

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
March 20, 2024
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:01 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, McCary, Moore, Horne, Hatch
 ABSENT: -

All councilmembers participated in-person at the meeting location.

STAFF PRESENT: City Manager Macon, City Attorney Patterson, Administrative
 Services Director/City Treasurer Torres, City Clerk Trippy

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

Councilmember Moore led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Lifesaving Actions on February 25, 2024 – Annie McCary

Mayor Hatch introduced Division Chief Hunter, Orange County Fire Authority.

Division Chief Hunter made a presentation and presented Councilmember McCary with a certificate of appreciation from the Orange County Fire Authority. He also answered questions from Councilmembers.

Councilmembers discussed the item.

Councilmembers and Division Chief Hunter posed for photographs.

4.2 American Red Cross Month – March 2024

City Clerk Trippy read the proclamation.

John Waldeck, American Red Cross of Orange County, made comments.

Councilmembers made comments and Mr. Waldeck answered questions.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve and present the proclamation.

Councilmembers and Mr. Waldeck posed for photographs.

4.3 Presentation Regarding City of Hope Orange County – Rachel Mashburn, Director of Pharmacy, City of Hope Orange County

Rachel Mashburn, Director of Pharmacy, City of Hope Orange County, made a presentation.

Councilmembers made comments and Ms. Mashburn answered questions.

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jeff Halloran, Membership Director for the Laguna Hills Chamber of Commerce, commented on Item 4.1 and the Laguna Hills Chamber of Commerce.

Councilmembers briefly responded to Mr. Halloran's comments. Mr. Halloran answered questions from Councilmembers.

Bill Kaufman, member of the public, commented on Item 4.3, the City's cannabis storefront retailer ordinance, and a cannabis health center proposal.

Herman Janssen, member of the public, commented on Item 4.1, the City's cannabis storefront retailer ordinance, and a cannabis health center proposal. Mr. Janssen asked that the City consider a variance for a location in the Willow Tree Center.

Councilmembers and City Manager Macon briefly responded to Mr. Janssen's comments.

VI. CITY TREASURER'S REPORT

6.1 City Treasurer Report

Administrative Services Director/City Treasurer Torres made a presentation and noted a typographical error in Note 2/OCIP on page 4 of the City Treasurer's Report – "\$700,000" should be "\$500,000."

Kathryn Freshley, resident, suggested including monthly revenue and expenditure information in future reports.

Councilmembers and City Manager Macon briefly responded to Ms. Freshley's comments. Moved by Councilmember McCary, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to receive and file the City Treasurer's Report for the month of February 2024, with the amount withdrawn from the OCIP account corrected in Note 2/OCIP on page 4 to read "\$500,000."

VII. CONSENT CALENDAR

Moved by Mayor Pro Tem Horne, seconded by Councilmember McCary, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 7.1-7.5.

7.1 City Council Minutes

Approved the City Council meeting minutes for the adjourned regular meeting on January 31, 2024, the special meeting on February 21, 2024, and the regular meeting on February 21, 2024.

7.2 Warrant Register

Approved the warrant register dated March 20, 2024, in the amount of \$1,002,324.28.

7.3 City Engineering and Traffic Operations Services

1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding for an extension of an agreement with NV5, Inc.

AND

2. Approved an extension of the agreement with NV5, Inc. for city engineering and traffic operations services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

7.4 General Plan Annual Report

1. Received and filed the General Plan Annual Report prepared to satisfy the requirements of California Government Code Section 65400(a)(2) for the 2023 calendar year.

AND

2. Directed the City Manager to file the General Plan Annual Report for the 2023 calendar year with the Governor's Office of Planning and Research and California Department of Housing and Community Development no later than April 1, 2024.

7.5 Designated Agenda Posting Locations

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 17-30 AND DESIGNATING POSTING LOCATIONS FOR AGENDAS FOR CITY COUNCIL AND OTHER MEETINGS AS REQUIRED BY CALIFORNIA GOVERNMENT CODE SECTION 54954.2

VIII. PUBLIC HEARINGS

8.1 Businesses Title of Laguna Woods Municipal Code

City Manager Macon made a presentation.

Mayor Hatch opened the public hearing.

Kathryn Freshley, resident, expressed her support for the proposed ordinance.

With no other requests to speak, the public hearing was closed.

Councilmembers discussed the item.

Moved by Mayor Pro Tem Horne, seconded by Councilmember McCary, and carried unanimously on a 5-0 vote, to approve the introduction and first reading of an ordinance read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING SECTIONS 6.02.010 AND 6.04.010 AND REPEALING CHAPTERS 6.06, 6.08, 6.10, 6.14, 6.16, AND 6.18 OF TITLE 6 (BUSINESSES) OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO REGULATIONS, LICENSING REQUIREMENTS, AND OTHER PROVISIONS APPLICABLE TO BUSINESSES OPERATING IN LAGUNA WOODS, AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

IX. CITY COUNCIL BUSINESS

9.1 Annual Audit Services

Mayor Hatch introduced the item.

Councilmember Conners and McCary made a presentation.

Moved by Councilmember McCary, seconded by Mayor Pro Tem Horne, and carried

unanimously on a 5-0 vote, to:

1. Waive the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(d) related to a minimum number of competitive bids for an agreement with CliftonLarsonAllen LLP for annual audit services.

AND

2. Approve an agreement with CliftonLarsonAllen LLP for annual audit services and authorize the City Manager to execute the agreement subject to approval as to form by the City Attorney.

9.2 Pavement Management Plan

City Manager Macon made a presentation.

Councilmember Conners left the meeting at 3:23 p.m. and returned at 3:25 p.m.

Councilmembers discussed the item and staff answered questions.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CONCERNING THE STATUS AND UPDATE OF THE PAVEMENT MANAGEMENT PLAN FOR THE MEASURE M2 (M2) PROGRAM, AND ADOPTING A PAVEMENT MANAGEMENT PLAN FOR FISCAL YEARS 2024-25 THROUGH 2033-34

9.3 Advanced Transportation Management Solution

City Manager Macon made a presentation.

Kathryn Freshley, resident, expressed concerns regarding the impact of the proposal on traffic signal coordination with surrounding jurisdictions.

Councilmember Moore and City Manager Macon briefly responded to Ms. Freshley's comments.

Councilmembers discussed the item and staff answered related questions.

Moved by Mayor Pro Tem Horne, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to:

1. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2023-25 BUDGET AND WORK PLAN FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025, INCREASING FUEL TAX FUND APPROPRIATIONS TO TRANSITION THE ADVANCED TRANSPORTATION MANAGEMENT SOLUTION TO A NEW INTERNET-HOSTED PLATFORM

AND

2. Waive the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding for an agreement with Econolite Systems, Inc. for Centracs® Mobility services.

AND

3. Approve an agreement with Econolite Systems, Inc. for Centracs® Mobility services and authorize the City Manager to execute the agreement subject to approval as to form by the City Attorney.
- 9.4 Southern California Association of Governments' 2024 General Assembly Delegate and alternate at the Southern California Association of Governments' 2024 General Assembly

Mayor Hatch introduced the item.

Moved by Councilmember Connors, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to appoint Councilmember Moore as the delegate at the Southern California Association of Governments' 2024 General Assembly.

X. CITY COUNCIL REPORTS AND COMMENTS

10.1 Coastal Greenbelt Authority

Councilmember McCary provided a report.

10.2 Orange County Fire Authority

Mayor Hatch provided a report.

At Mayor Hatch's request, Councilmember Connors commented on the Orange County Fire Authority's recent open house event.

10.3 Orange County Library Advisory Board

Councilmember Moore stated that there had been no meeting since the last City Council meeting and commented on library matters.

10.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Horne provided a report and responded to questions from Councilmember Conners and Mayor Hatch. She also commented on library matters and the City's 25th Anniversary.

10.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Conners provided a report and responded to a question from Mayor Hatch.

Mayor Pro Tem Horne and Councilmember McCary briefly commented.

10.6 South Orange County Watershed Management Area

Councilmember Moore stated that there had been no meeting since the last City Council meeting and commented on water-related matters.

Mayor Hatch briefly commented.

10.7 Liaisons to Community Bridge Builders

Mayor Pro Tem Horne provided a report and shared a video regarding Community Bridge Builder's recent "One Song" event.

Councilmember Conners briefly commented.

10.8 Other Comments and Reports

Mayor Hatch thanked Captain Alday, Chief of Police Services, Orange County Sheriff's Department, for his attendance at today's meeting.


Captain Alday briefly responded to Mayor Hatch's comments.

XI. CLOSED SESSION – None

XII. CLOSED SESSION REPORT – None

XIII. ADJOURNMENT

The meeting was adjourned at 4:25 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, April 17, 2024, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, CMC, City Clerk

Approved: April 17, 2024



NOEL HATCH, Mayor