

## CITY OF LAGUNA WOODS

## WARRANT REGISTER

May 15, 2024

ITEM 7.2

This Report Covers the Period 04/01/2024 through 04/30/2024

Date	Vendor Name	Description	Amount	
<b>Debit</b>	<b>Automatic Bank Debits:</b>			
04/02/2024	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / March 2024	1,963.46	
04/02/2024	AUTHORIZE.NET	Online Credit Card Processing Fees / March 2024	12.00	
04/03/2024	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / April 2024	517.32	
04/04/2024	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / April 2024	7.43	
04/05/2024	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 03/08/2024 & 03/22/2024	488.38	
04/05/2024	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / April 2024	278,822.12	
04/09/2024	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / March 2024	200.00	
04/09/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/08/2024	2,865.55	
04/09/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/08/2024	2,184.73	
04/11/2024	CALPERS - HEALTH	Employee Benefit Program / April 2024	9,803.18	
04/11/2024	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / April 2024	15.00	
04/11/2024	ADP TAX	Payroll Taxes / Pay Period Ended 04/05/2024	21,794.36	
04/11/2024	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 04/05/2024	10,848.58	
04/12/2024	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 04/05/2024	2,800.00	
04/14/2024	U.S. BANK	Bank Service Charges / March 2024	32.42	
04/23/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/22/2024	2,865.54	
04/23/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/22/2024	2,465.63	
04/25/2024	ADP TAX	Payroll Taxes / Pay Period Ended 04/19/2024	10,514.48	
04/25/2024	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 04/19/2024	21,858.05	
04/26/2024	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 04/19/2024	1,800.00	
<b>Check Number</b>	<b>Warrants:</b>			
7464	04/12/2024	ABOUND FOOD CARE	Edible Food Recovery Services / March 2024	392.33
7465	04/12/2024	ACC BUSINESS	City Hall Internet Service / February 2024	608.66
7466	04/12/2024	AETNA BEHAVIORAL HEALTH, LLC	Employee Benefit Program / May 2024	20.88
7467	04/12/2024	AMAZON CAPITAL SERVICES	Office Supplies	769.84
7468	04/12/2024	AT&T	White Pages / April 2024	4.30
7469	04/12/2024	AT&T	Telephone / 458-3487 / March 2024	57.15
7470	04/12/2024	BAJA SIGNS GROUP, INC.	City Hall Maintenance	250.00
7471	04/12/2024	BOUTWELL FAY LLP	Legal Services / March 2024	297.50
7472	04/12/2024	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / March 2024	17,172.98
7473	04/12/2024	CALIFORNIA BUILDING STANDARDS COMMISSION	Building Permit Fee Assessment / January - March 2024	598.50
7474	04/12/2024	CALIFORNIA DEPT. OF TAX & FEE ADMINISTRATION	Use Tax / Calendar Year 2023	14.00
7475	04/12/2024	CHASE DESIGN, INC.	Website Design Services / February - April 2024	6,225.00
7476	04/12/2024	CIVICPLUS, LLC	Codification Of Ordinances	1,530.13
7477	04/12/2024	COUNTY OF ORANGE	Automated Fingerprint ID System / April 2024	636.00
7478	04/12/2024	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / January - March 2024	1,157.49
7479	04/12/2024	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / April 2024	201.45
7480	04/12/2024	FIRST RESPONSE AIR CONDITIONING & HEATING INC.	City Hall Maintenance	6,727.00
7481	04/12/2024	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / March 2024	575.00
7482	04/12/2024	LAGUNA DIGITAL, INC.	Printing Services	136.84
7483	04/12/2024	MELISSA LEANZA	GAAT Update Webinar Reimbursement	95.00

CITY OF LAGUNA WOODS

WARRANT REGISTER

May 15, 2024

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This Report Covers the Period 04/01/2024 through 04/30/2024

