

CITY OF LAGUNA WOODS

ITEM 7.2

PAYMENT REGISTER

May 21, 2025

This Report Covers the Period 04/01/2025 through 04/30/2025

Date	Vendor Name	Description	Amount	
Debit	Automatic Bank Debits:			
04/02/2025	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / April 2025	711.05	
04/02/2025	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / March 2025	1,438.63	
04/04/2025	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / April 2025	708.48	
04/08/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/07/2025	3,595.72	
04/08/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/07/2025	3,001.05	
04/08/2025	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / March 2025	200.00	
04/09/2025	ADP TAX	Payroll Transfer / Pay Period Ended 04/04/2025	25,775.55	
04/09/2025	ADP WAGE PAY	Payroll Taxes / Pay Period Ended 04/04/2025	11,962.18	
04/10/2025	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / April 2025	164.64	
04/11/2025	CALPERS - HEALTH	Employee Benefit Program / April 2025	13,773.22	
04/11/2025	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 04/04/2025	3,050.00	
04/11/2025	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 03/07/2025 & 03/21/2025	510.60	
04/11/2025	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / April 2025	281,143.47	
04/14/2025	U.S. BANK	Bank Service Charges / March 2025	34.89	
04/17/2025	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / April 2025	35.00	
04/18/2025	ADP PAYROLL SERVICES	Payroll Processing Fees / March 2025	79.50	
04/22/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/21/2025	3,000.27	
04/22/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/21/2025	3,001.05	
04/23/2025	ADP TAX	Payroll Taxes / Pay Period Ended 04/18/2025	11,855.94	
04/23/2025	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 04/18/2025	26,204.88	
04/24/2025	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / April 2025	91.03	
04/25/2025	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 04/18/2025	1,800.00	
Check Number	Checks:			
8330	04/04/2025	AT&T	Telephone / 458-3487 / March 2025	61.75
8331	04/04/2025	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / March 2025	4,754.00
8332	04/04/2025	CALIFORNIA BUILDING STANDARDS COMMISSION	Building Permit Fee Assessment / January - March 2025	674.10
8333	04/04/2025	CAPTIONING UNLIMITED	Closed Captioning / March 2025	100.00
8334	04/04/2025	COASTAL CURRENT ELECTRIC	City Hall Maintenance	700.00
8335	04/04/2025	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / January - March 2025	975.21
8336	04/04/2025	DIVISION OF THE STATE ARCHITECT	Disability Access & Education Fee / January - March 2025	46.80
8337	04/04/2025	LSA ASSOCIATES, INC.	Planning Services / February 2025	3,145.00
8338	04/04/2025	NUVIS	Architectural Services	2,520.00
8339	04/04/2025	PETTY CASH	Replenish Petty Cash / March 2025	-
8340	04/04/2025	RECREATION BRANDING SERVICES	Graphic Design Services / December 2024 - February 2025	147.87
8341	04/04/2025	STAPLES	Office & Janitorial Supplies	1,385.70
8342	04/04/2025	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	7,601.92
8343	04/04/2025	VOID	VOID	-
8344	04/04/2025	VIDIFLO, LLC	Broadcasting Audio Services	485.00
8345	04/10/2025	AETNA BEHAVIORAL HEALTH, LLC	Employee Benefit Program / May 2025	22.62
8346	04/10/2025	AIRESPRING INC	City Hall Internet Service / April 2025	596.33
8347	04/10/2025	ALLIANCE BUILDING MAINTENANCE, LLC	Janitorial Services / February - March 2025	5,598.00
8348	04/10/2025	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / February 2025	7,001.46
8349	04/10/2025	CALIFORNIA DEPARTMENT OF TAX & FEE ADMINISTRATION	Use Tax / Calendar Year 2024	2.00

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Date	Vendor Name	Description	Amount	
8350	04/10/2025	CARASOFT TECHNOLOGY CORP	eSignature Security Software / March 2025 - March 2026	2,205.00
8351	04/10/2025	CARTER ENTERPRISES GROUP, INC.	ADA Pedestrian Accessibility Improvement Project: Phase 8	9,082.50
8352	04/10/2025	CHASE DESIGN, INC.	Website Design Services / March 2025	712.50
8353	04/10/2025	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / April 2025	201.45
8354	04/10/2025	ESTATE DESIGN AND CONSTRUCTION, INC.	City Hall Refurbishment & Safety Project: Phase 4	73,926.23
8355	04/10/2025	FLOCK GROUP, INC	Automated License Plate Readers	12,100.00
8356	04/10/2025	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / March 2025	2,825.00
8357	04/10/2025	KONE INC.	City Hall Elevator Maintenance	466.15
8358	04/10/2025	LIFTECH ELEVATOR SERVICES, LLC	City Hall Refurbishment & Safety Project: Phase 4	47,101.00
8359	04/10/2025	NV5, INC.	Engineering Services / December 2024 - February 2025	62,282.75
8360	04/10/2025	VOID	VOID	-
8361	04/10/2025	VOID	VOID	-
8362	04/10/2025	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / February 2025	14,234.95
8363	04/10/2025	RINGCENTRAL, INC.	Telephone Services / April 2025	797.34
8364	04/10/2025	RJM DESIGN GROUP	Landscape Architectural Services / February 2025	1,374.15
8365	04/10/2025	RUTAN & TUCKER, LLP	Legal Services / December 2024 - February 2025	18,276.02
8366	04/10/2025	SOUTHERN CALIFORNIA EDISON	Electric Services / February - March 2025	7,505.20
8367	04/10/2025	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / March 2025	3,480.00
8368	04/10/2025	TRIPEPI, SMITH AND ASSOCIATES, INC.	Broadcasting Services / March 2025	1,072.33
8369	04/10/2025	UNITED STORM WATER, INC	Catch Basin Cleaning / February 2025	7,832.00
8370	04/10/2025	WILLDAN ENGINEERING	Code Enforcement Services / February 2025	7,560.00
8371	04/18/2025	ALPHA CARD SYSTEM, LLC	Senior Mobility Program Supplies and Software	1,783.10
8372	04/18/2025	AT&T	Telephone / 581-9821 / March 2025	86.38
8373	04/18/2025	AT&T	White Pages / April 2025	4.30
8374	04/18/2025	AT&T	Telephone / 583-1105 / March 2025	31.65
8375	04/18/2025	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / April 2025	3,590.00
8376	04/18/2025	CALIFORNIA YELLOW CAB	Senior Mobility Program Services / March 2025	83,421.10
8377	04/18/2025	CLEARSOURCE FINANCIAL	Fee Study Services	9,620.00
8378	04/18/2025	COUNTY OF ORANGE	Automated Fingerprint ID System / March 2025	522.00
8379	04/18/2025	FUSCOE ENGINEERING, INC.	Engineering Services / March 2025	130.00
8380	04/18/2025	GCI CONSTRUCTION INC.	El Toro Road & Moulton Parkway Water Quality Treatment Project: Phase 2	88,511.50
8381	04/18/2025	HDL COREN & CONE	Property Tax Forecast / Fiscal Year 2025-26	2,489.87
8382	04/18/2025	KONE INC.	City Hall Elevator Maintenance / April 2025	232.31
8383	04/18/2025	ORANGE COUNTY REGISTER-NOTICES	Public Notices / March 2025	2,398.11
8384	04/18/2025	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / March 2025	11,735.27
8385	04/18/2025	RICOH USA, INC.	Copier Usage / January - March 2025	894.28
8386	04/18/2025	RJM DESIGN GROUP	Landscape Architectural Services / March 2025	12,059.16
8387	04/18/2025	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / March 2025	150.79
8388	04/25/2025	ALPHA CARD SYSTEM, LLC	Senior Mobility Program Supplies	215.50
8389	04/25/2025	BOUTWELL FAY LLP	Legal Services / January and March 2025	2,004.50
8390	04/25/2025	CHASE DESIGN, INC.	Website Design Services / February 2025	900.00
8391	04/25/2025	COUNTY OF ORANGE	800MHz Communication Charges - Cost Allocation / April - June 2025	1,619.78
8392	04/25/2025	GEOSYNTEC CONSULTANTS, INC	Engineering Services / March 2025	3,620.00
8393	04/25/2025	GRANITE FINANCIAL SOLUTIONS, INC	Computer Software / April - June 2025	136.00
8394	04/25/2025	LAGUNA GENERAL CONSTRUCTION, INC.	Cancelled Permit Refund	133.00
8395	04/25/2025	RICOH USA, INC.	Copier Lease / May 2025	246.57

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Date	Vendor Name	Description	Amount
8396 04/25/2025	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / March 2025	470.00
8397 04/25/2025	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	189.65
8398 04/25/2025	TYLER TECHNOLOGIES, INC.	Permitting Software Annual SaaS Fees / June 2025 - May 2026	5,191.70
8399 04/25/2025	VERIZON WIRELESS	Building iPads Data Plans / March 2025	120.03
8400 04/25/2025	WM CURBSIDE, LLC	HHW & Sharps Program / March 2025	5,535.24
Total Bank Debits and Checks:			\$ 939,031.27
TOTAL			\$ 939,031.27

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of April 2025, the following Councilmembers received compensation in the amount of \$300: Conners, Horne, Lee and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. No petty cash transactions were paid during this time period.

Note 3 - The table below summarizes credit card expenditures paid via Check #8342 to U.S. Bank totaling \$7,601.92:

Amazon	Office Supplies	\$10.98
GoDaddy	Website Domain Renewal	\$23.17
Sinch Mailgun	Computer Software	\$35.00
Microsoft	Office 365 Online Services	\$135.00
Microsoft	Office 365 Subscription / April 2025	\$512.50
Zoom	Video Conferencing	\$31.98
GoTo	Computer Software	\$1,539.99
ContractSafe	Computer Software	\$3,767.58
OC Parking	Parking for OC Waste Management Commission Meeting	\$8.00
GoDaddy	Civic Support Fund Website Domain Renewal	\$95.88
GoDaddy	Civic Support Fund Office 365 Email Renewal	\$84.32
Stamps.com	Postage	\$29.99
League of California Cities	Orange County Division Meeting / Moore	\$30.00
Amazon	City Hall Maintenance	\$149.44
Target	City Hall Maintenance	\$95.98
Home Depot	City Hall Maintenance	\$2.11
UCLA Course Extension	Employee Development	\$1,050.00
Total Credit Card Reimbursement:		\$7,601.92

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

Digitally signed by
Elizabeth Torres
Date: 2025.05.15
14:31:31 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer