

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
October 15, 2025
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Horne called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Connors, Lee, Moore, McCary, Horne
 ABSENT: -

All councilmembers participated in-person at the meeting location.

STAFF PRESENT: City Manager Macon, City Attorney Patterson, Administrative
 Services Director/City Treasurer Torres, City Clerk Trippy

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

Councilmember Connors led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

- 4.1 Nurse Practitioners Week – November 9-15, 2025
 (agendaized by Councilmember Connors)

City Clerk Trippy read the proclamation.

Councilmembers made comments.

Moved by Councilmember Connors, seconded by Mayor Pro Tem McCary, and carried unanimously on a 5-0 vote, to approve and present the proclamation.

- 4.2 Earthquake Safety and Preparedness – Great California ShakeOut – October 16, 2025 –
 Orange County Fire Authority

Mike Summers, Division Chief, Orange County Fire Authority, made comments.

Councilmembers discussed the item and staff responded to questions.

Kathryn Freshley, resident, commented on the City's role and importance of coordination between the City and Laguna Woods Village in the event of an emergency.

City Manager Macon and councilmembers briefly responded to Ms. Freshley's comment.

Allyson Vincent, resident, commented on Laguna Woods Village's Disaster Preparedness Task Force and emergency preparedness and response.

City Manager Macon briefly responded to Ms. Vincent's comment.

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS – None

VI. CITY TREASURER'S REPORT

6.1 City Treasurer Report

Administrative Services Director/City Treasurer Torres made a presentation.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to receive and file the City Treasurer's Report for the month of September 2025.

VII. CONSENT CALENDAR

Moved by Councilmember Moore, seconded by Mayor Pro Tem McCary, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 7.1-7.4.

7.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on September 17, 2025 and the adjourned regular meeting on September 25, 2025.

7.2 Payment Register

Approved the payment register dated October 15, 2025 in the amount of \$723,457.78.

7.3 Countywide Mass Notification System

Approved a memorandum of understanding between the County of Orange and the City and Various other participants (municipalities, public universities, and water agencies responsible for protecting a resident population and maintaining a dedicated public safety answering point with the County of Orange) for use of a countywide mass notification

system, including establishing governance and terms of use therefore, and authorized the Mayor to sign the memorandum of understanding, subject to approval as to form by the City Attorney.

7.4 Local California Environmental Quality Act Guidelines

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL FO THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING LOCAL CALIFORNIA ENVIRONMENTAL QUALITY ACT GUIDELINES ADOPTED PURSUANT TO CALIFORNIA PUBLIC RESOURCES CODE SECTION 21082, AND DETERMINING AND CERTIFYING THAT THE AMENDED LOCAL CALIFORNIA ENVIRONMENTAL QUALITY ACT GUIDELINES ARE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITYA ACT

VIII. PUBLIC HEARINGS

8.1 2025 California Building Standards Code and Local Amendments

City Manager Macon made a presentation.

Mayor Horne opened the public hearing.

Kathryn Freshley, resident, asked questions about changes in the 2025 California Building Standards Code.

City Manager Macon and Councilmember Lee briefly responded to Ms. Freshley's comments.

There were no other requests to speak from members of the public.

Councilmembers discussed the item and staff, including Building Official Chris Seely, responded to questions.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried on unanimously a 5-0 vote, to:

1. Continue the public hearing to the regular meeting of the City Council on November 19, 2025 at 2 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637

AND

2. Approve the introduction and first reading of an ordinance – read by title with further

reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING TITLE 10 OF THE LAGUNA WOODS MUNICIPAL CODE (BUILDINGS AND CONSTRUCTION) AND ADOPTING BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), CONSISTING OF THE 2025 CALIFORNIA ADMINISTRATIVE CODE, 2025 CALIFORNIA BUILDING CODE, 2025 CALIFORNIA RESIDENTIAL CODE, 2025 CALIFORNIA ELECTRICAL CODE, 2025 CALIFORNIA MECHANICAL CODE, 2025 CALIFORNIA PLUMBING CODE, 2025 CALIFORNIA ENERGY CODE, 2025 WILDLAND-URBAN INTERFACE CODE, 2025 CALIFORNIA HISTORICAL BUILDING CODE, 2025 CALIFORNIA FIRE CODE, 2025 CALIFORNIA EXISTING BUILDING CODE, 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, AND 2025 CALIFORNIA REFERENCED STANDARDS CODE; AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

AND

3. Approve the introduction and first reading of an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING TITLE 10 (BUILDINGS AND CONSTRUCTION) OF THE LAGUNA WOODS MUNICIPAL CODE TO ADOPT CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS TO THE 2025 CALIFORNIA FIRE CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9); AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

AND

4. Approve the introduction and first reading of an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING TITLE 10 (BUILDINGS AND CONSTRUCTION) OF THE LAGUNA WOODS MUNICIPAL CODE TO ADOPT CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS TO THE 2025 CALIFORNIA

WILDLAND-URBAN INTERFACE CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 7); AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

- 8.2 Conditional Use Permit CUP-2025-0006, a request by A&S Engineering for approval of a conditional use permit amending Conditional Use Permit CUP-1505 related to the redevelopment of an existing automobile service station, at the property located at 24264 El Toro Road, Laguna Woods, California 92637

City Manager Macon made a presentation.