Date	Vendor Name	Description	Amount	
7484	04/12/2024	ORANGE COUNTY REGISTER-NOTICES	Public Notices / March 2024	1,033.37
7485	04/12/2024	PARK CONSULTING GROUP, INC	Software Consulting Services / March 2024	2,362.50
7486	04/12/2024	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / February - March 2024	26,557.64
7487	04/12/2024	RINGCENTRAL, INC.	Telephone Services / April 2024	800.71
7488	04/12/2024	SMITH ARCHITECTS	City Hall Refurbishment & Safety Project: Phase 4	1,777.22
7489	04/12/2024	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / March 2024	109.83
7490	04/12/2024	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / March 2024	470.00
7491	04/12/2024	STAPLES	Office & Janitorial Supplies	763.50
7492	04/12/2024	SUN TAMERS WINDOW TINTING	City Hall Refurbishment & Safety Project: Phase 4	4,634.00
7493	04/12/2024	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / March 2024	3,480.00
7494	04/12/2024	TEMPLE JUDEA	Deposit Project Refund	1,986.85
7495	04/12/2024	TRIPEPI, SMITH AND ASSOCIATES, INC.	Broadcasting Services / March 2024	451.25
7496	04/12/2024	WM CURBSIDE, LLC	HHW & Sharps Program / March 2024	5,287.46
7497	04/19/2024	APRIL BAUMGARTEN	City Hall Maintenance Reimbursement	328.15
7498	04/19/2024	AT&T	Telephone / 583-1105 / March 2024	29.35
7499	04/19/2024	AT&T	Telephone / 581-9821 / March 2024	59.95
7500	04/19/2024	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / March - April 2024	13,730.53
7501	04/19/2024	CALIFORNIA YELLOW CAB	Senior Mobility Transportation Services / March 2024	40,693.20
7502	04/19/2024	FLEXBOOKER	Scheduling Software Subscription / September 2023 - September 2024	948.00
7503	04/19/2024	ITERIS, INC	Traffic Engineering / March 2024	3,167.50
7504	04/19/2024	JACOB GREEN & ASSOCIATES, INC.	Emergency Operations Plan Consulting Services	9,025.00
7505	04/19/2024	KONE INC.	City Hall Elevator Maintenance / April 2024	232.31
7506	04/19/2024	LPA, INC.	City Hall Refurbishment & Safety Project: Phase 5	4,897.50
7507	04/19/2024	LSA ASSOCIATES, INC.	Planning Services / March 2024	2,927.00
7508	04/19/2024	NV5, INC.	Engineering Services / March 2024	3,550.00
7509	04/19/2024	OMNI ENTERPRISE INC	Janitorial Services / March 2024	5,600.00
7510	04/19/2024	RICOH USA, INC.	Copier Usage / January - March 2024	1,027.06
7511	04/19/2024	RICOH USA, INC.	Copier Lease / May 2024	246.57
7512	04/19/2024	RJM DESIGN GROUP	Landscape Architectural Services / March 2024	9,913.50
7513	04/19/2024	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	9,189.71
7514	04/19/2024	VOID	VOID	-
7515	04/26/2024	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Single Audit Services / Fiscal Year 2022-23	1,000.00
7516	04/26/2024	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / March 2024	9,584.00
7517	04/26/2024	COUNTY OF ORANGE	800MHz Communication Charges / April - June 2024	1,400.00
7518	04/26/2024	FERNANDO AYALA	Replacement for Check #6790 dated July 6, 2023	36.00
7519	04/26/2024	INTERPRETING SERVICES INTERNATIONAL, LLC	Translation Services	690.25
7520	04/26/2024	LAGUNA DIGITAL, INC.	Printing Services	293.52
7521	04/26/2024	LEONIDA BUILDERS INC.	El Toro Road & Moulton Parkway Water Quality Project	103,338.15
7522	04/26/2024	MARC DONOHUE	Administrative Services / April 2024	250.00
7523	04/26/2024	PSOMAS	Planning Services / March 2024	2,954.75
7524	04/26/2024	RECREATION BRANDING SERVICES	Graphic Design Services	975.60
7525	04/26/2024	WILLDAN ENGINEERING	Code Enforcement Services / March 2024	7,000.00
			<b>Total Bank Debits and Warrants: \$</b>	<b>690,154.75</b>

**TOTAL \$ 690,154.75**

**CITY OF LAGUNA WOODS  
WARRANT REGISTER  
May 15, 2024**

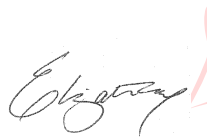
This Report Covers the Period 04/01/2024 through 04/30/2024

Date	Vendor Name	Description	Amount
<b>NOTES:</b>			
Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of April 2024, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.			
Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. No petty cash transactions were paid during this time period.			
Note 3 - The table below summarizes credit card expenditures paid via Check #7513 to U.S. Bank totaling \$9,189.71:			
	Worthington Direct	Office Supplies	\$138.65
	Home Depot	Office Supplies	\$512.32
	CalChamber	Office Supplies	\$45.27
	GoDaddy	Website Domain Renewal	\$104.05
	Microsoft	Office 365 Subscription	\$162.00
	Microsoft	Office 365 Online Services	\$475.00
	GoTo	Computer Software	\$1,539.99
	Zoom	Video Conferencing	\$31.98
	Carahsoft Technology	Computer Software	\$2,205.00
	GoDaddy	Civic Support Fund Office 365 Email Renewal	\$95.88
	ContractSafe	Computer Software	\$3,767.58
	Stamps.com	Postage	\$29.99
	OC Clerk-Recorder	Document Recording	\$82.00
		<b>Total Credit Card Reimbursement:</b>	<b>\$9,189.71</b>

**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

 Digitally signed by  
Elizabeth Torres  
Date: 2024.05.08  
19:20:23 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer