracking Project	277.50
6916	08/17/2023	VERIZON WIRELESS	Building iPads Data Plans / July 2023	120.03
6917	08/17/2023	Y & Y CONSTRUCTION	Waste Diversion Deposit Refund	900.00
6918	08/24/2023	RUTAN & TUCKER, LLP	Legal Services / June 2023	18,503.70
6919	08/24/2023	ADT COMMERCIAL	Annual Fire Extinguisher Inspection	175.00
6920	08/24/2023	ALISO CREEK MINUTEMAN PRESS	Printing Services	94.82
6921	08/24/2023	ALPHA CARD SYSTEM, LLC	Taxi Program Supplies	1,228.35
6922	08/24/2023	DC PLUMBING, HEATING AND AIR CONDITIONING	Code Enforcement Abatement Services	980.00
6923	08/24/2023	ITERIS, INC	Traffic Engineering / July 2023	3,100.00
6924	08/24/2023	KALBAN, INC.	ADA Pedestrian Accessibility Improvement Project: Phases 6 & 6B	245,847.65
6925	08/24/2023	KALBAN, INC.	ADA Pedestrian Accessibility Improvement Project: Phases 6 & 6B	12,939.35
6926	08/24/2023	OMNI ENTERPRISE INC	Janitorial Services / July 2023	50.00
6927	08/24/2023	RODRIGO OCHOA	Code Enforcement Abatement Services	224.38
6928	08/24/2023	TONY'S LOCKSMITH & SAFE SERV.	Locksmith Services	275.00
6929	08/24/2023	WILLDAN ENGINEERING	Code Enforcement Services / July 2023	5,340.00
			Total Bank Debits and Warrants:	\$ 932,697.11

Petty Cash Expenditures Paid Out (See Note 2)

USPS	Postage	\$205.44
Home Depot	City Hall Maintenance	\$138.05
		Total Petty Cash:
		\$343.49

TOTAL \$ 933,040.60

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of August 2023, the following Councilmembers received compensation in the amount of \$300: Connors, Hatch, Horne, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. No petty cash transactions were paid during this time period.

**CITY OF LAGUNA WOODS
WARRANT REGISTER
September 20, 2023**


This Report Covers the Period 8/01/2023 through 8/31/2023

Date	Vendor Name	Description	Amount
Note 3 - The table below summarizes credit card expenditures paid via Check #6874 to U.S. Bank totaling \$2,437.28:			
	Microsoft	Office 365 Subscription	\$324.00
	Microsoft	Office 365 Subscription	\$941.25
	Adobe	Computer Software	\$143.94
	Zoom	Video Conferencing	\$31.98
	USPS	Postage	\$28.75
	GovernmentJobs.com	Job Posting	\$199.00
	Indeed.com	Job Posting	\$546.50
	MR Direct	Office Supplies	\$67.88
	Aldi's	Breakroom Supplies	\$18.99
	Domino's	Lunch for Counter Staff	\$52.99
	Jersey Mike's	Lunch for Counter Staff	\$82.00
Total Credit Card Reimbursement:			\$2,437.28

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


 Digitally signed by
 Elizabeth Torres
 Date: 2023.09.14
 14:18:52 -07'00'

 Elizabeth Torres, Administrative Services Director/City Treasurer