

**CITY OF LAGUNA WOODS**  
**WARRANT REGISTER**  
**October 18, 2023**

ITEM 6.3

This Report Covers the Period 9/01/2023 through 9/30/2023

Date	Vendor Name	Description	Amount
<b>Debit</b>			
<i>Automatic Bank Debits:</i>			
09/05/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / August 2023	1,935.77
09/05/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / August 2023	12.00
09/05/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / September 2023	472.44
09/07/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / September 2023	253,453.70
09/07/2023	CALPERS - UAL / GASB 68	Annual GASB 68 Reporting Fee	700.00
09/08/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 7/28/23 & 08/11/2023 & 08/25/2023	662.85
09/11/2023	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / August 2023	100.00
09/11/2023	CALPERS - HEALTH	Employee Benefit Program / September 2023	7,846.79
09/12/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 08/11/2023	3,516.10
09/12/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 08/11/2023	1,864.35
09/14/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 09/08/2023	20,890.90
09/14/2023	ADP TAX	Payroll Taxes / Pay Period Ended 09/08/2023	9,770.78
09/15/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 09/08/2023	2,270.00
09/15/2023	U.S. BANK	Bank Service Charges / August 2023	129.42
09/21/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / September 2023	32.69
09/25/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / October 2023	472.44
09/26/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 08/25/2023	3,475.05
09/26/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 08/25/2023	1,864.35
09/28/2023	ADP TAX	Payroll Taxes / Pay Period Ended 09/22/2023	9,576.89
09/28/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 09/22/2023	21,007.09
09/29/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 09/22/2023	1,520.00
<b>Check</b>			
<i>Warrants:</i>			
6930	09/01/2023	ACC BUSINESS	608.66
6931	09/01/2023	AT&T	229.64
6932	09/01/2023	AT&T	51.00
6933	09/01/2023	AT&T	2,426.41
6934	09/01/2023	BEAR ELECTRICAL SOLUTIONS, INC.	2,540.00
6935	09/01/2023	CMTA	95.00
6936	09/01/2023	DC PLUMBING, HEATING AND AIR CONDITIONING	2,790.75
6937	09/01/2023	SOUTHERN CALIFORNIA EDISON	9,724.83
6938	09/01/2023	SOUTHERN CALIFORNIA EDISON	2,568.60
6939	09/01/2023	U.S. BANK	956.26
6940	09/01/2023	VISION SERVICE PLAN OF AMERICA	129.57
6941	09/08/2023	360CIVIC	425.00
6942	09/08/2023	ANNIE MCCARY	333.96
6943	09/08/2023	CAPTIONING UNLIMITED	400.00
6944	09/08/2023	CYNTHIA CONNERS	333.96
6945	09/08/2023	EPIC IO TECHNOLOGIES, INC.	276.30
6946	09/08/2023	INTERPRETING SERVICES INTERNATIONAL, LLC	540.76
6947	09/08/2023	PASCO DOORS	385.00
6948	09/08/2023	PETTY CASH	-

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6949	09/08/2023	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / August 2023	14.30
6950	09/08/2023	STAPLES	Office Supplies	411.72
6951	09/08/2023	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / August 2023	4,350.00
6952	09/15/2023	ABOUND FOOD CARE	Edible Food Recovery Program Services / July - August 2023	761.84
6953	09/15/2023	ADT COMMERCIAL	City Hall Maintenance	523.25
6954	09/15/2023	ALPHA CARD SYSTEM, LLC	Senior Mobility Program Supplies	150.85
6955	09/15/2023	AT&T	White Pages / September 2023	4.28
6956	09/15/2023	AT&T	Telephone / 581-9821 / August 2023	57.84
6957	09/15/2023	AT&T	Telephone / 583-1105 / August 2023	26.20
6958	09/15/2023	COUNTY OF ORANGE	Automated Fingerprint ID System / September 2023	636.00
6959	09/15/2023	COUNTY OF ORANGE	NPDES Water Quality Support Annual Fee / Fiscal Year 2023-24	350.07
6960	09/15/2023	FRED FASHAMI	Waste Diversion Deposit Refund	250.00
6961	09/15/2023	INTERPRETING SERVICES INTERNATIONAL, LLC	Translation Services	648.34
6962	09/15/2023	ITERIS, INC	Traffic Engineering / August 2023	4,305.50
6963	09/15/2023	KONE INC.	City Hall Elevator Maintenance / September 2023	232.31
6964	09/15/2023	OMNI ENTERPRISE INC	Janitorial Services / August 2023	2,150.00
6965	09/15/2023	ORANGE COUNTY REGISTER-NOTICES	Public Notices / August 2023	2,218.65
6966	09/15/2023	PV MAINTENANCE INC	Code Enforcement Abatement Services	1,471.60
6967	09/15/2023	ROBERT NOEL HATCH	CJPIA Annual Educational Forum Reimbursement	333.93
6968	09/15/2023	SMART CITY ELECTRIC GROUP	City Hall Electric Vehicle Charging Infrastructure Project	1,585.00
6969	09/15/2023	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / July 2023	850.00
6970	09/15/2023	VERIZON WIRELESS	Building iPads Data Plans / August 2023	120.03
6971	09/15/2023	WM CURBSIDE, LLC	HHW & Sharps Program / August 2023	3,307.90
6972	09/22/2023	ADT COMMERCIAL	Fire & Security Monitoring / October - December 2023	261.60
6973	09/22/2023	AETNA BEHAVIORAL HEALTH, LLC	Employee Benefit Program / August - October 2023	41.76
6974	09/22/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / August 2023	3,956.70
6975	09/22/2023	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / July 2023	9,584.00
6976	09/22/2023	CIVIL SOURCE	Engineering Services / July - August 2023	88,768.75
6977	09/22/2023	VOID	VOID	-
6978	09/22/2023	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	7,091.63
6979	09/22/2023	DEPARTMENT OF JUSTICE	Fingerprinting Services	32.00
6980	09/22/2023	EL TORO WATER DISTRICT	Water Service / July 2023	4,108.91
6981	09/22/2023	FUSCOE ENGINEERING, INC.	Engineering Services	3,447.50
6982	09/22/2023	GEOSYNTEC CONSULTANTS, INC	Engineering Services	4,499.50
6983	09/22/2023	MARC DONOHUE	Administrative Services / September 2023	300.00
6984	09/22/2023	OCEAN BLUE ENVIRONMENTAL SERVICES, INC.	Crime Scene Cleanup	826.00
6985	09/22/2023	ORKIN	Pest Control Services	1,030.00
6986	09/22/2023	PRACTICAL DATA SOLUTIONS	IT Support Services / August 2023	4,518.54
6987	09/22/2023	RICOH USA, INC.	Copier Lease / October 2023	246.57
6988	09/22/2023	RJM DESIGN GROUP	Landscape Architectural Services / July - August 2023	14,890.36
6989	09/22/2023	SOUTHERN CALIFORNIA EDISON	Electric Services / July - August 2023	9,231.23
6990	09/22/2023	STEVEN MARSH	Building Permit Refund	217.00
6991	09/22/2023	TRIPEPI, SMITH AND ASSOCIATES, INC.	Broadcasting Services / August 2023	1,282.50
6992	09/22/2023	VCS COMMERCIAL, INC.	Waste Diversion Deposit Refund	900.00

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Date	Vendor Name	Description	Amount	
6993	09/29/2023	AMAZON CAPITAL SERVICES	Office Supplies	309.11
6994	09/29/2023	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / August 2023	3,080.00
6995	09/29/2023	CALIFORNIA YELLOW CAB	Senior Mobility Program Transportation Services / August 2023	15,999.40
6996	09/29/2023	CAPTIONING UNLIMITED	Closed Captioning / September 2023	300.00
6997	09/29/2023	COASTAL CURRENT ELECTRIC	Cancelled Permit Refund	289.00
6998	09/29/2023	FOREVER SOLAR ELECTRIC	Cancelled Permit Refund	99.00
6999	09/29/2023	FOSTER & FOSTER CONSULTING ACTUARIES, INC.	GASB 68 & 75 Reports / Fiscal Year 2022-23	4,100.00
7000	09/29/2023	HINDERLITER DE LLAMAS & ASSOCIATES	Sales & Use Tax Consulting Services / July - September 2023	750.00
7001	09/29/2023	IBUILD SPECTRUM INC.	City Hall/Public Library Project	55,499.77
7002	09/29/2023	PETTY CASH	Replenish Petty Cash / September 2023	-
7003	09/29/2023	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / August 2023	12,606.03
7004	09/29/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / August 2023	2,443.16
7005	09/29/2023	THE AWNING COMPANY	Cancelled Permit Refund	244.00
7006	09/29/2023	THOMAS MURPHY	Cancelled Permit Refund	359.00
7007	09/29/2023	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 4)	2,083.32
7008	09/29/2023	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / October 2023	129.57
			<b>Total Bank Debits and Warrants:</b>	<b>\$ 644,674.83</b>

**Petty Cash Expenditures Paid Out** (See Note 2)

Dollar Tree	Supplies for ADA Pedestrian Accessibility Improvement Project: Phase 7	\$3.75
Home Depot	Code Enforcement Abatement Services	\$27.98
Home Depot	City Hall Maintenance	\$38.50
Home Depot	City Hall Maintenance	\$20.05
<b>Total Petty Cash:</b>		<b>\$90.28</b>

**TOTAL \$ 644,765.11**

**NOTES:**

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of September 2023, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #6939 to U.S. Bank totaling \$956.26:

Zoom	Video Conferencing	\$31.98
Stamps.com	Online Postage Printing Service & Supplies	\$542.32
Stater Brothers	Breakroom Supplies	\$17.42
Home Depot	City Hall Maintenance	\$188.41
Displays2Go	Office Supplies	\$53.42
UPS Store	Printing Services	\$6.44
Sabrosada	Breakfast for Counter Staff	\$66.27
Willow Tree Cleaners	Office Supplies	\$50.00
<b>Total Credit Card Reimbursement:</b>		<b>\$956.26</b>

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Note 4 - The table below summarizes credit card expenditures paid via Check #7007 to U.S. Bank totaling \$2,083.32:			
	Microsoft	Office 365 Subscription	\$162.00
	Microsoft	Office 365 Subscription	\$475.00
	Zoom	Video Conferencing	\$31.98
	Zoom	Video Conferencing / Webinar Annual Subscription	\$690.00
	Zoom	Video Conferencing / Video Conferencing Annual Subscription	\$149.90
	Stamps.com	Online Postage Printing	\$300.00
	Stamps.com	Online Monthly Fee	\$19.99
	FedEx	Postage	\$92.86
	CMTA	Membership Dues / Fiscal Year 2023-24	\$95.00
	Diversions Lounge	Lunch with Governor's Regional Office Staff	\$66.59
<b>Total Credit Card Reimbursement:</b>			<b><u>\$2,083.32</u></b>

**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

 Digitally signed by  
Elizabeth Torres  
Date: 2023.10.13  
12:49:30 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer