

**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
REGULAR MEETING  
September 20, 2023  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

1.1 Call to Order

Mayor Conners called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:01 p.m.

1.2 Emergency Circumstances and Just Cause Teleconferencing – N/A

**II. ROLL CALL**

COUNCILMEMBER:       PRESENT:   Horne, Moore, Hatch, Conners  
                              ABSENT:   McCary (joined the meeting at 2:46 p.m.)

All councilmembers participated in-person at the meeting locations.

STAFF PRESENT:        City Manager Macon, City Attorney Patterson, City Clerk Trippy

All staff participated in-person at the meeting location.

**III. PLEDGE OF ALLEGIANCE**

Captain Cruz Alday, Chief of Police Services, led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

4.1 Hunger Action Month – September 2023

City Clerk Trippy read the proclamation.

Malia Cary, Second Harvest Food Bank of Orange County, made comments.

Councilmembers made comments and Ms. Cary responded to questions.

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried unanimously on a 4-0 vote with Councilmember McCary absent, to approve and present

the proclamation.

#### 4.2 Fire Prevention Week – October 8 -14, 2023

City Clerk Trippy read the proclamation.

Captain Augie Romo, Orange County Fire Authority, made comments.

Councilmembers made comments and Captain Romo responded to questions.

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously on a 4-0 vote with Councilmember McCary absent, to approve and present the proclamation.

#### 4.3 City Hall/Public Library Project Update

City Manager Macon provided an update.

### **V. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Kimberlee Belli, on behalf of Orange County Supervisor Katrina Foley, shared information on the upcoming Senior Summit.

Councilmembers briefly discussed Ms. Belli's comments.

Ro Kendall, resident, commented on a television program she produces and inquired about the City's Regional Housing Needs Assessment (RHNA) allocation.

City Manager Macon briefly responded to Ms. Kendall's comments.

### **VI. CONSENT CALENDAR**

Councilmember Moore asked that Item 6.2 be pulled for separate discussion.

Councilmember Horne made comments regarding Item 6.5.

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried unanimously on a 4-0 vote with Councilmember McCary absent, to approve Consent Calendar items 6.1 and 6.3 – 6.9.

#### 6.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on August 16, 2023.

#### 6.3 Warrant Register

Approved the warrant register dated September 20, 2023 in the amount of \$933,040.60.

6.4 Fiscal Years 2023-25 Budget and Work Plan & Fiscal Years 2023-24 Capital Improvement Program

1. Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2023-25 BUDGET AND WORK PLAN FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025

AND

2. Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT (GANN LIMIT) FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024, IN ACCORDANCE WITH ARTICLE XIII B OF THE CALIFORNIA STATE CONSTITUTION

6.5 Investment of Financial Assets Policy

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REVIEWING AND ADOPTING AN ANNUAL STATEMENT OF THE INVESTMENT POLICY, ADOPTING AN INVESTMENT POLICY, AND RENEWING THE CITY COUNCIL'S DELEGATION OF INVESTMENT AUTHORITY TO THE CITY TREASURER PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 53607

6.6 Workplace Violence Policy

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AMENDMENTS TO ADMINISTRATIVE POLICY 4.8 PERTAINING TO WORKPLACE VIOLENCE

6.7 Landscape Architecture and Landscape Plan Review Services

Approved an extension of the agreement with RJM Design Group, Inc. for landscape architecture and landscape plan review services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.8 Catch Basin Maintenance Services

Approved an agreement with United Storm Water, Inc. for catch basin maintenance services and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

6.9 El Toro Road and Moulton Parkway Water Quality Treatment Project

Rejected all bids received for the “El Toro Road and Moulton Parkway Water Quality Treatment Project” (bid opening date of August 31, 2023).

ITEMS PULLED FROM THE CONSENT CALENDAR

6.2 City Treasurer’s Report

City Manager Macon made comments and recommended amendments to the table at the bottom of page one.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried unanimously on a 4-0 vote with Councilmember McCary absent, to receive and file the City Treasurer’s Report for the month of August 2023, with the table at the bottom of page one amended to read as follows:

	General Fund	Special Revenue Funds	Totals
Analyzed Checking Account	\$ (2,888,537)	\$ 3,560,280	\$ 671,744
Cash Balances, MBS Account	\$ 12,644	\$ -	\$ 12,644
Earned Interest in Transit and Accrued Interest, MBS Account	\$ 28,408	\$ -	\$ 28,408
Petty Cash	\$ 727	\$ -	\$ 727
LAIF	\$ 787,402	\$ -	\$ 787,402
OCIP	\$ 7,231,375	\$ -	\$ 7,231,375
Certificates of Deposit	\$ 5,251,355	\$ -	\$ 5,251,355
Laguna Woods Civic Support Fund Checking Account	\$ -	\$ 46,495	\$ 46,495
<b>Totals</b>	<b>\$ 10,423,374</b>	<b>\$ 3,606,776</b>	<b>\$ 14,030,150</b>

**VII. PUBLIC HEARINGS**

7.1 Cannabis Storefront Retailer Fees

City Manager Macon made a presentation.

Mayor Connors opened the public hearing.

With no requests to speak, the public hearing was closed.

Councilmembers discussed the item and staff answered related questions.

Councilmember McCary entered the meeting at 2:46 p.m.

Moved by Mayor Pro Tem Hatch, seconded by Councilmember Horne, and carried on a 4-1 vote with Councilmember Moore voting no, to adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A NEW ANNUAL APPLICATION AND ROUTINE INSPECTION FEE FOR CANNABIS STOREFRONT RETAILERS APPLYING FOR A COMMERCIAL CANNABIS PERMIT; AND DETERMINING AND CERTIFYING THAT THE RESOLUTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

## 7.2 Electric Vehicle Charging Station Fees

City Manager Macon made a presentation.

Mayor Connors opened the public hearing.

Kathryn Freshley, resident, questioned the adequacy of the proposed fees and made comments regarding fee-related impacts of the cost of electricity.

City Manager Macon briefly responded to Ms. Freshley's comments.

With no additional requests to speak, the public hearing was closed.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Horne, seconded by Councilmember McCary, and carried unanimously on a 5-0 vote, to adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING NEW ELECTRIC VEHICLE CHARGING FEES FOR USE OF CITY-OWNED ELECTRIC VEHICLE CHARGING STATIONS LOCATED AT LAGUNA WOODS CITY HALL, 24264 EL TORO ROAD, LAGUNA WOODS, CA 92637; AND DETERMINING AND CERTIFYING THAT THE RESOLUTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

## **VIII. CITY COUNCIL BUSINESS**

### **8.1 Business Registration Ordinance (agendized by Councilmember Moore)**

Councilmember Moore introduced the item.

City Manager Macon made comments.

Councilmembers discussed the item and staff answered related questions.

An unidentified member of the public expressed support for the proposed ordinance and commented on confusion regarding the City's boundaries with the City of Laguna Hills.

Moved by Councilmember Moore, seconded by Councilmember McCary, and carried unanimously on a 5-0 vote, to direct the City Manager to draft an ordinance for future consideration by the City Council that would – if adopted by the City Council at a future meeting – require businesses operating from a fixed location in Laguna Woods (excluding home-based businesses) to register with the City.

### **8.2 Street Racing and Excessive Vehicle-related Noise Ordinance (agendized by Councilmember Moore)**

Councilmember Moore introduced the item.

City Manager Macon made comments.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Hatch, and carried unanimously on a 5-0 vote, to direct the City Manager to draft an ordinance for future consideration by the City Council that would – if adopted by the City Council at a future meeting – prohibit street racing and excessive vehicle-related noise on public streets.

## **IX. CITY COUNCIL REPORTS AND COMMENTS**

### **9.1 Coastal Greenbelt Authority**

Councilmember McCary provided a report.

### **9.2 Orange County Fire Authority**

No report.

### **9.3 Orange County Library Advisory Board**

No report.

9.4 Orange County Mosquito and Vector Control District

No report.

9.5 San Joaquin Hills Transportation Corridor Agency

Mayor Connors provided a report.

9.6 South Orange County Watershed Management Area

No report.

9.7 Liaisons to Community Bridge Builders

Councilmember Horne provided a report.

9.8 Other Comments and Reports

Mayor Connors commented on the City of Laguna Hills' Heritage Day event.

Councilmember McCary reported on the recent California Joint Powers Insurance Authority ("CJPIA") Risk Management Educational Forum.

Mayor Connors briefly responded to Councilmember McCary's report.

Mayor Connors, Mayor Pro Tem Hatch, and Councilmember Moore reported on the recent CJPIA Risk Management Educational Forum.


Councilmember McCary apologized for being late to the meeting.

**X. CLOSED SESSION – None**

**XI. CLOSED SESSION REPORT – None**

**XII. ADJOURNMENT**

The meeting was adjourned at 4:10 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, October 18, 2023, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
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YOLIE TRIPPY, CMC, City Clerk

Approved: October 18, 2023



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CYNTHIA S. CONNERS, Mayor