

**CITY OF LAGUNA WOODS
WARRANT REGISTER
November 15, 2023**

ITEM 6.3

This Report Covers the Period 10/01/2023 through 10/31/2023

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
Debit 10/02/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / September 2023	1,924.10
Debit 10/03/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / September 2023	12.00
Debit 10/06/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 09/09/2023 & 09/23/2023	448.38
Debit 10/06/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / October 2023	253,453.70
Debit 10/10/2023	NAVIA BENEFIT SOLUTIONS	125 Cafeteria Plan Administration / September 2023	100.00
Debit 10/10/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/09/2023	3,516.10
Debit 10/10/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/09/2023	1,899.33
Debit 10/11/2023	CALPERS - HEALTH	Employee Benefit Program / October 2023	7,846.79
Debit 10/11/2023	ADP TAX	Payroll Taxes / Pay Period Ended 10/06/2023	9,877.49
Debit 10/11/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 10/06/2023	23,423.28
Debit 10/13/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 10/06/2023	2,270.00
Debit 10/16/2023	U.S. BANK	Bank Service Charges / September 2023	36.95
Debit 10/19/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / October 2023	21.01
Debit 10/19/2023	CALPERS - RETIREMENT	Prepay Unfunded Accrued Liability / Retirement Plan 27266	36,115.00
Debit 10/19/2023	CALPERS - RETIREMENT	Prepay Unfunded Accrued Liability / Retirement Plan 3401	270,810.00
Debit 10/24/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/22/2023	3,516.10
Debit 10/24/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/22/2023	1,994.74
Debit 10/26/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / October 2023	1,246.68
Debit 10/26/2023	ADP TAX	Payroll Taxes / Pay Period Ended 10/21/2023	8,442.63
Debit 10/26/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 10/21/2023	18,947.96
Debit 10/27/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 10/20/2023	1,420.00
Check Number	Warrants:		
7009 10/06/2023	BALLIET, MICHAEL	Waste Management Consulting Services / July - August 2023	1,250.00
7010 10/06/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / September 2023	23,352.30
7011 10/06/2023	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / August 2023	9,584.00
7012 10/06/2023	COUNTY OF ORANGE	Aliso Creek Watershed Cost-Share / Fiscal Year 2023-24	7,283.42
7013 10/06/2023	COUNTY OF ORANGE	Newport Bay Watershed Cost-Share / Fiscal Year 2023-24	6,931.44
7014 10/06/2023	CSMFO	Budget Awards Program Application	150.00
7015 10/06/2023	ECONOMIC & PLANNING SYSTEMS, INC.	Planning Services / July - August 2023	6,422.50
7016 10/06/2023	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / October 2023	171.45
7017 10/06/2023	GOVERNMENT FINANCE OFFICERS	Membership Dues / October 2023 - September 2024	190.00
7018 10/06/2023	RUTAN & TUCKER, LLP	Legal Services / August 2023	28,271.91
7019 10/06/2023	WM CURBSIDE, LLC	HHW & Sharps Program / September 2023	3,225.51
7020 10/16/2023	360CIVIC	Website Hosting / September 2023	200.00
7021 10/16/2023	ACC BUSINESS	City Hall Internet Service / August 2023	608.66
7022 10/16/2023	AETNA BEHAVIORAL HEALTH, LLC	Employee Benefit Program / November 2023	12.18
7023 10/16/2023	AT&T	Telephone / 452-0600 / September 2023	2,419.73
7024 10/16/2023	AT&T	Telephone / 458-3487 / September 2023	47.80
7025 10/16/2023	AT&T	White Pages / October 2023	4.28
7026 10/16/2023	AT&T	Telephone / 639-0500 / September 2023	227.78
7027 10/16/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / September 2023	2,092.08
7028 10/16/2023	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / July - September 2023	730.80

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Date	Vendor Name	Description	Amount	
7029	10/16/2023	COUNTY OF ORANGE	Automated Fingerprint ID System / October 2023	636.00
7030	10/16/2023	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / July - September 2023	878.67
7031	10/16/2023	FIRST RESPONSE AIR CONDITIONING & HEATING INC.	City Hall Maintenance	485.00
7032	10/16/2023	GEOSYNTEC CONSULTANTS, INC	Engineering Services	5,179.50
7033	10/16/2023	INSTANT INFORMATION TECHNOLOGY	IT Services	771.88
7034	10/16/2023	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / September 2023	575.00
7035	10/16/2023	KONE INC.	City Hall Elevator Maintenance / October 2023	232.31
7036	10/16/2023	ON POINT LAND SURVEYING, INC	Survey Document Preparation	2,700.00
7037	10/16/2023	RINGCENTRAL, INC.	Telephone Services / September 2023	6,410.26
7038	10/16/2023	SMITH ARCHITECTS	City Hall Refurbishment & Safety Project: Phase 4	7,000.00
7039	10/16/2023	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / September 2023	17.96
7040	10/16/2023	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / September 2023	3,480.00
7041	10/16/2023	TRIEPEI, SMITH AND ASSOCIATES, INC.	Broadcasting Services / September 2023	831.25
7042	10/17/2023	AUSTIN JAMES POSTOVOIT	Payroll / Period Ending October 6, 2023	152.97
7043	10/17/2023	REBECCA PENNINGTON	Payroll / Period Ending October 17, 2023	2,457.48
7044	10/20/2023	4LEAF, INC	Planning Services	7,125.00
7045	10/20/2023	ABOUND FOOD CARE	Edible Food Recovery Program Services / September 2023	380.92
7046	10/20/2023	ALISO CREEK MINUTEMAN PRESS	Printing Services	118.52
7047	10/20/2023	AT&T	Telephone / 581-9821 / September 2023	54.51
7048	10/20/2023	AT&T	Telephone / 583-1105 / September 2023	24.67
7049	10/20/2023	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / September 2023	5,673.00
7050	10/20/2023	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2022-23	11,000.00
7051	10/20/2023	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / July - August 2023	23,591.08
7052	10/20/2023	CALIFORNIA YELLOW CAB	Senior Mobility Program Transportation Services / September 2023	18,797.40
7053	10/20/2023	COUNTY OF ORANGE	NPDES Water Quality Support Annual Fee / Fiscal Year 2023-24	42,061.49
7054	10/20/2023	FUSCOE ENGINEERING, INC.	Engineering Services	3,300.00
7055	10/20/2023	GEOSYNTEC CONSULTANTS, INC	Engineering Services	12,938.25
7056	10/20/2023	HDL COREN & CONE	ACFR Services / Fiscal Year 2022-23	1,095.00
7057	10/20/2023	INTERPRETING SERVICES INTERNATIONAL, LLC	Translation Services	564.30
7058	10/20/2023	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / July - September 2023	223,531.20
7059	10/20/2023	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / August 2023	1,890.00
7060	10/20/2023	LSA ASSOCIATES, INC.	Planning Services / August 2023	840.00
7061	10/20/2023	MARC DONOHUE	Administrative Services / October 2023	200.00
7062	10/20/2023	OMNI ENTERPRISE INC	Janitorial Services / September 2023	2,000.00
7063	10/20/2023	ORANGE COUNTY REGISTER-NOTICES	Public Notices / September 2023	3,962.14
7064	10/20/2023	PARK CONSULTING GROUP, INC	Software Consulting Services / August - September 2023	3,237.50
7065	10/20/2023	PASCO DOORS	City Hall Maintenance	745.00
7066	10/20/2023	PV MAINTENANCE INC	Street, City Hall & Maintenance Services / September 2023	10,011.01
7067	10/20/2023	RICOH USA, INC.	Copier Lease / November 2023	246.57
7068	10/20/2023	RICOH USA, INC.	Copier Usage / July - September 2023	1,537.08
7069	10/20/2023	RJM DESIGN GROUP	Landscape Architectural Services / July & September 2023	11,942.95
7070	10/20/2023	SOUTHERN CALIFORNIA EDISON	Electric Services / August - September 2023	8,871.48
7071	10/20/2023	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / September 2023	400.00
7072	10/20/2023	STAPLES	Office & Janitorial Supplies	715.08
7073	10/20/2023	VERIZON WIRELESS	Building iPads Data Plans / September 2023	120.03

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7074	10/20/2023	WILLDAN ENGINEERING	Code Enforcement Services / August - September 2023	20,845.00
7075	10/27/2023	COUNTY OF ORANGE	800 MHz Communication Charges / October - December 2023	1,400.00
7076	10/27/2023	GOVERNMENT FINANCE OFFICERS	Annual Governmental GAAP Update Webinar	150.00
7077	10/27/2023	ITERIS, INC	Traffic Engineering / September 2023	5,738.00
7078	10/27/2023	MISSION SQUARE RETIREMENT	Quarterly Plan Fee / October - December 2023	125.00
7079	10/27/2023	MITCHELL GENERAL CONTRACTORS, INC,	Waste Diversion Deposit Refund	900.00
7080	10/27/2023	SHARESQUARED, INC.	Building Document Tracking Project	7,215.00
7081	10/27/2023	SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS	Annual Dues / Fiscal Year 2023-24	2,265.00
7082	10/27/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / September 2023	2,773.35
7083	10/27/2023	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	2,005.26
7084	10/27/2023	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / November 2023	68.43
			Total Bank Debits and Warrants:	\$ 1,212,765.58

Petty Cash Expenditures Paid Out (See Note 2)

Orange County Clerk-Recorder Document Recording Fee

Total Petty Cash: \$52.00

TOTAL \$ 1,212,817.58

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of October 2023, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #7083 to U.S. Bank totaling \$2,005.26:

	FedEx Office	Binding Services	\$40.33
	Stamps.com	Postage	\$29.99
	Microsoft	Office 365 Subscription	\$162.00
	Microsoft	Office 365 Subscription	\$475.00
	Zoom	Video Conferencing	\$31.98
	esri	GIS Software License	\$550.00
	Network Solutions	Domain Registration	\$121.96
	GovernmentJobs.com	Job Posting	\$199.00
	American Planning Association	Job Posting	\$395.00
			Total Credit Card Reimbursement:
			<u>\$2,005.26</u>

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Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Administrative Services Director/City Treasurer

11/9/23
Date