

**CITY OF LAGUNA WOODS
PAYMENT REGISTER
SUPPLEMENTAL TO THE PAYMENT REGISTER DATED JANUARY 15, 2025
February 19, 2025**

This Report Covers Automatic Bank Debits Made on 12/31/2024

Debit	Date	Vendor Name	Description	Amount
		Automatic Bank Debits:		
Debit	12/31/2024	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 12/27/2024	\$ 25,059.45
Debit	12/31/2024	ADP TAX	Payroll Taxes / Pay Period Ended 12/27/2024	12,180.03
Total Bank Debits:				\$ 37,239.48

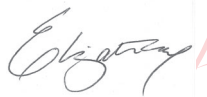
NOTES:

Note 1 - The automatic bank debits included on this payment register were inadvertently omitted from the payment register dated January 15, 2025, which was approved by the City Council on January 15, 2025.

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

 Digitally signed by
Elizabeth Torres
Date: 2025.02.13
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Elizabeth Torres, Administrative Services Director/City Treasurer

CITY OF LAGUNA WOODS

PAYMENT REGISTER

February 19, 2025

ITEM 7.2 - Attachment B

This Report Covers the Period 01/01/2025 through 01/31/2025

Date	Vendor Name	Description	Amount	
Debit	Automatic Bank Debits:			
01/02/2025	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / December 2024	1,255.77	
01/02/2025	AUTHORIZE.NET	Online Credit Card Processing Fees / December 2024	12.00	
01/03/2025	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 12/27/2024	3,050.00	
01/06/2025	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / January 2025	711.05	
01/09/2025	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / December 2024	200.00	
01/14/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/13/2024	3,647.81	
01/14/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/13/2024	2,969.59	
01/10/2025	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 12/13/2024 & 12/27/2024	510.60	
01/13/2025	CALPERS - HEALTH	Employee Benefit Program / January 2025	13,773.22	
01/15/2025	ADP TAX	Payroll Taxes / Pay Period Ended 01/10/2025	11,143.55	
01/15/2025	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 01/10/2025	24,049.31	
01/17/2025	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / January 2025	281,143.47	
01/17/2025	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 01/10/2025	1,800.00	
01/23/2025	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / January 2025	200.86	
01/28/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/27/2024	3,610.30	
01/28/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/27/2024	2,969.59	
01/29/2025	ADP TAX	Payroll Taxes / Pay Period Ended 01/24/2025	11,756.08	
01/29/2025	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 01/24/2025	25,998.66	
01/30/2025	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 01/24/2025	1,800.00	
Check Number	Checks:			
8111	01/10/2025	ABOUND FOOD CARE	Edible Food Recovery Services / December 2024	392.33
8112	01/10/2025	ADP PAYROLL SERVICES	Time & Attendance Module / November 2024	79.50
8113	01/10/2025	AIRESPRING INC	City Hall Internet Service / January 2025	596.33
8114	01/10/2025	ALISO CREEK MINUTEMAN PRESS	Printing Services	118.53
8115	01/10/2025	ALLIANCE BUILDING MAINTENANCE, LLC	Janitorial Services / November - December 2024	5,732.00
8116	01/10/2025	AT&T	Telephone / 458-3487 / December 2024	63.81
8117	01/10/2025	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / November 2024	7,356.00
8118	01/10/2025	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / December 2024	2,891.30
8119	01/10/2025	CALIFORNIA BUILDING STANDARDS COMMISSION	Building Permit Fee Assessment / October - December 2024	548.10
8120	01/10/2025	CHASE DESIGN, INC.	Website Design Services / December 2024	1,162.50
8121	01/10/2025	CLIFTONLARSONALLEN, LLP	Financial & Single Audit / Fiscal Year 2023-24	7,413.00
8122	01/10/2025	COUNTY OF ORANGE	Automated Fingerprint ID System / December 2024	522.00
8123	01/10/2025	COUNTY OF ORANGE	Replacement for Check #7981 Dated October 31, 2024	-
8124	01/10/2025	COUNTY OF ORANGE	Development Impact Fees (paid by applicant)	4,360.10
8125	01/10/2025	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / October - December 2024	859.57
8126	01/10/2025	DIVISION OF THE STATE ARCHITECT	Disability Access & Education Fee / October - December 2024	36.00
8127	01/10/2025	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / January 2025	201.45
8128	01/10/2025	EVERON, LLC	Fire Monitoring / January - March 2025	285.14
8129	01/10/2025	FORVIS, LLP	Street Report / Fiscal Year 2023-24	682.00
8130	01/10/2025	GOVERNMENT FINANCE OFFICERS	ACFR Award Program Application / Fiscal Year 2023-24	460.00
8131	01/10/2025	LSA ASSOCIATES, INC.	Planning Services / November 2024	518.75

CITY OF LAGUNA WOODS
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ITEM 7.2 - Attachment B

This Report Covers the Period 01/01/2025 through 01/31/2025

Date	Vendor Name	Description	Amount	
8132	01/10/2025	ORKIN	City Hall Maintenance / December 2024	3,670.00
8133	01/10/2025	PARK CONSULTING GROUP, INC	Software Consulting Services / December 2024	800.00
8134	01/10/2025	RINGCENTRAL, INC.	Telephone Services / January 2025	795.50
8135	01/10/2025	SIMONSON PHOTOGRAPHY	Council Members Portraits	1,293.00
8136	01/10/2025	SMITH ARCHITECTS	City Hall Refurbishment & Safety Project: Phase 4	1,000.00
8136	01/10/2025	SMITH ARCHITECTS	City Hall Refurbishment & Safety Project: Phase 5	2,000.00
8137	01/10/2025	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / November 2024	2,871.20
8138	01/10/2025	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / December 2024	4,350.00
8139	01/10/2025	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	3,416.05
8140	01/10/2025	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / January 2025	114.05
8141	01/10/2025	WILLDAN ENGINEERING	Code Enforcement Services / November 2024	7,000.00
8142	01/17/2025	AETNA BEHAVIORAL HEALTH, LLC	Employee Benefit Program / February 2025	22.62
8143	01/17/2025	ARC DOCUMENT SOLUTIONS, LLC.	Document Printing	68.53
8144	01/17/2025	AT&T	Telephone / 581-9821 / December 2024	116.38
8145	01/17/2025	AT&T	White Pages / January 2025	4.30
8146	01/17/2025	AT&T	Telephone / 583-1105 / December 2024	31.53
8147	01/17/2025	AT&T	El Toro Road & Moulton Parkway Water Quality Treatment Project	51,365.98
8148	01/17/2025	CAPTIONING UNLIMITED	Closed Captioning / December 2024	200.00
8149	01/17/2025	CHASE DESIGN, INC.	Website Design Services / January 2025	900.00
8150	01/17/2025	COUNTY OF ORANGE	800MHz Communication Charges - Cost Allocation / January - March 2025	1,619.78
8151	01/17/2025	EL TORO WATER DISTRICT	Water Service / November 2024	5,683.67
8152	01/17/2025	ESTATE DESIGN AND CONSTRUCTION, INC.	City Hall Refurbishment & Safety Project: Phase 4	27,430.59
8153	01/17/2025	EXCEL PAVING	Ridge Route Drive Drainage Repair Project	144,837.00
8154	01/17/2025	FLOCK GROUP, INC	Automated License Plate Readers	24,200.00
8155	01/17/2025	GEOSYNTEC CONSULTANTS, INC	Engineering Services / December 2024	2,618.75
8156	01/17/2025	KONE INC.	City Hall Elevator Maintenance / January 2025	232.31
8157	01/17/2025	LEAGUE OF CALIFORNIA CITIES	Membership Dues / Calendar Year 2025	7,997.00
8158	01/17/2025	LSA ASSOCIATES, INC.	Planning Services / December 2024	1,021.75
8159	01/17/2025	ORANGE COUNTY REGISTER-NOTICES	Public Notices / December 2024	693.06
8160	01/17/2025	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / November 2024	13,357.30
8161	01/17/2025	RICOH USA, INC.	Ricoh Copier Lease / February 2025	246.57
8162	01/17/2025	RICOH USA, INC.	Ricoh Copier Usage / October - December 2024	1,048.97
8163	01/17/2025	SHARESQUARED, INC.	Microsoft Sharepoint Consulting / December 2024	1,017.50
8164	01/17/2025	SOUTHERN CALIFORNIA EDISON	Electric Service / November - December 2024	7,569.23
8165	01/17/2025	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / December 2024	123.06
8166	01/17/2025	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / December 2024	445.00
8167	01/17/2025	TOM RITCHIE	Building Permit Refund	345.85
8168	01/17/2025	UNITED STORM WATER, INC	Catch Basin Repair and Cleaning	14,757.16
8169	01/17/2025	VERIZON WIRELESS	Building iPads Data Plans / December 2024	120.03
8170	01/24/2025	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / December 2024	2,925.00
8171	01/24/2025	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / December 2024	16,173.00
8172	01/24/2025	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / December 2024	10,192.19
8173	01/24/2025	CALIFORNIA YELLOW CAB	Senior Mobility Program Services / December 2024	75,732.20
8174	01/24/2025	DELL MARKETING L.P.	Video & Audio Equipment	8,240.15

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This Report Covers the Period 01/01/2025 through 01/31/2025

Date	Vendor Name	Description	Amount	
8175	01/24/2025	ESTATE DESIGN AND CONSTRUCTION, INC.	City Hall Refurbishment & Safety Project: Phase 4	26,230.17
8176	01/24/2025	HKA ELEVATOR CONSULTING, INC.	City Hall Refurbishment & Safety Project: Phase 4	1,625.00
8177	01/24/2025	INTERPRETING SERVICES INTERNATIONAL, LLC	Translation Services	344.76
8178	01/24/2025	KONE INC.	City Hall Elevator Maintenance	927.84
8179	01/24/2025	NEXXSOL CORPORATION	Computer Software License / July 2024 - June 2025	66.00
8180	01/31/2025	ADP PAYROLL SERVICES	Payroll Processing Services / December 2024	79.50
8181	01/31/2025	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / November - December 2024 & January 2025	29,901.00
8182	01/31/2025	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / December 2024	20,948.34
8183	01/31/2025	SAFEGUARD BUSINESS SYSTEMS	Printing Services	479.37
8184	01/31/2025	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / December 2024	3,021.34
8185	01/31/2025	STAPLES	Office & Janitorial Supplies	2,084.80
8186	01/31/2025	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / February 2025	114.05
8187	01/31/2025	WILLDAN ENGINEERING	Code Enforcement Services / December 2024	6,440.00
			Total Bank Debits and Warrants:	\$ 965,788.70

TOTAL \$ 965,788.70

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of January 2025, the following Councilmembers received compensation in the amount of \$300: Conners, Horne, Lee and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. There were no petty cash transactions for this period.

Note 3 - The table below summarizes credit card expenditures paid via Check #8139 to U.S. Bank totaling \$3,416.05:

Microsoft	Office 365 Online Services	\$500.00
Microsoft	Office 365 Subscription	\$135.00
Zoom	Video Conferencing	\$31.98
Sinch Mailgun	Computer Software	\$35.00
WP Engine	Website Hosting Subscription	\$1,150.00
Cal Cities	Mayors and Council Members Academy / Lee	\$675.00
Grainger	El Toro Road & Moulton Parkway Water Quality Treatment Project	\$385.45
Best Buy	Office Appliance	\$204.71
Stater Brothers	Staff Holiday Event	\$18.31
Stamps.com	Postage	\$29.99
USPS	Postage	\$9.68
Studio Two Black Diamond	Printing Services	\$240.93
		Total Credit Card Reimbursement:
		\$3,416.05

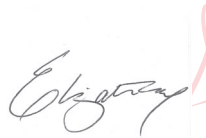
**CITY OF LAGUNA WOODS
PAYMENT REGISTER
February 19, 2025**

This Report Covers the Period 01/01/2025 through 01/31/2025

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

 Digitally signed by
Elizabeth Torres
Date: 2025.02.13
17:58:57 -08'00'

Elizabeth Torres, Administrative Services Director/City Treasurer