

# CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Adjourned Regular Meeting  
Wednesday, October 25, 2023  
3:30 p.m.

Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637

Cynthia Conners  
Mayor

Noel Hatch  
Mayor Pro Tem

Shari L. Horne  
Councilmember



Annie McCary  
Councilmember

Carol Moore  
Councilmember

***Welcome to a meeting of the Laguna Woods City Council!***

***This meeting may be recorded, televised, and made publicly available.***

**Public Comments:** The City offers two options for public comments:

1. Make public comments in-person
2. Submit public comments in writing

For more information, please refer to page three of this agenda.

**Americans with Disabilities Act (ADA):** It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

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AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

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FOR ADDITIONAL INFORMATION

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS    )

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.

/s/ Yolie Trippy  
YOLIE TRIPPY, CMC, City Clerk

10/20/23  
Date

## **OPTIONS FOR PUBLIC COMMENTS**

**1. Make public comments in-person.** Members of the public wishing to make in-person public comments are asked, but not required, to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. If you do not wish to submit a speaker card, or wish to remain anonymous, you may indicate your desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

**2. Submit public comments in writing.** Written public comments may be submitted via email ([cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org)) or delivered to Laguna Woods City Hall (24264 El Toro Road, Laguna Woods, CA 92637), provided that they are received by the City prior to 3:30 p.m. on the day of the meeting. Written public comments may be read or summarized at the meeting. Parties submitting written public comments are requested, but not required, to identify themselves. Parties are advised that their names, email addresses, and any information submitted may be disclosed or become a matter of public record. No party should expect privacy of such information.

## **STREAM THIS MEETING ONLINE**

This meeting will be live streamed on Zoom.

- Visit [www.zoom.us](http://www.zoom.us)
- Click on “Join” toward the top right of the webpage
- Enter the following meeting ID: 819 4488 2534
- Open the Zoom application following the on-screen prompts
- Enter the following meeting password: 427372
- Enter a name and email address as required by Zoom

Please note that information you enter into Zoom will be visible to the City. No party should expect privacy of such information.

Public comments will be accepted in-person or in writing (refer to the “Options for Public Comments” box above).

## **I. CALL TO ORDER**

Introductory Note: Members of the public wishing to address the City Council on items appearing on this agenda are advised to indicate their interest in doing so at the time an item is considered by notifying City staff if present in-person. Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item V.

## **II. ROLL CALL**

## **III. PLEDGE OF ALLEGIANCE**

## **IV. PRESENTATIONS AND CEREMONIAL MATTERS**

- 4.1 Quarterly Presentation Regarding Status of the Fiscal Years 2023-34 Capital Improvement Program – City staff

*Recommendation:* Receive and file.

## **V. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. To indicate interest, please notify City staff if present in-person. Pursuant to state law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

## **VI. CONSENT CALENDAR**

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or member of the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

## **VII. PUBLIC HEARINGS**

## **VIII. CITY COUNCIL BUSINESS**

- 8.1 City of Laguna Hills' Paseo De Valencia - Moulton Parkway Confluence Bypass Corridor Project

*Recommendation:*

1. Approve the City's participation in the City of Laguna Hills'

application for grant funding from the Orange County Transportation Authority's Regional Traffic Signal Synchronization Program (Project P) for the "Paseo De Valencia - Moulton Parkway Confluence Bypass Corridor Project," including traffic signal-related improvements for portions of El Toro Road and Moulton Parkway within the City of Laguna Woods that, if funding is awarded, would require expenditures equal to 20% of those improvement costs (80% would be funded by the grant) (estimated at \$109,945.50).

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING THE SUBMITTAL OF A GRANT APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE COMPREHENSIVE TRANSPORTATION FUNDING PROGRAMS, AND MAKING RELATED AUTHORIZATIONS

## **IX. CITY COUNCIL REPORTS AND COMMENTS**

About City Council Reports and Comments: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority  
Councilmember McCary, First Alternate: Councilmember Horne, Second Alternate: Mayor Connors
- 9.2 Orange County Fire Authority  
Mayor Pro Tem Hatch
- 9.3 Orange County Library Advisory Board  
Councilmember Moore; Alternate: Councilmember McCary

- 9.4 Orange County Mosquito and Vector Control District  
Councilmember Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency  
Mayor Conners; Alternate: Mayor Pro Tem Hatch
- 9.6 South Orange County Watershed Management Area  
Councilmember Moore; Alternate: Councilmember Horne
- 9.7 Liaisons to Community Bridge Builders  
Councilmember Horne and Councilmember McCary
- 9.8 Other Comments and Reports

**X. CLOSED SESSION**

Prior to convening in closed session, the City Council will hear public comments on items appearing on the closed session agenda.

- 10.1 The City Council will meet in closed session under the authority of California Government Code Section 54956.9(a) to confer with, or receive advice from, its legal counsel regarding pending litigation – one case.

CASE NAME:

CITY OF LAGUNA WOODS vs. KENNETH PHAXAYASENG, an individual and dba LAGUNA HEALING, a corporate or other entity of unknown structure; KOLNICK, INC., a Delaware corporation; ROBERT LEWIS PORTER, an individual; GLORIA JEAN PORTER, an individual; MARY LOUISE FURIA, an individual; and DOES 1 through 100, inclusive

CASE NUMBER:

Orange County Superior Court, 30-2023-01341696-CU-OR-CJC

**XI. CLOSED SESSION REPORT**

**XII. ADJOURNMENT**

Next Regular Meeting: Wednesday, November 15, 2023 at 2 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

**4.1**

**QUARTERLY PRESENTATION REGARDING  
STATUS OF THE FISCAL YEARS 2023-34  
CAPITAL IMPROVEMENT PROGRAM  
– CITY STAFF  
(NO REPORT)**

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**8.1**

**CITY OF LAGUNA HILLS' PASEO DE VALENCIA  
- MOULTON PARKWAY CONFLUENCE BYPASS  
CORRIDOR PROJECT**

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# City of Laguna Woods

## Agenda Report

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Christopher Macon, City Manager

**FOR:** October 25, 2023 Adjourned Regular Meeting

**SUBJECT:** City of Laguna Hills' Paseo De Valencia - Moulton Parkway Confluence Bypass Corridor Project

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### **Recommendation**

1. Approve the City's participation in the City of Laguna Hills' application for grant funding from the Orange County Transportation Authority's Regional Traffic Signal Synchronization Program (Project P) for the "Paseo De Valencia - Moulton Parkway Confluence Bypass Corridor Project," including traffic signal-related improvements for portions of El Toro Road and Moulton Parkway within the City of Laguna Woods that, if funding is awarded, would require expenditures equal to 20% of those improvement costs (80% would be funded by the grant) (estimated at \$109,945.50).

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING THE SUBMITTAL OF A GRANT APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE COMPREHENSIVE TRANSPORTATION FUNDING PROGRAMS, AND MAKING RELATED AUTHORIZATIONS

## **Background**

The Orange County Transportation Authority's ("OCTA") Regional Traffic Signal Synchronization Program (Project P) provides Measure M2 (OC Go) funding for the coordination of traffic signals across jurisdictional boundaries, including project-based operational and maintenance funding. A call for funding applications is currently open for funding that, if awarded, would be allocated beginning on July 1, 2024. The deadline for funding applications is October 26, 2023 at 5 p.m.

## **Discussion**

Today's meeting is an opportunity for City Council action, as well as public input, on the City's potential participation in the City of Laguna Hills' application for grant funding from the Orange County Transportation Authority's Regional Traffic Signal Synchronization Program (Project P) for the "Paseo De Valencia - Moulton Parkway Confluence Bypass Corridor Project," including traffic signal-related improvements for portions of El Toro Road and Moulton Parkway within the City of Laguna Woods that, if funding is awarded, would require expenditures equal to 20% of those improvement costs (80% would be funded by the grant) (estimated at \$109,945.50). Staff recommends approval of the City's participation and adoption of a related resolution required by OCTA (Attachment A) in order to potentially obtain funding for traffic signal-related improvements.

The City of Laguna Hills contacted staff in September 2023 to discuss the potential for collaborating on a Regional Traffic Signal Synchronization Program (Project P) funding application. City Council consideration was delayed due to the time involved in gathering information and preparing cost estimates for the proposed improvements, as well as OCTA's review of the proposed resolution for conformance with Measure M2 (OC Go) requirements.

## **Proposed Improvements**

The proposed improvements include:

- *Fiber communication upgrades* – installation of fiber optic communications cables and peripheral communications equipment along the project corridor spanning the five signalized intersections listed below and at City Hall. This is anticipated to require a combination of boring and trenching within public street and sidewalk areas. These improvements are reflected in items 3-13 in

the cost estimate included as Attachment B.

- El Toro Road / Avenida Sevilla
  - El Toro Road / Church Intersection
  - El Toro Road / Moulton Parkway
  - Moulton Parkway / Laguna Woods Village Gates 12 & 16
  - Moulton Parkway / Santa Maria Avenue
- *Traffic signal equipment upgrades* – signal controller/cabinet modifications at the five signalized intersections listed below. These improvements are reflected in items 14-15 in the cost estimate included as Attachment B.
    - El Toro Road / Avenida Sevilla
    - El Toro Road / Church Intersection
    - El Toro Road / Moulton Parkway
    - Moulton Parkway / Laguna Woods Village Gates 12 & 16
    - Moulton Parkway / Santa Maria Avenue

Benefits of the proposed improvements include:

- *Enhanced traffic management* – Fiber optic cables have a higher bandwidth than copper wires, which means they can carry more data at the same time. This is important for traffic signal communications, as it allows for the transmission of high-resolution video images and real-time traffic data for proactive traffic management.
- *Improved traffic flow* – Fiber optic communication is more reliable than copper cable communication, and modern controllers have more features and faster processing speed than the controllers currently in-use. This allows for more immediate real-time data transfer between traffic signals and the City’s traffic management system, enabling dynamic traffic signal timing adjustments and leading to smoother traffic flow and reduced congestion.
- *Improved safety* – Fiber optic communications and modern controllers can help improve safety by supporting advanced traffic management features that might be deployed in the future, such as adaptive/responsive traffic signal timing and vehicle-to-infrastructure (“V2I”) communications. Advanced traffic management can help to reduce the risk of accidents.

- *Scalability* – Fiber optic networks and modern controllers are highly scalable, accommodating future growth and changes in traffic patterns.
- *Support for emerging technologies* – The proposed improvements would pave the way for the integration of emerging technologies like connected and automated vehicles, which require robust traffic signal infrastructure.
- *Cost savings* – The proposed improvements would result in cost savings as some of the traffic signal equipment improvements are necessary in the short term even if grant funding is not obtained (in that case, the City would be responsible for all costs, as opposed to 20% of costs). Long-term operational savings are also anticipated due to reduced maintenance needs and improved traffic management.

### **Fiscal Impact**

The cost of the proposed improvements is estimated at \$549,727.50 (including a 10% contingency). If Regional Traffic Signal Synchronization Program (Project P) funding is awarded, the City would be required to fund 20% of the improvement cost, which is estimated at \$109,945.50. Sufficient unassigned funds to support the 20% match requirement could potentially be drawn from the General Fund, Fuel Tax Fund, and/or Measure M2 (OC Go) Fund. Subsequent to any future funding award, staff would offer a more specific recommendation and the City Council would be asked to appropriate matching funds.

The City of Laguna Hills would serve as the lead agency for the “Paseo De Valencia - Moulton Parkway Confluence Bypass Corridor Project,” meaning that their staff would handle most work associated with grant administration, bidding, and contract management, as well as the traffic signal synchronization analysis that OCTA requires of projects receiving Regional Traffic Signal Synchronization Program (Project P) funding.

Report Prepared With: April Baumgarten, Public Works Administrator

Attachments: A – Proposed Resolution  
B – Cost Estimate

**RESOLUTION NO. 23-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING THE SUBMITTAL OF A GRANT APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE COMPREHENSIVE TRANSPORTATION FUNDING PROGRAMS, AND MAKING RELATED AUTHORIZATIONS

**WHEREAS**, the City of Laguna Hills has requested that the City of Laguna Woods (“City”) participate in its “Paseo De Valencia - Moulton Parkway Confluence Bypass Corridor Project” (“Project”), for which it plans to seek grant funding from the Orange County Transportation Authority’s (“OCTA”) Measure M2 Regional Traffic Signal Synchronization Program; and

**WHEREAS**, if the OCTA awards grant funding to the Project, the City of Laguna Hills will serve as the lead agency responsible for grant administration, bidding, and contract management; and

**WHEREAS**, the Measure M2 Regional Traffic Signal Synchronization Program targets over 2,000 signalized intersections across Orange County to maintain traffic signal synchronization, improve traffic flow, and reduce congestion across jurisdictions; and

**WHEREAS**, the City desires to participate in the joint-agency Project with the City of Laguna Hills to implement the transportation improvements within Laguna Woods listed below:

- *Fiber communication upgrades* – installation of fiber optic communications cables and peripheral communications equipment along the project corridor spanning the five signalized intersections listed below and at City Hall.
  - El Toro Road / Avenida Sevilla
  - El Toro Road / Church Intersection
  - El Toro Road / Moulton Parkway
  - Moulton Parkway / Laguna Woods Village Gates 12 & 16
  - Moulton Parkway / Santa Maria Avenue
- *Traffic signal equipment upgrades* – signal controller/cabinet modifications at the five signalized intersections listed below.

- El Toro Road / Avenida Sevilla
- El Toro Road / Church Intersection
- El Toro Road / Moulton Parkway
- Moulton Parkway / Laguna Woods Village Gates 12 & 16
- Moulton Parkway / Santa Maria Avenue

; and

**WHEREAS**, if the OCTA awards grant funding to the Project, the City will provide matching funds for improvements within its jurisdiction as required by the Comprehensive Transportation Funding Programs Procedures Manual, which it understands to be equal to 20% of improvement costs; and

**WHEREAS**, the City desires to implement multi-jurisdictional traffic signal synchronization as listed in Section 3 below, subject to the decision as to whether to implement changes to the City’s traffic signal synchronization remaining subject to the City’s sole discretion; and

**WHEREAS**, the City has been declared by the OCTA to meet the eligibility requirements to receive revenues as part of Measure M2; and

**WHEREAS**, the City must include all projects funded by Net Revenues in an at least seven-year Capital Improvement Program as part of the Renewed Measure M Ordinance eligibility requirement; and

**WHEREAS**, the City will make a formal amendment to its 11-year Capital Improvement Program to add projects approved for funding upon approval from the OCTA Board of Directors, if necessary; and

**WHEREAS**, the City has currently adopted a Local Signal Synchronization Plan consistent with the Regional Traffic Signal Synchronization Master Plan as a key component of its efforts to synchronize traffic signals across local agencies’ boundaries; and

**WHEREAS**, the City will not use Renewed Measure M funds to supplant Developer Fees or other commitments.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**



**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** The City Manager is hereby authorized to formally amend the Fiscal Years 2023-34 Capital Improvement Program to add projects approved for funding upon approval from the OCTA Board of Directors, if necessary.

**SECTION 3.** The City Manager is hereby authorized to submit or support applications to the OCTA to allocate funds in the amounts specified in the City of Laguna Hills’ application for funding from the Comprehensive Transportation Funding Programs for the Project. If the OCTA awards grant funding to the Project, said funds shall be matched by funds from the City as required and shall be used as supplemental funding to aid the City of Laguna Hills in the implementation of the following improvement project:

- Paseo De Valencia - Moulton Parkway Confluence Bypass Corridor Project

**SECTION 4.** The City Manager is hereby authorized to execute for and on behalf of the City of Laguna Woods any documents necessary for the purpose of implementing any of the actions authorized by this resolution. This authorization includes, but is not limited to, the execution and provision of any assurances and agreements required by the OCTA to obtain grant funding.

**SECTION 5.** The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2023.

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CYNTHIA S. CONNERS, Mayor

ATTEST:

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YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 23-XX** was duly adopted by the City Council of the City of Laguna Woods at an adjourned regular meeting thereof, held on the XX day of XX 2023, by the following vote:

AYES:       COUNCILMEMBERS:  
NOES:       COUNCILMEMBERS:  
ABSTAIN:   COUNCILMEMBERS:  
ABSENT:     COUNCILMEMBERS:

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YOLIE TRIPPY, CMC, City Clerk

ITEM 8.1 - Attachment B

**Paseo De Valencia - Moulton Parkway Confluence Bypass Corridor  
City of Laguna Woods  
Project Cost Estimate**

Date: October 11, 2023

Constr Note #	Item	Description	Quantity	Units	Unit Price	Cost
	1	Traffic Control	1	LS	\$ 30,000.00	\$30,000.00
	2	Mobilization	1	LS	\$ 30,000.00	\$30,000.00
		<i>Fiber Communication Upgrades</i>				
	3	Furnish & Install Ethernet switch	5	EA	\$ 4,000.00	\$20,000.00
	4	Furnish & Install 3" schedule 80 PVC conduit	75	LF	\$ 75.00	\$5,625.00
	5	Furnish & Install 72-strand SMFO cable	9,400	LF	\$ 5.00	\$47,000.00
	6	Furnish & Install type 6E pull box	5	EA	\$ 3,500.00	\$17,500.00
	7	Furnish & Install 12-strand SMFO drop cable	5	EA	\$ 200.00	\$1,000.00
	8	Furnish & Install Fiber Optic Splice Enclosure	5	EA	\$ 2,000.00	\$10,000.00
	9	Furnish & Install 12-Port fiber distribution unit	5	EA	\$ 1,800.00	\$9,000.00
	10	Remove/Replace pull box; Cut/Connect Conduit	23	EA	\$ 2,800.00	\$64,400.00
	11	Furnish & Install 4U fiber distribution unit at City Hall	1	EA	\$ 2,500.00	\$2,500.00
	12	Furnish & Install Router/Ethernet Switch at City Hall	1	EA	\$ 15,000.00	\$15,000.00
	13	Furnish & Install new conduit into City Hall	400	LF	\$ 100.00	\$40,000.00
		<i>Traffic Signal Equipment Upgrades</i>				
	14	Furnish & Install new Cobalt ATC Controller	5	EA	\$ 7,000.00	\$35,000.00
	15	Furnish & Install new Type P cabinet	2	EA	\$ 50,000.00	\$100,000.00
					<b>Subtotal :</b>	<b>\$427,025.00</b>
					Contingency (10%) :	<b>\$42,702.50</b>
					Design and Implementation :	<b>\$80,000.00</b>
					Others :	-
					<b>Combined Total :</b>	<b>\$549,727.50</b>
					Local City Match (at 20%) :	\$109,945.50
					<b>CPFCDS Funding Request :</b>	<b>\$439,782.00</b>