Mayor Horne opened the public hearing.

Kathryn Freshley, resident, expressed disappointment in the proposed design.

City Manager Macon briefly responded to Ms. Freshley's comments.

With no other requests to speak, the public hearing was closed.

Councilmembers discussed the item. Staff and Ahmad Ghaderi, A&S Engineering, responded to questions.

Councilmember Moore left the meeting at 3:27 p.m. and returned at 3:29 p.m.

City Manager Macon proposed amending the recommended action to include an additional condition of approval reading: "19. The fuel island canopy columns shall include a stucco and brick shroud to match the building."

Mr. Ghaderi expressed support for the proposed additional condition of approval.

Moved by Councilmember Connors, seconded by Councilmember Moore, and carried on unanimously a 5-0 vote, to approve a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT CUP-2025-0006 TO AMEND CONDITIONAL USE PERMIT CUP-1505 RELATED TO THE REDEVELOPMENT OF AN EXISTING AUTOMOBILE SERVICE STATION, AT THE PROPERTY LOCATED AT 24362 EL TORO ROAD, LAGUNA WOODS, CALIFORNIA 92637, AND DETERMINING THAT THE CONDITIONAL USE PERMIT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15302 OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

with the addition of an additional condition of approval reading: "19. The fuel island

canopy columns shall include a stucco and brick shroud to match the building.”

IX. CITY COUNCIL BUSINESS

9.1 Woods End Wilderness Preserve Trail Drainage and Improvement Project

City Manager Macon made a presentation.

Mayor Horne left the meeting at 3:42 p.m. and returned at 3:45 p.m.

Councilmembers discussed the item and staff responded to questions.

Vicki Johnson, resident, asked questions about the cost of the project and signage.

City Manager Macon briefly responded to Ms. Johnson’s comments.

Councilmembers discussed the item and staff responded to questions.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried on unanimously a 5-0 vote, to:

1. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2025-27 BUDGET AND WORK PLAN FOR FISCAL YEAR 2025-26 COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE “WOODS END WILDERNESS PRESERVE TRAIL DRAINAGE AND IMPROVEMENT PROJECT”

AND

2. Approve the “Woods End Wilderness Preserve Trail Drainage and Improvement Project” plans and specifications as prepared by the project architect and their licensed professionals.

AND

3. Approve a notice of exemption for the “Woods End Wilderness Preserve Trail Drainage and Improvement Project” finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorize the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

4. Award a contract agreement to Millsten Enterprises, Inc. for the construction of the “Woods End Wilderness Preserve Trail Drainage and Improvement Project”, in the amount of \$446,694.60, plus authorized change orders not to exceed 15% (\$67,004.19) of the base amount; and authorize the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

X. CITY COUNCIL REPORTS AND COMMENTS

10.1 Coastal Greenbelt Authority

Mayor Pro Tem McCary stated that the next meeting will be in November 2025.

10.2 Orange County Fire Authority

Mayor Horne provided a report, including a video and visual content.

10.3 Orange County Library Advisory Board

Councilmember Moore provided a report.

At Councilmember Moore’s request, City Manager Macon provided information on an upcoming safe driving workshop at City Hall.

10.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem McCary stated that the next meeting is on October 16, 2025.

10.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Lee provided a report.

10.6 South Orange County Watershed Management Area

Councilmember Moore provided a report.

10.7 Liaisons to Community Bridge Builders

Mayor Horne provided a report.

10.8 Other Comments and Reports

- California Joint Powers Insurance Authority (CJPIA) Annual Risk Management Educational Forum – October 1-3, 2025

Mayor Pro Tem McCary, Councilmember Conners, Councilmember Lee, and Councilmember Moore provided reports.

- League of California Cities (Cal Cities) Annual Conference and Expo, General Assembly – October 8-10, 2025

Mayor Pro Tem McCary provided a report and responded to a question from Councilmember Moore.

- Other Comments and Reports

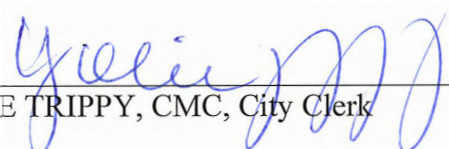
Councilmember Lee commented on a recent senior summit event.

XI. CLOSED SESSION – None

XII. CLOSED SESSION REPORT – None

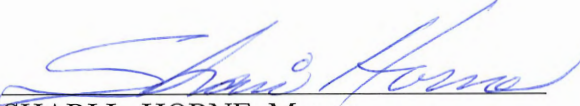
XIII. ADJOURNMENT

The meeting was adjourned at 4:42 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, November 19, 2025, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, CMC, City Clerk

Approved: November 19, 2025



SHARI L. HORNE, Mayor