

CITY OF LAGUNA WOODS

WARRANT REGISTER

April 17, 2024

ITEM 7.2

This Report Covers the Period 03/01/2024 through 03/31/2024

Date	Vendor Name	Description	Amount	
<b>Debit</b>	<b>Automatic Bank Debits:</b>			
03/02/2024	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / February 2024	1,767.38	
03/04/2024	AUTHORIZE.NET	Online Credit Card Processing Fees / February 2024	12.00	
03/04/2024	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / March 2024	472.44	
03/08/2024	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / February 2024	200.00	
03/08/2024	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 01/26/2024 & 02/9/2024 & 2/23/2024	708.27	
03/08/2024	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / March 2024	278,822.12	
03/11/2024	CALPERS - HEALTH	Employee Benefit Program / March 2024	8,895.33	
03/12/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/09/2024	2,865.54	
03/12/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/09/2024	2,015.69	
03/13/2024	ADP TAX	Payroll Taxes / Pay Period Ended 03/08/2024	9,632.95	
03/13/2024	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 03/08/2024	20,047.27	
03/14/2024	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / March 2024	186.89	
03/14/2024	U.S. BANK	Bank Service Charges / February 2024	62.98	
03/15/2024	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 03/08/2024	2,800.00	
03/21/2024	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / March 2024	111.21	
03/26/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/23/2024	2,865.54	
03/26/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/23/2024	2,034.12	
03/27/2024	ADP TAX	Payroll Taxes / Pay Period Ended 03/22/2024	9,745.38	
03/27/2024	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 03/22/2024	20,464.99	
03/28/2024	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 03/22/2024	1,800.00	
03/21/2024	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / March 2024	72.34	
<b>Check Number</b>	<b>Warrants:</b>			
7383	03/08/2024	ACC BUSINESS	City Hall Internet Service / January 2024	608.66
7384	03/08/2024	AT&T	Telephone / 458-3487 / February 2024	57.15
7385	03/08/2024	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / February 2024	17,172.98
7386	03/08/2024	CAPTIONING UNLIMITED	Closed Captioning / January - February 2024	900.00
7387	03/08/2024	DIGITAL MAGIC SIGNS INC.	Printing Services	63.54
7388	03/08/2024	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / March 2024	201.45
7389	03/08/2024	FORVIS, LLP	State Controller and Street Reports / Fiscal Year 2022-23	1,710.00
7390	03/08/2024	KORMEX CONSTRUCTION, INC.	El Toro Road Medians Improvement Project	50,587.50
7391	03/08/2024	LSA ASSOCIATES, INC.	Planning Services / January 2024	287.50
7392	03/08/2024	PARK CONSULTING GROUP, INC	Software Consulting Services / January - February 2024	3,762.50
7393	03/08/2024	RINGCENTRAL, INC.	Telephone Services / March 2024	800.71
7394	03/08/2024	SMART CITY ELECTRIC GROUP	City Hall Electric Vehicle Charging Infrastructure Project	1,150.00
7395	03/08/2024	TRIEPEI, SMITH AND ASSOCIATES, INC.	Broadcasting Services / February 2024	1,421.88
7396	03/08/2024	TYLER TECHNOLOGIES, INC.	Financial Software Annual Maintenance / April 2024 - March 2025	12,555.76
7397	03/14/2024	4LEAF, INC	Planning Services / January 2024	960.00
7398	03/14/2024	ABOUND FOOD CARE	Edible Food Recovery Services / February 2024	392.33
7399	03/14/2024	AETNA BEHAVIORAL HEALTH, LLC	Employee Benefit Program / April 2024	20.88
7400	03/14/2024	AT&T	Telephone / 583-1105 / February 2024	29.35
7401	03/14/2024	AT&T	White Pages / March 2024	4.30
7402	03/14/2024	AT&T	Telephone / 581-9821 / February 2024	63.53
7403	03/14/2024	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / January 2024	5,420.52
7404	03/14/2024	CALIFORNIA YELLOW CAB	Senior Mobility Transportation Services / February 2024	31,601.70

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Date	Vendor Name	Description	Amount	
7405	03/14/2024	DEPARTMENT OF JUSTICE	Fingerprinting Services	32.00
7406	03/14/2024	FUSCOE ENGINEERING, INC.	Engineering Services / February 2024	872.50
7407	03/14/2024	GEOSYNTEC CONSULTANTS, INC	Engineering Services	7,692.86
7408	03/14/2024	ITERIS, INC	Traffic Engineering / February 2024	3,245.00
7409	03/14/2024	JACOB GREEN & ASSOCIATES, INC.	Emergency Operations Plan Consulting Services	3,325.00
7410	03/14/2024	KONE INC.	City Hall Elevator Maintenance / March 2024	232.31
7411	03/14/2024	LAGUNA DIGITAL, INC.	Printing Services	273.69
7412	03/14/2024	LSA ASSOCIATES, INC.	Planning Services / November - December 2023	14,197.25
7413	03/14/2024	MENDOZA MASONRY	City Hall Maintenance	1,400.00
7414	03/14/2024	ORANGE COUNTY SHERIFF'S ADVISORY COUNCIL	Medal of Valor Luncheon Tickets	600.00
7415	03/14/2024	RECREATION BRANDING SERVICES	Graphic Design Services	1,707.30
7416	03/14/2024	RJM DESIGN GROUP	Landscape Architecture Services / February 2024	4,076.25
7417	03/14/2024	SOUTHERN CALIFORNIA EDISON	Electric Services / January - February 2024	7,572.77
7418	03/14/2024	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / February 2024	136.63
7419	03/14/2024	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / February 2024	430.00
7420	03/14/2024	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / February 2024	3,480.00
7421	03/14/2024	UNITED STORM WATER, INC	Catch Basin Cleaning / February 2024	7,654.00
7422	03/22/2024	4LEAF, INC	Planning Services / February 2024	2,880.00
7423	03/22/2024	ADT COMMERCIAL	Fire & Security Monitoring / April - June 2024	285.14
7424	03/22/2024	ARC DOCUMENT SOLUTIONS, LLC.	Document Scanning	3,491.78
7425	03/22/2024	BALLIET, MICHAEL	Waste Management Consulting Services / February 2024	1,500.00
7426	03/22/2024	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Single Audit Services / Fiscal Year 2022-23	2,000.00
7427	03/22/2024	CHASE DESIGN, INC.	Website Design / February - March 2024	1,200.00
7428	03/22/2024	COUNTY OF ORANGE	Automated Fingerprint ID System / March 2024	636.00
7429	03/22/2024	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Public Library Maintenance	1,750.00
7430	03/22/2024	HINDERLITER DE LLAMAS & ASSOCIATES	Sales Tax Consulting / January - March 2024	900.00
7431	03/22/2024	JOHN L. HUNTER & ASSOCIATES, INC	Water Quality Services / January 2024	270.00
7432	03/22/2024	KORMEX CONSTRUCTION, INC.	El Toro Road Medians Improvement Project	74,437.69
7433	03/22/2024	MARC DONOHUE	Administrative Services / March 2024	250.00
7434	03/22/2024	OMNI ENTERPRISE INC	Janitorial Services / February 2024	4,850.00
7435	03/22/2024	ORANGE COUNTY REGISTER-NOTICES	Public Notices / February 2024	854.68
7436	03/22/2024	ORANGE COUNTY SHERIFF'S ADVISORY COUNCIL	Medal of Valor Luncheon Ticket	200.00
7437	03/22/2024	RICOH USA, INC.	Copier Lease / April 2024	246.57
7438	03/22/2024	RJM DESIGN GROUP	Landscape Architectural Services	1,867.50
7439	03/22/2024	RUTAN & TUCKER, LLP	Legal Services / January 2024	19,381.97
7440	03/22/2024	SHARESQUARED, INC.	Document Tracking Project	2,220.00
7441	03/22/2024	VERIZON WIRELESS	Building iPads Data Plans / February 2024	120.03
7442	03/22/2024	WM CURBSIDE, LLC	HHW & Sharps Program / February 2024	4,752.33
7443	03/28/2024	ALISO CREEK MINUTEMAN PRESS	Printing Services	118.52
7444	03/28/2024	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / February 2024	2,175.00
7445	03/28/2024	CAPTIONING UNLIMITED	Closed Captioning / March 2024	300.00
7446	03/28/2024	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / February 2024	9,584.00
7447	03/28/2024	CIVICPLUS, LLC	Municode Online Renewal / April 2024 - March 2025	500.00
7448	03/28/2024	ECONOMIC & PLANNING SYSTEMS, INC.	Planning Services / January 2024	4,620.00
7449	03/28/2024	GOLDEN RAIN FOUNDATION	PEG Fees Overpayment Reimbursement	6,295.59
7450	03/28/2024	INTERPRETING SERVICES INTERNATIONAL, LLC	Translation Services	585.95
7451	03/28/2024	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / February 2024	82,152.00

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Date	Vendor Name	Description	Amount	
7452	03/28/2024	LAGUNA WOODS HISTORY CENTER	Laguna Woods History Books	150.00
7453	03/28/2024	MARQUE URGENT CARE	Employee Health Services / February 2024	130.00
7454	03/28/2024	MONARCH ENVIRONMENTAL COMPANIES, INC.	Arborist Services / March 2024	1,050.00
7455	03/28/2024	NV5, INC.	Engineering Services / February 2024	2,642.50
7456	03/28/2024	PETTY CASH	Replenish Petty Cash / March 2024	-
7457	03/28/2024	PRACTICAL DATA SOLUTIONS	IT Support Services / December 2023 - February 2024	13,969.22
7458	03/28/2024	PSOMAS	Planning Services / February 2024	2,338.00
7459	03/28/2024	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / February 2024	3,020.96
7460	03/28/2024	SUN TAMERS WINDOW TINTING	City Hall Refurbishment & Safety Project: Phase 4	500.00
7461	03/28/2024	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	565.49
7462	03/28/2024	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / April 2024	68.43
7463	03/28/2024	WILLDAN ENGINEERING	Code Enforcement Services / February 2024	7,000.00
			<b>Total Bank Debits and Warrants:</b>	<b>\$ 814,141.59</b>

**Petty Cash Expenditures Paid Out** (See Note 2)

Chris Macon	Parking Reimbursement	\$5.00
Walmart	Office Supplies	\$14.96
Home Depot	City Hall Maintenance	\$18.27
<b>Total Petty Cash:</b>		<b>\$38.23</b>

**TOTAL \$ 814,179.82**

**NOTES:**

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of March 2024, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - No credit card transactions were paid during this time period.

**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

Digitally signed by  
Elizabeth Torres  
Date: 2024.04.11  
18:12:42 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer