

**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
REGULAR MEETING  
December 17, 2025  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

---

**I. CALL TO ORDER**

Mayor Horne called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:02 p.m.

**II. ROLL CALL**

COUNCILMEMBER:           PRESENT:   Horne, McCary, Conners, Lee, Moore  
                                  ABSENT:   -

All councilmembers participated in-person at the meeting location.

STAFF PRESENT:           City Manager Macon, City Attorney Patterson, Administrative  
                                  Services Director/City Treasurer Torres, City Clerk Trippy

All staff participated in-person at the meeting location.

**III. PLEDGE OF ALLEGIANCE**

Mayor Pro Tem McCary led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

4.1    Marcia Milchiker – 40<sup>th</sup> Anniversary, South Orange County Community College District  
       Board of Trustees  
       (agenized by Mayor Horne)

City Clerk Trippy read the commendation.

Ms. Milchiker made comments.

Councilmembers made comments.

Mayor Horne called for a brief recess.

The meeting was called back to order at 2:22 p.m.

**V. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Damian Hickman and Ryan Hickman, Recycle from Home, commented on their program.

Councilmembers and City Manager Macon briefly responded to Mr. Hickman’s comments.

Sandra Smolinsky, resident, expressed concerns regarding coyote traps.

City Manager Macon briefly responded to Ms. Smolinsky’s comments.

**VI. CITY TREASURER’S REPORT**

6.1 City Treasurer Report

Administrative Services Director/City Treasurer Torres made a presentation.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to receive and file the City Treasurer’s Report for the month of November 2025.

**VII. CONSENT CALENDAR**

Moved by Mayor Pro Tem McCary, seconded by Councilmember Lee, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 7.1-7.7.

7.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on November 19, 2025.

7.2 Payment Register

Approved the payment register dated December 17, 2025, in the amount of \$924,033.44.

7.3 Fiscal Years 2025-27 Budget Adjustments

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2025-27 BUDGET AND WORK PLAN FOR FISCAL YEAR 2025-26 COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING CAPITAL PROJECTS FUND APPROPRIATIONS TO RETURN (TRANSFER) UNSPENT FUNDS TO THE GENERAL FUND AND UNASSIGNING THE UNSPENT FUNDS

7.4 Solid Waste Handling Services

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING AND AUTHORIZING THE EXECUTION OF A FIFTH AMENDMENT OF THE AGREEMENT WITH CR&R INCORPORATED FOR SOLID WASTE HANDLING SERVICES, AND DETERMINING AND CERTIFYING THAT THE FIFTH AMENDMENT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

7.5 Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope

1. Approved the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope” specifications as prepared by the project engineer.

AND

2. Approved a notice of exemption for the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 –Expanded Scope” finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorized the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

3. Awarded a contract agreement to Bear Electrical Solutions, LLC for the construction of the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope”, including all four alternative bid items included in the bid solicitation, in the amount of \$180,775.00, plus authorized change orders not to exceed 20% (\$36,155.00) of the base amount; and authorized the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

7.6 Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway)

1. Approved the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway) specifications as prepared by the project engineer.

AND

2. Approved a notice of exemption for the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway) finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorized the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

3. Approved a cooperative agreement for the Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway) with the City of Laguna Hills, and authorized the City Manager to execute the cooperative agreement, subject to approval as to form by the City Attorney.

AND

4. Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2025-27 BUDGET AND WORK PLAN FOR FISCAL YEAR 2025-26 COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE "PAVEMENT MANAGEMENT PLAN PROJECT (EASTBOUND SANTA MARIA AVENUE BETWEEN SANTA VITTORIA DRIVE AND MOULTON PARKWAY)"

#### 7.7 Measure M2 (OC Go) Expenditure Report

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025

### **VIII. PUBLIC HEARINGS**

- 8.1 Conditional Use Permit CUP-2025-0003, a request by the Camino School/St. Nicholas Catholic Church for approval of a conditional use permit amending Conditional Use Permit CUP-291 to allow for the establishment of an educational institution use, alternative provisions to off-street parking regulations resulting in a reduction in available off-street parking stalls during certain hours, and installation of an outdoor shed at the property located at 24252 El Toro Road, Laguna Woods, CA 92637

City Manager Macon introduced the item and noted that it will instead be considered at the City Council's meeting on January 21, 2026 at 2 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to cancel the public hearing.

## 8.2 Community Development Block Grant (CDBG) Public Facilities & Improvements Project Proposals

City Manager Macon made a presentation.

Mayor Horne opened the public hearing.

With no requests to speak, the public hearing was closed.

Councilmembers discussed the item.

City Manager Macon responded to councilmember comments.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously a 5-0 vote, to:

1. Ratify the City Manager's submittal of a proposal to the County of Orange requesting \$500,000 in Community Development Block Grant (CDBG) funds under the Fiscal Year 2026-27 Public Facilities & Improvements grant program (County of Orange RFA #012-000089-NC) to support the "Pedestrian Accessibility Improvement Project: Phase 10", which generally consists of:
  - A \$250,000 primary project involving the reconstruction of two driveway crossings (one on Moulton Parkway generally south of the Mobil Station and one on Moulton Parkway south of The Coffee Bean and Tea Leaf before Laguna Country United Methodist Church); and
  - A \$250,000 waitlist/expanded scope project involving the installation of two new safety lights at two intersections (El Toro Road/Canyon Wren Lane and El Toro Road/Calle Corta).

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RATIFYING THE SUBMITTAL OF A PROPOSAL TO THE COUNTY OF ORANGE FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS, PROSPECTIVELY ACCEPTING THE AWARD OF SUCH CDBG

FUNDS, MAKING RELATED AUTHORIZATIONS RELATED TO THE FISCAL YEAR 2026-27 PUBLIC FACILITIES & IMPROVEMENTS GRANT PROGRAM (COUNTY OF ORANGE RFA #012-000089-NC), AND DETERMINING AND CERTIFYING THAT THE SUBMITTAL OF A PROPOSAL AND ACCEPTANCE OF THE AWARD OF FUNDS IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

**IX. CITY COUNCIL BUSINESS**

9.1 Fiscal Year 2024-25 Annual Comprehensive Financial Report and Various Fiscal Year 2024-25-related Reports and Statements from Independent Auditors/Accountants

Administrative Services Director/City Treasurer Torres and Bob Callanan, CliftonLarsonAllen, made presentations.

City Manager Macon and Administrative Services Director/City Treasurer Torres recognized Melissa Leanza, Accountant, on the occasion of her upcoming retirement.

Councilmembers discussed the item and staff responded to questions.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to receive and file the following documents pertaining to Fiscal Year 2024-25:

- Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2025 (Fiscal Year 2024-25); and
- Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards; and
- Independent Auditor's Statements on Auditing Standards 114 Letter: The Auditor's Communication with Those Charged with Governance; and
- Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Worksheet No. 6 for the Fiscal Year Ended June 30, 2025; and
- Independent Accountants' Report on the Alternative Compliance Examination Engagement for Recipients That Would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving Coronavirus State and Local Fiscal Recovery Funds for the Fiscal Year Ended June 30, 2025.

9.2 California Employers' Pension Prefunding Trust Fund

City Manager Macon made a presentation.

Councilmembers discussed the item and staff responded to questions.

Moved by Councilmember Conners, seconded by Councilmember Lee, and carried

unanimously on a 5-0 vote, to:

1. Approve a contribution of \$262,828 to the California Employers' Pension Prefunding Trust Fund ("CEPPT") for investment in the CEPPT Strategy 1 portfolio and authorize the City Manager and Administrative Services Director/City Treasurer to cause such contribution to be made and to execute agreements, documents, and certifications necessary to do so.

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2025-27 BUDGET AND WORK PLAN FOR FISCAL YEAR 2025-26 COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING GENERAL FUND APPROPRIATIONS FOR A CONTRIBUTION TO THE CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST FUND ("CEPPT"), AND MAKING RELATED AUTHORIZATIONS

### 9.3 Public Safety Grant Program

City Manager Macon made a presentation.

An unidentified member of the public spoke in support of security cameras and asked how the City is protecting places of worship.

City Manager Macon briefly responded to the member of the public's comments.

Kathryn Freshley, resident, asked about the legality of granting funds to private parties.

City Manager Macon briefly responded to Ms. Freshley's comments.

Cush Bhada, President of the Golden Rain Foundation of Laguna Woods, spoke in support of the proposed grant program and asked about eligibility for security camera funding.

City Manager Macon briefly responded to Mr. Bhada's comments.

Rabbi Joseph Mendelsohn, resident, asked about future plans for the proposed grant program.

City Manager Macon briefly responded to Mr. Mendelsohn's comments.

Councilmembers discussed the item and staff responded to questions.

Moved by Councilmember Conners, seconded by Mayor Pro Tem McCary, and carried unanimously on a 5-0 vote, to adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING ADMINISTRATIVE POLICY 5.1 PERTAINING TO THE ESTABLISHMENT OF A PUBLIC SAFETY GRANT PROGRAM AND RELATED FUNDING PROGRAMS, AND ALLOCATING EXISTING FISCAL YEARS 2025-26 AND 2026-27 GENERAL FUND BUDGET APPROPRIATIONS TO FUNDING PROGRAMS

- 9.4 Potential lease of a portion of the real property commonly known as City Centre Park located at 24121 Moulton Parkway, Laguna Woods, CA 92637

Mayor Horne recused herself from this item and left the meeting for the reasons previously stated at the City Council meeting on November 19, 2025.

City Manager Macon made a presentation and noted that the new recommendation is to take no action due to the City having not yet received the California Department of Housing and Community Development's Surplus Land Act findings letter.

Battalion Chief Romo, Orange County Fire Authority, and City Manager Macon responded to a question from Councilmember Moore.

Mayor Horne returned to the meeting at 3:49 p.m.

- 9.5 City Council Salary

Mayor Horne introduced the agenda item.

Councilmember Moore briefly left the meeting at 3:52 p.m. and then returned to the meeting.

Jonathan Adler, resident, expressed support for increasing City Council compensation.

Cush Bhada, resident, expressed support for increasing City Council compensation.

Councilmembers discussed the item and staff responded to questions.

Noel Hatch, resident, expressed support for increasing City Council compensation.

Moved by Councilmember Conners, seconded by Councilmember Lee, and carried on a 4-1 vote, with Councilmember Moore opposed, to direct staff to draft an ordinance for future consideration by the City Council that would – if adopted by the City Council – increase the salary that each member of the City Council is eligible to receive beginning with salaries paid for January 2027.

An unidentified member of the public commented on the timing of agenda items.

Mayor Horne moved items 11.1 and 11.2 to next on the agenda. There were no objections.

## **XI. CITY COUNCIL BUSINESS**

### 11.1 City Council Organization – Office of the Mayor

Mayor Horne made comments.

Moved by Mayor Horne, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to appoint Annie McCary to serve as Mayor effective immediately through December 2026.

### 11.2 City Council Organization – Office of Mayor Pro Tem

Moved by Councilmember Conners, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to appoint Pearl Lee to serve as Mayor Pro Tem effective immediately through December 2026.

## **X. CITY COUNCIL REPORTS AND COMMENTS**

### 10.1 Coastal Greenbelt Authority

No report

### 10.2 Orange County Fire Authority

Councilmember Horne provided a report.

### 10.3 Orange County Library Advisory Board

Councilmember Moore provided a report.

### 10.4 Orange County Mosquito and Vector Control District

No report. Mayor Pro Tem Lee advised that the next meeting is December 18, 2025.

### 10.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Conners provided a report.

### 10.6 South Orange County Watershed Management Area

Councilmember Moore provided a report.

10.7 Liaisons to Community Bridge Builders

No report

10.8 Other Comments and Reports – None

**XI. CITY COUNCIL BUSINESS**

11.3 City Council Meeting Schedule

City Manager Macon made a presentation.

Moved by Councilmember Connors, seconded by Mayor Pro Tem Lee, and carried unanimously on a 5-0 vote, to:

1. Schedule an adjourned regular meeting of the City Council for December 22, 2025 at 2 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

AND

2. Approve a new City Council meeting schedule for January 2026 through June 2027.

**XII. CLOSED SESSION – None**

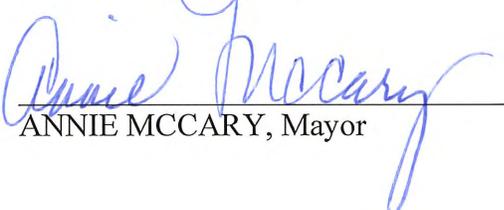
**XIII. CLOSED SESSION REPORT – None**

**XIV. ADJOURNMENT**

The meeting was adjourned at 4:24 p.m. The next adjourned regular meeting will be at 2:00 p.m. on Monday, December 22, 2025 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. The next regular meeting will be at 2:00 p.m. on Wednesday, January 21, 2026 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

Approved: January 21, 2026

  
\_\_\_\_\_  
ANNIE MCCARY, Mayor