

# CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting  
Wednesday, April 15, 2026  
2:00 p.m.

Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, CA 92637

Annie McCary  
Mayor

Pearl Lee  
Mayor Pro Tem

Cynthia Conners  
Councilmember



Shari L. Horne  
Councilmember

Carol Moore  
Councilmember

***Welcome to a meeting of the Laguna Woods City Council!***

***This meeting may be recorded, televised, and made publicly available.***

Public Comments/Testimony: Public comments/testimony are accepted in-person and in writing. For more information, please refer to page three of this agenda.

Americans with Disabilities Act (ADA): It is the intention of the City of Laguna Woods to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City of Laguna Woods requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

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AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637; on the City of Laguna Woods’ website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 24-08, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City of Laguna Woods’ website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies except when prohibited by law.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code.

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FOR ADDITIONAL INFORMATION

For additional information regarding this agenda, please contact the City Clerk’s Office at (949) 639-0500, [cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org), or 24264 El Toro Road, Laguna Woods, CA 92637.

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA            )  
COUNTY OF ORANGE            ) ss.  
CITY OF LAGUNA WOODS         )

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 24-08, pursuant to California Government Code Section 54954.2.

/s/ Yolie Trippy  
YOLIE TRIPPY, CMC, City Clerk

4/10/26  
Date

## **OPTIONS FOR PUBLIC COMMENTS/TESTIMONY**

### **1. In Person**

Members of the public wishing to address the City Council on items appearing on this agenda are advised to indicate their interest in doing so by submitting a speaker card to City staff or proceeding to the podium, one-by-one, at the time an item is considered.

Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item V.

Each speaker will have the opportunity to speak for up to three minutes once per agenda item, unless otherwise allowed by the City Council.

To ensure each speaker is provided with an uninterrupted opportunity to speak for the full time allotted, members of the City Council and City staff are asked to reserve any responses they wish to make to public comments until after each speaker has completed their comments.

Speakers are requested, but not required, to identify themselves, both on any speaker cards and in comments/testimony. Speakers are advised that their names and any information submitted on speaker cards or otherwise provided in writing to the City may be disclosed or become a matter of public record. No speaker should expect privacy of such information.

### **2. In Writing**

Written public comments/testimony should be clearly marked as such and may be mailed or delivered to Laguna Woods City Hall (24264 El Toro Road, Laguna Woods, CA 92637) or sent via email ([cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org)) provided that they are received by the City of Laguna Woods prior to 1:00 p.m. on the day of this meeting.

Written public comments/testimony will be provided to the Laguna Woods City Council and included in the City Clerk's written record of this meeting.

Parties submitting written public comments/testimony are requested, but not required, to identify themselves. Parties are advised that their names, email addresses, and any information submitted in writing to the City of Laguna Woods may be disclosed or become a matter of public record. No party should expect privacy of such information.

## **REMOTE VIEWING AND/OR LISTENING OPPORTUNITIES**

The City of Laguna Woods plans to offer the following remote viewing and/or listening opportunities as a courtesy for this meeting. These opportunities are not guaranteed to be operable, technically feasible, or uninterrupted. The instructions provided are not guaranteed to be correct or all-inclusive as Zoom and YouTube may modify interfaces and interfaces may differ by device or application. Members of the public who wish to ensure that they are able to view and/or listen to this meeting should attend in person.

## 1. Zoom (on a computer)

The City of Laguna Woods plans to live stream this meeting on Zoom (audio and/or video). **Public comments/testimony will not be accepted via Zoom.**

- Visit [www.zoomgov.com](http://www.zoomgov.com)
- Click on “Join” (if given an option select “by meeting ID”)
- Enter the following meeting ID: 161 548 2089
- Click on “Join”
- Open the Zoom application following the on-screen prompts
- Enter the following meeting passcode: 24264
- Follow any additional prompts and enter information as required by Zoom

Parties are advised that information they provide to Zoom may be publicly visible and/or visible to the City of Laguna Woods and others. No party should expect privacy of such information.

## 2. Zoom (on a telephone)

The City of Laguna Woods plans to live stream this meeting on Zoom (audio and/or video). **Public comments/testimony will not be accepted via Zoom.**

- Call (669) 216-1590
- Follow the prompts and provide the information required by Zoom
- When prompted for a meeting ID enter 161 548 2089
- There is no participant ID; follow prompts to bypass
- If asked for a passcode enter 24264

Parties are advised that their telephone number and information provided to Zoom may be publicly visible and/or visible to the City of Laguna Woods and others. No party should expect privacy of such information.

## 3. YouTube

The City of Laguna Woods plans to live stream this meeting on YouTube (audio and/or video). **Public comments/testimony will not be accepted via YouTube.**

- Visit [www.youtube.com/@cityoflagunawoods](http://www.youtube.com/@cityoflagunawoods)
- Click on “Live”
- Click on “Laguna Woods Channel 3”

Parties are advised that information they provide to YouTube may be publicly visible and/or visible to the City of Laguna Woods and others. No party should expect privacy of such information.

## 4. Cable Television

The City of Laguna Woods plans to broadcast this meeting on cable television Channel 3 within Laguna Woods Village (audio and/or video). **Public comments/testimony will not be accepted via cable television Channel 3.**

**I. CALL TO ORDER**

Introductory Notes: Members of the public wishing to address the City Council on items appearing on this agenda are advised to indicate their interest in doing so by submitting a speaker card to City staff or proceeding to the podium, one-by-one, at the time an item is considered.

Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item V.

Each speaker will have the opportunity to speak for up to three minutes once per agenda item, unless otherwise determined by the City Council.

To ensure each speaker is provided with an uninterrupted opportunity to speak for the full time allotted, members of the City Council and City staff are asked to reserve any responses they wish to make to public comments until after each speaker has completed their comments.

Speakers are requested, but not required, to identify themselves, both on any speaker cards and in comments/testimony. Speakers are advised that their names and any information submitted on speaker cards or otherwise provided in writing to the City may be disclosed or become a matter of public record. No speaker should expect privacy of such information.

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

4.1 Community College Awareness Month – April 2026

*Recommendation:* Approve and present the proclamation.

4.2 Donate Life Month – April 2026

*Recommendation:* Approve and present the proclamation.

**V. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council on items *not* appearing on

this agenda. As a reminder, each speaker will have the opportunity to speak once for up to three minutes, unless otherwise determined by the City Council.

To ensure each speaker is provided with an uninterrupted opportunity to speak for the full time allotted, members of the City Council and City staff are asked to reserve any responses they wish to make to public comments until after each speaker has completed their comments.

Please note that, pursuant to state law, the City Council is unable to take action on or discuss items not appearing on this agenda, but may briefly respond to statements made or questions posed by speakers. The City Council may also refer items to City staff for follow up or response, request that City staff report back to the City Council at a subsequent meeting concerning items, or direct City staff to place items on a future agenda.

## **VI. CITY TREASURER’S REPORT**

### 6.1 City Treasurer’s Report

*Recommendation:* Receive and file the City Treasurer’s Report for the month of March 2026.

## **VII. CONSENT CALENDAR**

About the Consent Calendar: All items appearing on the Consent Calendar are considered by the City Manager to be routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council or City staff requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

Members of the public may address the City Council on any item appearing on the Consent Calendar at the time the item is considered, regardless of whether or not the item has been removed from the Consent Calendar.

Items that are removed from the Consent Calendar will be considered after the items remaining on the Consent Calendar.

### 7.1 City Council Minutes

*Recommendation:* Approve the City Council meeting minutes for the regular meeting on March 18, 2026.

7.2 Payment Register

*Recommendation:* Approve the payment register dated April 15, 2026 in the amount of \$1,333,757.95.

7.3 Informational Signage on Laguna Woods Village Trash Enclosures

*Recommendation:*

1. Approve an amendment of the memorandum of understanding with Third Laguna Hills Mutual to allow the City to install informational signage on trash enclosures on Third Laguna Hills Mutual property and authorize the Mayor to execute the memorandum of understanding, subject to approval as to form by the City Attorney.

AND

2. Approve an amendment of the memorandum of understanding with United Laguna Woods Mutual to allow the City to install informational signage on trash enclosures on United Laguna Woods Mutual property and authorize the Mayor to execute the memorandum of understanding, subject to approval as to form by the City Attorney.

7.4 City Hall Refurbishment and Safety Project: Phase 4

*Recommendation:*

1. Approve the final record plans and specifications reflecting completion of the “City Hall Refurbishment and Safety Project: Phase 4” as prepared by the project architect and their licensed professionals.

AND

2. Accept project completion of the contract agreement with Estate Design and Construction, Inc. for the construction of the “City Hall Refurbishment and Safety Project: Phase 4” and authorize the City Manager to execute and record, or cause to be executed and recorded, a notice of completion with the County of Orange.

AND

3. Approve an agreement and release of claims with Estate Design and

Construction, Inc. to resolve matters pertaining to the “City Hall Refurbishment and Safety Project: Phase 4” and authorize the City Manager to execute the agreement and release of claims, subject to approval as to form by the City Attorney.

7.5 Local Signal Synchronization Plan

*Recommendation:* Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CONCERNING THE UPDATE OF THE LOCAL SIGNAL SYNCHRONIZATION PLAN FOR THE MEASURE M (M2) PROGRAM, AND DETERMINING AND CERTIFYING THAT THE RESOLUTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

7.6 Fiscal Years 2026-36 Pavement Management Plan

*Recommendation:* Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CONCERNING THE STATUS AND UPDATE OF THE PAVEMENT MANAGEMENT PLAN FOR THE MEASURE M2 (M2) PROGRAM, REPEALING RESOLUTION NO. 26-05, ADOPTING A PAVEMENT MANAGEMENT PLAN FOR FISCAL YEARS 2026-27 THROUGH 2035-36, AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

7.7 Employee Compensation and Benefits

*Recommendation:* Adopt a resolution changing the name of one City-observed holiday for consistency with California Assembly Bill 2156 (Rivas/Limón, Chapter 7, Statutes of 2026) titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 26-04, AND ESTABLISHING AND MODIFYING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES, INCLUDING THE CITY MANAGER AND OTHER LOCAL AGENCY EXECUTIVES AS DEFINED IN CALIFORNIA GOVERNMENT CODE SECTION 3511.1

7.8 Fiscal Years 2025-27 Budget Adjustments

*Recommendation:* Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2025-27 BUDGET AND WORK PLAN FOR FISCAL YEAR 2025-26 COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING LAGUNA WOODS CIVIC SUPPORT FUND FUND APPROPRIATIONS FOR A FUNDRAISING PROGRAM TO SUPPORT THE CITY'S INSTALLATION OF A CLOCK ON THE PLAZA ADJOINING CITY HALL AND THE PUBLIC LIBRARY TO COMMEMORATE THE 250TH ANNIVERSARY OF THE SIGNING OF THE DECLARATION OF INDEPENDENCE

7.9 Liaisons to Laguna Woods Community Bridge Builders  
(agendized by Mayor McCary and Councilmember Horne)

*Recommendation:* With Laguna Woods Community Bridge Builders now successfully established, and noting continued appreciation for their work, rescind the appointments of Mayor McCary and Councilmember Horne as liaisons to Laguna Woods Community Bridge Builders.

**VIII. PUBLIC HEARINGS – None**

**IX. CITY COUNCIL BUSINESS**

9.1 Emergency Management Ordinance

*Recommendation:* Approve second reading and adopt an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTER 7.04 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO EMERGENCY MANAGEMENT INCLUDING, BUT NOT LIMITED TO, ORGANIZATION, FUNCTION, POWERS, AND DUTIES; AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

9.2 Fiscal Years 2025-27 Budget and Work Plan & Fiscal Years 2025-36

Capital Improvement Program

*Recommendation:*

1. Adopt an updated Chapter 8.0 (City Capital Projects) of the Fiscal Years 2025-27 Budget & Work Plan reflecting changes in the scope, timing, cost, and funding of projects, and other amendments.

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2025-27 BUDGET AND WORK PLAN FOR FISCAL YEAR 2025-26 COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE "CITY HALL COMPLEX EMERGENCY BACKUP GENERATOR PROJECT," INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE "CITY HALL REFURBISHMENT AND SAFETY PROJECT: PHASE 5," INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE "CITY HALL REFURBISHMENT AND SAFETY PROJECT: PHASE 6," REALLOCATING EXISTING ROAD MAINTENANCE AND REHABILITATION PROGRAM FUND APPROPRIATIONS TO THE "PAVEMENT MANAGEMENT PLAN PROJECT (WESTBOUND EL TORO ROAD BETWEEN MOULTON PARKWAY AND HOME DEPOT/TOWN CENTRE, NORTHBOUND AND SOUTHBOUND MOULTON PARKWAY BETWEEN EL TORO ROAD AND VIA CAMPO VERDE)," INCREASING ROAD MAINTENANCE AND REHABILITATION PROGRAM FUND APPROPRIATIONS TO THE "PAVEMENT MANAGEMENT PLAN PROJECT (WESTBOUND EL TORO ROAD BETWEEN MOULTON PARKWAY AND HOME DEPOT/TOWN CENTRE, NORTHBOUND AND SOUTHBOUND MOULTON PARKWAY BETWEEN EL TORO ROAD AND VIA CAMPO VERDE)," AND INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE "WOODS END WILDERNESS PRESERVE TRAIL DRAINAGE AND IMPROVEMENT PROJECT"

AND

3. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A NEW 11-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2025-26 THROUGH 2035-36, IN CONFORMANCE WITH APPLICABLE CITY POLICIES AND DISCRETION

AND

4. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A STATEMENT OF THE TRANSPORTATION-RELATED PROJECTS AND MEASURE M2 (OC GO) BUDGETS INCLUDED IN THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2026-27 THROUGH 2032-33, IN CONFORMANCE WITH MEASURE M2 (OC GO) REQUIREMENTS

### 9.3 State Legislative Proposals

#### *Recommendation:*

1. Receive and file a report regarding City-sponsored California Senate Bill 897 (Choi; Vehicles: abandoned vehicles.).

AND

2. Adopt the following positions on legislative proposals currently being considered by the California State Legislature and authorize the City Manager to prepare, and the Mayor or City Manager to sign, related correspondence on behalf of the City Council, now and in connection with potential future amendments of the legislative proposals, provided such amendments are substantially consistent with the purpose and intent of the legislative proposals as presently drafted:
  - Support for California Senate Bill 1135 (Blakespear; California Wildlife Coexistence Act.); and
  - Support for California Assembly Bill 2517 (Calderon; Fire hazards: fire hazard severity zones.).

## **X. CITY COUNCIL REPORTS AND COMMENTS**

About City Council Reports and Comments: This is the time and place for

members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City of Laguna Woods and meetings attended at the expense of the City of Laguna Woods pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

10.1 Coastal Greenbelt Authority

Mayor McCary, First Alternate: Mayor Pro Tem Lee, Second Alternate:  
Councilmember Conners

10.2 Orange County Fire Authority

Councilmember Horne

10.3 Orange County Library Advisory Board

Councilmember Moore; Alternate: Mayor McCary

10.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Lee

10.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Conners; Alternate: Mayor Pro Tem Lee

10.6 South Orange County Watershed Management Area

Councilmember Moore; Alternate: Mayor McCary

10.7 Liaisons to Laguna Woods Community Bridge Builders

Mayor McCary and Councilmember Horne

10.8 Other Comments and Reports

- League of California Cities (Cal Cities) Community Services Policy Committee Meeting, March 26, 2026 – Mayor McCary
- Other Comments and Reports

**XI. CLOSED SESSION**

Closed Session Note: While members of the public are not permitted to attend closed session, prior to convening in closed session, the City Council will accept public comments on items appearing on the closed session agenda.

**XII. CLOSED SESSION REPORT**

**XIII. ADJOURNMENT**

Next Regular Meeting: Wednesday, May 20, 2026 at 2 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, CA 92637

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**4.1**  
**COMMUNITY COLLEGE AWARENESS MONTH**  
**– APRIL 2026**

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City of Laguna Woods  
**Community College  
Awareness Month  
April 2026**

# *Proclamation*

**WHEREAS**, the South Orange County Community College District is one of the largest community college districts in the region, serving approximately 50,000 students on three campuses — Saddleback College, Irvine Valley College, and the Advanced Technology & Education Park (“ATEP”); and

**WHEREAS**, the South Orange County Community College District is a leader in higher education and enriches lives through learning; and

**WHEREAS**, Laguna Woods is part of the South Orange County Community College District’s 350 square mile service area; and

**WHEREAS**, the South Orange County Community College District is a community partner offering classes at more than 100 community sites, beyond its campuses; and

**WHEREAS**, the South Orange County Community College District provides outstanding education through more than 400 degree and certificate programs that prepare students to fill local and high skilled workforce opportunities.

**NOW, THEREFORE, BE IT RESOLVED** that the Laguna Woods City Council does hereby proclaim April 2026 as “Community College Awareness Month” in the City of Laguna Woods and thanks the South Orange County Community College District for its service through learning.

Dated this 15<sup>th</sup> day of April 2026

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Annie McCary  
Mayor

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Attest: Yolie Trippy  
City Clerk

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**4.2**  
**DONATE LIFE MONTH**  
**– APRIL 2026**

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City of Laguna Woods

# Donate Life Month April 2026

## *Proclamation*

**WHEREAS**, organ, eye, and tissue donations are life-giving acts recognized worldwide as expressions of compassion to those in need; and

**WHEREAS**, more than 100,000 people nationwide are on the National Transplant Waiting List; and

**WHEREAS**, a single donor can save the lives of up to eight people, restore sight for up to two people, and improve the lives of as many as 75 more; and

**WHEREAS**, kidney and partial liver donations can be made while living, and other donations can be made after death; and

**WHEREAS**, millions of lives are saved, healed, and enhanced each year by a diverse group of organ, eye, and tissue donors, including older adults.

**NOW, THEREFORE, BE IT RESOLVED** that the Laguna Woods City Council does hereby proclaim April 2026 as “Donate Life Month” in the City of Laguna Woods and encourages its residents to consider making living donations, as well as signing up as donors with the state-authorized Donate Life California Registry.

Dated this 15<sup>th</sup> day of April 2026

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Annie McCary  
Mayor

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Attest: Yolie Trippy  
City Clerk

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**6.1**  
**CITY TREASURER'S REPORT**

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# City Treasurer's Report Monthly Financial Snapshot

## Financial Assets IN THE BANK as of March 31, 2026

### BY FUND

**General Fund (Operating) \$6,418,457**

**General Fund (Reserves) \$4,651,600**

*The General Fund is the City of Laguna Woods' primary operating fund and is used to account for the proceeds of revenue sources that are not legally restricted or committed to expenditures for specified purposes. Reserves for paid leave, self-insurance, and general contingencies are also included in the General Fund.*

**Special Revenue Funds \$2,797,783**

*These funds are used to account for the proceeds of revenue sources that are legally restricted or committed to expenditures for specified purposes. Most of these funds are legally restricted for public street purposes.*

**Total (All Funds) \$13,867,840**

### BY INVESTMENT TYPE

**Cash and Cash Equivalents \$815,853**  
5.88% of portfolio

**Pooled Money Investment Accounts \$6,955,695**  
50.16% of portfolio

*This includes investments in a state government investment pool and in the California Asset Management Program pool.*

**Investments - Earning \$6,096,292**  
43.96% of portfolio

*This includes certificates of deposit.*

**Total (All Funds) \$13,867,840**

## Financial Assets HELD IN TRUST FUNDS as of March 31, 2026

**California Employers' Pension Prefunding Trust Fund (CEPPT) \$574,177**

• **New Contributions \$0**

• **Gain/(Loss) from Month Prior (\$29,287)**

*The CEPPT is used to prefund employee pension obligations.*

**California Employers' Retiree Benefit Trust Fund (CERBT) \$160,538**

• **New Contributions \$0**

• **Gain/(Loss) from Month Prior (\$5,962)**

*The CERBT is used to prefund statutorily required retiree medical benefits.*

**Notes:** The City of Laguna Woods uses a modified accrual basis of accounting, which generally means that revenues are recognized when a transaction occurs, and expenditures are recognized when obligations are created. As such, this monthly financial snapshot reflects only revenue known and expenditures paid for the month referenced as of the date prepared. In some cases, financial statements from financial dealers, depositories, and institutions may not have been received as of the date prepared and, therefore, some revenue and expenditures may not be reflected. Certificates of deposit may also have accrued interest that is not reflected because it is not yet vested. For more information on the specific information included in this monthly financial snapshot, please refer to the full City Treasurer's Report.

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**City of Laguna Woods**  
**City Treasurer's Report**  
**For the Month Ended March 31, 2026**

**CASH AND INVESTMENTS**

	Beginning Balances As of 02/28/26	Earnings & Receipts	Disbursements	Purchases, Transfers & Other Adjustments	Ending Balances As of 03/31/26	% of Total Cash & Investment Balances	Maximum % Allowed per Investment Policy
<b>Cash and Cash Equivalents</b>							
Analyzed Checking Account (Note 1)	\$ 533,450	\$ 746,153	\$ (1,333,647)	\$ 800,000	\$ 745,956	5.38%	
Money Market Funds, Multi-Bank Securities (MBS) Account (Note 4)	\$ 8,579	\$ 23,005	\$ (10,921)	\$ -	\$ 20,663	0.15%	
Earned Interest in Transit and Accrued Interest, MBS Account (Note 4)	\$ 46,401	\$ 23,623	\$ (23,005)	\$ -	\$ 47,019	0.34%	
Petty Cash	\$ 800	\$ 111	\$ (111)	\$ -	\$ 800	0.01%	
Laguna Woods Civic Support Fund Checking Account	\$ 1,414	\$ -	\$ -	\$ -	\$ 1,414	0.01%	
Total Cash and Cash Equivalents	<u>\$ 590,645</u>	<u>\$ 792,893</u>	<u>\$ (1,367,684)</u>	<u>\$ 800,000</u>	<u>\$ 815,853</u>	5.88%	100.00%
<b>Pooled Money Investment Accounts</b>							
Local Agency Investment Fund (LAIF - fair value) (Notes 2 and 3)	\$ 3,875,278	\$ -	\$ -	\$ (600,000)	\$ 3,275,278	23.62%	
California Asset Management Program (CAMP - fair value) (Notes 2 and 3)	\$ 3,668,592	\$ 11,825	\$ -	\$ -	\$ 3,680,417	26.54%	
Total Pooled Money Investment Accounts	<u>\$ 7,543,870</u>	<u>\$ 11,825</u>	<u>\$ -</u>	<u>\$ (600,000)</u>	<u>\$ 6,955,695</u>	50.16%	90.00%
<b>Investments - Interest and Income Bearing</b>							
Certificates of Deposit - non-negotiable (fair value) (Note 2)	\$ 6,310,476	\$ -	\$ (200,000)	\$ (14,184)	\$ 6,096,292	43.96%	
Total Investments - Interest and Income Bearing	<u>\$ 6,310,476</u>	<u>\$ -</u>	<u>\$ (200,000)</u>	<u>\$ (14,184)</u>	<u>\$ 6,096,292</u>	43.96%	90.00%
<b>TOTAL</b>	<u><u>\$ 14,444,990</u></u>	<u><u>\$ 804,718</u></u>	<u><u>\$ (1,567,684)</u></u>	<u><u>\$ 185,816</u></u>	<u><u>\$ 13,867,840</u></u>	<u>100.00%</u>	

**Summary of Total Cash, Cash Equivalents, and Investments:**

	General Fund	Special Revenue Funds	Totals
Analyzed Checking Account	\$ (2,050,412)	\$ 2,796,368	\$ 745,956
Money Market Funds, MBS Account	\$ 20,663	\$ -	\$ 20,663
Earned Interest in Transit and Accrued Interest, MBS Account	\$ 47,019	\$ -	\$ 47,019
Petty Cash	\$ 800	\$ -	\$ 800
LAIF	\$ 3,275,278	\$ -	\$ 3,275,278
CAMP	\$ 3,680,417	\$ -	\$ 3,680,417
Certificates of Deposit	\$ 6,096,292	\$ -	\$ 6,096,292
Laguna Woods Civic Support Fund Checking Account	\$ -	\$ 1,414	\$ 1,414
<b>Totals</b>	<u><u>\$ 11,070,057</u></u>	<u><u>\$ 2,797,783</u></u>	<u><u>\$ 13,867,840</u></u>

(See NOTES on Page 4 of 4)



**City of Laguna Woods**  
**City Treasurer's Report**  
**For the Month Ended March 31, 2026**

**CASH AND INVESTMENTS**

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate (Note 4)	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
<b>Certificate of Deposits (CDs, Federal Deposit Insurance Corporation [FDIC] Insured)</b>														
87868YAQ6	2023-7	TECHNOLOGY CR UN	36 months	05/19/23	05/30/23	245,000	245,441	245,000	5.000	Monthly	07/01/23	Green***	5.000	05/29/26
32022RRG4	2022-4	1ST FINL BK USA	48 months	06/15/22	06/24/22	245,000	244,564	245,000	3.150	Monthly	07/24/22	Green*	3.150	06/24/26
15643VAH5	2025-9	CENTRIS FED CR UN	12 months	09/26/25	10/03/25	245,000	244,946	245,000	3.900	Monthly	11/03/25	Green*	3.900	10/05/26
2546733P9	2023-5	CAPITAL ONE NATL ASSN (Note 4)	48 months	03/30/23	04/05/23	245,000	247,154	245,000	4.800	Semi-Annual	10/05/23	Green***	4.800	04/05/27
06051XSZ6	2025-2	BANK OF AMERICA NA	24 months	04/04/25	04/10/25	245,000	245,289	245,000	4.000	Semi-Annual	10/10/25	Green*	4.000	04/12/27
84464PCD7	2025-4	SOUTHPOINT BK	24 months	04/24/25	04/29/25	235,000	235,268	235,000	4.000	Monthly	05/29/25	Green***	4.000	04/29/27
50625LBN2	2022-3	LAFAYETTE FED CR	60 months	05/24/22	06/15/22	245,000	243,148	245,000	3.250	Monthly	07/15/22	Green***	3.250	06/15/27
33715LFS4	2024-7	FIRST TECHNOLOGY FED CR UN	36 months	08/13/24	08/21/24	245,000	245,706	245,000	4.100	Monthly	09/21/24	Green***	4.100	08/21/27
05612LED0	2025-3	BMW BK NORTH AMERICA	30 months	04/04/25	04/11/25	245,000	245,421	245,000	4.000	Semi-Annual	10/11/25	Green***	4.000	10/12/27
14042RUX7	2022-5	CAPITAL ONE NATL ASSN	60 months	10/06/22	10/13/22	245,000	247,149	245,000	4.500	Semi-Annual	04/13/23	Green*	4.500	10/13/27
22282XAB6	2024-1	COVANTAGE CR UN	48 months	01/12/24	01/24/24	245,000	245,669	245,000	4.050	Quarterly	04/24/24	Green***	4.050	01/24/28
90355GCE4	2023-2	UBS BANK USA	60 months	03/07/23	03/08/23	200,000	202,602	200,000	4.600	Monthly	04/08/23	Green*	4.600	03/08/28
919853QJ3	2025-5	VALLEY NATL BK	36 months	05/08/25	05/13/25	245,000	245,502	245,000	4.000	Semi-Annual	11/13/25	Green***	4.000	05/15/28
89854LAD5	2023-8	TTCU FED CR UN	60 months	07/19/23	07/26/23	245,000	250,882	245,000	5.000	Monthly	08/26/23	Green***	5.000	07/26/28
01882MAH5	2023-10	ALLIANT CR UN	60 months	11/07/23	11/15/23	245,000	253,663	245,000	5.350	Monthly	12/15/23	Green***	5.350	11/15/28
61690DMB1	2024-2	MORGAN STANLEY BANK NA	60 months	03/14/24	03/18/24	245,000	247,330	245,000	4.300	Semi-Annual	09/13/24	Green***	4.300	03/13/29
88241TVY3	2025-7	TEXAS EXCHANGE BK	48 months	05/08/25	05/16/25	245,000	245,353	245,000	4.000	Monthly	06/16/25	Green*	4.000	05/23/29
89235MPP0	2024-4	TOYOTA FINL SVGS BK	60 months	06/04/24	06/13/24	245,000	250,032	245,000	4.650	Semi-Annual	12/13/24	Green*	4.650	06/13/29
52171MAN5	2024-8	LEADERS CR UN	60 months	08/13/24	08/30/24	245,000	245,323	245,000	4.000	Monthly	09/30/24	Green***	4.000	08/30/29
02589AGD8	2025-1	AMERICAN EXPRESS NATL BK	60 months	01/23/25	01/29/25	245,000	246,842	245,000	4.200	Semi-Annual	07/29/25	Green***	4.200	01/29/30
05584CXB7	2025-6	BNY MELLON NATL ASSN	60 months	05/08/25	05/14/25	245,000	244,074	245,000	3.900	Semi-Annual	11/14/25	Green***	3.900	05/14/30
58404DXQ9	2025-8	MEDALLION BK	60 months	05/12/25	05/22/25	245,000	245,461	245,000	4.050	Monthly	06/22/25	Green***	4.050	05/22/30
38151PAL5	2025-10	GOLDMAN SACHS BK	60 months	09/30/25	10/08/25	245,000	242,258	245,000	3.750	Semi-Annual	04/08/26	Green*	3.750	10/08/30
61776NE82	2025-11	MORGAN STANLEY PRIVATE BANK	60 months	11/13/25	11/19/25	245,000	242,665	245,000	3.800	Semi-Annual	05/19/25	Green***	3.800	11/19/30
59013LKJ2	2026-1	MERRICK BK	60 months	03/27/26	03/31/26	245,000	244,549	245,000	4.000	Monthly	05/01/26	Green*	4.000	03/31/31
Accrued Interest - Month End							47,019							
<b>Total CDs</b>						<b>6,070,000</b>	<b>6,143,311</b>	<b>6,070,000</b>						

(\*) CDs are ranked using the Veribanc Rating System, a two-part color code and star classification system which tests the present standing and future outlook by reviewing an institution's capital strength, asset quality, management ability, earnings sufficiency, liquidity, and sensitivity to market risk. The table below summarizes the Veribanc color rankings. Veribanc star ratings of one to three, with three being best, are used to help review a possible future trend of an institutions health based on metrics from ten prior quarters. A rating of one, two, or three, are not necessarily an indicator of risk or an undesirable investment. The City reviews other rating systems and issuer financials before choosing any investment.

Veribanc Rating System	
Veribanc Rank	Color Meaning
Green	Highest rating, exceeds qualifications in equity and income tests
Yellow	Merits attention, meets minimal qualifications in equity and income tests
Red	Merits close attention, does not meet minimal qualifications for equity and has incurred significant losses

**Government Pooled Money Investment Accounts (PMIA) (Notes 2 and 3)**

N/A	N/A	Local Agency Investment Fund (LAIF)	N/A	Various	Various	3,269,739	3,275,278	3,269,739	Note 3	Quarterly	N/A	N/A	N/A	N/A
N/A	N/A	California Asset Management Program (CAMP)	N/A	Various	Various	3,680,417	3,680,417	3,680,417	Note 3	Monthly	N/A	N/A	N/A	N/A
<b>Total PMIA</b>						<b>6,950,155</b>	<b>6,955,695</b>	<b>6,950,155</b>						

(See NOTES on Page 4 of 4)



**City of Laguna Woods**  
**City Treasurer's Report**  
**For the Month Ended March 31, 2026**

ITEM 6.1

**CASH AND INVESTMENTS**

	<b>Beginning Balances As of 02/28/26</b>	<b>Contributions / (Withdrawals)</b>	<b>Administrative Fees &amp; Investment Expense</b>	<b>Unrealized Gain / (Loss)</b>	<b>Ending Balances As of 03/31/26</b>
<b>Other Post-Employment Benefits (OPEB) Trust</b>					
CalPERS California Employers' Retiree Benefit Trust (CERBT) (Note 2) (CERBT holds all assets and administers the OPEB Trust)	\$ 166,500	\$ -	\$ (10)	\$ (5,952)	\$ 160,538
<b>Employer Pension Contributions Trust</b>					
CalPERS California Employers' Pension Prefunding Trust (CEPPT) (Note 2) (CEPPT holds all assets and administers the Employer Pension Contributions Trust)	\$ 603,465	\$ -	\$ (114)	\$ (29,173)	\$ 574,177
Total Other Funds - Held in Trust	<u>\$ 769,965</u>	<u>\$ -</u>	<u>\$ (124)</u>	<u>\$ (35,126)</u>	<u>\$ 734,716</u>

(See **NOTES** on Page 4 of 4)



**City of Laguna Woods**  
**City Treasurer's Report**  
**For the Month Ended March 31, 2026**

**CASH AND INVESTMENTS**

**Notes:**

Note 1 - Analyzed Checking Account / Monthly activity reported does not reflect March 2026 vendor invoicing processed after the date of this report.

Note 2 - During March 2026, transaction activity in pooled money investment accounts, investment accounts and fiduciary trusts included:

LAIF / The City made no deposits to the LAIF account. The City withdrew \$600,000 and transferred it to the City's checking account for cash flow purposes. The balance includes an adjustment in the amount of \$5,539.57 to reflect fair market value at March 31, 2026.

CAMP / The City made no deposits to or withdrawals from the CAMP account. Interest earned and posted in March 2026 was \$11,824.88.

Investments / The City withdrew \$200,000 upon maturity of the Mid Carolina Credit Union Certificate of Deposit; the amount was transferred to the City's checking account. Upon maturity of the Customers Bank Certificate of Deposit, \$245,000 principal was received. The amount was reinvested to purchase the Merrick Bank Certificate of Deposit for a 60-month term at a 4.000% yield rate. Investments were adjusted in the amount of (\$14,183.95) to report balances at fair market value as of March 31, 2026.

OPEB Trust / The City made no contributions to or withdrawals from the OPEB Trust. The OPEB Trust experienced a net loss of (\$5,961.81) in March 2026.

Employer Pension Contributions Trust / The City made no contributions to or withdrawals from the CEPPT account. The Trust experienced a net loss of (\$29,287.36) in March 2026.

Note 3 - Investment earnings on pooled money investment accounts deposited and reported in March 2026 net of related fees were:

Pool	Earnings Post	Prior Period Earnings Deposited	Deposit for Period Ended	Current Month Gross Yield	Current Month / Quarter Earnings Will Post	Notes
LAIF	Quarterly	\$0.00	See Notes	3.826%	April 2026	The pool interest yield for March 2026 was 3.826% and the City's yield will be slightly lower based on allocation ratios and administrative fees to be deducted.
CAMP	Monthly	\$11,824.88	March 31, 2026	3.800%	April 2026	The monthly distribution yield for March 2026 was 3.800%. Earnings are paid on a monthly basis.

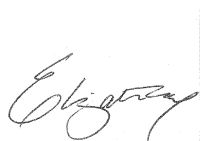
Note 4 - CDs / The stated earnings rate for CDs is a fixed rate for the full term. The City earned interest of \$23,005.21 and transferred out \$10,921.27 in Money Market Funds balances to the City's checking account in March 2026. Money Market Funds to be invested or paid out are classified separately on page 1 of 4. The Money Market Funds 30-day yield at March 31, 2026 was 2.71%. The City's portfolio also has \$47,019.48 in accrued interest, not yet vested.

The Capital One Certificate of Deposit with CUSIP #2546733P9 was originally purchased from Discover Bank, however, in Fiscal Year 2024-25 both companies merged. This CD will remain fully insured by the FDIC, separately from other Capital One CD investments.

**City Treasurer's Certification**

I, Elizabeth Torres, City Treasurer, do hereby certify:

- That all investment actions executed since the last report have been made in full compliance with the City's Investment of Financial Assets Policy; and
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.

 Digitally signed by  
 Elizabeth Torres  
 Date: 2026.04.09  
 17:37:43 -07'00'

Elizabeth Torres, City Treasurer

**7.0**  
**CONSENT CALENDAR SUMMARY**

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# City of Laguna Woods

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Christopher Macon, City Manager

**FOR:** April 15, 2026 City Council Meeting

**SUBJECT:** Consent Calendar Summary

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### **Recommendation**

Approve all proposed actions on the April 15, 2026 Consent Calendar by single motion and City Council action.

### **Background**

All items appearing on the Consent Calendar are considered by the City Manager to be routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council or City staff requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

Members of the public may address the City Council on any item appearing on the Consent Calendar at the time the item is considered, regardless of whether or not the item has been removed from the Consent Calendar.

Items that are removed from the Consent Calendar will be considered after the items remaining on the Consent Calendar.

### **Summary**

The April 15, 2026 Consent Calendar contains the following items:

- 7.1 Approval of the City Council meeting minutes for the regular meeting on March 18, 2026.
- 7.2 Approval of the payment register dated April 15, 2026 in the amount of \$1,333,757.95. A list of payments is included in the agenda packet; detailed information about

individual payments is available at or from City Hall.

- 7.3 [1] Approval of an amendment of the memorandum of understanding with Third Laguna Hills Mutual to allow the City to install informational signage on trash enclosures on Third Laguna Hills Mutual property and authorization for the Mayor to execute the memorandum of understanding, subject to approval as to form by the City Attorney.

AND

[2] Approval of an amendment of the memorandum of understanding with United Laguna Woods Mutual to allow the City to install informational signage on trash enclosures on United Laguna Woods Mutual property and authorization for the Mayor to execute the memorandum of understanding, subject to approval as to form by the City Attorney.

On June 18, 2025, the City Council voted unanimously to approve memoranda of understanding with Third Laguna Hills Mutual and United Laguna Woods Mutual to allow the City to use a portion of its Senate Bill 1383 Local Assistance Grant Program (Fiscal Year 2022-23) award to install informational signage on trash enclosures within Laguna Woods Village. The signage identifies each trash enclosure's unique number with the intent of making it easier to report and respond to location-specific issues, and includes recycling and/or organics recycling symbols to help promote proper waste diversion. Since June 18, 2025, all signs have been installed, and the City has prepared amendments to the memoranda of understanding to memorialize additional details of those installations (Attachments A and B for Third Laguna Hills Mutual and United Laguna Woods Mutual, respectively).

- 7.4 [1] Approval of the final record plans and specifications reflecting completion of the "City Hall Refurbishment and Safety Project: Phase 4" as prepared by the project architect and their licensed professionals.

AND

[2] Acceptance of project completion of the contract agreement with Estate Design and Construction, Inc. for the construction of the "City Hall Refurbishment and Safety Project: Phase 4" and authorization for the City Manager to execute and record, or cause to be executed and recorded, a notice of completion with the County of Orange.

AND

[3] Approval of an agreement and release of claims with Estate Design and Construction, Inc. to resolve matters pertaining to the "City Hall Refurbishment and

Safety Project: Phase 4” and authorization for the City Manager to execute the agreement and release of claims, subject to approval as to form by the City Attorney.

An agenda report is included with additional information.

- 7.5 Adoption of a resolution concerning the update of the Local Signal Synchronization Plan for the Measure M (M2) Program, and determining and certifying that the resolution is exempt from the California Environmental Quality Act. The City is required to update and adopt a Local Signal Synchronization Plan every three years to continue to be eligible to receive Measure M2 (OC Go) funds; the next adoption is required by June 30, 2026. The proposed Local Signal Synchronization Plan was prepared by Iteris, Inc., the City’s traffic engineering consultant. The proposed resolution is based on a model resolution provided by the Orange County Transportation Authority.
- 7.6 Adoption of a resolution concerning the status and update of the Pavement Management Plan for the Measure M2 (M2) Program, repealing Resolution No. 26-05, adopting a pavement management plan for fiscal years 2026-27 through 2035-36, and determining and certifying that the ordinance is exempt from the California Environmental Quality Act. An agenda report is included with additional information.
- 7.7 Adoption of a resolution repealing Resolution No. 26-04, and establishing and modifying a compensation schedule and benefits for City employees, including the City Manager and other local agency executives as defined in California Government Code Section 3511.1. The proposed resolution would change the name of one City-observed holiday (Cesar Chavez Day would become Farmworkers Day) for consistency with California Assembly Bill 2156 (Rivas/Limón, Chapter 7, Statutes of 2026).
- 7.8 Adoption of a resolution amending and adopting the Fiscal Years 2025-27 Budget & Work Plan for Fiscal Year 2025-26 commencing July 1, 2025 and ending June 30, 2026, and Fiscal Year 2026-27 commencing July 1, 2026 and ending June 30, 2027, increasing Laguna Woods Civic Support Fund Fund appropriations for a fundraising program to support the City’s installation of a clock on the plaza adjoining City Hall and the Public Library to commemorate the 250th anniversary of the signing of the Declaration of Independence. The proposed resolution would make a corresponding budget adjustment as is scheduled to be considered by the Laguna Woods Civic Support Fund Board of Directors at its meeting at 1 p.m. on April 15, 2026. Due to the Laguna Woods Civic Support Fund meeting the criteria of a “component unit,” as that term is defined by the Governmental Accounting Standards Board, the City is required to include the Laguna Woods Civic Support Fund in its budget and accounting.
- 7.9 With Laguna Woods Community Bridge Builders now successfully established, and noting continued appreciation for their work, rescission of the appointments of Mayor

## ITEM 7.0

McCary and Councilmember Horne as liaisons to Laguna Woods Community Bridge Builders. This item was agendized by Mayor McCary and Councilmember Horne.

**7.1**  
**CITY COUNCIL MINUTES**

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**For additional information on this item,  
please refer to Item 7.0 (Consent Calendar Summary).**

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**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
REGULAR MEETING  
March 18, 2026  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Mayor McCary called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:02 p.m.

**II. ROLL CALL**

COUNCILMEMBER:           PRESENT:   Conners, Horne, Moore, Lee, McCary  
ABSENT:                 -

All councilmembers participated in-person at the meeting location.

STAFF PRESENT:           City Manager Macon, City Attorney Patterson, Administrative Services Director/City Treasurer Torres, City Clerk Trippy

All staff participated in-person at the meeting location.

**III. PLEDGE OF ALLEGIANCE**

Councilmember Moore led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

**4.1 American Red Cross Month – March 2026**

City Clerk Trippy read the proclamation.

John Waldeck, American Red Cross of Orange County, made comments.

Councilmembers made comments.

Mr. Waldeck responded to comments made by Mayor Pro Tem Lee.

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve and present the proclamation.

Mayor McCary called for a brief recess to take photographs.

The meeting was called back to order at 2:14 p.m.

**V. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Vicki Johnson, resident, expressed support for City Council term limits, concerns regarding Flock cameras, support for accepting public comments via Zoom, support for allowing public commenters to display slides and videos, concerns regarding the Orange County Power Authority, and appreciation for previous comments regarding the American Red Cross.

Debra Rose, City Manager of the City of Lake Forest, Ben Siegel, City Manager of the City of San Juan Capistrano, and Jennifer Cervantez, City Manager of the City of Rancho Santa Margarita, presented City Manager Macon with an award recognizing his work on the Waste Infrastructure System Enhancement (WISE) agreement.

Councilmembers briefly responded to the public comments.

Mayor McCary called for a brief recess to take photographs.

The meeting was called back to order at 2:25 p.m.

**VI. CITY TREASURER'S REPORT**

6.1 City Treasurer Report

Administrative Services Director/City Treasurer Torres made a presentation.

Moved by Councilmember Conners, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to receive and file the City Treasurer's Report for the month of February 2026.

**VII. CONSENT CALENDAR**

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 7.1-7.9.

7.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on February 18, 2026 and the adjourned regular meeting on February 24, 2026.

7.2 Payment Register

Approved the payment register dated March 18, 2026, in the amount of \$784,903.28

## 7.3 City Engineering Services

Approved an amendment of the agreement with NV5, Inc. for city engineering services and authorized the City Manager to execute the amendment, subject to approval as to form by the City Attorney.

## 7.4 National Pollutant Discharge Elimination System Stormwater Permit Implementation Agreement

Approved an amended and restated National Pollutant Discharge Elimination System stormwater permit implementation agreement with the County of Orange, the Orange County Flood Control District, and the cities of Aliso Viejo, Anaheim, Brea, Buena Park, Costa Mesa, Cypress, Dana Point, Fountain Valley, Fullerton, Garden Grove, Huntington Beach, Irvine, Laguna Beach, Laguna Hills, Laguna Niguel, Lake Forest, La Habra, La Palma, Los Alamitos, Mission Viejo, Newport Beach, Orange, Placentia, Rancho Santa Margarita, San Clemente, San Juan Capistrano, Santa Ana, Seal Beach, Stanton, Tustin, Villa Park, Westminster, and Yorba Linda, and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

## 7.5 Street, Right-of-Way, and Infrastructure Maintenance Services

1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding for the proposed extension of the agreement with PV Maintenance, Inc.

AND

2. Approved an extension of the agreement with PV Maintenance, Inc. for street, right-of-way, and infrastructure maintenance services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

## 7.6 Tree Pruning and Removal Services

Approved an agreement with West Coast Arborists, Inc. for tree pruning and removal services and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

## 7.7 General Plan Annual Report

1. Received and filed the General Plan Annual Report prepared to satisfy the requirements of California Government Code Section 65400(a)(2) for the 2025 calendar year.

AND

2. Directed the City Manager to file the General Plan Annual Report for the 2025

calendar year with the Governor’s Office of Land Use and Climate Innovation (formerly the Governor’s Office of Planning and Research) and the California Department of Housing and Community Development no later than April 1, 2026.

7.8 Rejection of Claim Against the City

Rejected the following claim against the City:

Claimant: Maria Casallas Garcia

Date of Loss: 12/26/2025

Claim Filing Date: 03/05/2026

City File Number: CJP-3056182

7.9 City Council Travel Reimbursement

Authorized expenditures from the existing City Council Department budget for mileage to and from Councilmember Conners’ home and the Gaylord Pacific Resort in Chula Vista, California, for Councilmember Conners to participate in the California Joint Powers Insurance Authority’s Elected Officials Summit, April 29-May 1, 2026, in a total amount not to exceed \$140.

**VIII. PUBLIC HEARINGS**

8.1 Emergency Management Ordinance

City Manager Macon made a presentation.

Mayor McCary opened the public hearing.

Vicki Johnson, resident, asked about the use of City funds during emergencies.

Kathryn Freshley, resident, commented on the coordination necessary between the City and Laguna Woods Village.

With no other requests to speak, the public hearing was closed.

City Manager Macon briefly responded to Ms. Johnson’s and Ms. Freshley’s comments.

Councilmembers discussed the item and staff responded to questions.

Moved by Councilmember Conners, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, approve the introduction and first reading of an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTER 7.04 OF

THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO EMERGENCY MANAGEMENT INCLUDING, BUT NOT LIMITED TO, ORGANIZATION, FUNCTION, POWERS, AND DUTIES; AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

**IX. CITY COUNCIL BUSINESS**

9.1 Wildlife Feeding Regulations

City Manager Macon made a presentation.

City Manager Macon read written public comments submitted by Jay Laessi, resident.

Councilmember Moore and Horne briefly responded to Mr. Laessi's comments.

Moved by Councilmember Horne, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve second reading and adopt an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING SECTION 5.20.070 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO THE PROHIBITION OF FEEDING OR TAKING ANY OTHER ACTION WHICH IS REASONABLY LIKELY TO PROVIDE SUSTENANCE FOR COYOTES, RODENTS, VERMIN, OR OTHER WILDLIFE, AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Councilmembers discussed the item.

9.2 Solid Waste Handling Services

City Manager Macon made a presentation.

There were no requests from members of the public to speak on this item.

Councilmembers discussed the item and staff responded to questions.

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to:

1. Due to the discretionary adjustment request being a result of actions of the County of Orange and not CR&R Incorporated, approve CR&R Incorporated's request to waive

the \$5,000.00 non-refundable payment otherwise required to be paid to the City by CR&R Incorporated prior to consideration of the discretionary adjustment request, pursuant to Section 24.5 of the agreement with CR&R Incorporated for solid waste handling services.

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING AND AUTHORIZING THE EXECUTION OF A SIXTH AMENDMENT OF THE AGREEMENT WITH CR&R INCORPORATED FOR SOLID WASTE HANDLING SERVICES INCLUDING, BUT NOT LIMITED TO, INCREASES IN MAXIMUM RATES THAT CAN BE CHARGED BY CR&R INCORPORATED TO CUSTOMERS, AND DETERMINING AND CERTIFYING THAT THE SIXTH AMENDMENT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

9.3 250<sup>th</sup> Anniversary of the Declaration of Independence  
(agendized by Councilmember Moore)

Councilmember Moore introduced the item.

City Manager Macon commented and shared photos of a potential street clock at City Hall that would commemorate and celebrate the 250<sup>th</sup> anniversary of the Declaration of Independence and the birth of the United States of America.

Councilmembers discussed the item and staff responded to questions.

Kathryn Freshley, resident, expressed support for the proposed clock and suggested that it have four sides.

Vicki Johnson, resident, expressed support for the proposed clock and for the City paying for its purchase and installation.

Councilmembers discussed the item and staff responded to questions.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 4-1 vote, with Councilmember Horne voting no, to:

1. Direct the City Manager to purchase and have installed at City Hall an Electric Time Courtyard Two Dial Street Clock to commemorate the 250<sup>th</sup> anniversary of the Declaration of Independence, in an amount not to exceed \$20,000, in a brown color palette to match the existing light poles at City Hall, with "Laguna Woods" identified in the header, and including a commemorative cast bronze plaque.

AND

2. Request that the Mayor, in her role as Chair of the Laguna Woods Civic Support Fund, call a special meeting of the Laguna Woods Civic Support Fund Board of Directors to be held on April 15, 2026 at 1 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637 to consider approving fundraising to support the purchase and installation of the street clock.

**X. CITY COUNCIL REPORTS AND COMMENTS**

10.1 Coastal Greenbelt Authority

Mayor McCary provided a report, including a PowerPoint presentation, and responded to questions from Councilmembers Moore and Conners.

10.2 Orange County Fire Authority

Councilmember Horne provided a report, including a PowerPoint presentation.

Reid Gibson, Division Chief, Orange County Fire Authority, introduced himself.

10.3 Orange County Library Advisory Board

Councilmember Moore provided a report.

10.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Lee provided a report, including a video.

10.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Conners provided a report.

10.6 South Orange County Watershed Management Area

Councilmember Moore stated that there had been no meeting.

10.7 Liaisons to Community Bridge Builders

No report

Councilmember Moore commented on a play scheduled for the coming Saturday.

10.8 Other Comments and Reports

Councilmember Moore reported on her attendance at the League of California Cities (Cal

Cities) Orange County Division meeting on March 12, 2026.

At Mayor Pro Tem Lee’s request, Mayor McCary commented on her recognition as “Woman of the Year” by Assemblymember Dixon.

Mayor Pro Tem Lee thanked City Clerk Trippy and Robin Smith, Receptionist, for their recent assistance promoting the Senior Mobility Program at The Towers. She also noted that she would like to see recaps of City Council meetings in the *Laguna Woods Globe*.

City Manager Macon briefly responded to Mayor Pro Tem Lee’s comments.

Mayor McCary noted that she will be providing quarterly City updates on Laguna Woods Village Channel 6.

Councilmember Moore noted that she would like to see photos of City Manager Macon’s recognition for the WISE agreement in the *Laguna Woods Globe*.

**XI. CLOSED SESSION** – None

**XII. CLOSED SESSION REPORT** – None

**XIII. ADJOURNMENT**

The meeting was adjourned at 3:54 p.m. The next adjourned regular meeting will be at 2:00 p.m. on Wednesday, April 15, 2026, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

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YOLIE TRIPPY, CMC, City Clerk

Approved: April 15, 2026

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ANNIE MCCARY, Mayor

## **7.2 PAYMENT REGISTER**

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**For additional information on this item,  
please refer to Item 7.0 (Consent Calendar Summary).**

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**CITY OF LAGUNA WOODS**  
**PAYMENT REGISTER**  
**April 15, 2026**

ITEM 7.2

This Report Covers the Period 03/01/2026 through 03/31/2026

Date	Vendor Name	Description	Amount
<b>Debit</b>			
<i>Automatic Bank Debits:</i>			
03/02/2026	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / February 2026	1,374.12
03/04/2026	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / March 2026	935.45
03/04/2026	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / February 2026	84.98
03/05/2026	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / February 2026	15.95
03/05/2026	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 12/12/25 & 12/26/25	48.66
03/09/2026	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / February 2026	200.00
03/09/2026	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/06/26	6,912.25
03/09/2026	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/06/26	4,603.30
03/09/2026	CALPERS - HEALTH	Employee Benefit Program / March 2026	21,950.35
03/12/2026	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / March 2026	265.00
03/12/2026	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 03/06/2026	43,365.60
03/12/2026	ADP TAX	Payroll Taxes / Pay Period Ended 03/06/2026	20,754.06
03/13/2026	U.S. BANK	Bank Service Charges / February 2026	64.73
03/13/2026	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / March 2026	298,335.20
03/13/2026	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 02/06/26 & 02/20/26	587.78
03/13/2026	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 03/06/26	4,713.52
03/19/2026	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / March 2026	206.44
03/20/2026	ADP PAYROLL SERVICES	Payroll Processing Fees / February 2026	100.70
03/23/2026	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/20/26	6,854.65
03/23/2026	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/20/26	4,603.30
03/26/2026	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / March 2026	536.38
03/26/2026	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 03/20/2026	45,257.15
03/26/2026	ADP TAX	Payroll Taxes / Pay Period Ended 03/20/2026	21,591.31
03/27/2026	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 03/06/26	3,243.52
03/31/2026	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / April 2026	975.55
<b>Check</b>			
<i>Checks:</i>			
9210	03/06/2026	AIRESPRING INC	627.08
9211	03/06/2026	BEAR ELECTRICAL SOLUTIONS, INC.	3,110.00
9212	03/06/2026	CAPTIONING UNLIMITED	700.00
9213	03/06/2026	EPIC IO TECHNOLOGIES, INC.	201.45
9214	03/06/2026	KARDENT	795.09
9215	03/06/2026	LSA ASSOCIATES, INC.	185.90
9216	03/06/2026	MONARCH ENVIRONMENTAL COMPANIES, INC.	2,450.00
9217	03/06/2026	ORANGE COUNTY PLUMBING HEATING & AIR CONDITIONING	1,487.00
9218	03/06/2026	RINGCENTRAL, INC.	846.23
9219	03/06/2026	RJM DESIGN GROUP	6,040.23
9220	03/06/2026	TRIPEPI, SMITH AND ASSOCIATES, INC.	1,256.90
9221	03/06/2026	VISION SERVICE PLAN OF AMERICA	140.89
9222	03/06/2026	WSP USA , INC.	6,868.50
9223	03/13/2026	AETNA BEHAVIORAL HEALTH, LLC	34.80
9224	03/13/2026	ALISO CREEK MINUTEMAN PRESS	123.91
9225	03/13/2026	AMAZON CAPITAL SERVICES	158.64
9226	03/13/2026	AMERICAN WRECKING, INC.	13,400.00

**CITY OF LAGUNA WOODS**  
**PAYMENT REGISTER**  
**April 15, 2026**

ITEM 7.2

This Report Covers the Period 03/01/2026 through 03/31/2026

Date	Vendor Name	Description	Amount	
9227	03/13/2026	AT&T	Telephone / 458-3487 / February 2026	62.10
9228	03/13/2026	AT&T	White Pages / March 2026	4.33
9229	03/13/2026	CHASE DESIGN, INC.	Website Design Services / February 2026	1,200.00
9230	03/13/2026	COUNTY OF ORANGE	Automated Fingerprint ID System / February 2026	514.00
9231	03/13/2026	COYOTE WILDLIFE AND PEST SOLUTIONS, INC.	Animal Abatement Services	3,000.00
9232	03/13/2026	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / February 2026	605.00
9233	03/13/2026	ITERIS, INC	Traffic Engineering / January 2026	15,992.00
9234	03/13/2026	JZMK PARTNERS	Design Standards Technical Assistance Services	3,740.00
9235	03/13/2026	KONE INC.	City Hall Elevator Maintenance / March 2026	239.86
9236	03/13/2026	MILLSTEN ENTERPRISES, INC.	Woods End Wilderness Preserve Trail Drainage & Improvement Project	67,336.00
9237	03/13/2026	NV5, INC.	Engineering Services / January 2026	40,380.80
9238	03/13/2026	ON POINT LAND SURVEYING, INC	Survey Documentation Preparation	4,150.00
9239	03/13/2026	ORANGE COUNTY REGISTER-NOTICES	Public Notices / February 2026	2,043.81
9240	03/13/2026	POLINA OLSHANSKY	Deposit Project Refund	988.44
9241	03/13/2026	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / January 2026	14,173.93
9242	03/13/2026	RUTAN & TUCKER, LLP	Legal Services / January 2026	6,959.90
9243	03/13/2026	SOUTHERN CALIFORNIA EDISON	Electric Service / February 2026	8,244.30
9244	03/13/2026	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / February 2026	121.85
9245	03/13/2026	SOUTHERN CALIFORNIA SHREDDING	Shredding Services / February 2026	450.00
9246	03/13/2026	STAPLES	Office & Janitorial Supplies / February 2026	901.81
9247	03/13/2026	TEMPLE JUDEA	Deposit Project Refund	1,946.52
9248	03/13/2026	THE ARTIST TREE	Deposit Project Refund	6,345.97
9249	03/13/2026	TYLER TECHNOLOGIES, INC.	Software Subscription / April 2026 - March 2027	24,805.90
9250	03/13/2026	U.S. BANK	Credit Card Charges / January 2026	4,379.31
9251	03/13/2026	VOID	VOID	-
9252	03/13/2026	WM CURBSIDE, LLC	HHW & Sharps Program / February 2026	4,057.08
9253	03/20/2026	AT&T	Telephone / 583-1105 / February 2026	31.91
9254	03/20/2026	AT&T	Telephone / 581-9821 / February 2026	192.32
9255	03/20/2026	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / January 2026	6,365.29
9256	03/20/2026	CT&T CONCRETE PAVING INC	ADA Pedestrian Accessibility Improvement Project: Phase 9	66,375.07
9257	03/20/2026	EVERON, LLC	Fire Monitoring / April - June 2026	310.81
9258	03/20/2026	FIRST RESPONSE AIR CONDITIONING & HEATING INC.	City Hall Maintenance	1,140.00
9259	03/20/2026	H2 ENVIRONMENTAL CONSULTING SERVICES	Code Enforcement Services	2,000.00
9260	03/20/2026	HARDY & HARPER, INC	Pavement Management Plan Project / Fiscal Year 2025-26	378,378.41
9261	03/20/2026	ITERIS, INC	Traffic Engineering / February 2026	7,935.92
9262	03/20/2026	LAGUNA CANYON FOUNDATION	Engineering Services	1,914.75
9263	03/20/2026	LSA ASSOCIATES, INC.	Planning Services / February 2026	37.70
9264	03/20/2026	MARC DONOHUE	Administrative Services / February 2026	250.00
9265	03/20/2026	NV5, INC.	Engineering Services / February 2026	34,885.55
9266	03/20/2026	OCY MANAGEMENT, LLC	Senior Mobility Program Services / February 2026	39,265.10
9267	03/20/2026	PERFECT PATCH & PAINTING, INC.	City Hall Refurbishment & Safety Project: Phase 4	400.00
9268	03/20/2026	PORT 53 TECHNOLOGIES, INC.	Computer Software / April 2026- March 2029	11,557.08
9269	03/20/2026	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / February 2026	10,418.57
9270	03/20/2026	RECREATION BRANDING SERVICES	Graphic Design Services / February 2026	264.12
9271	03/20/2026	RICOH USA, INC.	Copier Lease / April 2026	246.57
9272	03/20/2026	RUTAN & TUCKER, LLP	Legal Services / February 2026	7,525.00

**CITY OF LAGUNA WOODS  
PAYMENT REGISTER  
April 15, 2026**

This Report Covers the Period 03/01/2026 through 03/31/2026

Date	Vendor Name	Description	Amount
9273 03/20/2026	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / February 2026	3,480.00
9274 03/20/2026	VERIZON COMMUNICATIONS INC.	Fleet Software / February 2026	199.63
9275 03/27/2026	ATLAS PLANNING SOLUTIONS	Emergency Operations Plan Support Services	4,910.00
9276 03/27/2026	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / February 2026	1,100.00
9277 03/27/2026	CAPTIONING UNLIMITED	Closed Captioning / March 2026	200.00
9278 03/27/2026	HINDERLITER DE LLAMAS & ASSOCIATES	Sales Tax Consulting / January - March 2026	955.73
9279 03/27/2026	JULIE KROPA	Notary Renewal Reimbursement	343.45
9280 03/27/2026	MARQUE URGENT CARE	Employee Health Services	290.00
9281 03/27/2026	MCA DIRECT, LLC	Election Materials / November 2026	241.42
9282 03/27/2026	ORANGE COUNTY SHERIFF'S ADVISORY COUNCIL	Medal of Valor Ceremony Tickets	2,000.00
9283 03/27/2026	ORKIN	City Hall Maintenance / March 2026	134.00
9284 03/27/2026	P. F. PETTIBONE & CO.	Office Supplies	445.20
9285 03/27/2026	PETTY CASH	Replenish Petty Cash / February - March 2026	111.00
9286 03/27/2026	RJM DESIGN GROUP	Landscape Architectural Services / February 2026	5,852.44
9287 03/27/2026	SOUTH COAST RESTORATION	Deposit Project Refund	2,208.60
9288 03/27/2026	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / February 2026	2,799.70
9289 03/27/2026	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / April 2026	232.13
<b>Total Bank Debits and Checks:</b>			<b>\$ 1,333,646.95</b>

**Petty Cash Expenditures Paid Out** (See Note 2)

County of Orange	Document Recording	\$60.00
County of Orange	Document Recording	\$51.00
<b>Total Petty Cash:</b>		<b>\$111.00</b>

**TOTAL \$ 1,333,757.95**

**NOTES:**

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of March 2026, the following Councilmembers received compensation in the amount of \$300: Conners, Horne, Lee, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

**CITY OF LAGUNA WOODS  
PAYMENT REGISTER  
April 15, 2026**

This Report Covers the Period 03/01/2026 through 03/31/2026

Date	Vendor Name	Description	Amount
Note 3 - The table below summarizes credit card expenditures paid via Check #9250 to U.S. Bank totaling \$4,379.31:			
	Microsoft	Office 365 Online Subscription / January 2026	\$538.33
	Microsoft	Office 365 Online Subscription / February 2026	\$141.75
	Microsoft	Office 365 Online Subscription / February 2026	\$538.33
	Sinch Mailgun	Computer Software	\$35.00
	Zoom	Video Conferencing	\$31.98
	Hightail	Computer Software	\$15.00
	Esri	GIS Mobile Software Subscription	\$877.80
	WP Engine	Website Hosting Subscription	\$59.00
	California Society Of Municipal Finance Officers	Job Posting	\$325.00
	FedEx	Postage	\$231.97
	Stamps.com	Postage	\$130.99
	USPS	Postage	\$52.00
	Image360	Construction Project Banner	\$149.77
	FedEx	Printing Services	\$151.55
	CalChamber	Office Supplies	\$170.71
	Phresh	Office Supplies	\$128.88
	Home Depot	Office Supplies	\$145.28
	Land's End	Office Supplies	\$314.54
	Staters Brothers	Design Standards Community Workshop	\$39.43
	Starbucks	Design Standards Community Workshop	\$22.00
	ChargePoint	Fleet Vehicle Charging Fees	\$280.00
		<b>Total Credit Card Reimbursement:</b>	<b><u>\$4,379.31</u></b>

**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;  
That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and  
That the City is in compliance with California Government Code Section 27108.

Digitally signed by  
Elizabeth Torres  
Date: 2026.04.09  
17:42:07 -07'00'

\_\_\_\_\_  
Elizabeth Torres, Administrative Services Director/City Treasurer

**7.3**

**INFORMATIONAL SIGNAGE ON LAGUNA  
WOODS VILLAGE TRASH ENCLOSURES**

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For additional information on this item,  
please refer to Item 7.0 (Consent Calendar Summary).

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**AMENDMENT OF THE  
MEMORANDUM OF UNDERSTANDING TO ALLOW FOR THE INSTALLATION OF  
INFORMATIONAL SIGNAGE ON TRASH ENCLOSURES ON THIRD LAGUNA  
HILLS MUTUAL PROPERTY (“MOU”)**

This AMENDMENT of the MEMORANDUM OF UNDERSTANDING TO ALLOW FOR THE INSTALLATION OF INFORMATIONAL SIGNAGE ON TRASH ENCLOSURES ON THIRD LAGUNA HILLS MUTUAL PROPERTY (“MOU”) that was entered into on June 18, 2025, by and among the City of Laguna Woods, a California municipal corporation ("CITY") and Third Laguna Hills Mutual ("THIRD"), is made and entered into this \_\_\_\_\_ (“EFFECTIVE DATE”), by and among the CITY and THIRD.

**WHEREAS**, the MOU authorized CITY to install informational signage on trash enclosures located on THIRD property; and

**WHEREAS**, during sign installation, certain hardware specified in the MOU was unavailable or proved unsuitable for effective installation, and CITY obtained approval from Village Management Services, Inc. staff, on behalf of THIRD, to use alternative hardware; and

**WHEREAS**, certain trash enclosures required additional direction or approval from Village Management Services, Inc. staff, on behalf of THIRD, regarding sign placement due to unique enclosure conditions or locations; and

**WHEREAS**, now that all signs have been installed, CITY and THIRD wish to amend the MOU to memorialize additional details of the installations including, but not limited to, approvals obtained by Village Management Services, Inc. staff on behalf of THIRD; and

**WHEREAS**, CITY and THIRD wish to memorialize the final state of installation, incorporating the aforementioned additional direction and approvals.

**NOW THEREFORE**, the parties amend the MOU as follows:

- 1. CITY and THIRD hereby agree to an AMENDMENT of the MOU consisting only of the modifications listed in this AMENDMENT, beginning on page 2.

**IN WITNESS WHEREOF**, the parties hereto have caused this AMENDMENT to be executed the day and year first above written.

**CITY OF LAGUNA WOODS:**

Approved as to Form:

By \_\_\_\_\_  
Annie McCary, Mayor

\_\_\_\_\_  
Alisha Patterson, City Attorney

**THIRD LAGUNA HILLS MUTUAL:**

By \_\_\_\_\_  
Robert Mutchnick, President

**AMENDMENT TEXT**

*Exhibit “B” (“Signage Installation Specifications”) of the MOU is amended to read as follows (additions shown with underlining and deletions shown with ~~strike through~~):*

**Standard Enclosure** (typically houses two bins) and **Double Enclosures** (~~two standard enclosures~~ typically houses four bins)

- One (1) sign shall be installed on the second block from the top and edge of the enclosure on the side wall facing the street.
- For any enclosures with both side walls facing a street, one (1) sign shall be installed on each side wall (this will mostly occur at Double Enclosures).
- Signs shall be fastened at the sign’s top two corner holes using ~~3/16” x 1-1/4” Hex Head Tapcon Concrete Screw Anchors (in white or silver) or TripleGrip #8 1-1/4” screws (Cobra 171R), or similar hardware.~~ 3/16" x 1-1/4" CONFAST 410 Stainless Steel Hex Washer Head Masonry Screws. Silicone shall be applied to holes to prevent water intrusion. Should the City determine different hardware to be more effective, the City shall receive approval from Village Management Services before use.

[Renderings replaced with installation photograph]

**Gated Enclosures**

- One (1) sign shall be installed at the top right corner of the gate door with the ground latch (refer to rendering).
- For gates without the border frame, the sign shall be placed in the same location as the gates with the border frame.
- Signs shall be fastened to the wood at the sign’s top two corner holes using ~~TripleGrip #8 1-1/4” screws (Cobra 171R)~~ Everbilt #8 x 1/2” Zinc Phillips Flat Head Wood Screws and #8 flat washer. The City shall pay special attention to ensure the screw does not protrude through the back of the mounting surface. Silicone shall be applied to holes to prevent water intrusion.

Should the City determine different hardware to be more effective, the City shall receive approval from Village Management Services before use.



[\[Renderings replaced with installation photograph\]](#)



### **Other**

- For any other enclosure types encountered, the City shall contact Village Management Services for direction.

[\[See Exhibit “F” for sign placement on enclosures classified as “Other” because they do not meet the criteria for the enclosure types identified above, and Exhibit “G” for approved alternative sign locations based on unique site conditions or enclosure configurations observed during installation.\]](#)

***Exhibit “C” (“Enclosure Types”), Exhibit “D” (Enclosure Sign Types), and Exhibit “E” (Number of Signs at Each Enclosure) of the MOU are replaced in their entirety with the following Exhibit “C” (“Enclosure Types”), Exhibit “D” (Enclosure Sign Types), and Exhibit “E” (Number of Signs at Each Enclosure).***

***Exhibit “F” (“Sign Placement for “Other” Enclosure Types”) is added to the MOU.***

***Exhibit “G” (“Alternative Sign Placement for Unique Conditions or Locations”) is added to the MOU.***

[Exhibits follow, beginning on the next page]

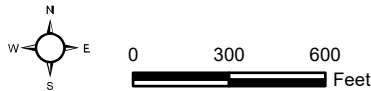
**EXHIBIT C**

**ENCLOSURE TYPES**



- City Boundary
- Third Mutual Area
- Cul-de-sacs
- Standard Enclosures
- Gated Enclosures

Enclosure Types - Third Mutual

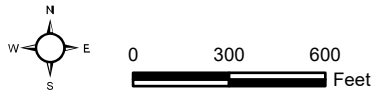


For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Third Mutual Area
- Standard Enclosures
- Double Enclosures
- Other
- Gated Enclosures
- Cul-de-sacs

Enclosure Types - Third Mutual

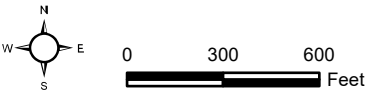


For reference only; refer to CITY GIS database for specific locations.

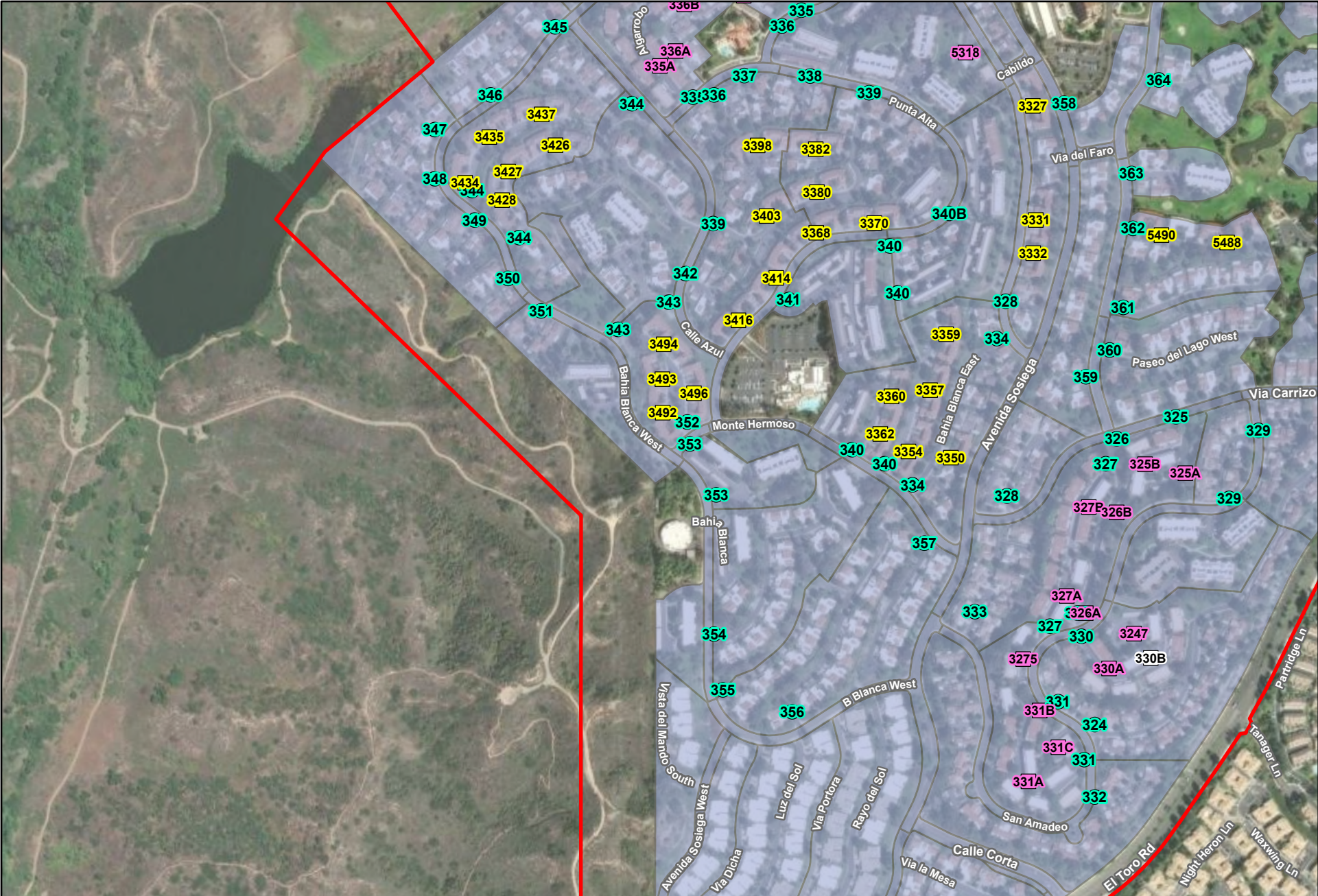


- City Boundary
- Third Mutual Area
- Cul-de-sacs
- Standard Enclosures
- Double Enclosures
- Other

Enclosure Types - Third Mutual

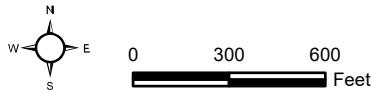


For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Third Mutual Area
- Cul-de-sacs
- Gated Enclosures
- Standard Enclosures
- Other

Enclosure Types - Third Mutual

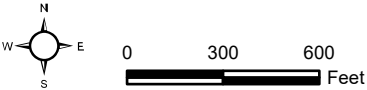


For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Third Mutual Area
- Standard Enclosures
- Gated Enclosures
- Other
- Cul-de-sacs

Enclosure Types - Third Mutual

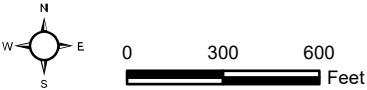


For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Third Mutual Area
- Standard Enclosures
- Double Enclosures
- Other
- Cul-de-sacs

Enclosure Types - Third Mutual



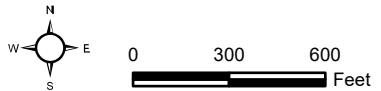
For reference only; refer to CITY GIS database for specific locations.

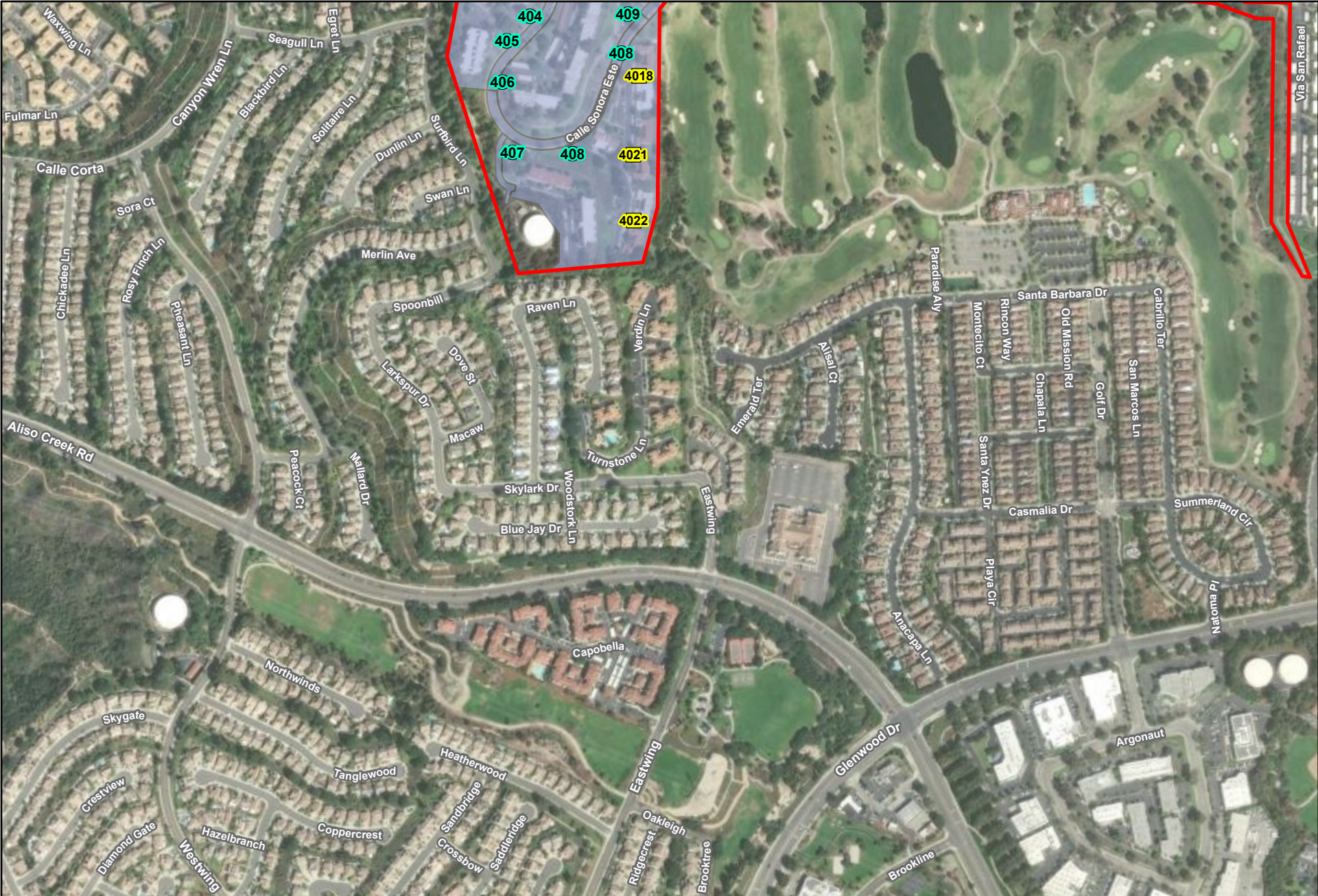


- ▭ City Boundary
- ▭ Third Mutual Area
- ▭ Gated Enclosures
- Cul-de-sacs

Enclosure Types - Third Mutual

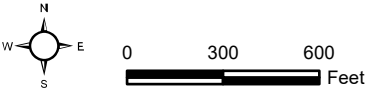
For reference only; refer to CITY GIS database for specific locations.





- City Boundary
- Gated Enclosures
- Third Mutual Area
- Cul-de-sacs

Enclosure Types - Third Mutual



For reference only; refer to CITY GIS database for specific locations.

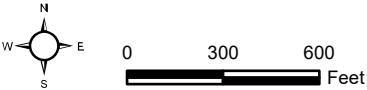
**EXHIBIT D**

**ENCLOSURE SIGN TYPES**



- City Boundary
- Trash, Recycling, and Organics
- Organics Only
- Third Mutual Area
- Trash and Recycling Only
- Cul-de-sacs

Enclosure Sign Types – Third Mutual

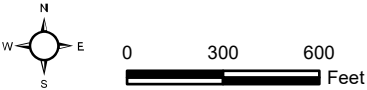


For reference only; refer to CITY GIS database for specific locations.

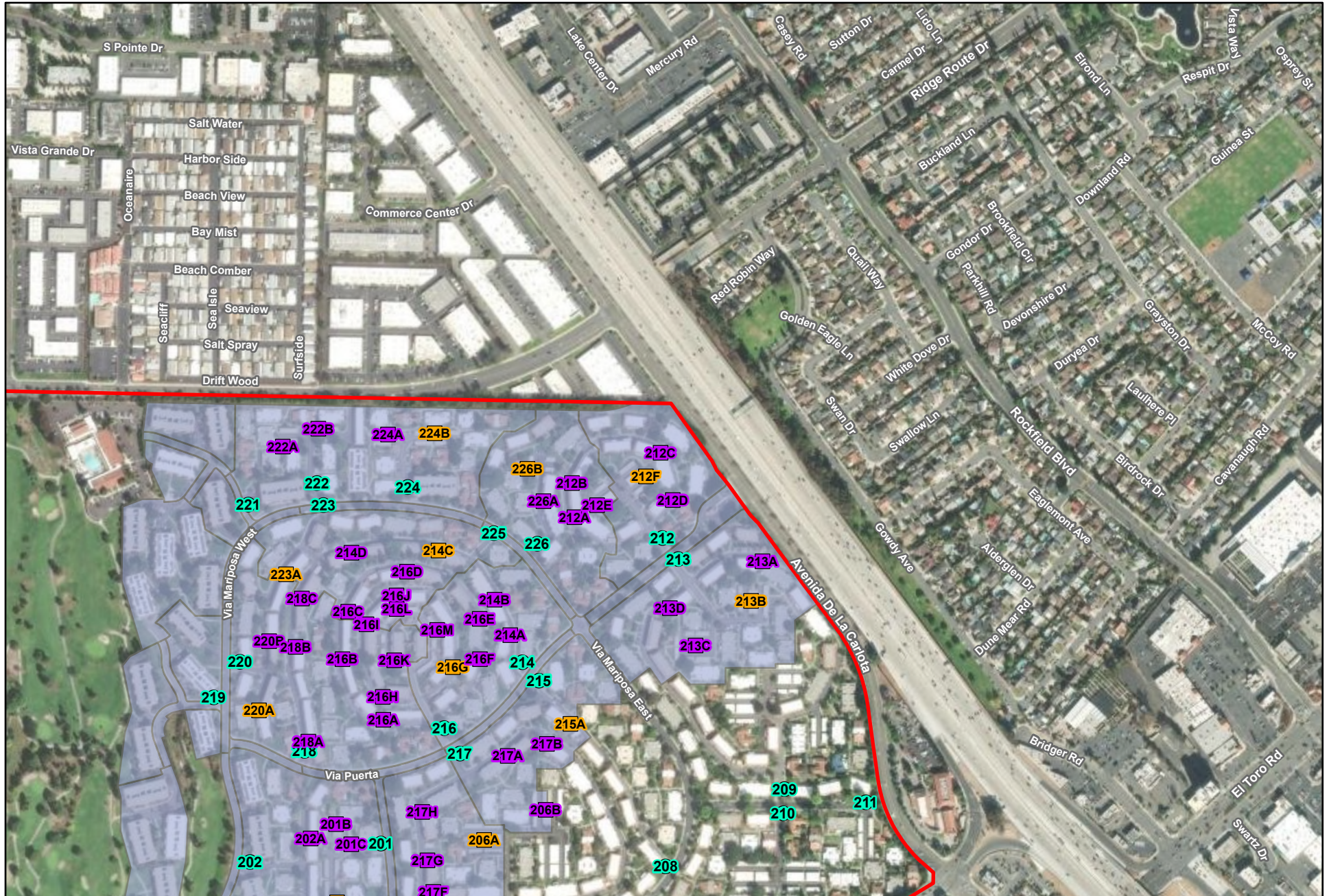


- City Boundary
- Trash, Recycling, and Organics
- Third Mutual Area
- Trash and Recycling Only
- Cul-de-sacs

Enclosure Sign Types – Third Mutual

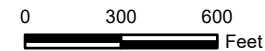


For reference only; refer to CITY GIS database for specific locations.

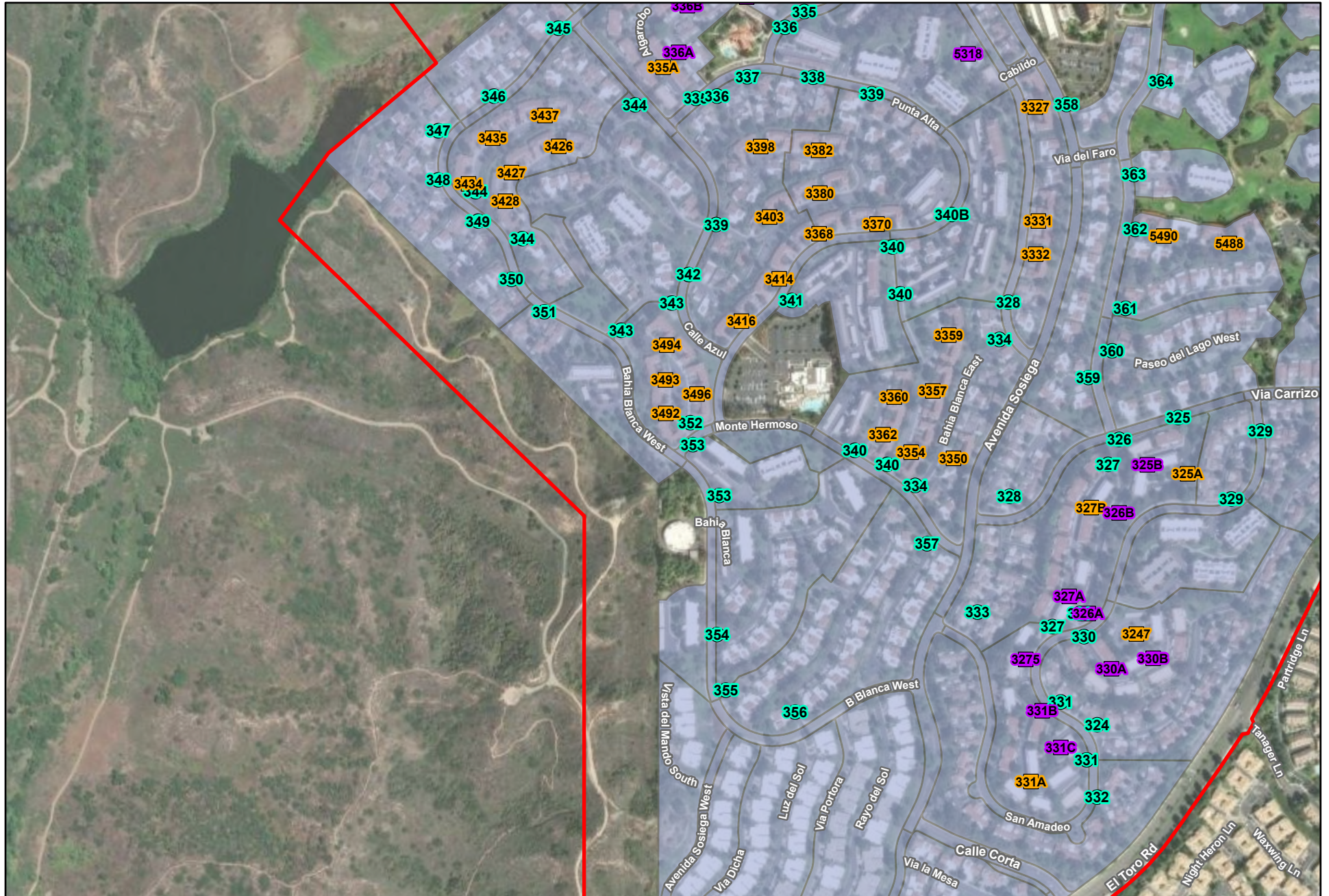


- City Boundary
- Third Mutual Area
- Trash, Recycling, and Organics
- Trash and Recycling Only
- Cul-de-sacs

Enclosure Sign Types - Third Mutual



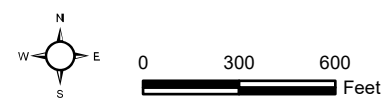
For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Trash, Recycling, and Organics
- Third Mutual Area
- Trash and Recycling Only
- Cul-de-sacs

Enclosure Sign Types – Third Mutual

For reference only; refer to CITY GIS database for specific locations.

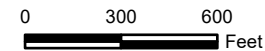




- City Boundary
- Trash, Recycling, and Organics
- Third Mutual Area
- Trash and Recycling Only
- Cul-de-sacs

For reference only; refer to CITY GIS database for specific locations.

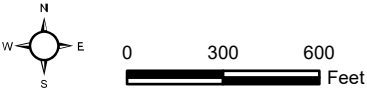
Enclosure Sign Types – Third Mutual





- City Boundary
- Trash, Recycling, and Organics
- Third Mutual Area
- Trash and Recycling Only
- Cul-de-sacs

Enclosure Sign Types - Third Mutual



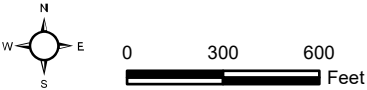
For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Third Mutual Area
- Trash, Recycling, and Organics
- Cul-de-sacs

Enclosure Sign Types – Third Mutual

For reference only; refer to CITY GIS database for specific locations.

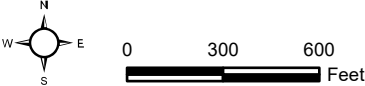




- City Boundary
- Trash, Recycling, and Organics
- Third Mutual Area
- Cul-de-sacs

Enclosure Sign Types – Third Mutual

For reference only; refer to CITY GIS database for specific locations.



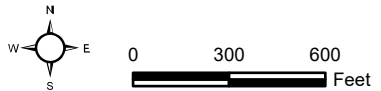
**EXHIBIT E**

**NUMBER OF SIGNS AT EACH ENCLOSURE**



- City Boundary
- Third Mutual Area
- Cul-de-sacs
- Enclosures with 1 Sign

Number of Signs at Each Enclosure - Third Mutual Page 1

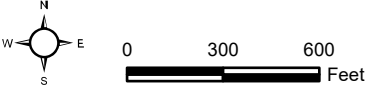


For reference only; refer to CITY GIS database for specific locations.

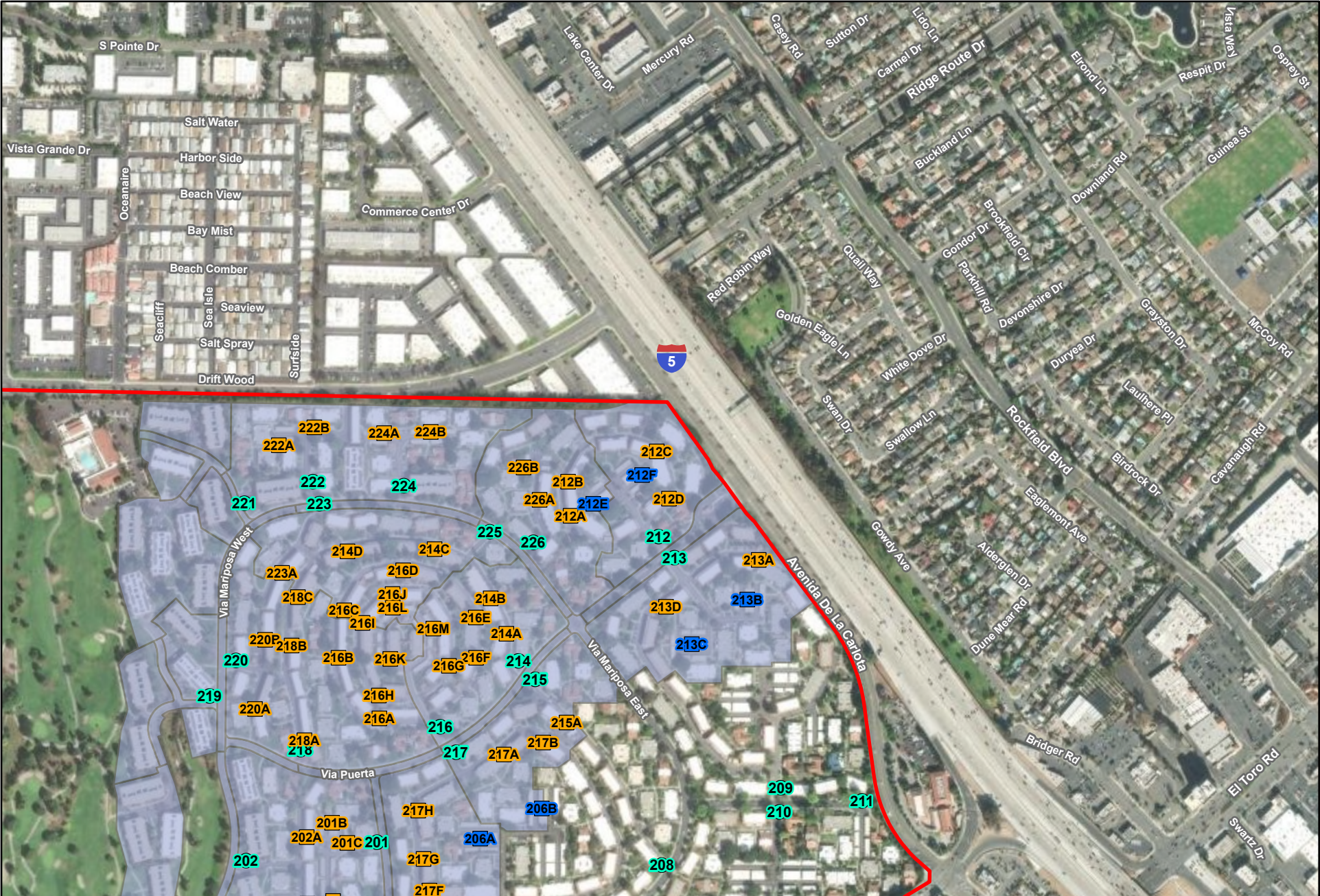


- City Boundary
- Enclosures with 1 Sign
- Third Mutual Area
- Enclosures with 2 Signs
- Cul-de-sacs

Number of Signs at Each Enclosure – Third Mutual Page 2

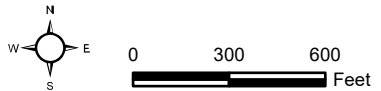


For reference only; refer to CITY GIS database for specific locations.

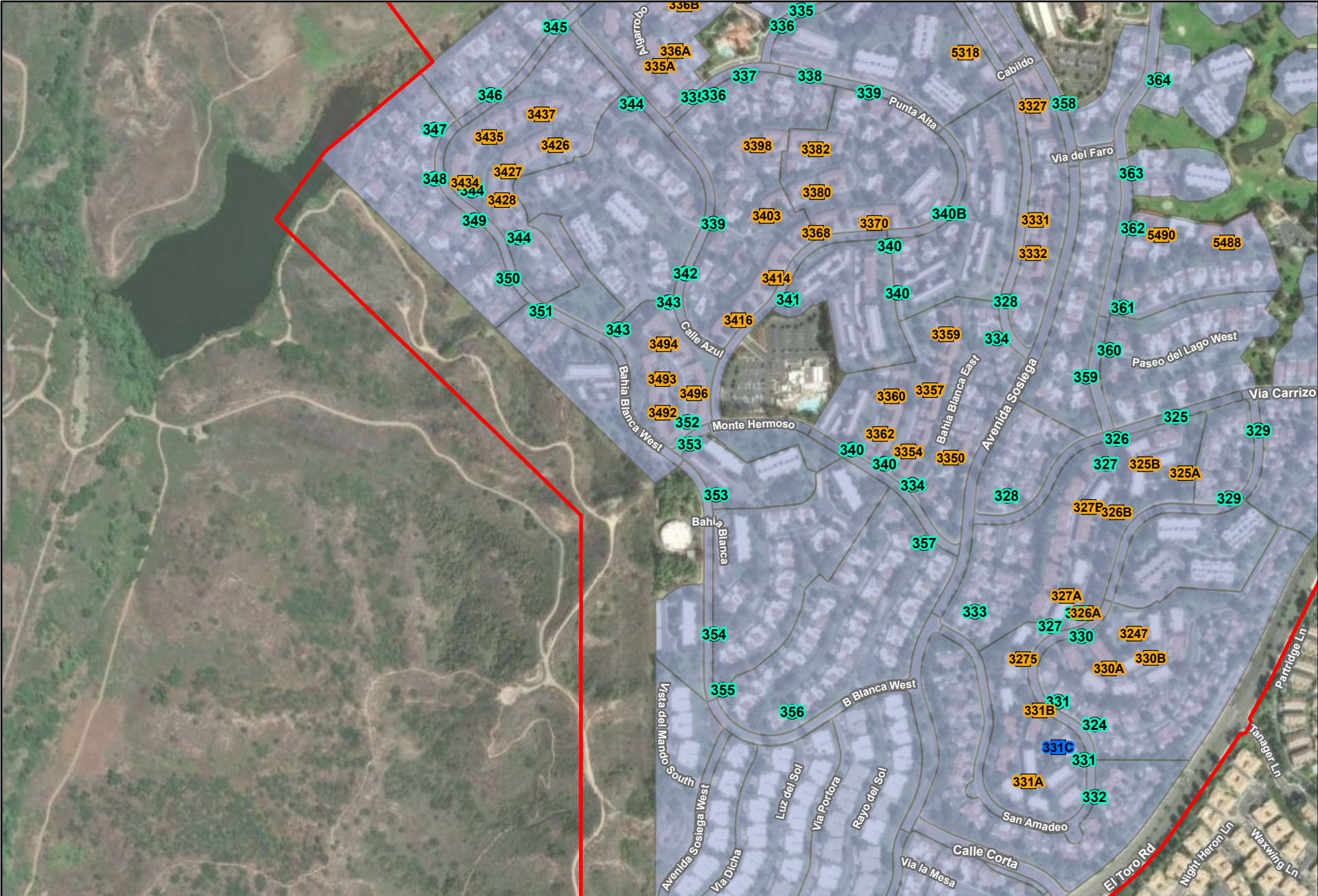


- City Boundary
- Third Mutual Area
- Cul-de-sacs
- Enclosures with 1 Sign
- Enclosures with 2 Signs

Number of Signs at Each Enclosure – Third Mutual Page 3

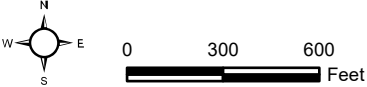


For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Enclosures with 1 Sign
- Third Mutual Area
- Enclosures with 2 Signs
- Cul-de-sacs

Number of Signs at Each Enclosure – Third Mutual Page 4

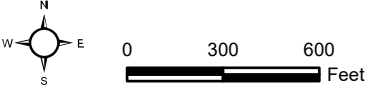


For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Enclosures with 1 Sign
- Third Mutual Area
- Cul-de-sacs

Number of Signs at Each Enclosure – Third Mutual Page 5



For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Enclosures with 1 Sign
- Third Mutual Area
- Enclosures with 2 Signs
- Cul-de-sacs

Number of Signs at Each Enclosure - Third Mutual Page 6



0 300 600  
Feet

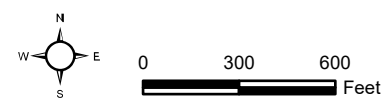


City of  
Laguna Woods

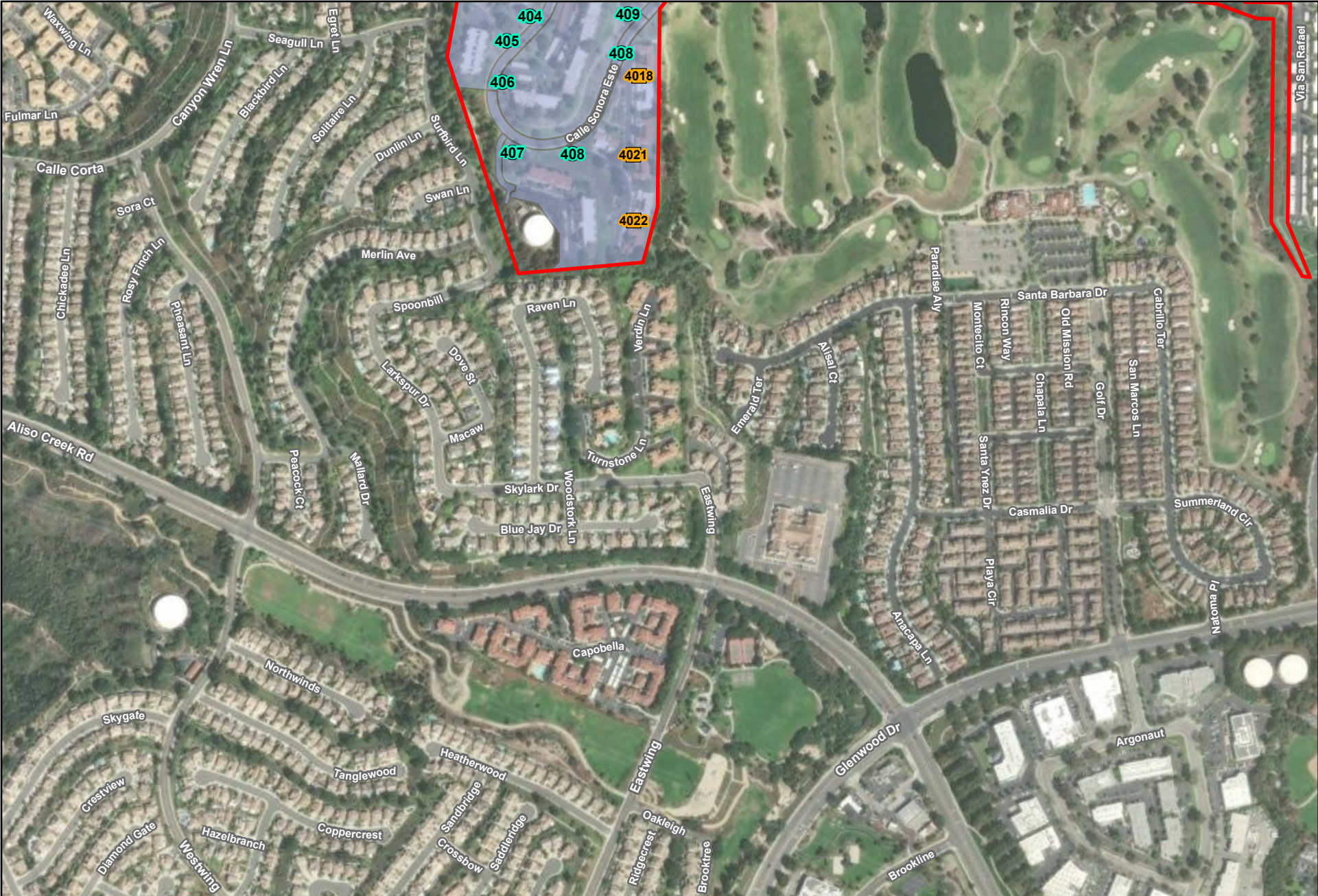


- ▭ City Boundary
- ▭ Third Mutual Area
- Cul-de-sacs
- ▣ Enclosures with 1 Sign

Number of Signs at Each Enclosure – Third Mutual Page 7

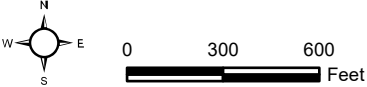


For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Enclosures with 1 Sign
- Third Mutual Area
- Cul-de-sacs

Number of Signs at Each Enclosure - Third Mutual Page 8



For reference only; refer to CITY GIS database for specific locations.

**EXHIBIT F**

**SIGN PLACEMENT FOR "OTHER"**

**ENCLOSURE TYPES**

ITEM 7.3 - Attachment A



31A



212B



220B



218B



315A



319B



303B



330B

**EXHIBIT G**

**SIGN PLACEMENT FOR UNIQUE  
ENCLOSURE CONDITIONS OR  
LOCATIONS**



206A



206A



331A

**AMENDMENT OF THE  
MEMORANDUM OF UNDERSTANDING TO ALLOW FOR THE INSTALLATION OF  
INFORMATIONAL SIGNAGE ON TRASH ENCLOSURES ON UNITED LAGUNA  
WOODS MUTUAL PROPERTY (“MOU”)**

This AMENDMENT of the MEMORANDUM OF UNDERSTANDING TO ALLOW FOR THE INSTALLATION OF INFORMATIONAL SIGNAGE ON TRASH ENCLOSURES ON UNITED LAGUNA WOODS MUTUAL PROPERTY (“MOU”) that was entered into on June 18, 2025, by and among the City of Laguna Woods, a California municipal corporation ("CITY") and United Laguna Woods Mutual ("UNITED"), is made and entered into this \_\_\_\_\_ (“EFFECTIVE DATE”), by and among the CITY and UNITED.

**WHEREAS**, the MOU authorized CITY to install informational signage on trash enclosures located on UNITED property; and

**WHEREAS**, during sign installation, certain hardware specified in the MOU was unavailable or proved unsuitable for effective installation, and CITY obtained approval from Village Management Services, Inc. staff, on behalf of UNITED, to use alternative hardware; and

**WHEREAS**, certain trash enclosures required additional direction or approval from Village Management Services, Inc. staff, on behalf of UNITED, regarding sign placement due to unique enclosure conditions or locations; and

**WHEREAS**, now that all signs have been installed, CITY and UNITED wish to amend the MOU to memorialize additional details of the installations including, but not limited to, approvals obtained by Village Management Services, Inc. staff on behalf of UNITED; and

**WHEREAS**, CITY and UNITED wish to memorialize the final state of installation, incorporating the aforementioned additional direction and approvals.

**NOW THEREFORE**, the parties amend the MOU as follows:

- 1. CITY and UNITED hereby agree to an AMENDMENT of the MOU consisting only of the modifications listed in this AMENDMENT, beginning on page 2.

**IN WITNESS WHEREOF**, the parties hereto have caused this AMENDMENT to be executed the day and year first above written.

**CITY OF LAGUNA WOODS:**

Approved as to Form:

By \_\_\_\_\_  
Annie McCary, Mayor

\_\_\_\_\_  
Alisha Patterson, City Attorney

**UNITED LAGUNA WOODS MUTUAL:**

By \_\_\_\_\_  
Charles Prater, President

**AMENDMENT TEXT**

*Exhibit “B” (“Signage Installation Specifications”) of the MOU is amended to read as follows (additions shown with underlining and deletions shown with ~~strike through~~):*

**Standard Enclosure (typically houses two bins) and Double Enclosures (~~two standard enclosures typically houses four bins~~)**

- One (1) sign shall be installed on the second block from the top and edge of the enclosure on the side wall facing the street.
- For any enclosures with both side walls facing a street, one (1) sign shall be installed on each side wall (this will mostly occur at Double Enclosures).
- Signs shall be fastened at the sign’s top two corner holes using ~~3/16” x 1-1/4” Hex Head Tapcon Concrete Screw Anchors (in white or silver) or TripleGrip #8 1-1/4” screws (Cobra 171R), or similar hardware.~~ 3/16" x 1-1/4" CONFAST 410 Stainless Steel Hex Washer Head Masonry Screws. Silicone shall be applied to holes to prevent water intrusion. Should the City determine different hardware to be more effective, the City shall receive approval from Village Management Services before use.

[Renderings replaced with installation photograph]

**Unhoused Container(s)**

- One (1) sign shall be installed ~~on~~ at the edge of the carport exterior wall immediately behind the container(s) ~~about 6' from the ground to the top of the sign~~ (refer to rendering).
- For signs installed on wood, signs shall be fastened to the wood at the sign’s top two corner holes using ~~TripleGrip #8 1-1/4” screws (Cobra 171R)~~ Everbilt #8 x 1/2” Zinc Phillips Flat Head Wood Screws and #8 flat washer. Silicone shall be applied to holes to prevent water intrusion. Should the City determine different hardware to be more effective, the City shall receive approval from Village Management Services before use.
- ~~For signs installed on steel, signs shall be fastened by applying two three-inch lines of construction adhesive on the back of the sign.~~

- For signs installed on block, signs shall be fastened at the sign’s top two corner holes using ~~3/16” x 1-1/4” Hex Head Tapeon Concrete Screw Anchors (in white or silver) or TripleGrip #8-1-1/4” screws (Cobra 171R), or similar hardware.~~ 3/16" x 1-1/4" CONFAST 410 Stainless Steel Hex Washer Head Masonry Screws. Silicone shall be applied to holes to prevent water intrusion. Should the City determine different hardware to be more effective, the City shall receive approval from Village Management Services before use.

[\[Rendering replaced with installation photograph\]](#)



**Laundry Room 1 Enclosure (~~waste containers front the street~~)**

- One (1) sign shall be installed on the back wall ~~facing the street~~, above the waste containers (refer to rendering).
- Signs shall be fastened at the sign’s top two corner holes using ~~3/16” x 1-1/4” Hex Head Tapeon Concrete Screw Anchors (in white or silver) or TripleGrip #8-1-1/4” screws (Cobra 171R), or similar hardware.~~ 3/16" x 1-1/4" CONFAST 410 Stainless Steel Hex Washer Head Masonry Screws. Silicone shall be applied to holes to prevent water intrusion. Should the City determine different hardware to be more effective, the City shall receive approval from Village Management Services before use.

[\[Rendering replaced with installation photograph\]](#)



**Laundry Room 2 Enclosure** ~~(side wall adjacent to the street)~~

- One (1) sign shall be installed on the second brick from the top and edge of the enclosure on the side wall ~~facing the street~~ (refer to rendering).
- Signs shall be fastened at the sign's top two corner holes using ~~3/16" x 1-1/4" Hex Head Tapecon Concrete Screw Anchors (in white or silver) or TripleGrip #8 1-1/4" screws (Cobra 171R), or similar hardware.~~ 3/16" x 1-1/4" CONFAST 410 Stainless Steel Hex Washer Head Masonry Screws. Silicone shall be applied to holes to prevent water intrusion. Should the City determine different hardware to be more effective, the City shall receive approval from Village Management Services before use.

[Rendering replaced with installation photograph]



**Other**

- For any other enclosure types encountered, the City shall contact Village Management Services for direction.

[See Exhibit "F" for sign placement on enclosures classified as "Other" because they do not meet the criteria for the enclosure types identified above, and Exhibit "G" for approved alternative sign locations based on unique site conditions or enclosure configurations observed during installation.]

***Exhibit "C" ("Enclosure Types"), Exhibit "D" (Enclosure Sign Types), and Exhibit "E" (Number of Signs at Each Enclosure) of the MOU are replaced in their entirety with the following Exhibit "C" ("Enclosure Types"), Exhibit "D" (Enclosure Sign Types), and Exhibit "E" (Number of Signs at Each Enclosure).***

***Exhibit "F" ("Sign Placement for "Other" Enclosure Types") is added to the MOU.***

***Exhibit "G" ("Alternative Sign Placement for Unique Conditions or Locations") is added to the MOU.***

[Exhibits follow, beginning on the next page]

**EXHIBIT C**

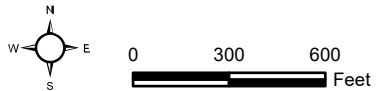
**ENCLOSURE TYPES**



- City Boundary
- United Mutual Area
- Cul-de-sacs
- Standard Enclosures
- Double Enclosures
- Laundry Room #2 Enclosures
- Other

Enclosure Types - United Mutual

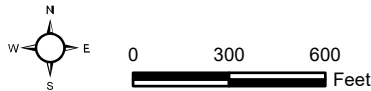
For reference only; refer to CITY GIS database for specific locations.



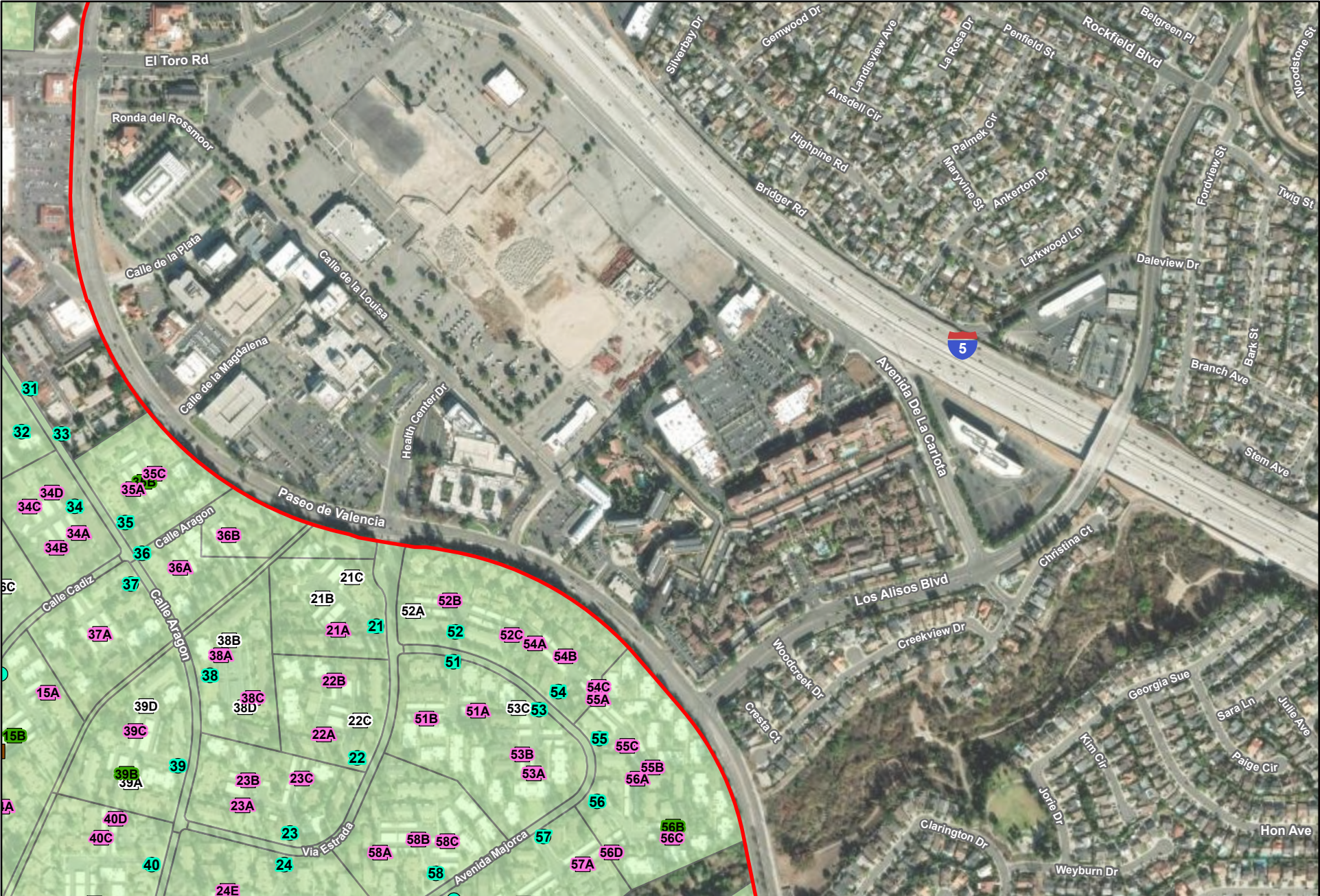


- |                    |                     |                            |
|--------------------|---------------------|----------------------------|
| City Boundary      | Standard Enclosures | Laundry Room #2 Enclosures |
| United Mutual Area | Double Enclosures   | Unhooused Bin(s)           |
| Cul-de-sacs        | Other               |                            |

Enclosure Types - United Mutual

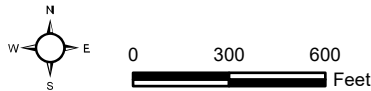


For reference only; refer to CITY GIS database for specific locations.

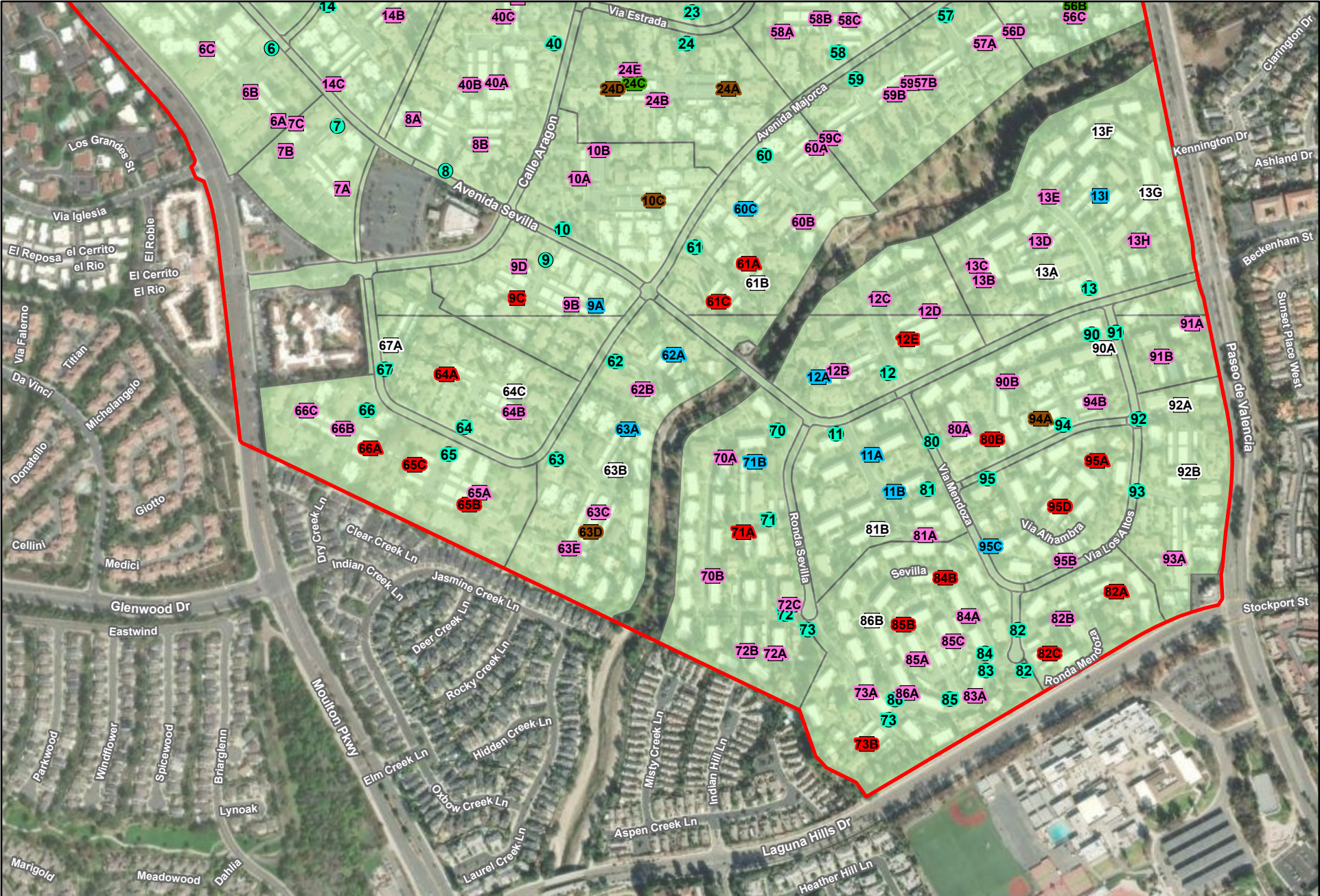


- City Boundary
- United Mutual Area
- Cul-de-sacs
- Standard Enclosures
- Double Enclosures
- Other
- Unhoused Bin(s)

Enclosure Types - United Mutual



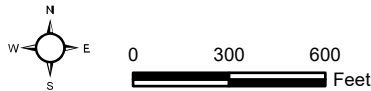
For reference only; refer to CITY GIS database for specific locations.



- |                    |                     |                            |
|--------------------|---------------------|----------------------------|
| City Boundary      | Standard Enclosures | Laundry Room #1 Enclosures |
| United Mutual Area | Double Enclosures   | Laundry Room #2 Enclosures |
| Cul-de-sacs        | Unhooused Bin(s)    | Other                      |

Enclosure Types - United Mutual

For reference only; refer to CITY GIS database for specific locations.



**EXHIBIT D**

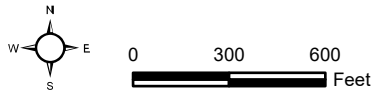
**ENCLOSURE SIGN TYPES**



- City Boundary
- Trash, Recycling, and Organics
- United Mutual Area
- Trash and Recycling Only
- Cul-de-sacs

Enclosure Sign Types - United Mutual

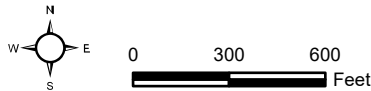
For reference only; refer to CITY GIS database for specific locations.



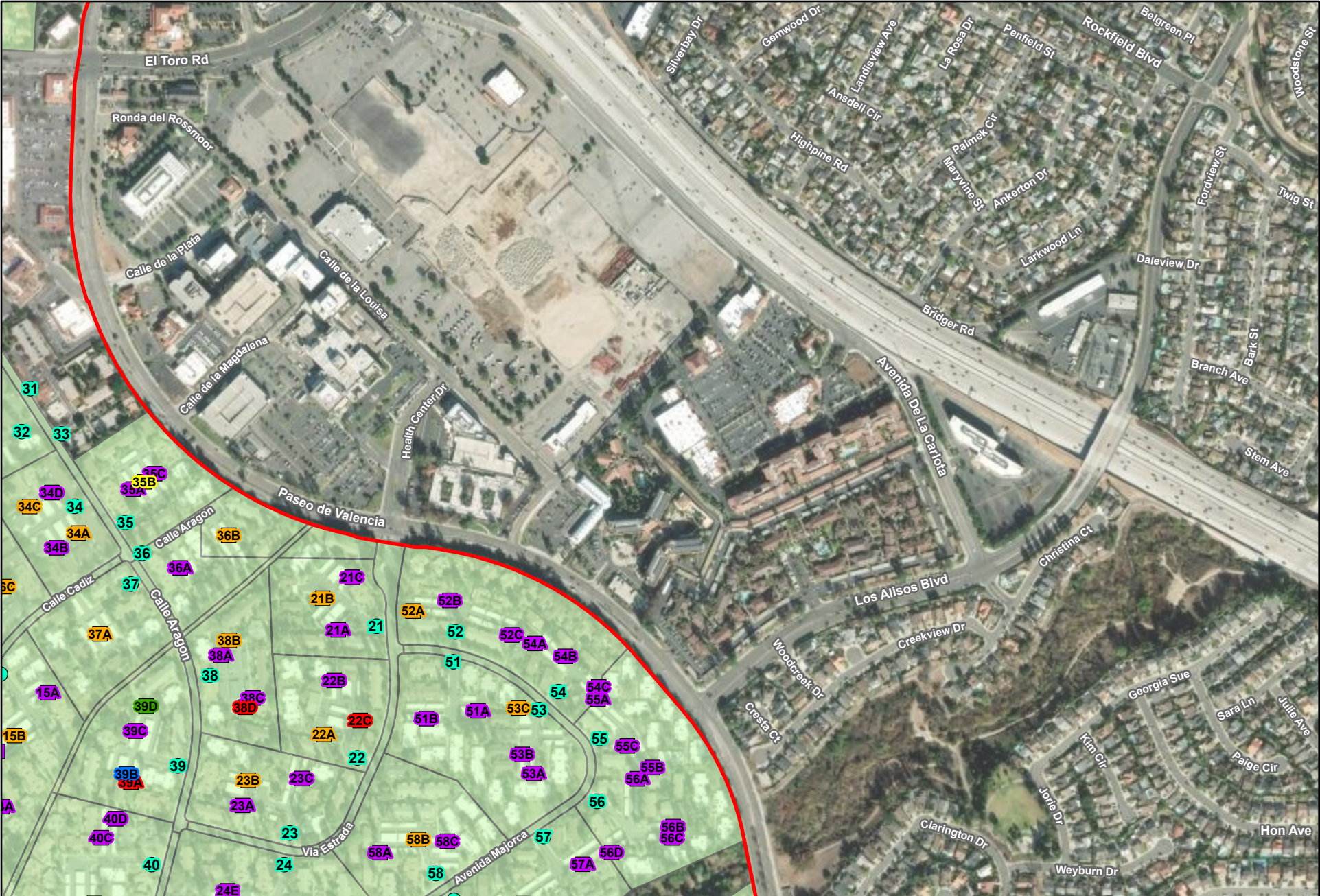


- City Boundary
- Trash, Recycling, and Organics
- Recycling and Organics Only
- United Mutual Area
- Trash and Recycling Only
- Trash Only
- Cul-de-sacs
- Trash and Organics Only
- Recycling Only

Enclosure Sign Types - United Mutual

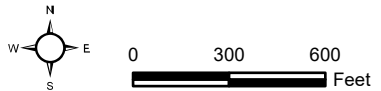


For reference only; refer to CITY GIS database for specific locations.

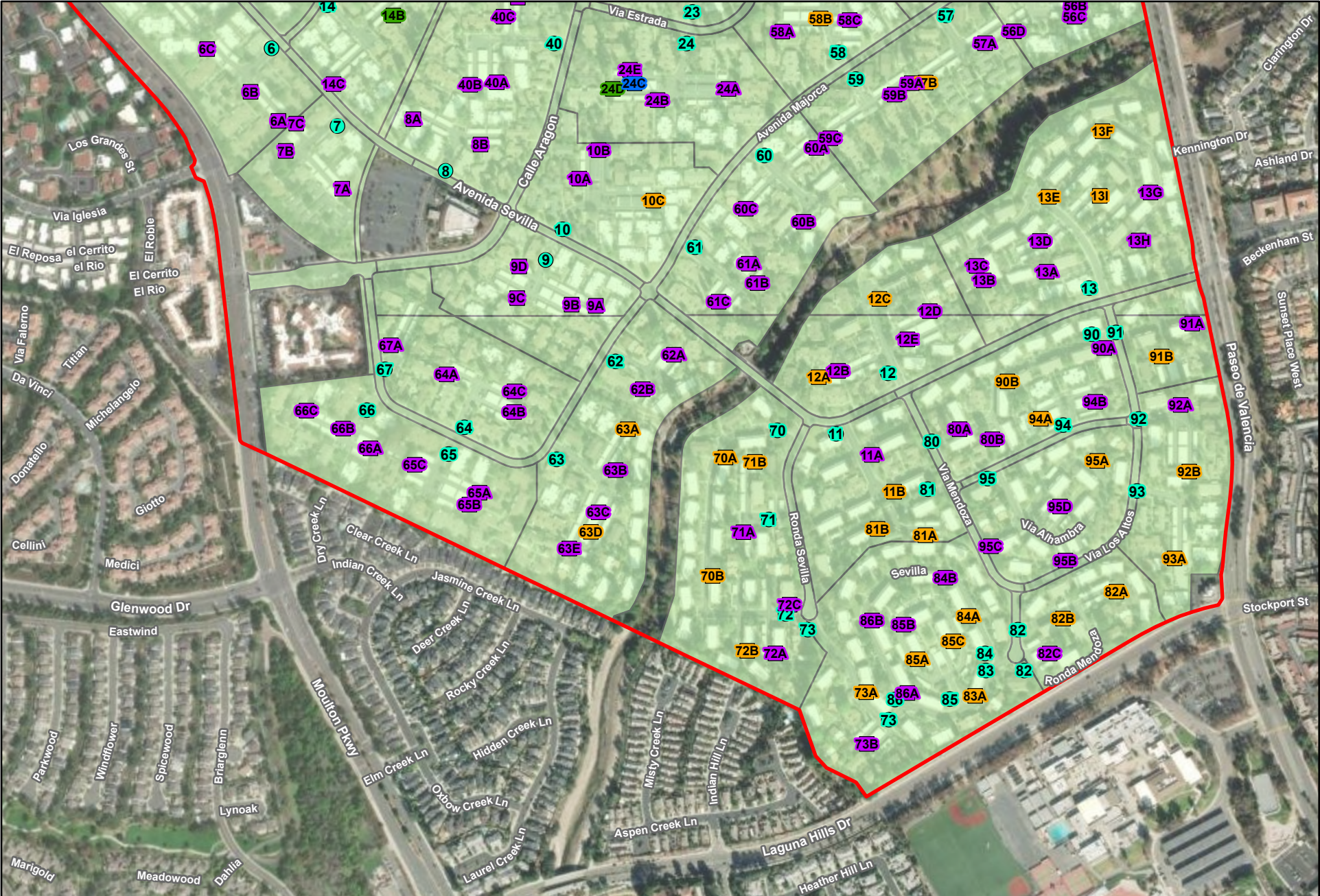


- |                    |                                |                |
|--------------------|--------------------------------|----------------|
| City Boundary      | Trash, Recycling, and Organics | Trash Only     |
| United Mutual Area | Trash and Recycling Only       | Recycling Only |
| Cul-de-sacs        | Trash and Organics Only        | Organics Only  |

Enclosure Sign Types - United Mutual



For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- United Mutual Area
- Cul-de-sacs
- Trash, Recycling, and Organics
- Trash and Recycling Only
- Recycling Only
- Trash and Organics Only

For reference only; refer to CITY GIS database for specific locations.

Enclosure Sign Types - United Mutual



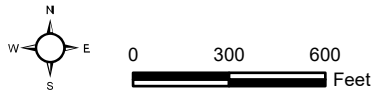
**EXHIBIT E**

**NUMBER OF SIGNS AT EACH ENCLOSURE**

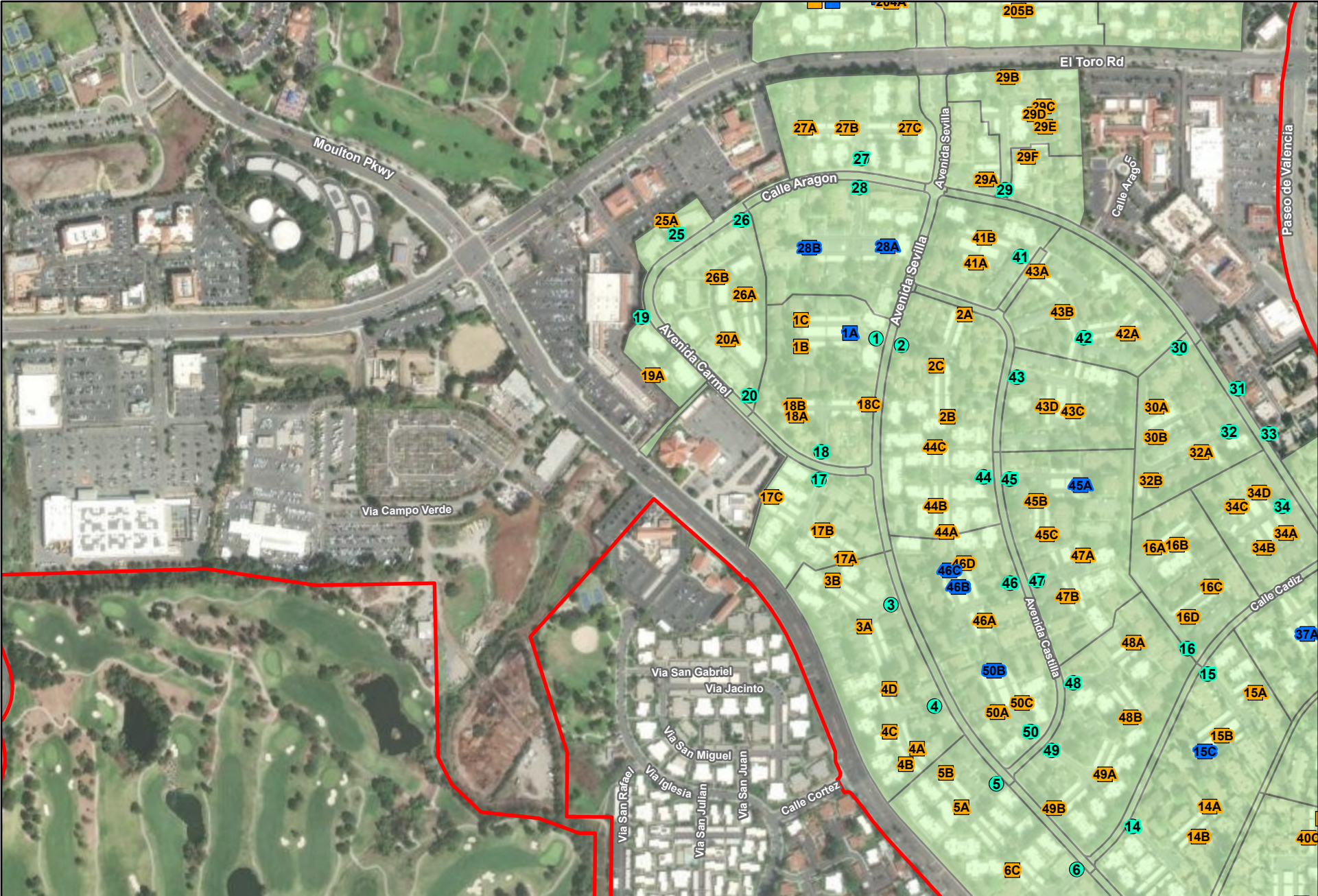


- ▭ City Boundary
- ▭ Enclosures with 1 Sign
- United Mutual Area
- ▭ Enclosures with 2 Signs
- Cul-de-sacs

Number of Signs at Each Enclosure - United Mutual Page 1

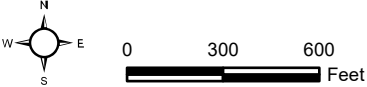


For reference only; refer to CITY GIS database for specific locations.



- City Boundary
- Enclosures with 1 Sign
- United Mutual Area
- Enclosures with 2 Signs
- Cul-de-sacs

Number of Signs at Each Enclosure - United Mutual Page 2



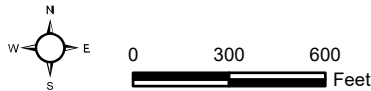
For reference only; refer to CITY GIS database for specific locations.

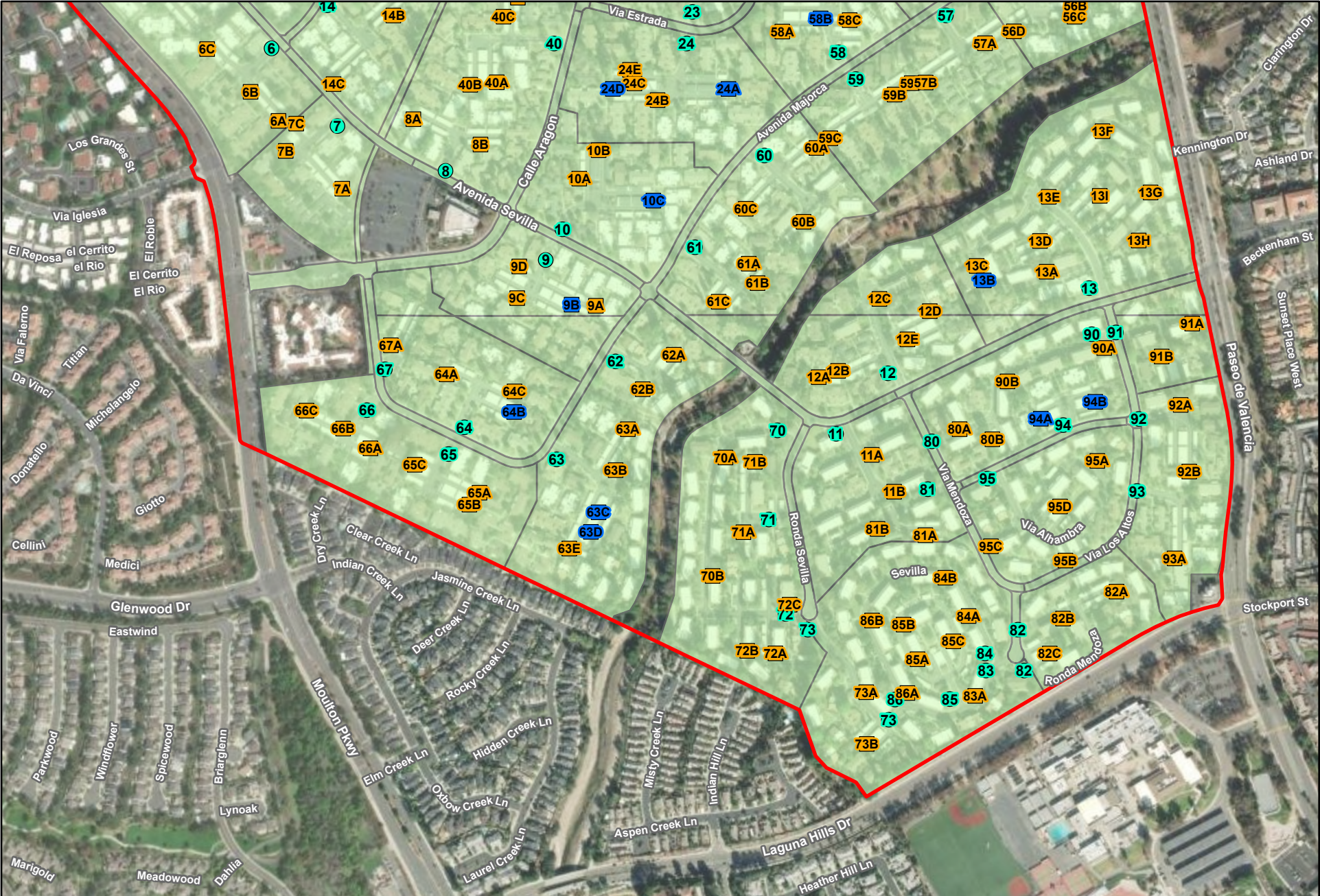


- City Boundary
- United Mutual Area
- Cul-de-sacs
- Enclosures with 1 Sign
- Enclosures with 2 Signs

For reference only; refer to CITY GIS database for specific locations.

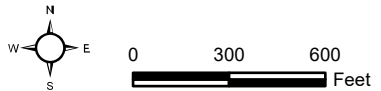
Number of Signs at Each Enclosure - United Mutual Page 3





- City Boundary
- Enclosures with 1 Sign
- United Mutual Area
- Enclosures with 2 Signs
- Cul-de-sacs

Number of Signs at Each Enclosure - United Mutual Page 4



For reference only; refer to CITY GIS database for specific locations.

**EXHIBIT F**

**SIGN PLACEMENT FOR "OTHER"**

**ENCLOSURE TYPES**



61B



13F



13A



13G



90A



86B



81B



63B



67A



38D



38B



22C



21B



21C



52A



53C



17C



4B



39A



39D



16C



27A



26A



209C



213F



213E



92B



92A



208A



208B



64C

**EXHIBIT G**

**SIGN PLACEMENT FOR UNIQUE  
ENCLOSURE CONDITIONS OR  
LOCATIONS**

ITEM 7.3 - Attachment B



95A



71A



9A



54A



43A



19A



204B



204B



204C



204C



207A



207C



207C



210C



210C



211A



209B



209B



209D



209D



29D



217C

**7.4**  
**CITY HALL REFURBISHMENT AND SAFETY**  
**PROJECT: PHASE 4**

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**For additional information on this item,  
please refer to Item 7.0 (Consent Calendar Summary).**

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# City of Laguna Woods

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Christopher Macon, City Manager

**FOR:** April 15, 2026 City Council Meeting

**SUBJECT:** City Hall Refurbishment and Safety Project: Phase 4

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### **Recommendation**

1. Approve the final record plans and specifications reflecting completion of the “City Hall Refurbishment and Safety Project: Phase 4” as prepared by the project architect and their licensed professionals.

AND

2. Accept project completion of the contract agreement with Estate Design and Construction, Inc. for the construction of the “City Hall Refurbishment and Safety Project: Phase 4” and authorize the City Manager to execute and record, or cause to be executed and recorded, a notice of completion with the County of Orange.

AND

3. Approve an agreement and release of claims with Estate Design and Construction, Inc. to resolve matters pertaining to the “City Hall Refurbishment and Safety Project: Phase 4” and authorize the City Manager to execute the agreement and release of claims, subject to approval as to form by the City Attorney.

### **Summary**

The City Hall Refurbishment and Safety Project: Phase 4 is included in the Fiscal Years 2025-36 Capital Improvement Program.

The City Council awarded the construction contract agreement to Estate Design and Construction, Inc. on October 14, 2024. Construction is now complete.

**Documents Available for Review**

The final record plans and specifications reflecting completion of the City Hall Refurbishment and Safety Project: Phase 4 as prepared by the project architect (Smith Architects) are available for public review at City Hall during normal working hours.

Report Prepared With: April Baumgarten, Public Works Administrator

**AGREEMENT AND RELEASE OF CLAIMS**

This Agreement and Release of Claims (“Agreement and Release”), made and entered into this \_\_\_\_\_, by and between the City of Laguna Woods (“City”) and Estate Design and Construction, Inc. (“Contractor”), whose place of business is at 1902 Westwood Blvd. #200, Los Angeles, CA 90025.

**RECITALS**

- A. On December 16, 2024, City and Contractor entered into a contract (the “Contract”) in the County of Orange, State of California, whereby Contractor agreed to perform certain work (the “Work”) including, but not limited to, the replacement of windows, doors, balcony railing, and carpeting; construction of new ceilings, walls, windows, and doors; lighting improvement; HVAC improvement; and, other work related to accessibility, functionality, safety, and security.
- B. Work under Contract for the City Hall Refurbishment & Safety Project: Phase 4 is complete.

NOW, THEREFORE, it is mutually agreed between City and Contractor as follows:

- 1. Contractor will not be assessed damages except as detailed below:

Original Contract Sum	\$448,800.00
Modified Contract Sum	\$494,176.93
Payment to Date	\$374,513.64
Liquidated Damages	\$0
Contract Sum Waived by Contractor	\$119,663.29*
Payment Due Contractor	\$0

\* Contractor shall not charge City the Contract Sum Waived by Contractor, in exchange for City waiving its claim to Liquidated Damages totaling \$305,000.00.

- 2. Subject to the provisions of this Agreement and Release and applicable law, City shall pay to Contractor the sum of Zero Dollars under the Contract, less any amounts withheld

under the Contract or represented by any Notice to Withhold Funds on file with City as of the date of such payment.

3. Contractor acknowledges and hereby agrees that there are no unresolved or outstanding claims in dispute against City arising from the performance of work under the Contract, except for (i) the Disputed Claims described in Paragraph 4 below, and (ii) continuing obligations described in Paragraph 6 below. It is the intention of the parties in executing this Agreement and Release that this Agreement and Release shall be effective as a full, final and general release of all claims, demands, actions, causes of action, obligations, costs, expenses, damages, losses and liabilities of Contractor against City, all its respective agents, employees, inspectors, assignees and transferees except for the Disputed Claims set forth in Paragraph 4 below and continuing obligations described in Paragraph 6 below.

4. The following claims are disputed (hereinafter, the “Disputed Claims”) and are specifically excluded from the operation of this Agreement and Release:

CLAIM NO.	DATE SUBMITTED	DESCRIPTION OF CLAIM	AMOUNT OF CLAIM
None			

5. Consistent with California Public Contract Code section 7100, Contractor hereby agrees that, in consideration of the payment set forth in Paragraph 2 above, Contractor hereby releases and forever discharges City, all its agents, employees, inspectors, assignees and transferees from any and all liability, claims, demands, actions or causes of action of whatever kind or nature arising out of or in any way concerned with the work under the Contract, except for the Disputed Claims.

6. Guarantees and warranties for the Work, and any other continuing obligation of Contractor, shall remain in full force and effect as specified in the Contract documents.

7. Contractor shall immediately defend, indemnify and hold harmless City, all its respective agents, employees, inspectors, assignees and transferees from any and all claims, demands, actions, causes of action, obligations, costs, expenses, damages, losses and liabilities that may be asserted against them by any of Contractor’s suppliers and/or subcontractors of any

tier and/or any suppliers to them for any and all labor, materials, supplies and equipment used, or contemplated to be used in the performance of the Contract, except for the Disputed Claims.

8. Contractor hereby waives the provisions of California Civil Code section 1542, which provide as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

\_\_\_\_\_ Contractor's Initials

\_\_\_\_\_ Contractor's Initials

9. The provisions of this Agreement and Release are contractual in nature and not mere recitals and shall be considered independent and severable, and if any such provision or any part thereof shall be at any time held invalid in whole or in part under any federal, state, county, municipal or other law, ruling or regulations, then such provision, or part thereof shall remain in force and effect only to the extent permitted by law, and the remaining provisions of this Agreement and Release shall also remain in full force and effect, and shall be enforceable.

10. The person or persons executing this Agreement and Release on behalf of Contractor represent and warrant that he/she/they has/have the authority to so execute this Agreement and Release and to bind Contractor to its obligations hereunder

11. All rights of City shall survive completion of the Work or termination of Contract, and execution of this Agreement and Release.

12. This Agreement and Release shall become effective when executed by both City and Contractor and may be executed in counterparts, any one of which shall be deemed to be an original instrument. Any proof of the Agreement and Release shall require production of only one such counterpart duly executed by the party to be charged therewith. PDF copy or facsimile copy of signatures shall be deemed original signatures.

**\*\*\* CAUTION: THIS IS A RELEASE – READ BEFORE EXECUTING \*\*\***

**"CITY"**  
CITY OF LAGUNA WOODS,  
a municipal corporation

\_\_\_\_\_  
CHRISTOPHER MACON  
CITY MANAGER

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
ALISHA PATTERSON, CITY ATTORNEY

**"CONTRACTOR"**  
Estate Design and Construction, Inc.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **7.5 LOCAL SIGNAL SYNCHRONIZATION PLAN**

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**For additional information on this item,  
please refer to Item 7.0 (Consent Calendar Summary).**

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**CITY OF LAGUNA WOODS  
RESOLUTION NO. 26-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CONCERNING THE UPDATE OF THE LOCAL SIGNAL SYNCHRONIZATION PLAN FOR THE MEASURE M (M2) PROGRAM, AND DETERMINING AND CERTIFYING THAT THE RESOLUTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

**WHEREAS**, the Orange County Transportation Authority (“OCTA”) has developed the Regional Traffic Signal Synchronization Master Plan to identify traffic signal synchronization street routes and traffic signals within and across jurisdictional boundaries, and defines the means of implementing the Regional Traffic Signal Synchronization Program; and

**WHEREAS**, the Regional Traffic Signal Synchronization Program requires that local jurisdictions adopt a Local Signal Synchronization Plan consistent with the Regional Traffic Signal Synchronization Master Plan as a key component of local jurisdictions’ efforts to synchronize traffic signals across local jurisdictions’ boundaries; and

**WHEREAS**, the Local Signal Synchronization Plan must be updated by June 30, 2026 to continue to be eligible to receive Net Revenues as part of Measure M2; and

**WHEREAS**, Iteris, Inc., the City’s traffic engineering consultant (City Traffic Engineer), has updated the Local Signal Synchronization Plan and staff recommends that the City Council adopt the same to comply with Measure M2 requirements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** The City Council does hereby inform the OCTA that:

- a) The City adopts and maintains a Local Signal Synchronization Plan which includes goals that are consistent with those outlined as part of the Regional Traffic Signal Synchronization Master Plan, including signal synchronization across jurisdictions. The updated Local Signal Synchronization Plan is attached hereto as Exhibit A.
- b) The Local Signal Synchronization Plan identifies traffic signal synchronization street routes, including all elements of the Regional Signal Synchronization Network located within the City.
- c) The Local Signal Synchronization Plan includes the traffic signal inventory for all

traffic signal synchronization street routes.

- d) The Local Signal Synchronization Plan includes a three-year plan showing capital, operations, and maintenance of signal synchronization along the traffic signal synchronization street routes and traffic signals.
- e) The Local Signal Synchronization Plan includes an update on the status and performance of traffic signal synchronization activities.
- f) The Local Signal Synchronization Plan includes a discussion on the review and revision, as may be necessary, on the timing of traffic signals on the traffic signal synchronization street routes.
- g) The City Manager or their designee, or the City Traffic Engineer, is authorized to sign the Local Signal Synchronization Plan Consistency Review Checklist.

**SECTION 3.** The City Council hereby determines and certifies that the resolution is not subject to the California Environmental Quality Act of 1970, Public Resources Code Section 21000, et seq., as amended and implementing State CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations (collectively “CEQA”) pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3. CEQA Guidelines Section 15378(b)(2) excludes “[c]ontinuing administrative. . . activities, such as . . . general policy and procedure making” and Section 15378(b)(5) excludes “[o]rganizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment” from its definition of “project.”

The City Council hereby finds that, even if the resolution were subject to CEQA, it would be exempt based on CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

**SECTION 4.** The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this XX day of XX 2026.

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ANNIE MCCARY, Mayor

ATTEST:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 26-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2026, by the following vote:

AYES:           COUNCILMEMBERS:  
NOES:           COUNCILMEMBERS:  
ABSTAIN:       COUNCILMEMBERS:  
ABSENT:        COUNCILMEMBERS:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

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**LOCAL SIGNAL SYNCHRONIZATION PLAN CONSISTENCY REVIEW CHECKLIST**

The Local Agency Name: City of Laguna Woods Plan Date: April 8, 2026

Local agencies must submit a copy of the Local Signal Synchronization Plan, a completed consistency review checklist, and any supporting documentation. Complete the table below.

Complete the table below:

Local Agency Statement	Page(s) in LSSP	Provided or N/A
1. Signal synchronization goals of the agency are consistent with those outlined as part of the Regional Traffic Signal Synchronization Master Plan.	2	Provided
2. Traffic signal synchronization street routes are identified, including all corridors along the regional signal synchronization network located within the local agency.	3-4	Provided
3. Traffic signal inventory for all traffic signal synchronization street routes.	5	Provided
4. Three-year plan separately showing costs, available funding, and phasing for capital, operations, and maintenance of signal synchronization along the traffic signal synchronization street routes and traffic signals which may include unconstrained and build-out scenarios.	6-8	Provided
5. Signal synchronization review, revision, and assessment of synchronization activities along the traffic signal synchronization street routes and traffic signals.	9-11	Provided

I certify that the above statements are true to the best of my knowledge.

  
 \_\_\_\_\_  
 Signature 4/8/2026  
 Date

Andrew Freeman  
 Traffic Engineer  
 Iteris, Inc.

**LOCAL SIGNAL SYNCHRONIZATION PLAN  
CITY OF LAGUNA WOODS**

## **SECTION ONE**

### **TRAFFIC SIGNAL SYNCHRONIZATION GOALS, POLICIES AND OBJECTIVES**

Traffic signal synchronization allows a series of traffic signal lights along a street to turn green based on synchronized timers set to current traffic patterns and congestion levels. Signal synchronization is a cost-effective way to reduce overall stops and travel delays. The City of Laguna Woods acknowledges the importance of traffic signal synchronization and supports the following goals and objectives:

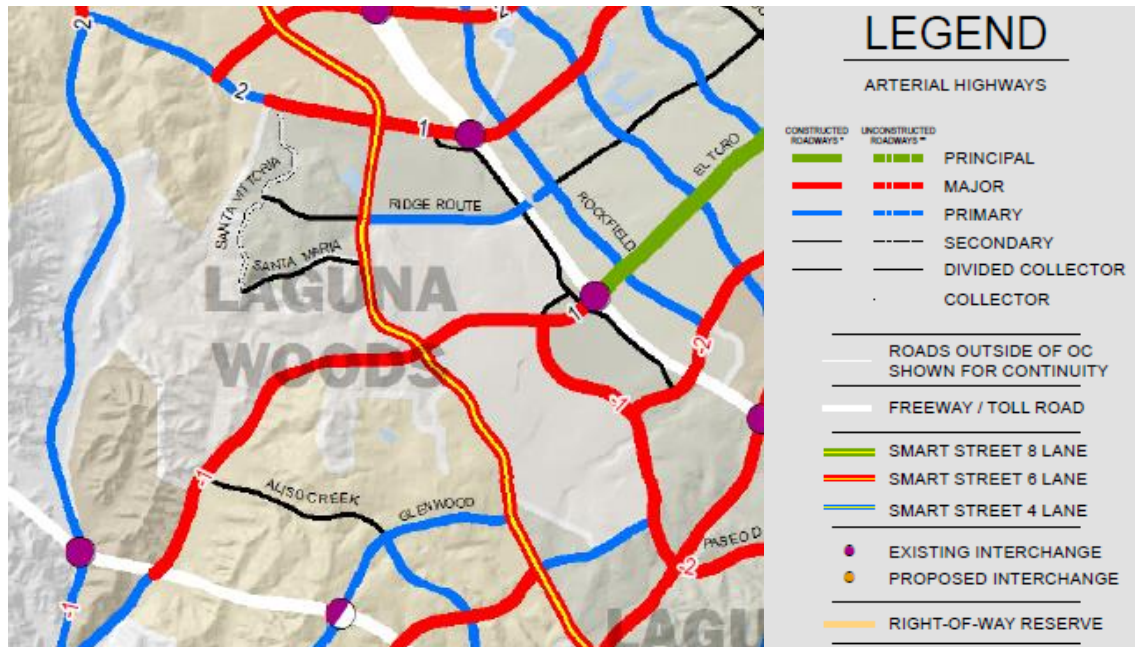
- To improve the flow of traffic on our street network.
- To coordinate with neighboring agencies to develop synchronization timing plans for a corridor-based approach.
- To reduce travel times by minimizing the number of stops at red lights.
- To reduce vehicle emissions by reducing the idling times at red lights.

The City of Laguna Woods continues to collaborate closely with neighboring agencies to ensure that the central system monitoring all traffic signals is in good working condition with proper alert settings. Every timing issue received from residents is evaluated in the field or remotely via video detection. Continuous monitoring and modifications are conducted to ensure driver expectations are met. The City of Laguna Woods' Local Signal Synchronization Program is consistent with Orange County Transportation Authority's Regional Traffic Signal Synchronization Master Plan.

**SECTION TWO**

**TRAFFIC SIGNAL SYNCHRONIZATION STREET ROUTES  
(EXISTING AND PLANNED)**

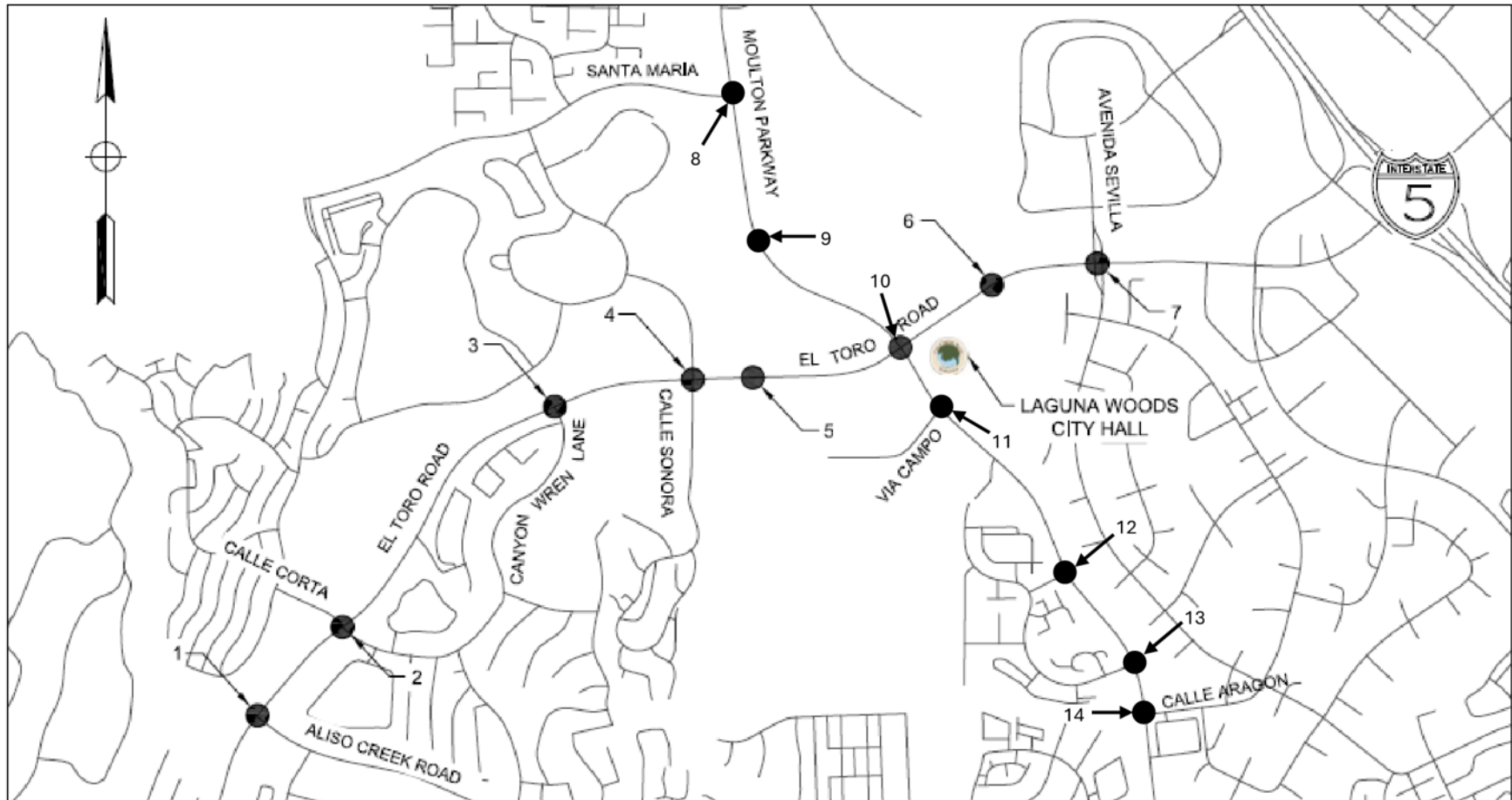
The City of Laguna Woods has two main corridors that are part of the Regional Signal Synchronization Network: Moulton Parkway and El Toro Road. These corridors are the City's two major arterials and carry significant commuter traffic from neighboring cities. The OCTA's Master Plan of Arterial Highways (MPAH) identifies both of these corridors as significant within the City of Laguna Woods, as shown below.



The Moulton Parkway Corridor was coordinated in 2018 by OCTA with collaboration of the adjacent agencies. The City is currently participating in the Paseo De Valencia-Moulton Parkway Confluence Bypass Corridor project, led by the City of Laguna Hills. This project will install new controllers, cabinets, and fiber optic communication equipment at five intersections along Moulton Parkway and El Toro Road.

In addition, the City is evaluating the implementation of pedestrian safety improvements, including Leading Pedestrian Intervals (LPIs), on a citywide basis.

The following figure illustrates Moulton Parkway and El Toro Road Traffic Signal Synchronization Street Routes and signalized intersections along each corridor.



<u>LOCATION NO.</u>	<u>SYNCHRONIZED INTERSECTION</u>
1	EL TORO ROAD AT ALISO CREEK ROAD
2	EL TORO ROAD AT CALLE CORTA
3	EL TORO ROAD AT CANYON WREN LANE
4	EL TORO ROAD AT CALLE SONORA
5	EL TORO ROAD AT TOWN CENTRE
6	EL TORO ROAD AT CATHOLIC CHURCH / LUTHERAN CHURCH
7	EL TORO ROAD AT AVENIDA SEVILLA

**VICINITY MAP**  
NOT TO SCALE

<u>LOCATION NO.</u>	<u>SYNCHRONIZED INTERSECTION</u>
8	MOULTON PARKWAY AT SANTA MARIA
9	MOULTON PARKWAY AT CLUBHOUSE (GATE 12 & 16)
10	MOULTON PARKWAY AT EL TORO
11	MOULTON PARKWAY AT VIA CAMPO
12	MOULTON PARKWAY AT CALLE CORTEZ
13	MOULTON PARKWAY AT VIA IGLESIA
14	MOULTON PARKWAY AT CALLE ARAGON

**SECTION THREE  
TRAFFIC SIGNAL INVENTORY**

Corridor	Cross Street Intersection	Cycle Length				Maintenance Responsibility	Equipment										Status
		AM	MID	PM	WKND		Cabinet	Type	Software	Detection	Bike Detection	CCTV	Power Backup	Comm	Other ITS *	ATMS	
El Toro Road	Aliso Creek Road	120	70	140	FREE	Laguna Woods	P (TS1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper/ Fiber		Centracs	Online
	Calle Corta	120	70	70	FREE	Laguna Woods	P (TS2 Type 1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	Canyon Wren Lane	65	65	70	FREE	Laguna Woods	P (TS1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	Calle Sonora	130	130	140	FREE	Laguna Woods	P (TS2 Type 1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	Towne Centre/Home Depot	130	130	140	FREE	Laguna Woods	P (TS1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	Lutheran Church/Catholic Church	130	130	140	FREE	Laguna Woods	P (TS1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	Avenida Sevilla (Gates 1 & 5)	130	130	140	FREE	Laguna Woods	P (TS2 Type 1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
Moulton Parkway	Calle Aragon (Gate 3)	130	FREE	140	FREE	Laguna Woods	P (TS2 Type 1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	Via Iglesia	130	FREE	140	FREE	Laguna Woods	P (TS2 Type 1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	Calle Cortez	130	FREE	140	FREE	Laguna Woods	P (TS1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	Via Campo	130	FREE	140	FREE	Laguna Woods	P (TS1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	El Toro Road	130	130	140	FREE	Laguna Woods	P (TS2 Type 1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper	IP radio	Centracs	Online
	Clubhouse (Gates 12 & 16)	130	FREE	140	FREE	Laguna Woods	P (TS2 Type 1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online
	Santa Maria Avenue	130	FREE	140	FREE	Laguna Woods	P (TS2 Type 1)	ASC/3	ASC/3	Video	Yes	N/A	UPS	Copper		Centracs	Online

\* A traffic server is located at Laguna Woods City Hall for streaming live video detection camera feeds from all video detection cameras at 14 intersections. Wireless communications are established via IP radios on City Hall's rooftop and at the Moulton Parkway/El Toro Road intersection.

Central System (Indicate if multiple systems in use): CENTRACS MOBILITY (cloud-based)

Controller Operating System: ECONOLITE (NEMA)

Communication Medium: Copper Twisted Pair, Fiber

Updated: April 2026

**SECTION FOUR**

**TRAFFIC SIGNAL SYNCHRONIZATION SYSTEM AND THREE YEAR PLAN**

**3-YEAR OUTLOOK  
TRAFFIC SIGNAL SYNCHRONIZATION**

**Funding Needs for Synchronized Operation (Constrained)**

**Reporting Jurisdiction Expenditures: City of Laguna Woods**

**Type of Traffic Signal Synchronization Expenditures in Year of Expenditure Dollars**

**MAINTENANCE**

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Communication and Software Maintenance	7,800	8,100	8,400	24,300
Subtotal Maintenance	7,800	8,100	8,400	24,300

**CONSTRUCTION**

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Paseo De Valencia – Moulton Parkway Confluence Bypass Corridor Project	50,000			50,000
Subtotal Construction	50,000	-	-	50,000

**OPERATIONS**

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Citywide Signal Timing Maintenance	7,800	8,100	8,400	24,300
Paseo De Valencia – Moulton Parkway Confluence Bypass Corridor Project		15,000	15,000	30,000
Subtotal Operations	7,800	23,100	23,400	54,300
	65,600	31,200	31,800	128,600

**3-YEAR OUTLOOK  
TRAFFIC SIGNAL SYNCHRONIZATION**

**Funding Needs for Synchronized Operation (Unconstrained)**

**Reporting Jurisdiction Expenditures: City of Laguna Woods**

**Type of Traffic Signal Synchronization Expenditures in Year of Expenditure Dollars**

**MAINTENANCE**

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Communication and Software Maintenance	26,000	26,000	26,000	78,000
Subtotal Maintenance	26,000	26,000	26,000	78,000

**CONSTRUCTION**

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Citywide Pedestrian Infrastructure Improvements	20,000	20,000	20,000	60,000
Paseo De Valencia – Moulton Parkway Confluence Bypass Corridor Project	50,000			50,000
Subtotal Construction	70,000	20,000	20,000	110,000

**OPERATIONS**

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Citywide Signal Timing Maintenance	26,000	26,000	26,000	78,000
Citywide Pedestrian Timing Improvement	15,000	15,000	15,000	45,000
Paseo De Valencia – Moulton Parkway Confluence Bypass Corridor Project		15,000	15,000	30,000
Subtotal Operations	41,000	56,000	56,000	153,000
	137,000	102,000	102,000	341,000



## SECTION FIVE

### TRAFFIC SIGNAL SYNCHRONIZATION ASSESSMENT REVIEW AND REVISE, AS MAY BE NECESSARY, THE TIMING OF TRAFFIC SIGNALS

#### Significant timing plan updates and projects completed FY 2023/2024 through 2025/2026

As part of the Paseo De Valencia-Moulton Parkway Confluence Bypass project, eight intersections in Laguna Woods will have their signal timing reviewed and updated. This timing review is ongoing and is anticipated to be completed near the end of 2026.

No other major projects were completed during fiscal years 2023-2024 through 2025-2026 on either corridor within the City of Laguna Woods. Due to minor construction projects and seasonal traffic pattern changes within the City limits, continuous refinements of the existing traffic signal timing plans were conducted throughout the year. Alerts on the traffic control system were set to ensure that any critical issues (e.g. loss of communication, signal going to flash, etc.) were forwarded to designated staff to ensure minimal delays occur along these major corridors within the City.

Corridor performance was evaluated using continuously collected travel speed data. Average travel speed was used as a surrogate measure of performance, reflecting the combined effects of delay, stops, and signal progression. This approach provides a larger dataset and continuous temporal coverage compared to traditional probe-vehicle runs. The analysis focused on weekday AM, midday, and PM peak periods. Observed travel speeds were normalized to a base free-flow speed representing uncongested conditions. Corridor performance was then categorized using a Level of Service (LOS) framework adapted from the Highway Capacity Manual (HCM). LOS thresholds were defined based on the ratio of observed speed to free-flow speed, as summarized in **Table 1**.

**Table 1 Speed-Based Level of Service (LOS) Criteria**

LOS	Speed(% of Free-Flow)	Operational Description
A	> 90%	Uncongested operations with minimal delay and favorable progression
B	80% – 90%	Stable operations with slight reductions in travel speed
C	70% – 80%	Acceptable operations with moderate delay and some progression disruption
D	60% – 70%	Approaching unstable flow with noticeable delay and reduced progression
E	50% – 60%	Unstable operations with significant delay; near capacity conditions
F	< 50%	Oversaturated conditions with substantial delay and poor progression

ITEM 7.5 - Exhibit A to Attachment A

Route Name	Average Percent of Free Flow (%)			Adjusted Level-of-Service (LOS)			Route Length (miles)
	AM	MD	PM	AM	MD	PM	
<b>Moulton Parkway (S) from Santa Maria Ave to Calle Aragon</b>	78.4	67.5	64.0	C	D	D	2.500
<b>Moulton Parkway (N) from Santa Maria Ave to Calle Aragon</b>	84.0	74.6	70.6	B	C	C	2.501
<b>El Toro Road (E) from Aliso Creek Road to Avenida Sevilla</b>	81.0	75.1	74.1	B	C	C	4.745
<b>El Toro Road (W) from Aliso Creek Road to Avenida Sevilla</b>	83.9	76.9	71.1	B	C	C	4.745

## TRAFFIC SIGNAL SYNCHRONIZATION ASSESSMENT, REVIEW, AND REVISION

LOCAL AGENCY CORRIDOR	TIMING REVIEWED (Past 3 Years)	DID TIMING REQUIRE AN UPDATE?	TIMING UPDATE RESULTS (if available)								
			Speed Travel		Stops per mile		Greens per red		CSPI Score*		
			Before	After	Before	After	Before	After	Before	After	
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

### SIGNAL TIMING REVISIONS

PROJECT CORRIDOR	CROSS STREET	CYCLE LENGTH (Before/After)
n/a	n/a	n/a

**7.6**  
**FISCAL YEARS 2026-36 PAVEMENT  
MANAGEMENT PLAN**

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**For additional information on this item,  
please refer to Item 7.0 (Consent Calendar Summary).**

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# City of Laguna Woods

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Christopher Macon, City Manager

**FOR:** April 15, 2026 City Council Meeting

**SUBJECT:** Fiscal Years 2026-36 Pavement Management Plan

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### **Recommendation**

Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CONCERNING THE STATUS AND UPDATE OF THE PAVEMENT MANAGEMENT PLAN FOR THE MEASURE M2 (M2) PROGRAM, REPEALING RESOLUTION NO. 26-05, ADOPTING A PAVEMENT MANAGEMENT PLAN FOR FISCAL YEARS 2026-27 THROUGH 2035-36, AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

### **Background**

The City maintains approximately 9.8 centerline miles of pavement on four public streets (El Toro Road, Moulton Parkway, Ridge Route Drive, and Santa Maria Avenue). Centerline miles measure the length of streets, irrespective of the number of vehicle travel lanes.

Orange County cities are required to adopt and update a pavement management plan at least every two years to remain eligible to receive Measure M2 (OC Go) funds. The format and process required to be used in the preparation of pavement management plans is established by the Orange County Transportation Authority (“OCTA”).

The City Council most recently adopted a pavement management plan on February 24, 2026 for Fiscal Years 2026-36. Adoption occurred via Resolution No. 26-05.

### **Discussion**

Today’s meeting is an opportunity for City Council action, as well as public input, on minor

modifications to the Fiscal Years 2026-36 Pavement Management Plan. Staff recommends that the City Council repeal the previously adopted Fiscal Years 2026-36 Pavement Management Plan and, in its place, adopt the proposed, modified Fiscal Years 2026-36 Pavement Management Plan included as Attachment A. The recommended action would comply with Measure M2 (OC Go) requirements and assist with the strategic development of capital improvement projects.

The proposed modifications would affect only Appendix A of Exhibit A of Attachment A (the “Ten-Year Road Maintenance and Rehabilitation Plan Based on Current or Expected Funding Level and Maintenance of Current System PCIs”) and include the following:

1. Identification of a project for Fiscal Year 2035-36 consisting of work on portions of eastbound El Toro Road and eastbound Ridge Route Drive; and
2. Deletion of an inadvertently duplicated row.

The proposed Pavement Management Plan was prepared by Kimley-Horn and Associates, Inc. Kimley-Horn also prepared the City’s Fiscal Years 2024-34 Pavement Management Plan and has provided similar services for the cities of Agoura Hills, Artesia, and Monterey.

### **Fiscal Impact**

Pavement management plans are planning documents and do not directly result in actual or committed expenditures. Funding for projects recommended in pavement management plans is considered as part of the budget development process. The funding necessary to implement the proposed Pavement Management Plan would be considered during the next proposed update of the Capital Improvement Program (Item 9.3 on today’s agenda).

At present, all funding for future pavement management plan projects is projected to be drawn from the Road Maintenance & Rehabilitation Program Fund, which contains revenue raised through the Road Repair and Accountability Act of 2017 (“Senate Bill 1”).

### **Environmental Review**

The City Council is asked to find that the proposed resolution is not subject to the California Environmental Quality Act of 1970, Public Resources Code Section 21000, et seq., as amended and implementing State CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations (collectively “CEQA”) pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3. CEQA Guidelines Section 15378(b)(2) excludes “[c]ontinuing administrative. . . activities, such as . . . general policy and procedure making” and Section 15378(b)(5) excludes “[o]rganizational or administrative activities of governments that will not result in direct or indirect physical

changes in the environment” from its definition of “project.”

Report Prepared With: April Baumgarten, Public Works Administrator

Attachment: A – Proposed Resolution  
Exhibit A – Proposed Pavement Management Plan

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**CITY OF LAGUNA WOODS  
RESOLUTION NO. 26-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CONCERNING THE STATUS AND UPDATE OF THE PAVEMENT MANAGEMENT PLAN FOR THE MEASURE M2 (M2) PROGRAM, REPEALING RESOLUTION NO. 26-05, ADOPTING A PAVEMENT MANAGEMENT PLAN FOR FISCAL YEARS 2026-27 THROUGH 2035-36, AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

**WHEREAS**, the City is required to meet eligibility requirements and submit eligibility verification packages to the Orange County Transportation Authority (“OCTA”) in order to remain eligible to receive Measure M2 funds; and

**WHEREAS**, the City is required to adopt and update a Pavement Management Plan, using the required format, regarding the status of road pavement conditions and implementation of the Pavement Management Plan on a biennial basis; and

**WHEREAS**, the City is required to provide a Pavement Management Plan that manages the preservation, rehabilitation, and maintenance of paved roads by analyzing pavement life cycles, assessing overall system performance costs, and determining alternative strategies and costs necessary to improve paved roads; and

**WHEREAS**, the Pavement Management Plan must be updated and adopted by June 30, 2026 for the City to remain eligible to receive Measure M2 funds; and

**WHEREAS**, the Pavement Management Plan was most recently adopted by the City Council on February 24, 2026, via Resolution No. 26-05; and

**WHEREAS**, staff has recommended minor modifications to the Pavement Management Plan, which are incorporated into the Pavement Management Plan attached hereto as Exhibit A; and

**WHEREAS**, the Pavement Management Plan has been updated as required by the OCTA, and staff recommends that the City Council adopt the same to comply with Measure M2 requirements and assist with the strategic development of capital improvement projects.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** Resolution No. 26-05 is hereby repealed.

**SECTION 3.** The City Council does hereby inform the OCTA that:

- a) The Pavement Management Plan is in conformance with the Pavement Management Plan Submittal Template provided in the Countywide Pavement Management Plan Guidelines.
- b) The City hereby adopts a Pavement Management Plan and will provide an updated Pavement Management Plan report, using the required format, to the OCTA by June 30, 2026. The updated Pavement Management Plan is attached hereto as Exhibit A.
- c) The City Manager or their designee, or the City Engineer, is authorized to sign the Pavement Management Plan certification form.

**SECTION 4.** After reviewing the entire project record, the City Council hereby determines and certifies that the resolution is not subject to the California Environmental Quality Act of 1970, Public Resources Code Section 21000, et seq., as amended and implementing State CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations (collectively “CEQA”) pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3. CEQA Guidelines Section 15378(b)(2) excludes “[c]ontinuing administrative. . . activities, such as . . . general policy and procedure making” and Section 15378(b)(5) excludes “[o]rganizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment” from its definition of “project.”

**SECTION 5.** The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this XX day of XX 2026.

---

ANNIE MCCARY, Mayor

ATTEST:

---

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 26-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2026, by the following vote:

AYES:            COUNCILMEMBERS:  
NOES:            COUNCILMEMBERS:  
ABSTAIN:        COUNCILMEMBERS:  
ABSENT:         COUNCILMEMBERS:

---

YOLIE TRIPPY, CMC, City Clerk

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Laguna Woods

# Pavement Management Plan

Prepared by: Kimley-Horn  
Submitted to OCTA: [Date]

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## I. Pavement Management Plan Certification

The City of Laguna Woods certifies that it has a Pavement Management Plan (PMP) in conformance with the criteria stated in the Orange County Transportation Authority (OCTA) Ordinance No. 3. This ordinance requires that a PMP be in place and maintained to qualify for allocation of revenues generated from renewed Measure M (M2).

The plan was developed by Kimley-Horn<sup>1</sup> using PAVER 7.1, a pavement management system, conforming to American Society of Testing and Materials (ASTM) Standard D6433, and contains, at a minimum, the following elements:

- Inventory of the Master Plan of Arterial Highways (MPAH) and local routes reviewed and updated biennially. The last update of the inventory was completed in October 2025 for (Arterial) MPAH streets. The Laguna Woods pavement network does not contain local streets.
- Assessment of pavement conditions for all routes in the system, updated biennially. The last field review of pavement condition was completed in October 2025.
- Percentage of all sections of pavement needing:
  - Preventive Maintenance: 42.2%
  - Rehabilitation: 24.4%
  - Reconstruction: 0.0%
- Budget needs for Preventive Maintenance, Rehabilitation, and/or Reconstruction of deficient sections of pavement for:
  - Current biennial period: \$2,634,000
  - Following biennial period: \$2,797,000
- Funds budgeted or available for Preventive Maintenance, Rehabilitation, and/or Reconstruction:
  - Current biennial period: \$621,000
  - Following biennial period: \$689,000
- Backlog by year of unfunded pavement rehabilitation, restoration, and reconstruction needs.
- The Pavement Management Plan is consistent with countywide pavement condition assessment standards as described in the OCTA Countywide Pavement Management Plan Guidelines adopted by the OCTA Board of Directors.

A copy of this certification is being provided to the Orange County Transportation Authority.

**Submitted by:**

Gerald Tom, PE, TE

Name (Print)

City of Laguna Woods

Jurisdiction

[Date]

Signed

Date

City Engineer

Title

<sup>1</sup> An electronic copy of the Pavement Management Plan (with PAVER or StreetSaver compatible files) has been, or will be, submitted with the certification statement.

## II. Executive Summary

The roadway network in the City of Laguna Woods, California represents a significant investment by the residents of Laguna Woods. Getting to, from, and around the City depends on the serviceability of its roadway network. When roadway pavements become distressed with ruts, potholes, and cracks, it impacts the community: trips take longer, the ride is bumpier, and vehicle maintenance costs increase.

The City of Laguna Woods executed a Pavement Management Plan update to investigate current conditions of approximately 9.8 miles of its roadway network. The information provided in this report details the methodology used to collect and analyze pavement distress data and existing pavement conditions across the City's roadway network.

The results of the analysis indicate that as of October 2025, the Laguna Woods pavement network has a pavement condition index (PCI) value of 81.9. Approximately 75% of inspected pavement is in *Good* or better condition. Approximately 25% is in *Fair* condition, and 0% is in *Poor* or worse condition. This distribution of conditions is concentrated on the upper end of the PCI scale.

In recent Capital Improvement Program (CIP) projects, the City has found success with pavement performance and aesthetics by executing a single mill and overlay project each year. This report lists CIP project recommendations for the next 10 years. Projects are assumed to consist of only mill and overlay and range from approximately \$175,000 to \$495,000 annually including inflation.

The City provided Kimley-Horn with contractor bid tabs for its recent fiscal year 2025 mill and overlay project on eastbound Santa Maria Avenue. These costs were converted into unit costs and separated into administrative and construction/material categories. Design costs are estimated at 5% of the construction cost and included in the Administration costs.

Kimley-Horn developed CIP project limits and priorities by identifying sections with the lowest PCI value in the network and then including adjacent sections where possible. Twelve potential CIP projects for fiscal years 2025 through 2035 were determined and are presented with costs. Projects for fiscal years 2025-26 and 2026-27 have already been budgeted in the City's Budget & Work Plan; however, this report proposes a change to the Fiscal Year 2026-27 project.

Current and historical inspection data dating back to 2014 was used within the PAVER software to model the City's average pavement deterioration rate. Through this process, it was found that pavements degrade at a rate of approximately 0.67 PCI points per year on average. This deterioration rate was used to determine the projected PCI values at the time of each CIP project.

The results of this pavement condition analysis indicate that the overall PCI condition of the Project network is *Good* as of October 2025. This analysis was conducted in accordance with the methodology described herein, which constitutes the best available methodology for pavement analysis using a visual evaluation technique.

The pavement condition analysis summarized here was conducted at the network level and is not meant to replace the engineering and planning judgment required for project-level analysis and design work. Kimley-Horn has no control over the cost of labor, materials, equipment, or broader market conditions. Projects identified as needing work in the near-term should be evaluated by the City on a case-by-case basis to ensure that the network-level decisions appropriately translate to the individual project.

### III. Background

The City’s roadway network was evaluated in accordance with the standard method for conducting visual pavement evaluations, *ASTM D6433 Standard Practice for Roads and Parking Lots Pavement Condition Index Surveys*. Using this method, trained and OCTA-certified personnel evaluated the Laguna Woods roadway network to assess pavement conditions by documenting distresses visible on the roadway surface. The ASTM method relies on selecting representative roadway areas and tabulating pavement distress types, quantities, and severities to determine the PCI value for the roadway section. Higher PCI scores represent better pavement conditions. A PCI value of 100 signifies a road in excellent condition while a PCI value of 0 represents a road in failed condition. PCI values are assigned a condition category.

Pavement conditions deteriorate over time as vehicle loading, environmental conditions, and drainage undermine the integrity of the pavement structure. Well-timed maintenance and rehabilitation (M&R) activities can slow or reverse this deterioration. Systematically applying M&R treatments to the pavement surface before significant distress has been observed helps preserve pavement conditions and extends the pavement lifespan. Repairing the pavement after damage has occurred increases costs, often significantly. **Figure III-1** below illustrates the financial impact of performing roadway M&R at different times in the pavement life cycle, with pavements in the poorest condition requiring costlier M&R treatments.

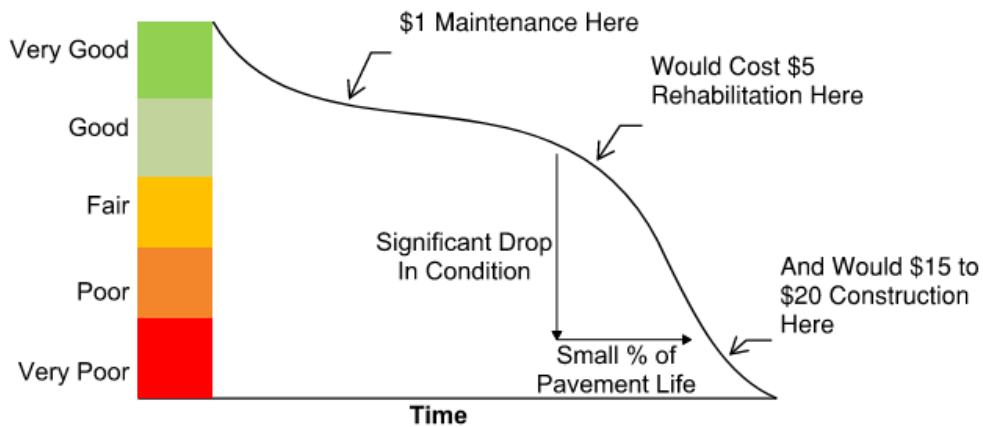


Figure III-1

#### IV. Current Pavement Conditions (PCI)

Current Network PCI	Current MPAH PCI	Current Local PCI
81.9	81.9	N/A

#### V. Projected Pavement Conditions (PCI)

Projected PCI values by year under existing or expected funding levels for the next seven fiscal years are shown in the table below. The starting point for PCI projections is assumed to be the inspection date of October 22, 2025.

Fiscal Year	Current Funding	Entire Network PCI	MPAH	Local
<b>Today</b>	\$250,000	81.9	81.9	N/A
<b>2025-26</b>	\$345,000	82.3	82.3	N/A
<b>2026-27</b>	\$276,000	82.9	82.9	N/A
<b>2027-28</b>	\$314,000	83.4	83.4	N/A
<b>2028-29</b>	\$375,000	84.1	84.1	N/A
<b>2029-30</b>	\$494,000	84.9	84.9	N/A
<b>2030-31</b>	\$298,000	85.1	85.1	N/A
<b>2031-32</b>	\$334,000	85.5	85.5	N/A

## VI. Alternative Funding Levels

### Maintain Existing Average Network PCI

Fiscal Year	Maintain Funding	Entire Network PCI	MPAH	Local
Today	N/A	81.9	81.9	N/A
2025-26	\$217,443	81.7	81.7	N/A
2026-27	\$246,502	81.7	81.7	N/A
2027-28	\$250,269	81.8	81.8	N/A
2028-29	\$218,493	81.7	81.7	N/A
2029-30	\$231,632	81.7	81.7	N/A
2030-31	\$240,869	81.6	81.6	N/A
2031-32	\$237,119	81.5	81.5	N/A

### Improve Average Network PCI

Fiscal Year	Increase PCI Funding	Entire Network PCI	MPAH	Local
Today	\$250,000	81.9	81.9	N/A
2025-26	\$345,000	82.3	82.3	N/A
2026-27	\$276,000	82.9	82.9	N/A
2027-28	\$314,000	83.4	83.4	N/A
2028-29	\$375,000	84.1	84.1	N/A
2029-30	\$494,000	84.9	84.9	N/A
2030-31	\$298,000	85.1	85.1	N/A
2031-32	\$334,000	85.5	85.5	N/A

The “Improve Average Network PCI” table is identical to the “Current Funding” table because it meets the OCTA’s standard of improving the overall PCI after seven years of funding. The “Improve Average Network PCI” table reflects the recommendations provided in Appendix A.

**VII. Current and Projected Backlog by Year of Pavement Maintenance Needs**

Fiscal Year	Current Funding Backlog	Maintain PCI Backlog	Increase PCI Backlog
<b>Current</b>	\$2,409,000	\$3,524,941	\$2,409,000
<b>2025-26</b>	\$2,131,000	\$3,894,031	\$2,131,000
<b>2026-27</b>	\$2,003,000	\$4,117,510	\$2,003,000
<b>2027-28</b>	\$2,331,000	\$3,990,766	\$2,331,000
<b>2028-29</b>	\$2,098,000	\$4,420,715	\$2,098,000
<b>2029-30</b>	\$1,786,000	\$4,321,705	\$1,786,000
<b>2030-31</b>	\$1,541,000	\$5,023,894	\$1,541,000
<b>2031-32</b>	\$1,253,000	\$5,174,611	\$1,253,000

**VIII. Centerline Mileage**

Entire Pavement Network	MPAH	Local Roads
9.8 miles	9.8 miles	0 miles

**IX. Percentage of Network in Each of Five Condition Categories Based on Centerline Miles**

Condition Category	PCI Range	Network	Percent Area of Total Pavement	Area of Pavement (sf)	Percent Centerline Mileage of Network	Centerline Mileage of Network
Very Good	86-100	MPAH	32.7%	689,853	32.3%	3.2
		Local	N/A	N/A		N/A
Good	75-85	MPAH	42.1%	886,189	42.2%	4.1
		Local	N/A	N/A		N/A
Fair	60-74	MPAH	25.2%	530,906	25.5%	2.5
		Local	N/A	N/A		N/A
Poor	41-59	MPAH	0%	0	0%	0
		Local	N/A	N/A		N/A
Very Poor	0-40	MPAH	0%	0	0%	0
		Local	N/A	N/A		N/A

## X. Reduction in Local Match

A local agency match reduction of 10% of the eligible cost for Project O submitted for consideration of funding through the Comprehensive Transportation Funding Programs (CTFP) call for projects is available if the local agency either:

- a. Shows measurable improvement of paved road conditions during the previous reporting period defined as an overall weighted (by area) average system improvement of one Pavement Condition Index (PCI) point with no reduction in the overall weighted (by area) average PCI in the Master Plan of Arterial Highways (MPAH) or local street categories;

*or*

- b. Have road pavement conditions during the previous reporting period, within the highest 20% of the scale for road pavement conditions in conformance with OCTA Ordinance No. 3, defined as a PCI of 75 or higher, otherwise defined as in “good condition”.

Road conditions found through preparation of this PMP show that the City is eligible for Local Match Reduction based on the current network weighted PCI of 81.9. Additionally, the City has demonstrated on page 5 (V. Projected Pavement Conditions (PCI) – Current Funding) that the City’s weighted-average PCI (by area) remains above a PCI of 75 after seven years.

### XI. Appendix A – Ten-Year Road Maintenance and Rehabilitation Plan Based on Current or Expected Funding Level and Maintenance of Current System PCIs

The ten-year plan for road maintenance and rehabilitation is based on current and projected budget. Street sections selected for treatment are identified here.

MPAH									
Street Name	Limits of Work		Length of Segment (ft)	Width of Segment (ft)	Measured Pavement Area (SF)	Type of Treatment	Cost of Treatment	Total	Year of Treatment
	From	To							
SANTA MARIA AVENUE EB	SANTA VITTORIA	WESTERN LAGUNA HILLS CITY LIMIT	756	25	19,082	Mill & Overlay	\$79,000	\$345,000	FY 25-26
	WEST OF VIA VISTA / LH CITY LIMIT	SAN REMO DRIVE	552	25	16,240	Mill & Overlay	\$67,000		
	SAN REMO DRIVE	MOULTON PARKWAY	1,712	25	48,180	Mill & Overlay	\$199,000		
EL TORO ROAD WB	MOULTON PKWY	HOME DEPOT/TOWN	1,495	38	64,885	Mill & Overlay	\$276,000	\$276,000	FY 26-27
MOULTON PARKWAY NB	VIA CAMPO VERDE	EL TORO RD	710	40	38,896	Mill & Overlay	\$171,000	\$314,000	FY 27-28
MOULTON PARKWAY SB	EL TORO RD	VIA CAMPO VERDE	720	40	32,690	Mill & Overlay	\$143,000		
MOULTON PARKWAY SB	SANTA MARIA	GATE NO.12	1,995	40	83,152	Mill & Overlay	\$375,000	\$375,000	FY 28-29
MOULTON PARKWAY NB	CITY LIMITS 738' S/CALLE ARAGON	CALLE ARAGON	755	40	29,808	Mill & Overlay	\$139,000	\$494,000	FY 29-30
	CALLE ARAGON	VIA IGLESIA	575	40	25,808	Mill & Overlay	\$120,000		
	VIA IGLESIA	CALLE CORTEZ	1,210	39	50,614	Mill & Overlay	\$235,000		
SANTA MARIA AVENUE WB	SAN REMO DRIVE	WEST OF VIA VISTA / LH CITY LIMITS	552	30	19,704	Mill & Overlay	\$95,000	\$298,000	FY 30-31
	WESTERN LAGUNA HILLS CITY LIMIT	SANTA VITTORIA	772	25	18,621	Mill & Overlay	\$89,000		
	SANTA VITTORIA	BC OF AVENIDA SOSIEGA	812	25	23,832	Mill & Overlay	\$114,000		
MOULTON PARKWAY NB	EL TORO RD	GATE NO.12	1,518	40	67,802	Mill & Overlay	\$334,000	\$334,000	FY 31-32
MOULTON PARKWAY SB	GATE NO.12	EL TORO RD	1,515	40	72,426	Mill & Overlay	\$367,000	\$367,000	FY 32-33
EL TORO ROAD WB	HOME DEPOT / TOWN CENTER	CALLE SONORA	750	42	33,150	Mill & Overlay	\$174,000	\$174,000	FY 33-34
SANTA MARIA AVENUE WB	MOULTON PARKWAY	SAN REMO DRIVE	1,732	30	49,952	Mill & Overlay	\$269,000	\$269,000	FY 34-35
EL TORO ROAD EB	584' W/ ALISO CREEK ROAD	ALISO CREEK ROAD	580	42	25,368	Mill & Overlay	\$137,000	\$137,000	FY 35-36
RIDGE ROUTE DRIVE EB	MOULTON PARKWAY	350' E / MOULTON PARKWAY	425	36	16,040	Mill & Overlay	\$87,000	\$87,000	FY 35-36
EL TORO ROAD EB	ALISO CREEK ROAD	CALLE CORTA	1,310	42	57,924	None	\$0	\$0	N/A
	CALLE CORTA	TANAGER LANE	1,172	42	48,532	None	\$0		

MPAH									
Street Name	Limits of Work		Length of Segment (ft)	Width of Segment (ft)	Measured Pavement Area (SF)	Type of Treatment	Cost of Treatment	Total	Year of Treatment
	From	To							
EL TORO ROAD EB	TANAGER LANE	CANYON WREN LN	2,085	42	87,728	None	\$0	\$0	N/A
	CANYON WREN LN	CALLE SONORA	1,545	42	68,908	None	\$0		
	CALLE SONORA	HOME DEPOT/TOWN CENTER	750	42	36,091	None	\$0		
	HOME DEPOT/TOWN CENTER	MOULTON PKWY	1,515	39	76,409	None	\$0		
	MOULTON PKWY	WILLOW CENTER	580	35	20,795	None	\$0		
	WILLOW CENTER	CHURCHES INTERSECTION	580	33	21,692	None	\$0		
	CHURCHES INTERSECTION	AVENIDA SEVILLA	1,175	34	45,915	None	\$0		
	AVENIDA SEVILLA	PASEO DE VALENCIA	1,585	34	63,918	None	\$0		
EL TORO ROAD WB	PASEO DE VALENCIA	AVENIDA SEVILLA	1,585	34	57,258	None	\$0	\$0	N/A
	AVENIDA SEVILLA	CHURCHES INTERSECTION	1,185	34	42,896	None	\$0		
	CHURCHES INTERSECTION	WILLOW CENTER	580	34	20,430	None	\$0		
	WILLOW CENTER	MOULTON PKWY	580	34	28,230	None	\$0		
	CALLE SONORA	CANYON WREN LN	1,560	42	68,832	None	\$0		
	CANYON WREN LN	TANAGER LN	2,105	42	90,255	None	\$0		
	TANAGER LN	CALLE CORTA	1,175	42	52,775	None	\$0		
	CALLE CORTA	ALISO CREEK RD	1,315	42	56,577	None	\$0		
	ALISO CREEK RD	528' SW/ALISO CREEK	590	43	28,656	None	\$0		
MOULTON PARKWAY NB	CALLE CORTEZ	VIA CAMPO VERDE	2,235	40	95,498	None	\$0	\$0	N/A
MOULTON PARKWAY SB	VIA CAMPO VERDE	CALLE CORTEZ	2,215	40	90,718	None	\$0	\$0	N/A
	CALLE CORTEZ	VIA IGLESIA	1,205	40	48,200	None	\$0		
	VIA IGLESIA	CALLE ARAGON	555	40	25,063	None	\$0		
	CALLE ARAGON	CITY LIMITS 738' S/CALLE ARAGON	735	40	29,786	None	\$0		
SANTA MARIA AVENUE EB	BC OF AVENIDA SOSIEGA	SANTA VITTORIA	815	25	24,390	None	\$0	\$0	N/A

## XII. Appendix B – Complete Listing of Current Street Conditions

MPAH						
Street Name	From	To	Width of Segment (ft)	Measured Area (SF)	Current PCI	Most Recent Inspection Date
EL TORO ROAD EB	584' W / ALISO CREEK ROAD	ALISO CREEK ROAD	42	25,368	76.6	10/22/2025
	ALISO CREEK ROAD	CALLE CORTA	42	57,924	86.8	10/22/2025
	CALLE CORTA	TANAGER LANE	42	48,532	82.0	10/22/2025
	TANAGER LANE	CANYON WREN LN	42	87,728	79.9	10/22/2025
	CANYON WREN LN	CALLE SONORA	42	68,908	82.5	10/22/2025
	CALLE SONORA	HOME DEPOT / TOWN CENTER	42	36,091	90.0	10/22/2025
	HOME DEPOT / TOWN CENTER	MOULTON PKWY	39	76,409	83.7	10/22/2025
	MOULTON PKWY	WILLOW CENTER	35	20,795	93.7	10/22/2025
	WILLOW CENTER	CHURCHES INTERSECTION	33	21,692	92.2	10/22/2025
	CHURCHES INTERSECTION	AVENIDA SEVILLA	34	45,915	93.5	10/22/2025
	AVENIDA SEVILLA	PASEO DE VALENCIA	34	63,918	80.4	10/22/2025
EL TORO ROAD WB	PASEO DE VALENCIA	AVENIDA SEVILLA	34	57,258	76.6	10/22/2025
	AVENIDA SEVILLA	CHURCHES INTERSECTION	34	42,896	92.6	10/22/2025
	CHURCHES INTERSECTION	WILLOW CENTER	34	20,430	92.7	10/22/2025
	WILLOW CENTER	MOULTON PKWY	34	28,230	94.6	10/22/2025
	MOULTON PKWY	HOME DEPOT / TOWN CENTER	38	64,885	60.4	11/24/2025
	HOME DEPOT / TOWN CENTER	CALLE SONORA	42	33,150	75.1	10/22/2025
	CALLE SONORA	CANYON WREN LN	42	68,832	83.6	10/22/2025
	CANYON WREN LN	TANAGER LN	42	90,255	94.9	10/22/2025
	TANAGER LN	CALLE CORTA	42	52,775	80.7	10/22/2025
	CALLE CORTA	ALISO CREEK RD	42	56,577	97.0	10/22/2025
	ALISO CREEK RD	528' SW/ALISO CREEK	43	28,656	97.1	10/22/2025
MOULTON PARKWAY NB	CITY LIMITS 738' S / CALLE ARAGON	CALLE ARAGON	40	29,808	72.2	10/22/2025
	CALLE ARAGON	VIA IGLESIA	40	25,808	77.7	10/22/2025
	VIA IGLESIA	CALLE CORTEZ	39	50,614	71.6	10/22/2025

MPAH						
Street Name	From	To	Width of Segment (ft)	Measured Area (SF)	Current PCI	Most Recent Inspection Date
MOULTON PARKWAY NB	CALLE CORTEZ	VIA CAMPO VERDE	40	95,498	94.6	10/22/2025
	VIA CAMPO VERDE	EL TORO RD	40	38,896	64.4	11/24/2025
	EL TORO RD	GATE NO.12	40	67,802	72.0	11/24/2025
	GATE NO.12	SANTA MARIA	40	83,222	81.1	10/22/2025
MOULTON PARKWAY SB	SANTA MARIA	GATE NO.12	40	83,152	68.1	11/24/2025
	GATE NO.12	EL TORO RD	40	72,426	72.4	11/24/2025
	EL TORO RD	VIA CAMPO VERDE	40	32,690	72.7	10/22/2025
	VIA CAMPO VERDE	CALLE CORTEZ	40	90,718	94.9	10/22/2025
	CALLE CORTEZ	VIA IGLESIA	40	48,200	84.0	10/22/2025
	VIA IGLESIA	CALLE ARAGON	40	25,063	83.4	10/22/2025
	CALLE ARAGON	CITY LIMITS 738' S/CALLE ARAGON	40	29,786	90.9	10/22/2025
RIDGE ROUTE DRIVE EB	MOULTON PARKWAY	350' E / MOULTON PARKWAY	36	16,040	77.1	11/24/2025
SANTA MARIA AVENUE EB	BC OF AVENIDA SOSIEGA	SANTA VITTORIA	25	24,390	88.8	10/22/2025
	SANTA VITTORIA	WESTERN LAGUNA HILLS CITY LIMIT	25	19,082	75.3	10/22/2025
	WEST OF VIA VISTA / LH CITY LIMIT	SAN REMO DRIVE	25	16,240	75.9	10/22/2025
	SAN REMO DRIVE	MOULTON PARKWAY	25	48,180	73.1	10/22/2025
SANTA MARIA AVENUE WB	MOULTON PARKWAY	SAN REMO DRIVE	30	49,952	76.5	10/22/2025
	SAN REMO DRIVE	WEST OF VIA VISTA / LH CITY LIMITS	30	19,704	75.5	10/22/2025
	WESTERN LAGUNA HILLS CITY LIMIT	SANTA VITTORIA	25	18,621	71.7	11/24/2025
	SANTA VITTORIA	BC OF AVENIDA SOSIEGA	25	23,832	74.3	10/22/2025

### **XIII. Appendix C – GIS Digital Data**

#### **Introduction**

The OCTA GIS Section maintains a spatial inventory of transportation infrastructure which mostly consists of major arterial streets, roads, and highways. A key component of road information is pavement condition. Maintaining an inventory of pavement condition will enhance OCTA's GIS visualization and analysis capabilities and assist in understanding the transportation investment needs throughout the region. Therefore, a GIS dataset in digital format should be included in this report.

If the agency is unable to provide pavement data in the requested GIS format, a request for exception must be submitted by the agency. When requesting an exception, the agency must provide a letter signed by the Public Works Director with an explanation and a timeline of when the agency will have capabilities of providing pavement data in the required GIS digital format.

#### **Structure of GIS Data**

The GIS dataset must consist of linear geographic features that represent road/street segments. All segments that are part of the report should be included in the GIS dataset. The attribute information of each segment should generally follow the format of the Complete Listing of Current Street Conditions in Appendix B above.

The GIS data requirements are discussed below. Most commercial and open-source GIS software provide industry-standard tools to manage GIS data to meet these requirements.

#### **GIS Digital Data Format**

The GIS data must be submitted in either one of the following formats:

- Esri Shapefile, or
- Esri File Geodatabase

#### **Metadata**

The GIS data are required to have associated metadata. The minimum metadata items required are:

- Title of Dataset
- Tags (A set of words that can be used by GIS to search for the resource. For example: "pavement", "transportation", "roads")
- Summary (A brief purpose statement of the dataset)
- Description (A brief narrative of the dataset's content)
- Credits (A recognition of those who created or contributed to the resource)

### Spatial Geometry Type

The spatial geometry of the segment features must be lines that represent the roadway centerline as accurately as possible.

### Projection

The GIS data must have spatial reference information and have its coordinate system identified and embedded in or associated with the data file(s). All GIS data submitted to OCTA should be in the following projected coordinate system:

- NAD 1983 State Plane California VI FIPS 0406 (US Feet) - More information about this system can be found at: <https://spatialreference.org/ref/epsg/nad83-california-zone-6-ftus/>

### GIS Feature Attributes

The required segment attributes are:

- Street name
- Unique segment identifier (Segment ID from original source if available)
- Name of intersecting road at the beginning of a segment
- Name of intersecting road at the end of the segment
- Current pavement condition index (PCI)
- Current PCI inspection date
- Length of road segment in feet
- Width of road segment in feet
- Paved area of road segment in square feet or square yards
- Projected PCI at end of Seven-Year Road Maintenance and Rehabilitation Plan

Additional attributes such as number of through travel lanes, direction of travel and pavement surface type may be provided. An example of a GIS attribute table for road segments is shown below (Note that there are additional attributes such as surface, functional class, and number of travel lanes).

	OBJECTID *	Sec ID	Street Name	From	To	PCI	Insp Date	Length	Width	Area	Surface	FuncClass	Lanes
1	43	4022	ARBORWOOD	HEDGE LN	CANYONWOOD	89	1/11/2013	254	48	12192	AC	SECONDARY	2
2	44	4025	ARBORWOOD	BETHESDA	YALE CT	92	1/11/2013	374	48	17952	AC	SECONDARY	2
3	45	4031	ARBORWOOD	WINTHROP	BETHESDA	89	1/11/2013	866	48	41568	AC	SECONDARY	2
4	46	4187	ARBORWOOD	YALE CT	HEDGE LN	89	1/11/2013	1691	48	81168	AC	SECONDARY	2
5	47	4195	ARBORWOOD	CITRUSGLEN	WINTHROP	90	1/11/2013	434	48	20832	AC	SECONDARY	2
6	109	1862	CAMPUS DR	CARLSON AVE	UNIVERSITY DR	99	12/19/2012	3963	58	200334	AC	SECONDARY	4
7	110	2057	CAMPUS DR	MAC ARTHUR BLVD	VON KARMAN AVE	93	12/19/2012	1689	30	64670	AC	SECONDARY	4
8	111	2058	CAMPUS DR	VON KARMAN AVE	TELLER AVE	93	12/19/2012	1310	30	39300	AC	SECONDARY	4
9	112	2060	CAMPUS DR	TELLER AVE	JAMBOREE RD	96	12/19/2012	700	24	18300	AC	SECONDARY	4
10	116	9961	CAMPUS DR	JAMBOREE RD	CARLSON AVE	98	12/19/2012	1164	68	88752	AC	SECONDARY	2
11	117	4186	CANYONWOOD	MEADOWOOD	ARBORWOOD	89	1/11/2013	1026	47	48472	AC	SECONDARY	2
12	118	1409	CARLSON AVE	MICHELSON DR	PALATINE	100	12/19/2012	1146	65	74490	AC	SECONDARY	4

## **XIV. Appendix D – Quality Assurance/Quality Control Plan**

### **Introduction**

When performing data collection in any field, the need for quality control is paramount as it is essential for accurate planning, analysis, and design. This is particularly true when collecting pavement distress data for a pavement management system.

The Quality Assurance/Quality Control (QA/QC) Plan establishes minimum quality standards for performance and procedures for updates of the pavement management system.

### **Objectives**

This document constitutes a formal QA/QC Plan for the City of Laguna Woods. It was prepared on 11/4/2025 and last revised on 11/6/2025.

Specifically, it is intended for the 2025 Pavement Management Plan Update. The focus is on the collection of network-level pavement distress data (defined by National Cooperative Highway Research Program (NCHRP) Synthesis 401 Quality Management of Pavement Data Collection, as “Network-level data collection involves collection of large quantities of pavement condition data, which is often converted to individual condition indices or aggregated into composite condition indices.”)

This document also addresses the QA/QC plan requirements of the Orange County Transportation Authority (OCTA)’s “Countywide Pavement Management Plan Guidelines” (section 2.4), originally adopted in May 2010.

### **Structure of QA/QC Plan**

The following components are addressed in this QA/QC Plan:

- Condition survey procedures used
- Accuracy required for data collection
- Inspector qualifications and experience
- Safety

## Condition Survey Procedures

The governing document in performing condition surveys for the City of Laguna Woods is ASTM D6433 “Standard Practice for Roads and Parking Lots Pavement Condition Index (PCI) Surveys.” Both asphalt concrete (AC) and Portland cement concrete (PCC) pavements are included in this protocol. The following distresses are collected for each pavement type.

### Asphalt Concrete AC Pavements

1. Alligator (fatigue) cracking
2. Bleeding
3. Block cracking
4. Bumps and sags
5. Corrugation
6. Depression
7. Edge cracking
8. Joint reflection cracking
9. Lane/Shoulder drop off
10. Longitudinal & Transverse cracking
11. Patching and utility cut patching
12. Polished aggregate
13. Potholes
14. Railroad crossing
15. Rutting
16. Shoving
17. Slippage cracking
18. Swell
19. Weathering
20. Raveling

### Portland Cement Concrete (Jointed) Blowup/ buckling

1. Corner breaks
2. Divided slab
3. Durability (“D”) cracking
4. Faulting
5. Joint seal damage
6. Lane/shoulder drop-off
7. Linear cracking
8. Patching (large) and utility cuts
9. Patching (small)
10. Polished aggregate
11. Popouts
12. Pumping
13. Punchout
14. Railroad crossing
15. Scaling, map cracking, and crazing
16. Shrinkage cracks
17. Spalling (corner)
18. Spalling (joint)

Any exceptions to the above procedures are discussed before any surveys are performed. These are documented in the paragraphs below.

All surveys are performed as walking surveys, and a minimum 10% sampling rate is utilized. Field crews are typically composed of two people. The safety of field personnel is paramount in all instances.

The sample unit selected for assessment must be representative of the entire pavement section. This assumes that the section is homogenous. If it is not homogeneous, then the section must be split according to the criteria agreed upon by the agency. Typically, the criteria used are:

- Pavement condition
- Construction age, if known
- Maintenance history, if known
- Traffic volumes (or functional classification as a surrogate)
- Surface types (e.g., asphalt concrete or Portland cement concrete)
- Geometric elements (e.g., width)

Any modifications to the section inventory data are documented in the pavement management report.

A sample unit must be between  $2,500 \pm 1,000$  square feet in conformance with ASTM D6433 protocols. Typical sample unit dimensions are 100 feet long by the width of the street. Streets that are wider than 40 feet wide will have shorter lengths (generally 50 feet) or if they are divided by a raised median, separate sample units are taken in each direction.

Any pavement areas that are not representative of the section will be noted and surveyed as an additional sample unit.

### **Accuracy Required for Data Collection**

The accuracy required for data collection has two components, both of which are further described in the following paragraphs.

- Re-inspections
- PCI comparisons with past surveys

### **Random and Systematic Re-Inspections**

#### **Random Re-inspections**

Random re-inspections will include a representative selection across the following categories:

- Functional classes (e.g., MPAH, locals)
- Surface types (e.g., asphalt concrete or Portland cement concrete)
- Pavement conditions (e.g., good, fair, poor)
- Inspection personnel
- Geographical areas, if applicable

#### **Systematic Re-inspections**

For systematic re-inspections, this could be due to observed trends such as specific treatment types (e.g., open-graded mixes), a specific inspector, or geographical area. In such cases, more than 5% will be re-inspected.

### **Acceptability Criteria**

At the time of re-inspection, the actual distresses will be re-inspected and verified, and any corrections made, if necessary. Distress types and severities must be the same and re-measured quantities within  $\pm 10\%$  of the original measured quantity.

If corrections are required on more than 10% of the re-inspected sample unit, then an additional 5% will be re-inspected. This will continue until more than 95% of the re-inspected sections meet the acceptability criteria.

### **PCI Comparison with Past Surveys**

As another level of quality control, new PCI values are compared with previous PCI values. If they differ by more than  $\pm 10$  PCI points, these sections are automatically flagged for further investigation.

### **If PCI Increases 10 points**

The section is investigated to see if a maintenance and rehabilitation event has occurred since the last survey but has not been recorded. Typically, these events may include activities such as:

- Crack sealing – changes medium or high severity cracking to low severity
- Patching – alligator cracking that has been removed and patched, so that the resultant PCI is increased
- Surface seals
- Overlay
- Others

An up-to-date maintenance and rehabilitation history file in the pavement management database is desirable, both for historical accuracy and to provide additional quality control.

### **If PCI decreases 10 points**

The section is checked to see if the average deterioration rate (usually 3 to 4 points per year) is exceeded. If the drop in PCI is within range of what is acceptable, no further action is required. If the drop is more than the acceptable range, a re-inspection will be performed. The default performance curves in the pavement management software form the basis for what is acceptable.

### Inspector’s Qualifications and Experience

The Kimley-Horn inspectors have attended formal training on pavement condition distress surveys. This training was conducted prior to performing any work using the ASTM D6433 protocols, consistent with OCTA’s requirements.

Inspector Name	Date of ASTM D6433 Training	Training Conducted By:
Ali Zalghout	7/18/2024	OCTA
Jalen Rich	1/27/2023	OCTA

Resumes of the technicians utilized on this project are included as an attachment.

### Safety Procedures

The City of Laguna Woods administers a health and safety program in compliance with the Cal Occupational Safety and Health Administration (OSHA) Title VIII, Section 3203.

Generally, the safety procedures include:

- Inspectors to wear a Class 2 or 3 safety vest at all times;
- Flashing beacon on all vehicles utilized for surveys; and
- Stopped vehicles to be parked at locations away from moving traffic (e.g., nearby parking, shoulders).

On streets where there is a high volume of traffic or high speeds, additional measures may be necessary, such as:

- Surveys to occur during off-peak periods or on weekends;
- Additional inspector to watch out for traffic; and
- Traffic flaggers in extreme cases.

---End of QA/QC Plan---

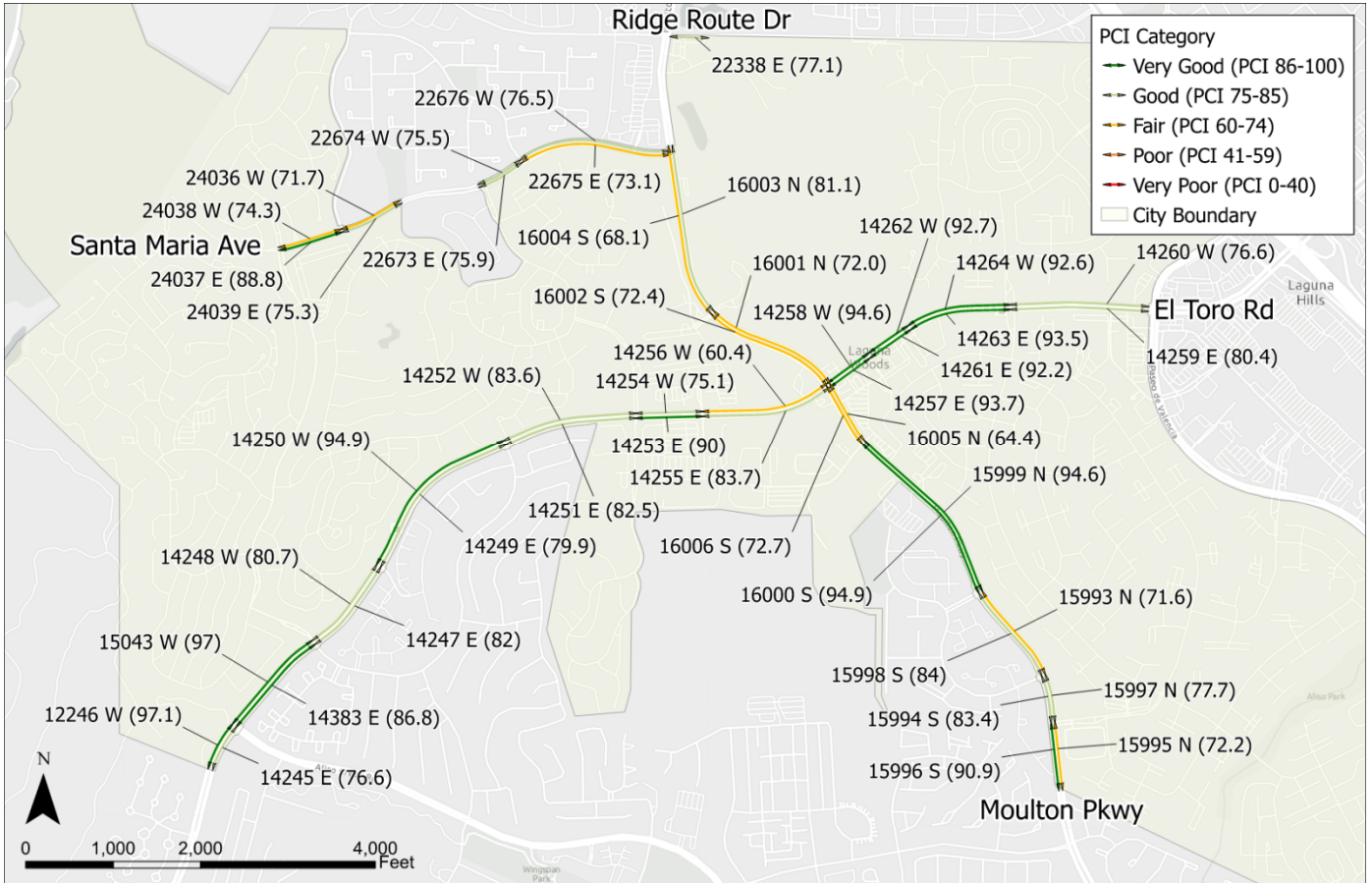
## **XV. Appendix E – Pavement Management Data Files**

The Pavement Management data files shall be submitted to OCTA in spreadsheet format. This must include the following information:

- Street name and limits for all public streets
- Street identifiers (Branch ID, Section ID)
- Direction (if applicable)
- Beginning and ending of each section
- Length, widths, and true areas
- Functional Classification (MPAH, Local)
- Number of travel lanes
- PCI and date of inspection
- Type of recommended treatment
- Cost of recommended treatment

The Pavement Management data files are provided as an email attachment, or included as Appendix E.

XVI. Appendix F – GIS Maps – Current Conditions



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**7.7**

## **EMPLOYEE COMPENSATION AND BENEFITS**

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**For additional information on this item,  
please refer to Item 7.0 (Consent Calendar Summary).**

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**CITY OF LAGUNA WOODS  
RESOLUTION NO. 26-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 26-04, AND ESTABLISHING AND MODIFYING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES, INCLUDING THE CITY MANAGER AND OTHER LOCAL AGENCY EXECUTIVES AS DEFINED IN CALIFORNIA GOVERNMENT CODE SECTION 3511.1

THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**SECTION 1.** Resolution No. 26-04 is hereby repealed. The effective date of this resolution is April 15, 2026.

**SECTION 2.** Compensation Schedule. The compensation schedule for City employees is established as set forth in Exhibit A, attached hereto and incorporated by this reference.

The City Manager is authorized to hire, promote, and compensate employees within established compensation ranges, to offer benefits, to fill any full-time position as a part-time or limited part-time position, and to hire employees for time-limited periods, consistent with City Council-adopted budgets and this resolution.

**SECTION 3.** Full-Time Employee Benefits. All employees who work 40 or more hours per week on a regularly assigned basis shall be considered “full-time employees” for the purpose of this resolution. Full-time employees shall receive the following benefits:

- A. Paid Holidays: The City shall observe the following holidays with full-time employees receiving eight hours of compensation for each weekday on which a holiday is observed: Martin Luther King Jr. Day, Presidents’ Day, Farmworkers Day, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, Friday after Thanksgiving, and Winter Holiday (December 24 through January 1; when December 24 falls on a Tuesday, Winter Holiday shall be observed beginning on December 23; when January 1 falls on a Sunday or Thursday, Winter Holiday shall be observed through January 2). Except for Winter Holiday, which is observed on specified dates, when a holiday falls on a Saturday, it shall be observed the on prior Friday; when a holiday falls on a Sunday, it shall be observed on the following Monday.

Full-time employees with the designation “Building Employee” in Exhibit A shall be required to work on the days Martin Luther King, Jr. Day, Farmworkers Day, and Juneteenth National Independence Day are observed but shall (i) receive one hour of administrative leave for every hour worked, which shall be used within 30

calendar days of the date earned, if exempt, or (ii) receive 1.5 times pay for every such hour required to work, if non-exempt. Upon separation from the City, full-time employees shall be compensated for the balance of their accrued administrative leave time.

Except for the City Manager, full-time employees who are required by their supervisor to work on any City-observed holiday, with such requirement made in writing, shall (i) receive one hour of administrative leave for every hour worked, which shall be used within 30 calendar days of the date earned, if exempt, or (ii) receive 1.5 times pay for every such hour required to work, if non-exempt. Upon separation from the City, full-time employees shall be compensated for the balance of their accrued administrative leave time.

- B. Floating Holidays: The City shall provide each full-time employee with two floating holidays per calendar year, equivalent to 16 hours of pay credited the first pay period of each calendar year. Floating holidays are not accrued on a pro-rata basis throughout the calendar year. Full-time employees must be in paid status on regularly scheduled workdays before and after using floating holiday time. Floating holiday time shall be used in increments of eight hours.

Full-time employees may maintain a balance of no more than 16 hours of unused floating holiday time (Floating Holiday Accrual Limit) and shall not accrue additional floating holiday time when the Floating Holiday Accrual Limit has been reached. Upon separation from the City, full-time employees shall be compensated for the balance of their accrued floating holiday time.

- C. Retirement: All City employees, including full-time employees, are required to participate in the Social Security system. In addition, the City shall contract with the California Public Employees' Retirement System (CalPERS) for retirement benefits for all eligible full-time employees, unless excluded in the City's agreement with CalPERS. Full-time employees considered "classic" by CalPERS shall pay the 7% employee contribution pursuant to the terms of Resolution No. 12-18. Full-time employees considered "new members" by CalPERS shall pay the employee contribution rate established by CalPERS, as may change from time to time. The CalPERS plans have the following additional Class 1 Benefit Provisions: One Year Final Compensation (FAC 1) (classic employees only) and Increased Industrial Disability Retirement (IDR) Allowance to 75% of Compensation (75% IDR) (all employees).

- D. Retiree Medical: As required by, and in an amount established by California Government Code Section 22892, the City shall contribute toward CalPERS retiree health insurance for retiring full-time employees who meet the applicable statutory and CalPERS contract requirements to obtain CalPERS retiree medical benefits. Part-time service for employees who transition from part-time to full-time

employment with the City may be used to meet applicable statutory and CalPERS contract requirements, with each 174 hours counting as one month.

- E. Monthly Benefit Allowance: The City shall provide each full-time employee with a monthly benefit allowance of \$1,500.00 per month. A portion of the allowance shall be allocated to pay for health insurance, as provided in this resolution. The remaining balance of the monthly benefit allowance may be allocated by the employee to elect benefits available through the City's Internal Revenue Code Section 125 Flexible Benefits Plan, in accordance with applicable plan documents. Any amount of the monthly benefit allowance that remains after the allocations described above shall be forfeited. Full-time employees shall be required to make elections for the annual calendar year use of the entirety of monthly benefit allowances during an enrollment/election period established by the City Manager, as may change from time to time. Modifications of annual calendar year elections following any enrollment/election period shall be limited to qualifying events as set forth in applicable plan documents.
  
- F. Health Insurance: All employees shall be covered by basic health insurance that qualifies as Minimum Essential Coverage under California law. The City shall contract for health insurance through CalPERS; enrollment in a CalPERS health plan shall be mandatory for all full-time employees unless proof of coverage under a qualifying, alternate non-individual market basic health insurance plan is provided. The cost of enrollment in a CalPERS health plan shall be deducted first from each full-time employee's monthly benefit allowance and then from salary (if necessary).
  
- G. Flexible Benefits Plan: The City shall contract for the provision of an Internal Revenue Code Section 125 Flexible Benefits Plan; enrollment in the plan shall be voluntary for all full-time employees. Full-time employees may contribute to the plan by electing to allocate a portion of their monthly benefit allowance and/or through a salary reduction at their sole expense.
  
- H. Deferred Compensation Plan: The City shall contract for the provision of an Internal Revenue Code Section 457 Deferred Compensation Plan; enrollment in the plan shall be voluntary for all full-time employees. Full-time employees may contribute to the plan through a pre-tax and/or Roth salary reduction at their sole expense.
  
- I. Paid Time Off: Full-time employees shall accrue 160 hours per calendar year of annual paid time off (leave), which may be used for doctors' appointments, personal and family sick time, bereavement leave, jury duty leave, vacation, and personal business. Hours earned are accrued on a pro-rata basis by pay period.

Full-time employees may maintain a balance of no more than 480 hours of paid time off (Leave Accrual Limit) and shall cease to accrue additional paid time off

when the Leave Accrual Limit has been reached. When a full-time employee's balance of paid time off falls below the Leave Accrual Limit, accrual shall resume beginning with the first pay period following the pay period in which the balance of paid time off fell below the Leave Accrual Limit. Upon separation from the City, full-time employees shall be compensated for the balance of their accrued paid time off.

- J. Paid Bereavement Leave: Full-time employees shall be eligible for a total of up to 40 hours per 12-month period of paid bereavement leave in the event of any death in the immediate family or reproductive loss event. For the purpose of this provision, "immediate family" includes spouse, registered domestic partner, mother, stepmother, father, stepfather, brother, stepbrother, sister, stepsister, child, stepchild, grandparent, stepgrandparent, grandchild, and stepgrandchild of the full-time employee or the full-time employee's spouse or registered domestic partner. For the purpose of this provision, "reproductive loss event" shall have the meaning set forth in California Government Code 12945.6.
- K. Paid Court Leave: While California Government Code Section 1230 does not require the City to grant full-time employees paid leaves of absence to appear as a witness in court other than as a litigant, to serve on a jury, or to respond to an official order from another governmental jurisdiction for reasons not brought about through the connivance or misconduct of the full-time employee, full-time employees shall be eligible for a total of up to 80 hours per 12-month period of paid court leave for those purposes when proof of such obligation is provided and proof of any amounts received for jury and/or witness fees is provided (if applicable). During paid court leave, full-time employees shall (i) be paid the amount of the difference between his/her/their regular earnings and any amounts received for jury and/or witness fees, and (ii) be responsive to the City's telephone and other communications when not precluded by the purposes for which paid court leave is granted.
- L. Educational Assistance: Eligible full-time employees may participate in the Educational Assistance Program set forth in Exhibit B, attached hereto and incorporated by this reference.

**SECTION 4. Part-Time Employee Benefits.** All employees who are not full-time employees, but who work 20 or more hours per week on a regularly assigned basis, shall be considered "part-time employees" for the purpose of this resolution. Part-time employees shall receive the following benefits:

- A. Paid and Unpaid Holidays: The City shall observe the following holidays with part-time employees receiving eight hours of compensation for each weekday on which a holiday is observed: New Year's Day, Martin Luther King Jr. Day, Presidents' Day, Farmworkers Day, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, and Friday after

Thanksgiving. The City shall also observe the following unpaid holidays: Winter Holiday (December 24 through January 1; when December 24 falls on a Tuesday, Winter Holiday shall be observed beginning on December 23; when January 1 falls on a Sunday or Thursday, Winter Holiday shall be observed through January 2). Except for Winter Holiday, which is observed on specified dates, when a holiday falls on a Saturday, it shall be observed on the prior Friday; when a holiday falls on a Sunday, it shall be observed on the following Monday.

Part-time employees with the designation “Building Employee” in Exhibit A shall be required to work on the days Martin Luther King, Jr. Day, Farmworkers Day, and Juneteenth National Independence Day are observed but shall (i) receive one hour of administrative leave for every hour worked, which shall be used within 30 calendar days of the date earned, if exempt, or (ii) receive 1.5 times pay for every such hour required to work, if non-exempt. Upon separation from the City, part-time employees shall be compensated for the balance of their accrued administrative leave time.

Except for the City Manager, part-time employees who are required by their supervisor to work on any City-observed holiday, with such requirement made in writing, shall (i) receive one hour of administrative leave for every hour worked, which shall be used within 30 calendar days of the date earned, if exempt, or (ii) receive 1.5 times pay for every such hour required to work, if non-exempt. Upon separation from the City, part-time employees shall be compensated for the balance of their accrued administrative leave time.

- B. Floating Holidays: The City shall provide each part-time employee with two floating holidays per calendar year, equivalent to 16 hours of pay credited the first pay period of each calendar year. Floating holidays are not accrued on a pro-rata basis throughout the calendar year. Part-time employees must be in paid status on regularly scheduled workdays before and after using floating holiday time. Floating holiday time shall be used in increments of eight hours and only between December 24 and 31.

Part-time employees may maintain a balance of no more than 16 hours of unused floating holiday time (Floating Holiday Accrual Limit) and shall not accrue additional floating holiday time when the Floating Holiday Accrual Limit has been reached. Upon separation from the City, part-time employees shall be compensated for the balance of their accrued floating holiday time. The use of floating holiday time need not correspond to a part-time employee’s hours regularly worked.

- C. Retirement: All City employees, including part-time employees, are required to participate in the Social Security system. Part-time employees who work 1,000 hours or more in a fiscal year, shall be eligible for membership in CalPERS for retirement benefits, unless excluded in the City’s agreement with CalPERS. Eligible

part-time employees considered “classic” by CalPERS shall pay the 7% employee contribution pursuant to the terms of Resolution No. 12-18. Eligible part-time employees considered “new members” by CalPERS shall pay the employee contribution rate established by CalPERS, as may change from time to time. The CalPERS plans have the following additional Class 1 Benefit Provisions: One Year Final Compensation (FAC 1) (classic employees only) and Increased Industrial Disability Retirement (IDR) Allowance to 75% of Compensation (75% IDR) (all employees).

- D. Retiree Medical: As required by, and in an amount established by California Government Code Section 22892, the City shall contribute toward CalPERS retiree health insurance for retiring full-time employees who meet the applicable statutory and CalPERS contract requirements to obtain CalPERS retiree medical benefits. Part-time service for employees who transition from part-time to full-time employment with the City may be used to meet applicable statutory and CalPERS contract requirements, with each 174 hours counting as one month.
- E. Monthly Benefit Allowance: The City shall provide part-time employees with a monthly benefit allowance of \$1,200.00 per month. A portion of the allowance shall be allocated to pay for health insurance, as provided in this resolution. The remaining balance of the monthly benefit allowance may be allocated by the employee to elect benefits available through the City’s Internal Revenue Code Section 125 Flexible Benefits Plan, in accordance with applicable plan documents. Any amount of the monthly benefit allowance that remains after the allocations described above shall be forfeited. Part-time employees shall be required to make elections for the annual calendar year use of the entirety of monthly benefit allowances during an enrollment/election period established by the City Manager, as may change from time to time. Modifications of annual calendar year elections following any enrollment/election period shall be limited to qualifying events as set forth in applicable plan documents.
- F. Health Insurance: All employees shall be covered by basic health insurance that qualifies as Minimum Essential Coverage under California law. The City shall contract for health insurance through CalPERS; enrollment in a CalPERS health plan shall be mandatory for all part-time employees unless proof of coverage under a qualifying, alternate non-individual market basic health insurance plan is provided. The cost of enrollment in a CalPERS health plan shall be deducted first from each part-time employee’s monthly benefit allowance and then from salary (if necessary).
- G. Flexible Benefits Plan: The City shall contract for the provision of an Internal Revenue Code Section 125 Flexible Benefits Plan; enrollment in the plan shall be voluntary for all part-time employees. Part-time employees may contribute to the plan through a salary reduction at their sole expense and/or by electing to allocate a

portion of their monthly benefit allowance, if provided.

- H. Deferred Compensation Plan: The City shall contract for the provision of an Internal Revenue Code Section 457 Deferred Compensation Plan; enrollment in the plan shall be voluntary for all part-time employees. Part-time employees may contribute to the plan through a pre-tax and/or Roth salary reduction at their sole expense.
- I. Paid Time Off: Part-time employees shall accrue 160 hours per calendar year of annual paid time off (leave), which shall be pro-rated based on the number of hours regularly worked less than 40 hours per week. Paid time off may be used for doctors' appointments, personal and family sick time, bereavement leave, jury duty leave, vacation, and personal business. Paid time off may also be used up to the number of hours regularly worked during unpaid holidays that fall on weekdays (less any floating holiday time used). Hours earned are accrued on a pro-rata basis by pay period.

Part-time employees may maintain a balance of no more than 300 hours of paid time off (Leave Accrual Limit) and shall cease to accrue additional paid time off when the Leave Accrual Limit has been reached. When a part-time employee's balance of paid time off falls below the Leave Accrual Limit, accrual shall resume beginning with the first pay period following the pay period in which the balance of paid time off fell below the Leave Accrual Limit. Upon separation from the City, part-time employees shall be compensated for the balance of their accrued paid time off.

- J. Paid Bereavement Leave: Part-time employees shall be eligible for a total of up to 40 hours per 12-month period of paid bereavement leave in the event of any death in the immediate family or reproductive loss event. For the purpose of this provision, "immediate family" includes spouse, registered domestic partner, mother, stepmother, father, stepfather, brother, stepbrother, sister, stepsister, child, stepchild, grandparent, stepgrandparent, grandchild, and stepgrandchild of the part-time employee or the part-time employee's spouse or registered domestic partner. For the purpose of this provision, "reproductive loss event" shall have the meaning set forth in California Government Code 12945.6.
- K. Paid Court Leave: While California Government Code Section 1230 does not require the City to grant part-time employees paid leaves of absence to appear as a witness in court other than as a litigant, to serve on a jury, or to respond to an official order from another governmental jurisdiction for reasons not brought about through the connivance or misconduct of the part-time employee, part-time employees shall be eligible for a total of up to 64 hours per 12-month period of paid court leave for those purposes when proof of such obligation is provided and proof of any amounts received for jury and/or witness fees is provided (if applicable). During paid court leave, part-time employees shall (i) be paid the amount of the difference between

his/her/their regular earnings and any amounts received for jury and/or witness fees, and (ii) be responsive to the City’s telephone and other communications when not precluded by the purposes for which paid court leave is granted.

- L. Educational Assistance: Eligible part-time employees may participate in the Educational Assistance Program set forth in Exhibit B, attached hereto and incorporated by this reference.

**SECTION 5. Limited Part-Time Employee Benefits.** All employees who work less than 20 hours per week on a regularly assigned basis shall be considered “limited part-time employees” for the purpose of this resolution. Limited part-time employees shall receive the following benefits:

- A. Retirement: All City employees, including limited part-time employees, are required to participate in the Social Security system.
- B. Deferred Compensation Plan: The City shall contract for the provision of an Internal Revenue Code Section 457 Deferred Compensation Plan; enrollment in the plan shall be voluntary for all limited part-time employees. Limited part-time employees may contribute to the plan through a pre-tax and/or Roth salary reduction at their sole expense.
- C. Paid Time Off: On the 90<sup>th</sup> calendar day of employment, and every January 1 thereafter, limited part-time employees shall accrue 40 hours of annual paid time off (leave), which may be used for personal illness, to care for a sick family member, for preventive care or diagnosis, care or treatment of an existing health condition, or for specified purposes if the limited part-time employee is a victim of domestic violence, sexual assault, or stalking. Paid time off must be used in a minimum increment of two hours per calendar day. There is no accrual or carryover of paid time off between or across calendar years. Upon termination from the City, limited part-time employees shall not be compensated for the balance of their paid time off. If a limited part-time employee separates from and is rehired by the City within one year, previously accrued and unused paid time off shall be reinstated.
- D. Educational Assistance: Eligible limited-time employees with the designation “Building Employee” in Exhibit A may participate in the Educational Assistance Program set forth in Exhibit B, attached hereto and incorporated by this reference.

**SECTION 6. Employee Assistance Program.** The City shall contract for an employee assistance program to provide voluntary, confidential assistance to employees in working through various life challenges that may adversely affect job performance, health, and personal well-being in order to optimize the City’s success. All full-time, part-time, and limited part-time employees shall be enrolled in the employee assistance program with the cost of enrollment paid by the City.

**SECTION 7. Technology Allowances.** The City Manager is authorized to offer technology allowances of either (i) \$25.00 per employee per month to employees who are regularly required to use their personal cellular telephone as part of the City's multi-factor authentication and cyber security protocols, with the exception of the City Manager, or (ii) \$79.50 per employee per month to employees who are regularly required to use their personal cellular telephones, personal computers, and/or other personal technology to conduct City business, with the exception of the City Manager. Such technology allowances shall be added to employee compensation and shall be paid in the first pay period of each month, subject to any applicable wage withholding or similar taxes. Employees must be in paid status on regularly scheduled workdays during the first pay period of each month in order to receive payment.

**SECTION 8. Notary Public Stipends.** The City Manager is authorized to offer notary public stipends of \$100.00 per employee per month to employees who regularly provide notary public and foreign pension acknowledgement services in the course of City business, with the exception of the City Manager. Such notary public stipends shall be added to employee compensation and shall be paid in the first pay period of each month, subject to any applicable wage withholding or similar taxes. Employees must be in paid status on regularly scheduled workdays during the first pay period of each month, and in possession of an active and valid notary public commission from the State of California as of the payroll processing date for the first pay period of each month, in order to receive payment. The City Manager is also authorized to incur and pay, on behalf of the City, costs related to the education and commission of employees who regularly provide notary public services in the course of City business, with the exception of the City Manager.

**SECTION 9. Acting Appointments.** Employees temporarily assigned to a higher level job classification (based on the comparative starting compensations set forth in Exhibit A) for 14 consecutive calendar days or more shall receive acting status pay equivalent to the starting compensation for the job classification to which they are temporarily assigned, unless their increase in compensation would be less than 10% in which case they shall receive acting status pay equivalent to a 10% increase in compensation. Benefits shall remain unchanged during temporary assignments.

**SECTION 10. Unpaid Leave.** The City Manager may grant employees other than the City Manager leaves of absence without pay, upon written request of the employee setting forth the reason for the request. The City Manager shall evaluate requests on the basis of need, duration, and work requirements. No employee shall expect that requests will be granted. The City Manager shall respond to the employee's request in writing. The City Manager has discretion, in accordance with applicable law and regulation, to grant less than the full amount of leave requested. Any unpaid leave of absence lasting more than seven consecutive calendar days shall preclude the employee from accruing paid time off and floating holidays, and from receiving holiday pay, after the seventh consecutive calendar day until their return to paid status. Upon expiration of an approved unpaid leave of absence and at the City Manager's sole discretion, unless otherwise required by law or

regulation, the employee shall be reinstated in the position held at the time leave was granted, assuming the position still exists. An employee who fails to report to duty promptly at expiration of an approved unpaid leave of absence shall be subject to disciplinary action up to and including termination and/or subject to separation due to job abandonment.

**SECTION 11. City Manager’s Compensation and Benefits.** The City Manager shall receive such other compensation and benefits as set forth in the employment agreement separately approved by the City Council on May 17, 2023 and as may be subsequently amended.

**SECTION 12.** The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this XX day of XX 2026.

\_\_\_\_\_  
ANNIE MCCARY, Mayor

ATTEST:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 26-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2026, by the following vote:

AYES:           COUNCILMEMBERS:  
NOES:           COUNCILMEMBERS:  
ABSTAIN:       COUNCILMEMBERS:  
ABSENT:        COUNCILMEMBERS:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

**EXHIBIT A  
COMPENSATION SCHEDULE**

<b>Exempt Full-Time Employees (Annual Equivalent)</b>	
Administrative Services Director/City Treasurer <sup>■</sup>	\$139,391.20 – \$195,147.68
Assistant to the City Manager	\$106,988.57 – \$149,784.00
Building Official*	\$132,753.52 – \$185,854.93
City Clerk <sup>■</sup>	\$98,975.00 – \$138,565.00
City Manager	\$229,569.32
Conservation Administrator	\$89,674.00 – \$125,543.60
Deputy City Clerk	\$76,375.00 – \$106,925.00
Management Analyst	\$80,300.00 – \$112,420.00
Planning & Environmental Services Director <sup>■</sup>	\$139,391.20 – \$195,147.68
Public Works Administrator	\$106,294.29 – \$148,812.00
Senior Management Analyst	\$94,450.00 – \$132,230.00
Senior Planner	\$97,727.14 – \$136,818.00
<b>Non-Exempt Full-Time Employees (Hourly Rate)</b>	
Accountant	\$37.29 – \$52.21
Accounting Clerk	\$25.88 – \$36.23
Building Inspector*	\$38.74 – \$54.24
Code Enforcement Officer	\$34.95 – \$48.92
Permit Technician*	\$29.54 – \$41.36
Senior Accountant	\$42.36 – \$59.31
<b>Non-Exempt Part-Time/Limited Part-Time Employees (Hourly Rate)</b>	
Receptionist	\$23.00 – \$31.00

\* Designated as “Building Employee”

■ Designated as a “department head” for the purpose of California Government Code Section 3511.1(d)(2)

**EXHIBIT B**  
**EDUCATIONAL ASSISTANCE PROGRAM**

This City of Laguna Woods Educational Assistance Program (Plan) is intended to be a qualified educational assistance program that provides nontaxable Educational Assistance to Eligible Employees of the City of Laguna Woods (Employer) under Internal Revenue Code (Code) Section 127.

**I. ELIGIBILITY**

A. The Eligible Employees covered under this Plan include the following:

- i. Employees currently employed by the Employer;
- ii. Employees currently employed by the Employer who are on leave, as for example, in the Armed Forces of the United States; and

B. This Plan includes the following additional conditions for eligibility:

- i. Full-time employees are eligible to participate in this Plan beginning on the 183<sup>rd</sup> day of their employment with the Employer;
- ii. Part-time employees are eligible to participate in this Plan beginning on the 183<sup>rd</sup> day of their employment with the Employer;
- iii. Limited part-time employees with the designation “Building Employee” are eligible to participate in this Plan beginning on the 183<sup>rd</sup> day of their employment with the Employer; and
- iv. Other limited part-time employees are not eligible to participate in this Plan.

**II. EDUCATIONAL ASSISTANCE**

A. The benefits provided under this Plan consist solely of the types of Educational Assistance specified in Section II.C and are limited to up to \$5,250.00 per Eligible Employee per calendar year, based on the Eligible Employee’s length of employment as per the schedule specified in Section II.B below. If an Eligible Employee receives Educational Assistance under this Plan that exceeds \$5,250.00 in a calendar year, the excess amount may be subject to federal income tax and applicable federal employment taxes. Notwithstanding the benefits provided under this Plan, the Employer may directly pay for education and/or training for its employees outside of the Plan.

- i. “Educational Assistance” includes the payment by the Employer of expenses incurred by or on behalf of an Eligible Employee for Education of the Eligible Employee or the provision by the Employer of Education to an Eligible Employee. Expenses for Educational Assistance must be approved by the Employer per Section II.D and be job-related. Eligible Employees must provide all documentation under Section III.A in order to receive reimbursement after a course is completed. Eligible expenses for approved courses includes tuition, fees, and similar payments. “Educational Assistance” does not include (a) payment for, or the provision of, tools or supplies (other than required textbooks) that the Eligible Employee may retain after completing a course of instruction; (b) meals, lodging, or transportation; (c) any payment for, or the provision of any benefits with respect to, any course or other Education involving sports, games, or hobbies, unless such Education involves the business of the Employer or is required as part of a degree program; or (d) fees for late registration or for withdrawing from or dropping a course. The types of Educational Assistance covered by this Plan are specified in Section II.C.
- B. Eligible Employees will be eligible for Educational Assistance up to the following annual maximums, based on their length of continuous employment with the Employer:
- i. 183 calendar days to less than 2 years of employment: Eligible for reimbursement of up to \$1,050.00 per calendar year (20% of the annual \$5,250.00 limit).
  - ii. 2 years but less than 6 years of employment: Eligible for reimbursement of up to \$2,625.00 per calendar year (50% of the annual \$5,250.00 limit).
  - iii. 6 years or more of employment: Eligible for reimbursement of up to \$5,250.00 per calendar year (100% of the annual limit).
- C. This Plan provides the following types of Educational Assistance:
- i. For courses approved by the Employer pursuant to Section II.C below, reimbursement for tuition, fees, and similar payments, to an Eligible Employee; and
  - ii. The provision, by the Employer, of courses of instruction for an Eligible Employee.
- D. Applying for Course Approval:

- i. To receive course approval, an employee must submit a written request in the format required by the Employer. If the Employer approves the course, the Employer will provide a written statement noting the course approval, the expenses that are reimbursable, and the maximum amount of reimbursement that will be provided for the course. Until an employee has received a written course approval, the employee should consider a course unapproved, regardless of any discussions that the employee may have had with any representative of the Employer regarding the course.
  - ii. An employee may submit a course approval request before a course begins or while the course is ongoing. If an employee elects to sign up for a course before obtaining course approval, however, there is no assurance that the course will be approved for reimbursement. If the employee's decision to take a course is dependent on a particular amount of reimbursement being available under this Plan, the employee should make sure to obtain course approval before registering. To ensure that course approval is determined in time, course approval requests for advanced approval should be submitted at least 15 business days before the registration deadline for the course.
  - iii. No course will be considered for approval if a course approval request is submitted after the course ends.
  - iv. In addition to course approval, Eligible Employees must provide all of the information under Section III.A in order to receive reimbursement.
- E. The annual limit specified in Section II.B applies to amounts paid and expenses incurred by the Eligible Employee during a calendar year. For courses that span multiple calendar years, the reimbursable expenses will be allocated proportionally between the years based on course length, credits, or other reasonable method determined by the Employer to determine when expenses are treated as incurred for purposes of applying each year's annual reimbursement limit. If an Eligible Employee seeks reimbursement for expenses incurred, the expenses must not have been incurred prior to employment. "Unused" amounts of the annual limit cannot be carried forward to subsequent years.

### **III. CLAIM REIMBURSEMENT**

- A. To obtain reimbursement for a course, which will be paid after the course is completed provided all requirements of the Plan are met, the following must be submitted to the Employer within 30 calendar days after course completion:
  - i. a signed and fully completed benefits request in the form required by the Employer;

- ii. a copy of the course approval request already submitted and approved by the Employer;
  - iii. for courses that are graded, documentation showing completion of the course with a grade equivalent of "C" or better (or a pass for a course that is graded on a pass/fail basis); and
  - iv. documentation substantiating any course-related expenses for tuition, fees, or similar expenses required for the course that were incurred or paid by the employee and for which reimbursement is sought.
- B. Courses that are dropped, withdrawn from, or completed with a grade equivalent to "C-" or less will not be eligible for reimbursement, and employees will be responsible for any associated penalties or fees.

#### **IV. EXCLUSIVE BENEFIT**

This Plan provides Educational Assistance for the exclusive benefit of Eligible Employees. Spouses and dependents of an Eligible Employee may not participate in this Plan, unless the spouse or dependent is also an Eligible Employee.

#### **V. SUBSTANTIATION**

An Eligible Employee receiving payments under this Plan must provide substantiation to the Employer of expenses incurred.

#### **VI. NON-DISCRIMINATION**

- A. This Plan shall not discriminate in favor highly compensated employees (as defined in section 414(q) of the Code) of the Employer.
- B. This Plan shall not be considered discriminatory under Treasury Regulation § 1.127-2(e) merely because: (a) Different types of Educational Assistance available under the Plan are utilized to a greater degree by Eligible Employees with respect to whom discrimination is prohibited than by other Eligible Employees, or (b) Conditions are required or considered in determining the availability of benefits with respect to a course of study for which benefits are otherwise available, including, but not limited to, successful completion of the course or attaining a particular coursegrade.

#### **VII. NOTICE**

The Employer shall provide each Eligible Employee with reasonable notice of the availability and terms of this Plan. This Plan shall be made available for review by Eligible

Employees on the Employer’s Human Resources website. An Eligible Employee shall receive a paper copy of this Plan upon written request.

**VIII. FUNDING**

The Employer will pay Educational Assistance benefits from its general assets. Employees are not required or permitted to contribute to the Plan.

**IX. MISCELLANEOUS**

The Employer may amend or terminate this Plan at any time, provided that any amendment or termination shall not affect the right of Eligible Employees to claim Education Assistance for courses in which they enrolled and which were approved by the Employer for reimbursement prior to such amendment or termination.

The City Manager or their designee shall have the authority to interpret and administer this Plan, except as may pertain to their own use of this Plan in which case the City Manager (in case of a designee thereof) or the Mayor (in case of the City Manager) shall have the authority to interpret and administer this Plan. In the event of ambiguity, inconsistency, or uncertainty in the application of any provision, the City Manager or their designee (or City Council in case of the City Manager) is authorized to make final determinations, which shall be binding and not subject to further review.

This Plan shall be construed and enforced according to the laws of the State of California, to the extent not preempted by federal law.

**X. EFFECTIVE DATE**

This Plan is effective as of February 18, 2026.

**CITY OF LAGUNA WOODS  
RESOLUTION NO. 26-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. ~~25-3126-04~~, AND ESTABLISHING AND MODIFYING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES, INCLUDING THE CITY MANAGER AND OTHER LOCAL AGENCY EXECUTIVES AS DEFINED IN CALIFORNIA GOVERNMENT CODE SECTION 3511.1

THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**SECTION 1.** Resolution No. ~~25-3126-04~~ is hereby repealed. The effective date of this resolution is ~~February 18~~April 15, 2026.

**SECTION 2.** Compensation Schedule. The compensation schedule for City employees is established as set forth in Exhibit A, attached hereto and incorporated by this reference.

The City Manager is authorized to hire, promote, and compensate employees within established compensation ranges, to offer benefits, to fill any full-time position as a part-time or limited part-time position, and to hire employees for time-limited periods, consistent with City Council-adopted budgets and this resolution.

**SECTION 3.** Full-Time Employee Benefits. All employees who work 40 or more hours per week on a regularly assigned basis shall be considered “full-time employees” for the purpose of this resolution. Full-time employees shall receive the following benefits:

- A. Paid Holidays: The City shall observe the following holidays with full-time employees receiving eight hours of compensation for each weekday on which a holiday is observed: Martin Luther King Jr. Day, Presidents’ Day, ~~Cesar Chavez~~Farmworkers Day, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, Friday after Thanksgiving, and Winter Holiday (December 24 through January 1; when December 24 falls on a Tuesday, Winter Holiday shall be observed beginning on December 23; when January 1 falls on a Sunday or Thursday, Winter Holiday shall be observed through January 2). Except for Winter Holiday, which is observed on specified dates, when a holiday falls on a Saturday, it shall be observed the on prior Friday; when a holiday falls on a Sunday, it shall be observed on the following Monday.

Full-time employees with the designation “Building Employee” in Exhibit A shall be required to work on the days Martin Luther King, Jr. Day, ~~Cesar Chavez~~Farmworkers Day, and Juneteenth National Independence Day are observed but shall (i) receive one hour of administrative leave for every hour worked, which shall be used within

30 calendar days of the date earned, if exempt, or (ii) receive 1.5 times pay for every such hour required to work, if non-exempt. Upon separation from the City, full-time employees shall be compensated for the balance of their accrued administrative leave time.

Except for the City Manager, full-time employees who are required by their supervisor to work on any City-observed holiday, with such requirement made in writing, shall (i) receive one hour of administrative leave for every hour worked, which shall be used within 30 calendar days of the date earned, if exempt, or (ii) receive 1.5 times pay for every such hour required to work, if non-exempt. Upon separation from the City, full-time employees shall be compensated for the balance of their accrued administrative leave time.

- B. Floating Holidays: The City shall provide each full-time employee with two floating holidays per calendar year, equivalent to 16 hours of pay credited the first pay period of each calendar year. Floating holidays are not accrued on a pro-rata basis throughout the calendar year. Full-time employees must be in paid status on regularly scheduled workdays before and after using floating holiday time. Floating holiday time shall be used in increments of eight hours.

Full-time employees may maintain a balance of no more than 16 hours of unused floating holiday time (Floating Holiday Accrual Limit) and shall not accrue additional floating holiday time when the Floating Holiday Accrual Limit has been reached. Upon separation from the City, full-time employees shall be compensated for the balance of their accrued floating holiday time.

- C. Retirement: All City employees, including full-time employees, are required to participate in the Social Security system. In addition, the City shall contract with the California Public Employees' Retirement System (CalPERS) for retirement benefits for all eligible full-time employees, unless excluded in the City's agreement with CalPERS. Full-time employees considered "classic" by CalPERS shall pay the 7% employee contribution pursuant to the terms of Resolution No. 12-18. Full-time employees considered "new members" by CalPERS shall pay the employee contribution rate established by CalPERS, as may change from time to time. The CalPERS plans have the following additional Class 1 Benefit Provisions: One Year Final Compensation (FAC 1) (classic employees only) and Increased Industrial Disability Retirement (IDR) Allowance to 75% of Compensation (75% IDR) (all employees).

- D. Retiree Medical: As required by, and in an amount established by California Government Code Section 22892, the City shall contribute toward CalPERS retiree health insurance for retiring full-time employees who meet the applicable statutory and CalPERS contract requirements to obtain CalPERS retiree medical benefits. Part-time service for employees who transition from part-time to full-time

employment with the City may be used to meet applicable statutory and CalPERS contract requirements, with each 174 hours counting as one month.

- E. Monthly Benefit Allowance: The City shall provide each full-time employee with a monthly benefit allowance of \$1,500.00 per month. A portion of the allowance shall be allocated to pay for health insurance, as provided in this resolution. The remaining balance of the monthly benefit allowance may be allocated by the employee to elect benefits available through the City's Internal Revenue Code Section 125 Flexible Benefits Plan, in accordance with applicable plan documents. Any amount of the monthly benefit allowance that remains after the allocations described above shall be forfeited. Full-time employees shall be required to make elections for the annual calendar year use of the entirety of monthly benefit allowances during an enrollment/election period established by the City Manager, as may change from time to time. Modifications of annual calendar year elections following any enrollment/election period shall be limited to qualifying events as set forth in applicable plan documents.
- F. Health Insurance: All employees shall be covered by basic health insurance that qualifies as Minimum Essential Coverage under California law. The City shall contract for health insurance through CalPERS; enrollment in a CalPERS health plan shall be mandatory for all full-time employees unless proof of coverage under a qualifying, alternate non-individual market basic health insurance plan is provided. The cost of enrollment in a CalPERS health plan shall be deducted first from each full-time employee's monthly benefit allowance and then from salary (if necessary).
- G. Flexible Benefits Plan: The City shall contract for the provision of an Internal Revenue Code Section 125 Flexible Benefits Plan; enrollment in the plan shall be voluntary for all full-time employees. Full-time employees may contribute to the plan by electing to allocate a portion of their monthly benefit allowance and/or through a salary reduction at their sole expense.
- H. Deferred Compensation Plan: The City shall contract for the provision of an Internal Revenue Code Section 457 Deferred Compensation Plan; enrollment in the plan shall be voluntary for all full-time employees. Full-time employees may contribute to the plan through a pre-tax and/or Roth salary reduction at their sole expense.
- I. Paid Time Off: Full-time employees shall accrue 160 hours per calendar year of annual paid time off (leave), which may be used for doctors' appointments, personal and family sick time, bereavement leave, jury duty leave, vacation, and personal business. Hours earned are accrued on a pro-rata basis by pay period.

Full-time employees may maintain a balance of no more than 480 hours of paid time off (Leave Accrual Limit) and shall cease to accrue additional paid time off

when the Leave Accrual Limit has been reached. When a full-time employee's balance of paid time off falls below the Leave Accrual Limit, accrual shall resume beginning with the first pay period following the pay period in which the balance of paid time off fell below the Leave Accrual Limit. Upon separation from the City, full-time employees shall be compensated for the balance of their accrued paid time off.

- J. Paid Bereavement Leave: Full-time employees shall be eligible for a total of up to 40 hours per 12-month period of paid bereavement leave in the event of any death in the immediate family or reproductive loss event. For the purpose of this provision, "immediate family" includes spouse, registered domestic partner, mother, stepmother, father, stepfather, brother, stepbrother, sister, stepsister, child, stepchild, grandparent, stepgrandparent, grandchild, and stepgrandchild of the full-time employee or the full-time employee's spouse or registered domestic partner. For the purpose of this provision, "reproductive loss event" shall have the meaning set forth in California Government Code 12945.6.
- K. Paid Court Leave: While California Government Code Section 1230 does not require the City to grant full-time employees paid leaves of absence to appear as a witness in court other than as a litigant, to serve on a jury, or to respond to an official order from another governmental jurisdiction for reasons not brought about through the connivance or misconduct of the full-time employee, full-time employees shall be eligible for a total of up to 80 hours per 12-month period of paid court leave for those purposes when proof of such obligation is provided and proof of any amounts received for jury and/or witness fees is provided (if applicable). During paid court leave, full-time employees shall (i) be paid the amount of the difference between his/her/their regular earnings and any amounts received for jury and/or witness fees, and (ii) be responsive to the City's telephone and other communications when not precluded by the purposes for which paid court leave is granted.
- L. Educational Assistance: Eligible full-time employees may participate in the Educational Assistance Program set forth in Exhibit B, attached hereto and incorporated by this reference.

**SECTION 4. Part-Time Employee Benefits.** All employees who are not full-time employees, but who work 20 or more hours per week on a regularly assigned basis, shall be considered "part-time employees" for the purpose of this resolution. Part-time employees shall receive the following benefits:

- A. Paid and Unpaid Holidays: The City shall observe the following holidays with part-time employees receiving eight hours of compensation for each weekday on which a holiday is observed: New Year's Day, Martin Luther King Jr. Day, Presidents' Day, ~~Cesar Chavez~~ Farmworkers Day, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, and Friday after

Thanksgiving. The City shall also observe the following unpaid holidays: Winter Holiday (December 24 through January 1; when December 24 falls on a Tuesday, Winter Holiday shall be observed beginning on December 23; when January 1 falls on a Sunday or Thursday, Winter Holiday shall be observed through January 2). Except for Winter Holiday, which is observed on specified dates, when a holiday falls on a Saturday, it shall be observed on the prior Friday; when a holiday falls on a Sunday, it shall be observed on the following Monday.

Part-time employees with the designation “Building Employee” in Exhibit A shall be required to work on the days Martin Luther King, Jr. Day, ~~Cesar Chavez~~ Farmworkers Day, and Juneteenth National Independence Day are observed but shall (i) receive one hour of administrative leave for every hour worked, which shall be used within 30 calendar days of the date earned, if exempt, or (ii) receive 1.5 times pay for every such hour required to work, if non-exempt. Upon separation from the City, part-time employees shall be compensated for the balance of their accrued administrative leave time.

Except for the City Manager, part-time employees who are required by their supervisor to work on any City-observed holiday, with such requirement made in writing, shall (i) receive one hour of administrative leave for every hour worked, which shall be used within 30 calendar days of the date earned, if exempt, or (ii) receive 1.5 times pay for every such hour required to work, if non-exempt. Upon separation from the City, part-time employees shall be compensated for the balance of their accrued administrative leave time.

- B. Floating Holidays: The City shall provide each part-time employee with two floating holidays per calendar year, equivalent to 16 hours of pay credited the first pay period of each calendar year. Floating holidays are not accrued on a pro-rata basis throughout the calendar year. Part-time employees must be in paid status on regularly scheduled workdays before and after using floating holiday time. Floating holiday time shall be used in increments of eight hours and only between December 24 and 31.

Part-time employees may maintain a balance of no more than 16 hours of unused floating holiday time (Floating Holiday Accrual Limit) and shall not accrue additional floating holiday time when the Floating Holiday Accrual Limit has been reached. Upon separation from the City, part-time employees shall be compensated for the balance of their accrued floating holiday time. The use of floating holiday time need not correspond to a part-time employee’s hours regularly worked.

- C. Retirement: All City employees, including part-time employees, are required to participate in the Social Security system. Part-time employees who work 1,000 hours or more in a fiscal year, shall be eligible for membership in CalPERS for retirement benefits, unless excluded in the City’s agreement with CalPERS. Eligible

part-time employees considered “classic” by CalPERS shall pay the 7% employee contribution pursuant to the terms of Resolution No. 12-18. Eligible part-time employees considered “new members” by CalPERS shall pay the employee contribution rate established by CalPERS, as may change from time to time. The CalPERS plans have the following additional Class 1 Benefit Provisions: One Year Final Compensation (FAC 1) (classic employees only) and Increased Industrial Disability Retirement (IDR) Allowance to 75% of Compensation (75% IDR) (all employees).

- D. Retiree Medical: As required by, and in an amount established by California Government Code Section 22892, the City shall contribute toward CalPERS retiree health insurance for retiring full-time employees who meet the applicable statutory and CalPERS contract requirements to obtain CalPERS retiree medical benefits. Part-time service for employees who transition from part-time to full-time employment with the City may be used to meet applicable statutory and CalPERS contract requirements, with each 174 hours counting as one month.
- E. Monthly Benefit Allowance: The City shall provide part-time employees with a monthly benefit allowance of \$1,200.00 per month. A portion of the allowance shall be allocated to pay for health insurance, as provided in this resolution. The remaining balance of the monthly benefit allowance may be allocated by the employee to elect benefits available through the City’s Internal Revenue Code Section 125 Flexible Benefits Plan, in accordance with applicable plan documents. Any amount of the monthly benefit allowance that remains after the allocations described above shall be forfeited. Part-time employees shall be required to make elections for the annual calendar year use of the entirety of monthly benefit allowances during an enrollment/election period established by the City Manager, as may change from time to time. Modifications of annual calendar year elections following any enrollment/election period shall be limited to qualifying events as set forth in applicable plan documents.
- F. Health Insurance: All employees shall be covered by basic health insurance that qualifies as Minimum Essential Coverage under California law. The City shall contract for health insurance through CalPERS; enrollment in a CalPERS health plan shall be mandatory for all part-time employees unless proof of coverage under a qualifying, alternate non-individual market basic health insurance plan is provided. The cost of enrollment in a CalPERS health plan shall be deducted first from each part-time employee’s monthly benefit allowance and then from salary (if necessary).
- G. Flexible Benefits Plan: The City shall contract for the provision of an Internal Revenue Code Section 125 Flexible Benefits Plan; enrollment in the plan shall be voluntary for all part-time employees. Part-time employees may contribute to the plan through a salary reduction at their sole expense and/or by electing to allocate a

portion of their monthly benefit allowance, if provided.

- H. Deferred Compensation Plan: The City shall contract for the provision of an Internal Revenue Code Section 457 Deferred Compensation Plan; enrollment in the plan shall be voluntary for all part-time employees. Part-time employees may contribute to the plan through a pre-tax and/or Roth salary reduction at their sole expense.
- I. Paid Time Off: Part-time employees shall accrue 160 hours per calendar year of annual paid time off (leave), which shall be pro-rated based on the number of hours regularly worked less than 40 hours per week. Paid time off may be used for doctors' appointments, personal and family sick time, bereavement leave, jury duty leave, vacation, and personal business. Paid time off may also be used up to the number of hours regularly worked during unpaid holidays that fall on weekdays (less any floating holiday time used). Hours earned are accrued on a pro-rata basis by pay period.

Part-time employees may maintain a balance of no more than 300 hours of paid time off (Leave Accrual Limit) and shall cease to accrue additional paid time off when the Leave Accrual Limit has been reached. When a part-time employee's balance of paid time off falls below the Leave Accrual Limit, accrual shall resume beginning with the first pay period following the pay period in which the balance of paid time off fell below the Leave Accrual Limit. Upon separation from the City, part-time employees shall be compensated for the balance of their accrued paid time off.

- J. Paid Bereavement Leave: Part-time employees shall be eligible for a total of up to 40 hours per 12-month period of paid bereavement leave in the event of any death in the immediate family or reproductive loss event. For the purpose of this provision, "immediate family" includes spouse, registered domestic partner, mother, stepmother, father, stepfather, brother, stepbrother, sister, stepsister, child, stepchild, grandparent, stepgrandparent, grandchild, and stepgrandchild of the part-time employee or the part-time employee's spouse or registered domestic partner. For the purpose of this provision, "reproductive loss event" shall have the meaning set forth in California Government Code 12945.6.
- K. Paid Court Leave: While California Government Code Section 1230 does not require the City to grant part-time employees paid leaves of absence to appear as a witness in court other than as a litigant, to serve on a jury, or to respond to an official order from another governmental jurisdiction for reasons not brought about through the connivance or misconduct of the part-time employee, part-time employees shall be eligible for a total of up to 64 hours per 12-month period of paid court leave for those purposes when proof of such obligation is provided and proof of any amounts received for jury and/or witness fees is provided (if applicable). During paid court leave, part-time employees shall (i) be paid the amount of the difference between

his/her/their regular earnings and any amounts received for jury and/or witness fees, and (ii) be responsive to the City’s telephone and other communications when not precluded by the purposes for which paid court leave is granted.

- L. Educational Assistance: Eligible part-time employees may participate in the Educational Assistance Program set forth in Exhibit B, attached hereto and incorporated by this reference.

**SECTION 5. Limited Part-Time Employee Benefits.** All employees who work less than 20 hours per week on a regularly assigned basis shall be considered “limited part-time employees” for the purpose of this resolution. Limited part-time employees shall receive the following benefits:

- A. Retirement: All City employees, including limited part-time employees, are required to participate in the Social Security system.
- B. Deferred Compensation Plan: The City shall contract for the provision of an Internal Revenue Code Section 457 Deferred Compensation Plan; enrollment in the plan shall be voluntary for all limited part-time employees. Limited part-time employees may contribute to the plan through a pre-tax and/or Roth salary reduction at their sole expense.
- C. Paid Time Off: On the 90<sup>th</sup> calendar day of employment, and every January 1 thereafter, limited part-time employees shall accrue 40 hours of annual paid time off (leave), which may be used for personal illness, to care for a sick family member, for preventive care or diagnosis, care or treatment of an existing health condition, or for specified purposes if the limited part-time employee is a victim of domestic violence, sexual assault, or stalking. Paid time off must be used in a minimum increment of two hours per calendar day. There is no accrual or carryover of paid time off between or across calendar years. Upon termination from the City, limited part-time employees shall not be compensated for the balance of their paid time off. If a limited part-time employee separates from and is rehired by the City within one year, previously accrued and unused paid time off shall be reinstated.
- D. Educational Assistance: Eligible limited-time employees with the designation “Building Employee” in Exhibit A may participate in the Educational Assistance Program set forth in Exhibit B, attached hereto and incorporated by this reference.

**SECTION 6. Employee Assistance Program.** The City shall contract for an employee assistance program to provide voluntary, confidential assistance to employees in working through various life challenges that may adversely affect job performance, health, and personal well-being in order to optimize the City’s success. All full-time, part-time, and limited part-time employees shall be enrolled in the employee assistance program with the cost of enrollment paid by the City.

**SECTION 7. Technology Allowances.** The City Manager is authorized to offer technology allowances of either (i) \$25.00 per employee per month to employees who are regularly required to use their personal cellular telephone as part of the City's multi-factor authentication and cyber security protocols, with the exception of the City Manager, or (ii) \$79.50 per employee per month to employees who are regularly required to use their personal cellular telephones, personal computers, and/or other personal technology to conduct City business, with the exception of the City Manager. Such technology allowances shall be added to employee compensation and shall be paid in the first pay period of each month, subject to any applicable wage withholding or similar taxes. Employees must be in paid status on regularly scheduled workdays during the first pay period of each month in order to receive payment.

**SECTION 8. Notary Public Stipends.** The City Manager is authorized to offer notary public stipends of \$100.00 per employee per month to employees who regularly provide notary public and foreign pension acknowledgement services in the course of City business, with the exception of the City Manager. Such notary public stipends shall be added to employee compensation and shall be paid in the first pay period of each month, subject to any applicable wage withholding or similar taxes. Employees must be in paid status on regularly scheduled workdays during the first pay period of each month, and in possession of an active and valid notary public commission from the State of California as of the payroll processing date for the first pay period of each month, in order to receive payment. The City Manager is also authorized to incur and pay, on behalf of the City, costs related to the education and commission of employees who regularly provide notary public services in the course of City business, with the exception of the City Manager.

**SECTION 9. Acting Appointments.** Employees temporarily assigned to a higher level job classification (based on the comparative starting compensations set forth in Exhibit A) for 14 consecutive calendar days or more shall receive acting status pay equivalent to the starting compensation for the job classification to which they are temporarily assigned, unless their increase in compensation would be less than 10% in which case they shall receive acting status pay equivalent to a 10% increase in compensation. Benefits shall remain unchanged during temporary assignments.

**SECTION 10. Unpaid Leave.** The City Manager may grant employees other than the City Manager leaves of absence without pay, upon written request of the employee setting forth the reason for the request. The City Manager shall evaluate requests on the basis of need, duration, and work requirements. No employee shall expect that requests will be granted. The City Manager shall respond to the employee's request in writing. The City Manager has discretion, in accordance with applicable law and regulation, to grant less than the full amount of leave requested. Any unpaid leave of absence lasting more than seven consecutive calendar days shall preclude the employee from accruing paid time off and floating holidays, and from receiving holiday pay, after the seventh consecutive calendar day until their return to paid status. Upon expiration of an approved unpaid leave of absence and at the City Manager's sole discretion, unless otherwise required by law or

regulation, the employee shall be reinstated in the position held at the time leave was granted, assuming the position still exists. An employee who fails to report to duty promptly at expiration of an approved unpaid leave of absence shall be subject to disciplinary action up to and including termination and/or subject to separation due to job abandonment.

**SECTION 11. City Manager’s Compensation and Benefits.** The City Manager shall receive such other compensation and benefits as set forth in the employment agreement separately approved by the City Council on May 17, 2023 and as may be subsequently amended.

**SECTION 12.** The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this XX day of XX 2026.

\_\_\_\_\_  
ANNIE MCCARY, Mayor

ATTEST:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 26-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2026, by the following vote:

AYES:           COUNCILMEMBERS:  
NOES:           COUNCILMEMBERS:  
ABSTAIN:       COUNCILMEMBERS:  
ABSENT:        COUNCILMEMBERS:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

**EXHIBIT A  
COMPENSATION SCHEDULE**

<b>Exempt Full-Time Employees (Annual Equivalent)</b>	
Administrative Services Director/City Treasurer <sup>■</sup>	\$139,391.20 – \$195,147.68
Assistant to the City Manager	\$106,988.57 – \$149,784.00
Building Official*	\$132,753.52 – \$185,854.93
City Clerk <sup>■</sup>	\$98,975.00 – \$138,565.00
City Manager	\$229,569.32
Conservation Administrator	\$89,674.00 – \$125,543.60
Deputy City Clerk	\$76,375.00 – \$106,925.00
Management Analyst	\$80,300.00 – \$112,420.00
Planning & Environmental Services Director <sup>■</sup>	\$139,391.20 – \$195,147.68
Public Works Administrator	\$106,294.29 – \$148,812.00
Senior Management Analyst	\$94,450.00 – \$132,230.00
Senior Planner	\$97,727.14 – \$136,818.00
<b>Non-Exempt Full-Time Employees (Hourly Rate)</b>	
Accountant	\$37.29 – \$52.21
Accounting Clerk	\$25.88 – \$36.23
Building Inspector*	\$38.74 – \$54.24
Code Enforcement Officer	\$34.95 – \$48.92
Permit Technician*	\$29.54 – \$41.36
Senior Accountant	\$42.36 – \$59.31
<b>Non-Exempt Part-Time/Limited Part-Time Employees (Hourly Rate)</b>	
Receptionist	\$23.00 – \$31.00

\* Designated as “Building Employee”

■ Designated as a “department head” for the purpose of California Government Code Section 3511.1(d)(2)

**EXHIBIT B  
EDUCATIONAL ASSISTANCE PROGRAM**

This City of Laguna Woods Educational Assistance Program (Plan) is intended to be a qualified educational assistance program that provides nontaxable Educational Assistance to Eligible Employees of the City of Laguna Woods (Employer) under Internal Revenue Code (Code) Section 127.

**I. ELIGIBILITY**

- A. The Eligible Employees covered under this Plan include the following:
  - i. Employees currently employed by the Employer;
  - ii. Employees currently employed by the Employer who are on leave, as for example, in the Armed Forces of the United States; and
- B. This Plan includes the following additional conditions for eligibility:
  - i. Full-time employees are eligible to participate in this Plan beginning on the 183<sup>rd</sup> day of their employment with the Employer;
  - ii. Part-time employees are eligible to participate in this Plan beginning on the 183<sup>rd</sup> day of their employment with the Employer;
  - iii. Limited part-time employees with the designation “Building Employee” are eligible to participate in this Plan beginning on the 183<sup>rd</sup> day of their employment with the Employer; and
  - iv. Other limited part-time employees are not eligible to participate in this Plan.

**II. EDUCATIONAL ASSISTANCE**

- A. The benefits provided under this Plan consist solely of the types of Educational Assistance specified in Section II.C and are limited to up to \$5,250.00 per Eligible Employee per calendar year, based on the Eligible Employee’s length of employment as per the schedule specified in Section II.B below. If an Eligible Employee receives Educational Assistance under this Plan that exceeds \$5,250.00 in a calendar year, the excess amount may be subject to federal income tax and applicable federal employment taxes. Notwithstanding the benefits provided under this Plan, the Employer may directly pay for education and/or training for its employees outside of the Plan.

- i. “Educational Assistance” includes the payment by the Employer of expenses incurred by or on behalf of an Eligible Employee for Education of the Eligible Employee or the provision by the Employer of Education to an Eligible Employee. Expenses for Educational Assistance must be approved by the Employer per Section II.D and be job-related. Eligible Employees must provide all documentation under Section III.A in order to receive reimbursement after a course is completed. Eligible expenses for approved courses includes tuition, fees, and similar payments. “Educational Assistance” does not include (a) payment for, or the provision of, tools or supplies (other than required textbooks) that the Eligible Employee may retain after completing a course of instruction; (b) meals, lodging, or transportation; (c) any payment for, or the provision of any benefits with respect to, any course or other Education involving sports, games, or hobbies, unless such Education involves the business of the Employer or is required as part of a degree program; or (d) fees for late registration or for withdrawing from or dropping a course. The types of Educational Assistance covered by this Plan are specified in Section II.C.
- B. Eligible Employees will be eligible for Educational Assistance up to the following annual maximums, based on their length of continuous employment with the Employer:
- i. 183 calendar days to less than 2 years of employment: Eligible for reimbursement of up to \$1,050.00 per calendar year (20% of the annual \$5,250.00 limit).
  - ii. 2 years but less than 6 years of employment: Eligible for reimbursement of up to \$2,625.00 per calendar year (50% of the annual \$5,250.00 limit).
  - iii. 6 years or more of employment: Eligible for reimbursement of up to \$5,250.00 per calendar year (100% of the annual limit).
- C. This Plan provides the following types of Educational Assistance:
- i. For courses approved by the Employer pursuant to Section II.C below, reimbursement for tuition, fees, and similar payments, to an Eligible Employee; and
  - ii. The provision, by the Employer, of courses of instruction for an Eligible Employee.
- D. Applying for Course Approval:

- i. To receive course approval, an employee must submit a written request in the format required by the Employer. If the Employer approves the course, the Employer will provide a written statement noting the course approval, the expenses that are reimbursable, and the maximum amount of reimbursement that will be provided for the course. Until an employee has received a written course approval, the employee should consider a course unapproved, regardless of any discussions that the employee may have had with any representative of the Employer regarding the course.
  - ii. An employee may submit a course approval request before a course begins or while the course is ongoing. If an employee elects to sign up for a course before obtaining course approval, however, there is no assurance that the course will be approved for reimbursement. If the employee's decision to take a course is dependent on a particular amount of reimbursement being available under this Plan, the employee should make sure to obtain course approval before registering. To ensure that course approval is determined in time, course approval requests for advanced approval should be submitted at least 15 business days before the registration deadline for the course.
  - iii. No course will be considered for approval if a course approval request is submitted after the course ends.
  - iv. In addition to course approval, Eligible Employees must provide all of the information under Section III.A in order to receive reimbursement.
- E. The annual limit specified in Section II.B applies to amounts paid and expenses incurred by the Eligible Employee during a calendar year. For courses that span multiple calendar years, the reimbursable expenses will be allocated proportionally between the years based on course length, credits, or other reasonable method determined by the Employer to determine when expenses are treated as incurred for purposes of applying each year's annual reimbursement limit. If an Eligible Employee seeks reimbursement for expenses incurred, the expenses must not have been incurred prior to employment. "Unused" amounts of the annual limit cannot be carried forward to subsequent years.

### **III. CLAIM REIMBURSEMENT**

- A. To obtain reimbursement for a course, which will be paid after the course is completed provided all requirements of the Plan are met, the following must be submitted to the Employer within 30 calendar days after course completion:
  - i. a signed and fully completed benefits request in the form required by the Employer;

- ii. a copy of the course approval request already submitted and approved by the Employer;
  - iii. for courses that are graded, documentation showing completion of the course with a grade equivalent of "C" or better (or a pass for a course that is graded on a pass/fail basis); and
  - iv. documentation substantiating any course-related expenses for tuition, fees, or similar expenses required for the course that were incurred or paid by the employee and for which reimbursement is sought.
- B. Courses that are dropped, withdrawn from, or completed with a grade equivalent to "C-" or less will not be eligible for reimbursement, and employees will be responsible for any associated penalties or fees.

#### **IV. EXCLUSIVE BENEFIT**

This Plan provides Educational Assistance for the exclusive benefit of Eligible Employees. Spouses and dependents of an Eligible Employee may not participate in this Plan, unless the spouse or dependent is also an Eligible Employee.

#### **V. SUBSTANTIATION**

An Eligible Employee receiving payments under this Plan must provide substantiation to the Employer of expenses incurred.

#### **VI. NON-DISCRIMINATION**

- A. This Plan shall not discriminate in favor highly compensated employees (as defined in section 414(q) of the Code) of the Employer.
- B. This Plan shall not be considered discriminatory under Treasury Regulation § 1.127-2(e) merely because: (a) Different types of Educational Assistance available under the Plan are utilized to a greater degree by Eligible Employees with respect to whom discrimination is prohibited than by other Eligible Employees, or (b) Conditions are required or considered in determining the availability of benefits with respect to a course of study for which benefits are otherwise available, including, but not limited to, successful completion of the course or attaining a particular coursegrade.

#### **VII. NOTICE**

The Employer shall provide each Eligible Employee with reasonable notice of the availability and terms of this Plan. This Plan shall be made available for review by Eligible

Employees on the Employer’s Human Resources website. An Eligible Employee shall receive a paper copy of this Plan upon written request.

**VIII. FUNDING**

The Employer will pay Educational Assistance benefits from its general assets. Employees are not required or permitted to contribute to the Plan.

**IX. MISCELLANEOUS**

The Employer may amend or terminate this Plan at any time, provided that any amendment or termination shall not affect the right of Eligible Employees to claim Education Assistance for courses in which they enrolled and which were approved by the Employer for reimbursement prior to such amendment or termination.

The City Manager or their designee shall have the authority to interpret and administer this Plan, except as may pertain to their own use of this Plan in which case the City Manager (in case of a designee thereof) or the Mayor (in case of the City Manager) shall have the authority to interpret and administer this Plan. In the event of ambiguity, inconsistency, or uncertainty in the application of any provision, the City Manager or their designee (or City Council in case of the City Manager) is authorized to make final determinations, which shall be binding and not subject to further review.

This Plan shall be construed and enforced according to the laws of the State of California, to the extent not preempted by federal law.

**X. EFFECTIVE DATE**

This Plan is effective as of February 18, 2026.

**7.8**  
**FISCAL YEARS 2025-27 BUDGET**  
**ADJUSTMENTS**

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**For additional information on this item,  
please refer to Item 7.0 (Consent Calendar Summary).**

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**CITY OF LAGUNA WOODS  
RESOLUTION NO. 26-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2025-27 BUDGET AND WORK PLAN FOR FISCAL YEAR 2025-26 COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING LAGUNA WOODS CIVIC SUPPORT FUND FUND APPROPRIATIONS FOR A FUNDRAISING PROGRAM TO SUPPORT THE CITY'S INSTALLATION OF A CLOCK ON THE PLAZA ADJOINING CITY HALL AND THE PUBLIC LIBRARY TO COMMEMORATE THE 250TH ANNIVERSARY OF THE SIGNING OF THE DECLARATION OF INDEPENDENCE

**WHEREAS**, the Fiscal Years 2025-27 Budget ("Budget") was adopted by the City Council on June 25, 2025 (Resolution No. 25-18); and

**WHEREAS**, per City Administrative Policy 2.9, increases in adopted fund-level Budget appropriations require City Council approval; and

Laguna Woods Civic Support Fund

**WHEREAS**, on April 15, 2026, the Laguna Woods Civic Support Fund Board of Directors approved a fundraising program to support the City's installation of a clock on the plaza adjoining City Hall and the Public Library to commemorate the 250th anniversary of the signing of the Declaration of Independence ("USA 250 Plaza Clock Project"); and

**WHEREAS**, on April 15, 2026, the Laguna Woods Civic Support Fund Board of Directors increased its Fiscal Year 2025-26 budget to allow for up to \$20,000 in new expenditures, to be offset by a corresponding amount of new revenue; such expenditures would be to purchase and install a plaque to recognize contributors to the USA 250 Plaza Clock Project and then to remit net contributions to the City; and

**WHEREAS**, due to the Laguna Woods Civic Support Fund meeting the criteria of a "component unit," as that term is defined by the Governmental Accounting Standards Board, the City is required to include the Laguna Woods Civic Support Fund in its budget and accounting; and

**WHEREAS**, the City Council wishes to increase Fiscal Year 2025-26 appropriations for the Laguna Woods Civic Support Fund Fund for the USA 250 Plaza Clock Project in the amount of \$20,000, with new revenue offsetting the increased appropriations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**SECTION 1.** Section 2 of Resolution No. 25-18, as previously amended by Resolution Nos. 25-28, 25-34, 25-39, 25-41, 25-44, and 26-03, is hereby amended, in its entirety, to read as follows:

The budget appropriations authorized, on a fund level, are:

	<i><b>Fiscal Year 2025-26 Adopted Budget</b></i>	<i><b>Fiscal Year 2024-25 Carryover Appropriations</b></i>	<i><b>Fiscal Year 2025-26 Budget Amendments</b></i>	<i><b>Fiscal Year 2025-26 Amended Budget</b></i>
General Fund	\$10,814,328 (includes transfers to Capital Projects Fund of \$1,860,000 and to the Senior Mobility Fund of \$406,052)	\$64,902	\$618,482 <sup>A,B,D,E</sup>	\$11,497,712 (includes transfers to Capital Projects Fund of \$2,199,307 and to the Senior Mobility Fund of \$406,052)
Capital Projects Fund	\$1,860,000	\$687,100	\$493,074 <sup>B,C,D</sup>	\$3,040,174
Fuel Tax	\$404,557	-	-	\$404,557
Road Maintenance & Rehabilitation Program	\$515,824	\$14,993	-	\$530,817
Measure M2 (OC Go)	\$267,780	-	-	\$267,780
Service Authority for Abandoned Vehicles	\$0	-	-	\$0
Supplemental Law Enforcement Services	\$231,600	-	-	\$231,600
Mobile Source Reduction	\$10,000	-	-	\$10,000
PEG/Cable Television	\$15,000	-	-	\$15,000
Senior Mobility	\$652,598	-	-	\$652,598
Community Development Block Grant (CDBG)	\$500,000	-	-	\$500,000
Federal Grants	\$0	\$233,233	-	\$233,233
State of California Grants	\$0	\$274,924	-	\$274,924
Miscellaneous Special Revenue	\$0	-	-	\$0
Laguna Woods Civic Support Fund	\$300	-	\$20,000 <sup>F</sup>	\$20,300
Less: Transfer to Other Funds	(\$2,266,052)	-	(\$339,307) <sup>B,D</sup>	(\$2,605,359)
<b>TOTAL</b>	<b>\$13,005,935</b>	<b>\$1,275,151</b>	<b>\$792,249</b>	<b>\$15,073,335</b>

<sup>A</sup> Fund Budget Adjustment CC-25/26-01: City Manager Agreement, +\$16,347 (R 25-28)

ITEM 7.8

- <sup>B</sup> Fund Budget Adjustment CC-25/26-02: Woods End Project, +\$330,607 (R 25-34)
- <sup>C</sup> Fund Budget Adjustment CC-25/26-03: Unspent Capital Projects Funds, +\$153,767 (R 25-39)
- <sup>D</sup> Fund Budget Adjustment CC-25/26-04: Pavement Project FY 2025-26, +\$8,700 (R 25-41)
- <sup>E</sup> Fund Budget Adjustment CC-25/26-05: CEPPT Contribution, +\$262,828 (R 25-44)
- <sup>F</sup> Fund Budget Adjustment CC-25/26-06: Civic Support Fund, +\$20,000 (R 26-XX)

	<i><b>Fiscal Year 2026-27 Adopted Budget</b></i>	<i><b>Fiscal Year 2025-26 Carryover Appropriations</b></i>	<i><b>Fiscal Year 2026-27 Budget Amendments</b></i>	<i><b>Fiscal Year 2026-27 Amended Budget</b></i>
General Fund	\$9,611,466 (includes transfers to Capital Projects Fund of \$350,000 and to the Senior Mobility Fund of \$406,052)	-	\$25,674 <sup>A,B</sup>	\$9,637,140 (includes transfers to Capital Projects Fund of \$350,000 and to the Senior Mobility Fund of \$406,052)
Capital Projects Fund	\$350,000	-	-	\$350,000
Fuel Tax	\$439,580	-	-	\$439,580
Road Maintenance & Rehabilitation Program	\$529,206	-	-	\$529,206
Measure M2 (OC Go)	\$284,878	-	-	\$284,878
Service Authority for Abandoned Vehicles	\$0	-	-	\$0
Supplemental Law Enforcement Services	\$231,600	-	-	\$231,600
Mobile Source Reduction	\$10,500	-	-	\$10,500
PEG/Cable Television	\$15,000	-	-	\$15,000
Senior Mobility	\$686,906	-	-	\$686,906
Community Development Block Grant (CDBG)	\$500,000	-	-	\$500,000
Federal Grants	\$0	-	-	\$0
State of California Grants	\$0	-	-	\$0
Miscellaneous Special Revenue	\$0	-	-	\$0
Laguna Woods Civic Support Fund	\$300	-	-	\$300
Less: Transfer to Other Funds	(\$756,052)	-	(\$0)	(\$756,052)
<b>TOTAL</b>	<b>\$11,903,384</b>	<b>\$0</b>	<b>\$25,674</b>	<b>\$11,929,058</b>

<sup>A</sup> Fund Budget Adjustment CC-26/27-01: City Manager Agreement, +\$19,674 (R 25-28)

<sup>B</sup> Fund Budget Adjustment CC-26/27-02: City Council Salaries, +\$6,000 (R 26-03)

The budget appropriations authorized by this section reflect the Fiscal Years 2025-27 adopted budgets, plus authorized budget adjustments approved between July 1, 2025 and the date of this amendment. The budget appropriations authorized by this section also include carryovers of approved, but unspent, budget appropriations from prior fiscal years. Such carryovers were approved by the City Council with the adoption of the current budget and/or pursuant to Administrative Policy 2.9.

**SECTION 2.** The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this XX day of XX 2026.

\_\_\_\_\_  
ANNIE MCCARY, Mayor

ATTEST:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA    )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 26-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2026, by the following vote:

AYES:            COUNCILMEMBERS:  
NOES:            COUNCILMEMBERS:  
ABSTAIN:        COUNCILMEMBERS:  
ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

**7.9**

**LIAISONS TO LAGUNA WOODS COMMUNITY  
BRIDGE BUILDERS  
(AGENDIZED BY MAYOR MCCARY AND  
COUNCILMEMBER HORNE)**

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**For additional information on this item,  
please refer to Item 7.0 (Consent Calendar Summary).**

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# City of Laguna Woods

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Christopher Macon, City Manager

**FOR:** April 15, 2026 City Council Meeting

**SUBJECT:** Liaisons to Laguna Woods Community Bridge Builders  
(agendized by Mayor McCary and Councilmember Horne)

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### **Recommendation**

With Laguna Woods Community Bridge Builders now successfully established, and noting continued appreciation for their work, rescind the appointments of Mayor McCary and Councilmember Horne as liaisons to Laguna Woods Community Bridge Builders.

### **For Additional Information**

Please refer to Item 7.0 (Consent Calendar Summary).

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**9.1**  
**EMERGENCY MANAGEMENT ORDINANCE**

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# City of Laguna Woods

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Christopher Macon, City Manager

**FOR:** April 15, 2026 City Council Meeting

**SUBJECT:** Emergency Management Ordinance

---

### **Recommendation**

Approve second reading and adopt an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTER 7.04 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO EMERGENCY MANAGEMENT INCLUDING, BUT NOT LIMITED TO, ORGANIZATION, FUNCTION, POWERS, DUTIES, AND VIOLATIONS; AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

### **Background**

On March 18, 2026, the City Council voted unanimously to approve the introduction and first reading of the proposed ordinance, which would amend Chapter 7.04 of the Laguna Woods Municipal Code pertaining to emergency management.

The Fiscal Years 2025-27 Budget & Work Plan includes a significant work plan item to review and update the Emergency Operations Plan with a focus on enhancing alert, warning, and evacuation planning, particularly in the event of wildfires. Updates are also to be made to reflect changes in the City’s organizational structure and to integrate with external plans.

As part of reviewing the Emergency Operations Plan, staff also reviewed Chapter 7.04 of the Laguna Woods Municipal Code pertaining to emergency management. The City Council most recently updated Chapter 7.04 on December 7, 2011.

**Discussion**

Today's meeting is an opportunity for City Council action and public input on an ordinance that would amend Chapter 7.04 of the Laguna Woods Municipal Code pertaining to emergency management (Attachment A). Staff recommends that the City Council conduct a public hearing and initiate the adoption process for the proposed ordinance to promote compliance with the California Emergency Services Act (California Government Code Section 8550 et seq.), more explicitly enumerate emergency powers and duties, and clarify and enhance ease of use and application of Chapter 7.04 of the Laguna Woods Municipal Code, both for internal parties and the public.

The proposed ordinance would modify existing language within the Laguna Woods Municipal Code pertaining to emergency management including, but not limited to, organization, functions, powers, duties, and violations. The purpose and intent of the proposed ordinance is to provide for the preparation and implementation of plans for the protection of persons and property within the City in the event of an emergency; to empower certain City officials and staff to promulgate orders and regulations necessary to provide for the protection of life and property or to preserve public order and safety; and, to provide for the coordination of the emergency service functions of this City with all other public agencies and affected private persons, corporations, and organizations. The proposed ordinance is also intended to comply with the California Emergency Services Act.

In preparing the proposed ordinance, staff reviewed and incorporated concepts, language, and requirements set forth in:

- The current text of the California Emergency Services Act; and
- The model "emergency ordinance" for cities prepared by the California Governor's Office of Emergency Services.

Staff also reviewed other cities' emergency ordinances.

The proposed ordinance does not confer upon the City Council any powers not already provided for in the California Emergency Services act or other applicable law.

If the recommended action is taken at today's meeting, the ordinance would take effect in 30 days (beginning on May 15, 2026).

**Fiscal Impact**

Sufficient to support this project are included in the City's budget.

**Environmental Review**

The City Council is asked to find that the proposed ordinance is not subject to the California

Environmental Quality Act of 1970, Public Resources Code Section 21000, et seq., as amended and implementing State CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations (collectively “CEQA”) pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3. CEQA Guidelines Section 15378(b)(2) excludes “[c]ontinuing administrative. . . activities, such as . . . general policy and procedure making” and Section 15378(b)(5) excludes “[o]rganizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment” from its definition of “project.”

The City Council is also asked to find that, even if the proposed ordinance were subject to CEQA, it would be exempt based on CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

**Documents Available for Review**

Related documents – including the proposed ordinance and the Laguna Woods Municipal Code – are available for public review at or from City Hall during normal working hours. The Laguna Woods Municipal Code is also available for review at [www.cityoflagunawoods.org](http://www.cityoflagunawoods.org).

Attachment: A – Proposed Ordinance  
Exhibit A – Proposed Code Amendments

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**CITY OF LAGUNA WOODS  
ORDINANCE NO. 26-XX**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTER 7.04 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO EMERGENCY MANAGEMENT INCLUDING, BUT NOT LIMITED TO, ORGANIZATION, FUNCTION, POWERS, DUTIES, AND VIOLATIONS; AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

**WHEREAS**, staff has recommended amending Chapter 7.04 (“Emergency Management”) of the Laguna Woods Municipal Code (“Code Amendments”) pertaining to emergency management to promote compliance with the California Emergency Services Act (California Government Code Section 8550 et seq.), more explicitly enumerate emergency powers and duties, and clarify and enhance ease of use and application of Chapter 7.04 of the Laguna Woods Municipal Code, both for internal parties and the public; and

**WHEREAS**, the purpose and intent of the Code Amendments is to provide for the preparation and implementation of plans for the protection of persons and property within the City in the event of an emergency; to empower certain City officials and staff to promulgate orders and regulations necessary to provide for the protection of life and property or to preserve public order and safety; and, to provide for the coordination of the emergency service functions of this City with all other public agencies and affected private persons, corporations, and organizations. The Code Amendments are also intended to comply with the California Emergency Services Act (California Government Code Section 8550 et seq.); and

**WHEREAS**, at the regular meeting on March 18, 2026, the City Council held a duly noticed public hearing on this Ordinance at which it considered all of the information, evidence, and testimony presented, both written and oral; and

**WHEREAS**, at the regular meeting on April 15, 2026, the City Council considered this Ordinance for a second time in open session and also considered all of the information, evidence, and testimony presented, both written and oral.

**THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

SECTION 1. The above recitals are true and correct.

SECTION 2. After reviewing the entire project record, the City Council hereby determines and certifies that the Ordinance is not subject to the California Environmental Quality Act of 1970, Public Resources Code Section 21000, et. seq., as amended and

implementing State CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations (collectively “CEQA”) pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3. CEQA Guidelines Section 15378(b)(2) excludes “[c]ontinuing administrative. . . activities, such as . . . general policy and procedure making” and Section 15378(b)(5) excludes “[o]rganizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment” from its definition of “project.”

After reviewing the entire project record, the City Council hereby finds that, even if the Ordinance were subject to CEQA, it would be exempt based on CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

**SECTION 3.** Chapter 7.04 (“Emergency Management”) of the Laguna Woods Municipal Code is hereby amended to read as set forth in Exhibit A, attached to this Ordinance and incorporated herein by this reference.

**SECTION 4.** This Ordinance shall take effect and be in full force and operation 30 calendar days after adoption.

**SECTION 5.** If any section, subsection, subdivision, paragraph, sentence, clause, or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity of effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs sentences, clauses, or phrases are declared unconstitutional, invalid, or ineffective.

**SECTION 6.** The Mayor shall sign this Ordinance.

**SECTION 7.** The City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

**SECTION 8.** All of the above-referenced documents and information have been and are on file with the City Clerk of the City.

PASSED, APPROVED AND ADOPTED this XX day of XX 2026.

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ANNIE MCCARY, Mayor

ATTEST:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
ALISHA PATTERSON, City Attorney

STATE OF CALIFORNIA    )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Ordinance No. 26-XX** was duly introduced and placed upon its first reading at a regular meeting of the City Council on the XX day of XX 2026, and that thereafter, said Ordinance was duly adopted and passed at a regular meeting of the City Council on the XX day of XX 2026 by the following vote to wit:

AYES:            COUNCILMEMBERS:  
NOES:            COUNCILMEMBERS:  
ABSTAIN:        COUNCILMEMBERS:  
ABSENT:         COUNCILMEMBERS:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

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**EXHIBIT A  
CODE AMENDMENTS**

*Chapter 7.04 (“Emergency Management”) of the Laguna Woods Municipal Code is amended to read as follows (additions shown with underlining, deletions shown with ~~strikethrough~~):*

**CHAPTER 7.04. EMERGENCY MANAGEMENT**

**Sec. 7.04.010. Purpose and intent.**

~~The purpose and intent of this chapter is to provide for the preparation and carrying out of plans for the protection of persons and property within the City in the event of an emergency; the direction of the emergency organization; and the coordination of the emergency functions of the City with all other public agencies, corporations, organizations and affected private persons.~~ The purpose and intent of this chapter is to provide for the preparation and implementation of plans for the protection of persons and property within the City in the event of an emergency; to empower certain City officials and staff to promulgate orders and regulations necessary to provide for the protection of life and property or to preserve public order and safety; and, to provide for the coordination of the emergency service functions of this City with all other public agencies and affected private persons, corporations, and organizations. This chapter is intended to comply with the California Emergency Services Act (California Government Code Section 8550 et seq.).

**Sec. 7.04.020. Definitions.**

~~The definitions found in Government Code §§ 8555—8561 apply to this chapter.~~ For purposes of this chapter only, the definitions set forth in the California Emergency Services Act shall apply, in addition to those set forth in this section and in Section 1.02.020 of this Code. Where conflicts exist, definitions set forth in the California Emergency Services Act, in this section, and in Section 1.02.020 of this Code shall prevail in that order.

(05) Director shall mean the Director of Emergency Services.

(10) Disaster Council shall mean the City of Laguna Woods Disaster Council.

(15) Local emergency shall mean the duly proclaimed existence of conditions of disaster or of extreme peril to the safety of persons and property within the territorial limits of a county, city and county, or city, caused by conditions such as air pollution, fire, flood, storm, epidemic, riot, drought, cyberterrorism, sudden and severe energy shortage, deenergization event, electromagnetic pulse attack, plant or animal infestation or disease,

the Governor’s warning of an earthquake or volcanic prediction, or an earthquake, or other conditions, other than conditions resulting from a labor controversy, which are or are likely to be beyond the control of the services, personnel, equipment, and facilities of that political subdivision and require the combined forces of other political subdivisions to combat, or with respect to regulated energy utilities, a sudden and severe energy shortage or deenergization event that requires extraordinary measures beyond the authority vested in the Public Utilities Commission. As of the date this chapter was adopted, the definition of “local emergency” was set forth in California Government Code Section 8558(c)(1).

(20) State of emergency shall mean the duly proclaimed existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions such as air pollution, fire, flood, storm, epidemic, riot, drought, cyberterrorism, sudden and severe energy shortage, electromagnetic pulse attack, plant or animal infestation or disease, the Governor’s warning of an earthquake or volcanic prediction, or an earthquake, or other conditions, other than conditions resulting from a labor controversy or conditions causing a “state of war emergency,” which, by reason of their magnitude, are or are likely to be beyond the control of the services, personnel, equipment, and facilities of any single county, city and county, or city and require the combined forces of a mutual aid region or regions to combat, or with respect to regulated energy utilities, a sudden and severe energy shortage requires extraordinary measures beyond the authority vested in the Public Utilities Commission. As of the date this chapter was adopted, the definition of “state of emergency” was set forth in California Government Code Section 8558(b).

(25) State of war emergency shall mean the condition that exists immediately, with or without a proclamation thereof by the Governor, whenever this state or nation is attacked by an enemy of the United States, or upon receipt by the state of a warning from the federal government indicating that an enemy attack is probable or imminent. As of the date this chapter was adopted, the definition of “state of war emergency” was set forth in California Government Code Section 8558(a).

### **Sec. 7.04.030. Disaster Council ~~membership.~~**

~~The City Council shall serve as the Laguna Woods Disaster Council. The Mayor shall serve as the chairperson and the Mayor Pro Tem shall serve as the vice chairperson.~~ There is hereby created the City of Laguna Woods Disaster Council. The members of the City Council shall be the Disaster Council. The Mayor shall be the chairperson and the Mayor Pro Term shall be the vice chairperson.

### **Sec. 7.04.040. Disaster Council powers and duties.**

~~The Laguna Woods Disaster Council shall function as described in the California Emergency Services Act, California Code of Regulations, and other State laws as applicable. Duties shall include developing emergency plans and maintaining the City's participation in the California~~

~~Disaster Service Worker Volunteer Program.~~

(a) The Disaster Council is empowered to:

(1) Develop and recommend for adoption by the City Council plans for meeting any condition constituting a “local emergency,” “state of emergency,” or “state of war emergency.”

a. Plans developed by the Disaster Council shall provide for the effective mobilization of all of the resources within the City’s political subdivision, both public and private.

b. Plans developed by the Disaster Council shall use the State of California’s Standardized Emergency Management System (SEMS) in order to be eligible for funding of response-related costs under state disaster assistance programs.

c. Plans developed by the Disaster Council shall be supplied to the California Governor’s Office of Emergency Services, or successor agency, as requested or required.

(2) Develop and recommend for adoption by the City Council plans for carrying out mutual aid on a voluntary basis.

(3) Recommend to the Director of Emergency Services rules and regulations for dealing with local emergencies that can be adequately dealt with locally.

(4) Register and direct the activities of disaster service worker volunteers within the area of the City.

(b) The Disaster Council shall comply with the California Emergency Services Act and the rules and regulations established by the California Governor’s Office of Emergency Services, or successor agency, pursuant to California Government Code Section 8585.5.

(c) The Disaster Council may establish advisory groups, subcommittees, or working groups to provide input, guidance, and recommendations to the Disaster Council.

**Sec. 7.04.050. City Council power and duties during emergencies.**

(a) The Mayor is empowered to:

(1) Request the Governor to proclaim a “state of emergency” when, in the opinion of the Mayor or the City Council, the locally available resources are inadequate to cope with the emergency.

(2) Execute all of their ordinary power as Mayor, all of the special powers conferred upon them by this chapter or by resolution or emergency plan pursuant hereto adopted by the City Council, and all of the powers conferred upon them by any statute and by any other lawful authority.

(b) The City Council is empowered to:

- (1) Meet as soon as possible whenever a “local emergency,” “state of emergency,” or “state of war emergency,” exists within the City’s political subdivision. The meeting may be called by a majority of the members of the City Council or the City Manager. Should there be only one member of the City Council, they may call and hold said meeting and perform the acts necessary to reconstitute the City Council. This meeting may be held outside the City’s political subdivision if circumstances warrant.
- (2) Proclaim the existence or threatened existence of a “local emergency” and review the need for continuing the local emergency at least once every 60 calendar days until the City Council proclaims the termination of the local emergency. The City Council shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant.
- (3) Whenever a “local emergency” is proclaimed by the Director of Emergency Services, take action to ratify, terminate, or let lapse the proclamation within seven calendar days thereafter. If no action is taken within seven calendar days thereafter, the proclamation shall have no further force or effect.
- (4) Perform its functions in the preservation of law and order and in the furnishing of local services.
- (5) Ascertain the damage to the political subdivision and its personnel and property including, but not be limited to, issuing subpoenas to compel the attendance of witnesses and the production of records.
- (6) Promulgate orders and regulations necessary to provide for the protection of life and property including, but not limited to, orders or regulations imposing a curfew or evacuation within designated boundaries where necessary to preserve the public order and safety. Such orders and regulations and amendments and rescissions thereof shall be in writing and shall be given widespread publicity and notice.
- (7) Reconstitute the City Council by filling vacancies with qualified persons until there are sufficient officers to form the largest quorum required by applicable law. Should only one member of the City Council be available, they shall have the power to reconstitute the City Council.
- (8) Execute all of their ordinary power as City Council, all of the special powers conferred upon them by this chapter or by resolution or emergency plan pursuant hereto adopted by the City Council, and all of the powers conferred upon them by any statute and by any other lawful authority.

## **Sec. 7.04.~~050~~060. Director and Assistant Director of Emergency Services.**

- (a) There is hereby created the office of Director of Emergency Services. The City Manager shall be the Director of Emergency Services.

- (1) To provide for the continuance of the executive department of the City during a “local emergency,” “state of emergency,” or “state of war emergency,” the City Council may appoint up to three standby officers to succeed the City Manager. Standby officers shall be designated Nos. 1, 2, and 3 as the case may be.
- (b) There is hereby created the office of Assistant Director of Emergency Services, ~~who shall be appointed by the Director of Emergency Services.~~ The Director of Emergency Services shall appoint the Assistant Director of Emergency Services.

**Sec. 7.04.060070. ~~Powers and duties of the~~ Director and Assistant Director of Emergency Services powers and duties.**

- (a) The Director of Emergency Services is ~~hereby~~ empowered to:
- (1) Request the City Council to proclaim the existence or threatened existence of a “local emergency” if the City Council is in session, or to issue such proclamation if the City Council is not in session. Whenever a “local emergency” is proclaimed by the Director, the City Council shall take action to ratify the proclamation within seven days thereafter or the proclamation shall have no further force or effect.
  - (2) Call a meeting of the City Council as soon as possible whenever a “local emergency,” “state of emergency,” or “state of war emergency,” exists within the City’s political subdivision.
  - (~~2~~3) Request the Governor to proclaim a “state of emergency” when, in the opinion of the Director, the locally available resources are inadequate to cope with the emergency.
  - (~~3~~4) Control and direct the effort of the City’s emergency organization ~~of the City~~ for the accomplishment of the purposes of this chapter.
  - (~~4~~5) Direct cooperation between and coordination of services and staff of the City’s emergency organization ~~of the City~~; and resolve questions of authority and responsibility that may arise between them.
  - (~~5~~6) Require emergency service of any City employee and require any ~~exempt~~ City employee to remain available on a standby basis, for regular and emergency service, but without exempt City employees receiving compensation for remaining so available, notwithstanding any applicable law or salary resolution or other form of ordinance to the contrary.
  - (~~6~~7) Request, contract for, receive, and implement ~~State and Federal~~ governmental post-disaster aid of all types, including, but not limited to, measures available under the California Emergency Services Act relating to emergency recovery.
  - (~~7~~8) Represent the City in all dealings with public or private agencies on matters pertaining to emergencies as defined herein.

(89) Execute all of ~~his or her~~their ordinary power as City Manager, all of the special powers conferred upon ~~him or her~~them by this chapter or by resolution or emergency plan pursuant hereto adopted by the City Council, and all of the powers conferred upon ~~him or her~~them by any statute, by any agreement approved by the City Council, and by any other lawful authority.

(910) In the event of the proclamation of a “local emergency” as ~~herein~~-provided herein, the proclamation of a “state of emergency” by the Governor or the ~~California Emergency Management Agency~~California Governor’s Office of Emergency Services, or successor agency, or the existence of a “state of war emergency,” the Director is hereby additionally empowered:

- a. To make and issue orders and regulations on matters reasonably related to the protection of life and property including, but not limited to, orders or regulations imposing a curfew or evacuation within designated boundaries where necessary to preserve the public order and safety; provided, however, such orders and regulations must be confirmed ~~as~~at the earliest practicable time by the City Council;
- b. To obtain vital services found lacking and needed for the protection of life and property and to bind the City for the fair value thereof;
- c. To obtain vital supplies, equipment, and such other properties found lacking and needed for the protection of life and property and to bind the City for the fair value thereof and, if required immediately, to commandeer the same for public use;
- d. To command the aid of as many citizens as ~~he or she deems~~they deem necessary in the execution of ~~his or her~~their duties; such persons shall be entitled to all privileges, benefits, and immunities as are provided by State law for registered disaster services workers;
- e. To authorize any City officer or employee to perform all or a portion of the duties listed in subsections "b.", "c.", and "d." above.

~~(b) The Director of Emergency Services shall designate the order of succession to that office, to take effect in the event the Director is unavailable to attend meetings and otherwise perform his or her duties during an emergency. Such order of succession shall be approved by resolution of the City Council.~~

(e**b**) The Assistant Director of Emergency Services shall, under the supervision of the Director of Emergency Services and with the assistance of emergency services chiefs, develop emergency plans and manage the emergency programs of the City; and shall have such other powers and duties as may be assigned by the Director. The Assistant Director shall not succeed or serve in place of the Director unless appointed by the City Council as a standby officer to succeed the City Manager.

**Sec. 7.04.070080. Emergency organization.**

~~All officers and employees of the City, together with those volunteer forces enrolled to aid them during an emergency, and all groups, organizations, and persons who may by agreement or operation of law, including persons impressed into service under the provisions of this chapter, shall be charged with duties incident to the protection of life and property in the City during such emergency and shall constitute the emergency organization of the City.~~

- (a) All City officers and employees, together with those volunteer forces enrolled to aid them during an emergency, and all groups, organizations, and persons who may by agreement or operation of law be charged with duties incident to the protection of life and property in the City's political subdivision during an emergency including, but not limited to, persons pressed into service under the provisions of this chapter or other applicable law, shall constitute the City's emergency organization.
- (b) The City does not employ any peace officers, firefighters, or other first responders, as the term "first responder" is defined in California Government Code Section 8562(a). While still part of the City's emergency organization, all first responders charged with providing emergency response services in the City's political subdivision operate under the direction of their respective employers, subject to applicable law and the terms of any agreements between such employers and the City.

~~**Sec. 7.04.080. Emergency operations plan.**~~

~~The Laguna Woods Disaster Council shall be responsible for the development of the City of Laguna Woods Emergency Operations Plan, which plan shall provide for the effective mobilization of all of the resources of the City, both public and private, to meet any condition constituting a local emergency, state of emergency, or state of war emergency; and shall provide for the organization, powers and duties, services, and staff of the emergency organization. Such plan shall take effect upon adoption by resolution of the City Council.~~

**Sec. 7.04.090. Expenditures.**

- (a) Any expenditures made in connection with emergency activities, including mutual aid activities, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the City.
- (b) Pursuant to Section 3.06.110 of this Code, the City's purchasing and procurement code (Chapter 3.06 of this Code) is automatically suspended during specified emergencies for the purpose of allowing the Director of Emergency Services to obtain vital services, supplies, equipment, and such other properties found lacking and needed for the protection of life and property, and to bind the City for the fair value thereof.

**Sec. 7.04.100. Punishment of violations.**

~~It shall be a misdemeanor for any person to~~ It shall be a misdemeanor, punishable by a fine of not to exceed \$1,000.00, and/or by imprisonment for not to exceed six months, for any person, during an emergency, to:

- (1) Willfully, obstruct, hinder, or delay any member of the emergency organization in the enforcement of any lawful rule or regulation issued pursuant to this chapter, or in the performance of any duty imposed upon him or her by virtue of this chapter.
- (2) Do any act forbidden by any lawful rule or regulation issued pursuant to this chapter, if such act is of such a nature as to give or be likely to give assistance to the enemy or to imperil the lives or property of inhabitants of the City, or to prevent, hinder, or delay the defense or protection thereof.
- (3) Wear, carry, or display, without authority, any means of identification specified by the California Governor's Office of Emergency Services, or successor agency ~~City or the California Emergency Management Agency.~~

**9.2**

**FISCAL YEARS 2025-27 BUDGET AND WORK  
PLAN & FISCAL YEARS 2025-36 CAPITAL  
IMPROVEMENT PROGRAM**

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# City of Laguna Woods

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Christopher Macon, City Manager

**FOR:** April 15, 2026 City Council Meeting

**SUBJECT:** Fiscal Years 2025-27 Budget and Work Plan & Fiscal Years 2025-36 Capital Improvement Program

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### **Recommendation**

1. Adopt an updated Chapter 8.0 (City Capital Projects) of the Fiscal Years 2025-27 Budget & Work Plan reflecting changes in the scope, timing, cost, and funding of projects, and other amendments.  
***(see Attachment A; redlined changes to the existing narrative text are included as Attachment B)***

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2025-27 BUDGET AND WORK PLAN FOR FISCAL YEAR 2025-26 COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE "CITY HALL COMPLEX EMERGENCY BACKUP GENERATOR PROJECT," INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE "CITY HALL REFURBISHMENT AND SAFETY PROJECT: PHASE 5," INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE "CITY HALL REFURBISHMENT AND SAFETY PROJECT: PHASE 6," REALLOCATING EXISTING ROAD MAINTENANCE AND REHABILITATION PROGRAM FUND APPROPRIATIONS TO THE "PAVEMENT MANAGEMENT PLAN PROJECT (WESTBOUND EL TORO ROAD BETWEEN MOULTON PARKWAY AND HOME DEPOT/TOWN CENTRE, NORTHBOUND AND SOUTHBOUND MOULTON PARKWAY BETWEEN EL TORO ROAD AND VIA CAMPO VERDE)," INCREASING ROAD

MAINTENANCE AND REHABILITATION PROGRAM FUND APPROPRIATIONS TO THE “PAVEMENT MANAGEMENT PLAN PROJECT (WESTBOUND EL TORO ROAD BETWEEN MOULTON PARKWAY AND HOME DEPOT/TOWN CENTRE, NORTHBOUND AND SOUTHBOUND MOULTON PARKWAY BETWEEN EL TORO ROAD AND VIA CAMPO VERDE),” AND INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE “WOODS END WILDERNESS PRESERVE TRAIL DRAINAGE AND IMPROVEMENT PROJECT”

**(see Attachment C)**

AND

3. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A NEW 11-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2025-26 THROUGH 2035-36, IN CONFORMANCE WITH APPLICABLE CITY POLICIES AND DISCRETION

**(see Attachment D)**

AND

4. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A STATEMENT OF THE TRANSPORTATION-RELATED PROJECTS AND MEASURE M2 (OC GO) BUDGETS INCLUDED IN THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2026-27 THROUGH 2032-33, IN CONFORMANCE WITH MEASURE M2 (OC GO) REQUIREMENTS

**(see Attachment E)**

### **Background**

The Fiscal Years 2025-27 Budget & Work Plan and Fiscal Years 2025-36 Capital Improvement Program were adopted by the City Council on June 25, 2025.

City Administrative Policy 2.9 establishes the following policy related to the adoption of capital improvement programs:

“In order to assist with the long-term development of funding for major capital improvement projects on public property, an 11-year Capital Improvement Program (CIP) for “major capital improvements projects” shall be adopted as a part of each budget. To comply with Orange County Transportation Authority requirements for maintaining eligibility to receive Measure M2 (OC Go) funds, a CIP shall also be adopted at each fiscal year intervening biennial budget adoptions. The adoption of

intervening CIPs may also necessitate amendment of adopted budgets. A “major capital improvement project” is any project that meets the definition of a “public project” in California Public Contracts Code Section 22002, including “construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work” of facilities owned, leased, or operated by the City, as well as any non-minor “painting or repainting.” Maintenance is not considered a public project. A “major capital improvement project” also includes pavement management work included in the City’s 10-year Pavement Management Plan, work that is required to be included in the CIP for Measure M2 (OC Go) eligibility, and any other project so-designated by the City Council.”

**Discussion**

Today’s meeting is an opportunity for City Council action, as well as public input, on “mid-year” adjustments to the Fiscal Years 2025-27 Budget & Work Plan and Fiscal Years 2025-36 Capital Improvement Program. Staff recommends that the City Council take the proposed actions to ensure resources are appropriately applied to the design and construction of capital improvement projects aligned with the City Council’s priorities.

**Significant Proposed Adjustments**

<b>Project</b>	<b>Adjustment</b>
City Hall Refurbishment and Safety Project: Phase 5	<ul style="list-style-type: none"> <li>• Increase appropriations by \$1,000,000, based on the completion of design documents (Fiscal Year 2025-26)</li> </ul>
Woods End Wilderness Preserve Trail Drainage and Improvement Project	<ul style="list-style-type: none"> <li>• Increase appropriations by \$25,000, based on change orders approved and anticipated to date (Fiscal Year 2025-26). More than half of the existing \$67,004.19 change order budget was used to remove and replace additional trees, following an arborist’s assessment. Most other change orders have related to re-routing water lines and preventing conflicts with the El Toro Water District’s below ground infrastructure.</li> </ul>
City Hall Complex Emergency Backup Generator Project	<ul style="list-style-type: none"> <li>• Fund design in the amount of \$50,000 (Fiscal Year 2026-27)</li> </ul>
City Hall Complex Parking Lot Improvement Project	<ul style="list-style-type: none"> <li>• Identify estimated construction cost at \$821,414, based on recently completed design documents and construction drawings</li> <li>• Staff is not recommending proceeding with construction at this time, pending completion of phases 5 and 6 of the City Hall Refurbishment and Safety Project.</li> </ul>

<p>City Hall Refurbishment and Safety Project: Phase 6</p>	<ul style="list-style-type: none"> <li>• Fund design in the amount of \$150,000 (Fiscal Year 2026-27)</li> <li>• Clarify that the scope includes:               <ul style="list-style-type: none"> <li>○ Remodel of the second-floor lobby and office areas</li> <li>○ Improvement of heating, ventilation, and air conditioning systems;</li> <li>○ Replacement of the red tile roof; and</li> <li>○ Other work related to accessibility, functionality, safety, and security.</li> </ul> </li> </ul> <p><i>(Phase 6 is anticipated to be the final phase of the City Hall Refurbishment and Safety Project.)</i></p>
<p>Pavement Management Plan Project</p>	<ul style="list-style-type: none"> <li>• Align projects beginning in Fiscal Year 2026-27 with the Fiscal Years 2026-36 Pavement Management Plan</li> <li>• Advance the Fiscal Year 2027-28 project to be completed together with the Fiscal Year 2026-27 project, consistent with the City Council’s direction on February 24, 2026</li> <li>• The net impact of Pavement Management Plan Project changes on Fiscal Year 2026-27 is \$196,003.</li> </ul>
<p>Transportation-related Operations &amp; Maintenance</p>	<ul style="list-style-type: none"> <li>• Identify budget estimates for Fiscal Year 2032-33, as required by the Orange County Transportation Authority</li> </ul>

**Fiscal Impact**

The proposed actions would result in net increased appropriations for fiscal years 2025-26 and 2026-27 of \$1,025,000 and \$396,003, respectively. Of those increased appropriations, \$1,025,000 in Fiscal Year 2025-26 and \$200,000 in Fiscal Year 2026-27 would be drawn from the unassigned General Fund balance, which currently totals approximately \$4.0 million.

Report Prepared With: Liz Torres, Administrative Services Director/City Treasurer  
 April Baumgarten, Public Works Administrator

- Attachments\*: A – Proposed Budget & Work Plan Chapter  
 B – Proposed Budget & Work Plan Chapter (redlined narrative text)  
 C – Proposed Resolution (Budget Adjustments)  
 D – Proposed Resolution (CIP Adoption)  
     Exhibit A – Proposed Fiscal Years 2025-36 Capital Improvement Program  
 E – Proposed Resolution (CIP Adoption – for OCTA)  
     Exhibit A – OCFundtracker Statement for Fiscal Years 2026-33

\* The attachments assume prior adoption of the proposed resolutions for Items 7.6 and 7.8.

## **8.0. CITY CAPITAL PROJECTS**

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*This chapter describes major capital improvement projects that are included in this budget, as well as projects that are currently unfunded, but may be considered in the future.*

### **CAPITAL IMPROVEMENT PROGRAM**

The City Council adopts an 11-year Capital Improvement Program (“CIP”) on an annual basis in order to assist with the long-term development of funding for major capital improvement projects. The City is required to adopt an at least seven-year CIP in order to receive funding from Orange County’s Measure M2 (OC Go) half-cent sales tax, which voters approved in 2006 to fund transportation projects and activities. While the first two years of the CIP are included in this budget and work plan, the City Council retains the ability to modify the CIP at its discretion and no funding commitment is created by the inclusion of unfunded projects or projects planned for future years.

The City considers a “major capital improvement project” to be any project that meets the definition of a “public project” in California Public Contract Code Section 22002, including “construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work” of facilities owned, leased, or operated by the City, as well as any non-minor “painting or repainting.” Maintenance is not considered a public project. A “major capital improvement project” also includes pavement management work included in the City’s 10-year Pavement Management Plan, work that is required to be included in the CIP for Measure M2 (OC Go) eligibility, and any other project so-designated by the City Council.

Major capital improvement projects are categorized as either funded, partially funded, or unfunded. Partial funding of projects is not unusual, as full funding may be developed over the course of several fiscal years, as grants and other federal, state, and county funds are obtained in order to reduce impacts to the General Fund. In other cases, funding from the General Fund may be set aside for projects over multiple fiscal years in the interest of fiscal prudence. The preparation of design documents and construction drawings may also precede the allocation of construction funding.

The term of this CIP is fiscal years 2025-26 through 2035-36.

**CAPITAL PROJECTS APPROPRIATIONS SUMMARY – BUDGETED**

The appropriations summarized below are included in the Fiscal Years 2025-27 Budget & Work Plan. For additional information on specific projects, please refer to the worksheets beginning on page 8.0-9.

Fiscal Year 2025-26

- *General Fund/Capital Projects Fund*
  - City Hall Complex Parking Lot Improvement Project (\$50,000)
  - City Hall Refurbishment and Safety Project: Phase 5 (\$2,600,000)
  - Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway) (\$93,700) – will be reimbursed by the City of Laguna Hills
  - Public Works Warehouse Project (\$50,000)
  - Transit Shelter and Street Furniture Project (\$75,000)
  - Woods End Wilderness Preserve Trail Drainage and Improvement Project (\$355,607)

FUND TOTAL: \$3,224,307

- *Road Maintenance & Rehabilitation Program Fund*
  - Circulation Improvement Project – Fiscal Year 2025-26 (\$169,042)
  - Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway) (\$346,782)

FUND TOTAL: \$515,824

- *Community Development Block Grant (CDBG) Fund*
  - Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2025-26: \$4,240,131

76.04% General Fund, 23.96% Special Revenue Funds

Unspent appropriations approved prior to July 1, 2025 are expected to be carried over to Fiscal Year 2025-26 for the following projects, pursuant to Section 2.9.04(10) of Administrative Policy 2.9:

## MID-YEAR UPDATE (4/15/26)

- *General Fund/Capital Projects Fund*
  - Circulation Improvement Project – Fiscal Year 2024-25
  - City Centre Park Enhancement Project
  - City Hall Refurbishment and Safety Project: Phase 4
  - City Hall Refurbishment and Safety Project: Phase 5
  - Paseo De Valencia – Moulton Parkway Confluence Bypass Corridor Project
  - Woods End Wilderness Preserve Trail Drainage and Improvement Project
- *Federal Grants Fund*
  - Circulation Improvement Project – Fiscal Year 2024-25
  - Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)
- *Road Maintenance & Rehabilitation Program Fund*
  - Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)
- *State of California Grants Fund*
  - Woods End Wilderness Preserve Trail Drainage and Improvement Project

Fiscal Year 2026-27

- *General Fund/Capital Projects Fund*
  - City Hall Complex Emergency Backup Generator Project (\$50,000)
  - City Hall Refurbishment and Safety Project: Phase 6 (\$150,000)
  - Transit Shelter and Street Furniture Project (\$350,000)

FUND TOTAL: \$550,000

- *Road Maintenance & Rehabilitation Program Fund*
  - Circulation Improvement Project – Fiscal Year 2026-27 (\$135,209)
  - Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde) (\$590,000)

FUND TOTAL: \$725,209

## MID-YEAR UPDATE (4/15/26)

- *Community Development Block Grant (CDBG) Fund*
  - Pedestrian Accessibility Improvement Project: Phase 10 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2026-27: \$1,775,209

30.98% General Fund, 69.02% Special Revenue Funds

Unspent appropriations approved prior to July 1, 2026 are expected to be carried over to Fiscal Year 2026-27 for projects that are not yet complete, pursuant to Section 2.9.04(10) of Administrative Policy 2.9.

## CAPITAL PROJECTS APPROPRIATIONS SUMMARY – PLANNED

The appropriations summarized below are planned for inclusion in future budgets and work plans. The City Council retains the ability to modify the CIP at its discretion and no funding commitment is created by planning for these projects. For additional information on specific projects, please refer to the worksheets beginning on page 8.0-47.

### Fiscal Year 2027-28

- *Road Maintenance & Rehabilitation Program Fund*
  - Circulation Improvement Project – Fiscal Year 2027-28 (\$236,873)

FUND TOTAL: \$236,873
- *Community Development Block Grant (CDBG) Fund*
  - Pedestrian Accessibility Improvement Project: Phase 11 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2027-28: \$736,873

### Fiscal Year 2028-29

- *Road Maintenance & Rehabilitation Program Fund*
  - Circulation Improvement Project – Fiscal Year 2028-29 (\$135,235)
  - Pavement Management Plan Project (Southbound Moulton Parkway between Santa Maria Avenue and Gate 12) (\$375,000)

FUND TOTAL: \$510,235
- *Community Development Block Grant (CDBG) Fund*
  - Pedestrian Accessibility Improvement Project: Phase 12 (\$500,000)

## MID-YEAR UPDATE (4/15/26)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2028-29: \$1,010,235

Fiscal Year 2029-30

- *Road Maintenance & Rehabilitation Program Fund*

- Pavement Management Plan Project (Northbound Moulton Parkway between City Limit and Calle Cortez) (\$494,000)

FUND TOTAL: \$494,000

- *Community Development Block Grant (CDBG) Fund*

- Pedestrian Accessibility Improvement Project: Phase 13 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2029-30: \$994,000

Fiscal Year 2030-31

- *Road Maintenance & Rehabilitation Program Fund*

- Pavement Management Plan Project (Westbound Santa Maria Avenue between San Remo Drive and Santa Vittoria Drive) (\$298,000)

FUND TOTAL: \$298,000

- *Community Development Block Grant (CDBG) Fund*

- Pedestrian Accessibility Improvement Project: Phase 14 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2030-31: \$798,000

Fiscal Year 2031-32

- *Road Maintenance & Rehabilitation Program Fund*

- Pavement Management Plan Project (Northbound Moulton Parkway between El Toro Road and Gate 12) (\$334,000)

FUND TOTAL: \$334,000

- *Community Development Block Grant (CDBG) Fund*

- Pedestrian Accessibility Improvement Project: Phase 15 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2031-32: \$834,000

## MID-YEAR UPDATE (4/15/26)

Fiscal Year 2032-33

- *Road Maintenance & Rehabilitation Program Fund*
    - Pavement Management Plan Project (Southbound Moulton Parkway between Gate 12 and El Toro Road) (\$367,000)

FUND TOTAL: \$367,000
  - *Community Development Block Grant (CDBG) Fund*
    - Pedestrian Accessibility Improvement Project: Phase 16 (\$500,000)

FUND TOTAL: \$500,000
- GRAND TOTAL – FISCAL YEAR 2032-33: \$867,000

Fiscal Year 2033-34

- *Road Maintenance & Rehabilitation Program Fund*
    - Pavement Management Plan Project (Westbound El Toro Road between Home Depot Center and Calle Sonora) (\$174,000)

FUND TOTAL: \$174,000
  - *Community Development Block Grant (CDBG) Fund*
    - Pedestrian Accessibility Improvement Project: Phase 17 (\$500,000)

FUND TOTAL: \$500,000
- GRAND TOTAL – FISCAL YEAR 2033-34: \$674,000

Fiscal Year 2034-35

- *Road Maintenance & Rehabilitation Program Fund*
    - Pavement Management Plan Project (Westbound Santa Maria Avenue between Moulton Parkway and San Remo Drive) (\$269,000)

FUND TOTAL: \$269,000
  - *Community Development Block Grant (CDBG) Fund*
    - Pedestrian Accessibility Improvement Project: Phase 18 (\$500,000)

FUND TOTAL: \$500,000
- GRAND TOTAL – FISCAL YEAR 2034-35: \$769,000

Fiscal Year 2035-36

- *Road Maintenance & Rehabilitation Program Fund*

## MID-YEAR UPDATE (4/15/26)

- Pavement Management Plan Project (Eastbound El Toro Road between 584' W/ Aliso Creek Road and Aliso Creek Road, Eastbound Ridge Route Drive between Moulton Parkway and 350' E/ Moulton Parkway) (\$224,000)

FUND TOTAL: \$224,000

- *Community Development Block Grant (CDBG) Fund*
  - Pedestrian Accessibility Improvement Project: Phase 19 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2035-36: \$724,000

## **FUTURE OUTLOOK FOR CAPITAL IMPROVEMENT PROJECTS**

### *Active Transportation Plan*

Developing an Active Transportation Plan is included as a significant work plan item in this budget and work plan. Once adopted, it is anticipated that additional projects will be identified for inclusion in this CIP.

### *Closed-Circuit Television (CCTV) Cameras at Signalized Intersections*

Members of the City Council have expressed interest in installing CCTV cameras at signalized intersections to allow the City's traffic engineers to monitor and observe traffic flow in real time. The CCTV cameras would not serve an enforcement purpose (i.e., they would not be red light cameras or speed cameras). Staff agrees that the installation of CCTV cameras would improve the City's traffic operations capabilities and anticipates identifying opportunities for installation as part of future CIPs. *(Note: Staff consulted with the California State Controller's Office and was informed that the installation of CCTV cameras cannot be funded using Fuel Tax monies. As such, it is anticipated that General Fund appropriations would be required.)*

### *Local Hazard Mitigation Plan*

Updating the City's Local Hazard Mitigation Plan is included as a significant work plan item in this budget and work plan. As a result of that update and the implementation of General Plan Housing Element Program H-3.2.3, it is anticipated that additional projects will be identified for inclusion in this CIP.

### *Pavement Management Plan*

**MID-YEAR UPDATE (4/15/26)**

The City's 10-year Pavement Management Plan will undergo its next biennial update in Fiscal Year 2025-26 for a term spanning fiscal years 2026-27 through 2035-36. As a result of that update, it is anticipated that additional pavement management plan projects will be identified for inclusion in this CIP.

*Statewide Water Quality Control Plans for Trash*

The City is in the process of refining its strategy for complying with the State Water Resources Control Board's Statewide Water Quality Control Plans for Trash. As a result of that refinement, it is anticipated that additional projects will be identified for inclusion in this CIP.

*Woods End Wilderness Preserve Detention Basin*

During the design of the Woods End Wilderness Preserve Trail Drainage and Improvement Project, returning the detention basin located in Woods End Wilderness Preserve to a more natural condition was identified as a potential project to be added to this CIP in the future. To assist with the scoping of such a project, an engineering study to evaluate the hydrologic function and need of the detention basin should be completed.

*Unfunded and/or Unscheduled Projects*

The following projects are presently unfunded and unscheduled, but may be undertaken in the event funds are appropriated, grant funding is obtained, or funding otherwise becomes available:

- Bus Stop Relocation Project – Eastbound El Toro Road past Moulton Parkway
- El Toro Road Green Street and Flood Relief Project
- Ridge Route Drive Utility Undergrounding Project
- Streetscape Enhancement Project – Moulton Parkway
- Streetscape Enhancement Project – Santa Maria Avenue

For additional information on presently unfunded and unscheduled projects, please refer to the worksheets beginning on page 8.0-47.

MID-YEAR UPDATE (4/15/26)

# CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEETS

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## CARRYOVER PROJECTS TO FISCAL YEAR 2025-26

QUICK REFERENCE	
Project Title	Page Number
Circulation Improvement Project – Fiscal Year 2024-25	8.0-11
City Hall Complex Parking Lot Improvement Project	8.0-13
City Centre Park Enhancement Project	8.0-14
City Hall Refurbishment and Safety Project: Phase 4	8.0-16
City Hall Refurbishment and Safety Project: Phase 5	8.0-18
Paseo de Valencia - Moulton Parkway Confluence Bypass Corridor Project	8.0-19
Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)	8.0-22
Woods End Wilderness Preserve Trail Drainage and Improvement Project	8.0-24

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## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

### Circulation Improvement Project – Fiscal Year 2024-25

Funding Status: Funded (2024-25)

Priority

Alignment:



Healthy and safe



High in quality of life

### Project Description

This project involves the addition of a safety light over a pedestrian crosswalk, the installation of new accessible pedestrian signals, the replacement of illuminated street name signs, and other traffic-related improvements.

### Planned Safety Light Additions

- (1) Moulton Parkway/Via Campo Verde

### Planned Accessible Pedestrian Signal Installations

- El Toro Road/Avenida Sevilla

### Other Planned Improvements

- Pedestrian crosswalk button relocation – southeast corner of El Toro Road/Avenida Sevilla (east-west crosswalk)
- Traffic signal modification – southbound Moulton Parkway-facing side of Moulton Parkway/Via Iglesia
- New flashing yellow beacon and sign – southbound Moulton Parkway approaching Moulton Parkway/Via Iglesia
- Traffic signal backplate and visor replacements – El Toro Road/Avenida Sevilla, Moulton Parkway/Via Campo Verde, and Moulton Parkway/Via Iglesia

### Purpose

This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility, as well as enhancing crosswalk operation.

Replacing traffic signal backplates and visors is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

MID-YEAR UPDATE (4/15/26)

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2024-25]

Improvements	U.S. Census Tract(s)	Notes
Safety light addition at Moulton Parkway/Via Campo Verde	60590626.41	Adjacent to Census Tract 60590626.48 (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Accessible pedestrian signal at El Toro Road/Avenida Sevilla	60590626.22 and 60590626.46	Census Tract 60590626.22 has a low resource designation 3, and Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map

Cost

The one-time cost of designing and constructing this project is estimated at \$193,181.15 (as of January 2025; subject to the completion of construction).

Funding

\$161,577.15 in American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds) funds and \$31,604 in General Fund monies will be used to fund this project.

- Fiscal Year 2024-24: Federal Grants Fund (\$161,577.15)
  - Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$31,604)
- TOTAL: \$193,181.15

MID-YEAR UPDATE (4/15/26)

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**City Hall Complex Parking Lot Improvement Project**Funding Status: Partially Funded (2023-24, 2025-26)PriorityAlignment:

Healthy and safe

Project Description

This project involves repaving the asphalt parking lot and driveways at the City Hall Complex (including adjusting grades and restriping); replacing cracked and lifted concrete curbs and gutters; improving overhead lighting; installing an additional dual-port, Level 2 electric vehicle charging station; laying conduit to accommodate potential future surveillance cameras and a step-up transformer to provide sufficient power for Level 3 electric vehicle charging stations; planting additional trees; and, refreshing landscaping.

Purpose

This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure. The work will safeguard and enhance the City's only public building and seat of government.

Cost

The one-time cost of designing this project is estimated at \$91,804. The one-time cost of constructing this project is estimated at \$821,414 (as of March 2026, subject to the completion of competitive bidding).

Funding

\$41,804 in American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds) funds and \$50,000 in General Fund monies will be used to fund this project.

- Fiscal Year 2023-24: Federal Grants Fund (\$41,804)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$50,000)
- TOTAL: \$91,804

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

### City Centre Park Enhancement Project

Funding Status: Partially Funded (2024-25)

Priority

Alignment:



Healthy and safe



Environmentally conscious

### Project Description

This project involves redeveloping City Centre Park within a smaller footprint that allows for the co-location of a potential future fire station and adding shade from tree canopies, landscaping including manicured planter beds and educational signage for a botanic garden-type look, seating areas, and public art. Notable aspects of this project include the following:

- This project includes the City's first public art installation. The City will collaborate with one or more local artists to create an installation that highlights the area's Native American and agricultural history.
- This project includes the addition of habitat to support the breeding and migration of Monarch butterflies (generally, a variety of milkweed and nectar plants with staggered flowering or blooming times) and related educational signage.

### Purpose

California Senate Bill 475 (Min, Chapter 287, Statutes of 2023) authorizes the City to use a portion of City Centre Park as a fire station and for public safety purposes, subject to the reinvestment of \$212,000 in capital improvements in the remaining City Centre Park. This project is intended to construct the capital improvements required by California Senate Bill 475 and enhance the recreational utility of City Centre Park.

### Cost

The one-time cost of designing this project is estimated at \$125,000. The one-time cost of constructing this project is not yet known. A construction budget will be considered after design documents are completed.

MID-YEAR UPDATE (4/15/26)

Funding

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General Fund monies will be used to fund this project (\$125,000).

It is anticipated that the Orange County Fire Authority will reimburse the City for costs associated with this project, subject to negotiation of the same in a lease agreement for use of a portion of City Centre Park as a fire station.

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

### City Hall Refurbishment and Safety Project: Phase 4

Funding Status: Funded (2023-24, 2024-25)

Priority

Alignment:



Healthy and safe



Professionally and efficiently served

### Project Description

This project involves refurbishments and safety improvements at City Hall.

*Phase 4:* Includes the replacement of windows, doors, balcony railing, and carpeting; construction of new ceilings, walls, windows, and doors; lighting improvement; heating, ventilation, and air conditioning improvement; and, other work related to accessibility, functionality, safety, and security.

*Phase 4 (Elevator):* Includes the modernization of the elevator machine room equipment, hall and car signals fixtures, hall and car door equipment, cab interior, and related control systems such as electrical and fire life safety.

### Purpose

This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure. The work will safeguard and enhance the City's only public building and seat of government.

### Cost

*Phase 4:* The one-time cost of designing and constructing this project is estimated at \$600,000 (as of October 2024; subject to the completion of construction).

*Phase 4 (Elevator):* The one-time cost of designing and constructing this project is estimated at \$322,482 (as of February 2025; subject to the completion of construction).

### Funding

General Fund monies will be used to fund this project (\$922,482).

- Fiscal Year 2023-24: General Fund/Capital Projects Fund (\$250,000)

MID-YEAR UPDATE (4/15/26)

- Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$350,000)
  - Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$322,482)
- TOTAL: \$922,482

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**City Hall Refurbishment and Safety Project: Phase 5**

Funding Status: Partially Funded (2023-24, 2025-26)

Priority

Alignment:



Healthy and safe



Professionally and efficiently served

Project Description

This project involves refurbishments and safety improvements at City Hall. The scope of work includes the following:

- Remodel of the first-floor lobby, counter, and office areas
- Improvement of heating, ventilation, and air conditioning systems
- Other work related to accessibility, functionality, safety, and security

Purpose

This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure. The work will safeguard and enhance the City’s only public building and seat of government.

Cost

The one-time cost of designing this project is estimated at \$85,000. The one-time cost of constructing this project (including temporary relocation of City Hall functions during construction) is not yet known; however, \$2,600,000 has been appropriated as a budgetary placeholder. A final construction budget will be considered after design documents are completed.

Funding

General Fund monies will be used to fund this project (\$2,685,000).

- Fiscal Year 2023-24: General Fund/Capital Projects Fund (\$85,000)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$1,600,000)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$1,000,000)
- TOTAL: \$2,685,000

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Paseo de Valencia - Moulton Parkway Confluence Bypass Corridor Project**

Funding Status: Funded (2024-25)

Priority

Alignment:



Healthy and safe



High in quality of life

### Project Description

This project is a joint project with the City of Laguna Hills. While the City of Laguna Hills serves as the lead agency, the City's participation requires that the project be added to the Capital Improvement Program and the required 20% cost-share be appropriated.

Improvements within Laguna Woods include the following:

- *Fiber communication upgrades* – installation of fiber optic communications cables and peripheral communications equipment along the project corridor spanning the five signalized intersections listed below and at City Hall. This is anticipated to require a combination of boring and trenching within public street and sidewalk areas.
  - El Toro Road/Avenida Sevilla
  - El Toro Road/Church Intersection
  - El Toro Road/Moulton Parkway
  - Moulton Parkway/Laguna Woods Village Gates 12 & 16
  - Moulton Parkway/Santa Maria Avenue
- *Traffic signal equipment upgrades* – signal controller/cabinet modifications at the five signalized intersections listed above.

### Purpose

Benefits of this project include:

- *Enhanced traffic management* – Fiber optic cables have a higher bandwidth than copper wires, which means they can carry more data at the same time. This is important for traffic signal communications, as it allows for the transmission of high-resolution video images and real-time

## MID-YEAR UPDATE (4/15/26)

traffic data for proactive traffic management.

- *Improved traffic flow* – Fiber optic communication is more reliable than copper cable communication, and modern controllers have more features and faster processing speed than the controllers currently used by the City. This will allow for more immediate real-time data transfer between traffic signals and the City's traffic management system, enabling dynamic traffic signal timing adjustments and leading to smoother traffic flow and reduced congestion.
- *Improved safety* – Fiber optic communications and modern controllers can help improve safety by supporting advanced traffic management features that might be deployed in the future, such as adaptive/responsive traffic signal timing and vehicle-to-infrastructure ("V2I") communications. Advanced traffic management can help to reduce the risk of accidents.
- *Scalability* – Fiber optic networks and modern controllers are highly scalable, accommodating future growth and changes in traffic patterns.
- *Support for emerging technologies* – The improvements will pave the way for the integration of emerging technologies like connected and automated vehicles, which require robust traffic signal infrastructure.
- *Cost savings* – The improvements will result in cost savings as some of the traffic signal equipment improvements are necessary in the short term even if grant funding had not been obtained (in that case, the City would be responsible for all costs, as opposed to 20% of costs). Long-term operational savings are also anticipated due to reduced maintenance needs and improved traffic management.

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#### Cost

The one-time cost of designing and constructing the Laguna Woods portion of this project is estimated at \$549,727 (as of October 2023; subject to the completion of design documents, construction drawings, and competitive bidding). The City will be responsible for 20% of costs (\$109,946).

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#### Funding

General Fund monies will be used to fund the City's portion of project costs (\$109,946). Grant funding from a 2024 Orange County Transportation Authority

## MID-YEAR UPDATE (4/15/26)

Regional Traffic Signal Synchronization Program (Project P) award will fund the balance of this project. The City of Laguna Hills, as the lead agency for this project, will account for and appropriate the grant award.

- Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$109,946) – *satisfies the 20% match required by the 2024 Orange County Transportation Authority Regional Traffic Signal Synchronization Program (Project P) award*  
TOTAL: \$109,946

MID-YEAR UPDATE (4/15/26)

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**Pavement Management Plan Project (Westbound El Toro Road  
between Calle Corta and City Limits)**Funding Status: Funded (2024-25)PriorityAlignment:

Healthy and safe



High in quality of life

Estimated Useful Life: 15 years from completion dateProject Description

This project involves the rehabilitation of deteriorated pavement along the specified street section(s), including asphalt concrete pavement cold milling and repaving. The work may also include the adjustment of utility covers and valves to grade; re-establishment of survey monuments, painted striping, and pavement markings; relocation of vehicle stop lines back from crosswalks; reconstruction of curbs, gutters, and sidewalks; installation of green-colored pavement in bikeways; and, replacement of traffic signal backplates, visors, and illuminated street name signs.

Planned Illuminated Street Name Sign Replacements

- El Toro Road/Aliso Creek Road
- El Toro Road/Calle Corta

Purpose

This project is part of the City's 10-year Pavement Management Plan to extend the useful life and improve the quality of pavement on street sections rated at a Pavement Condition Index ("PCI") below 80. Ongoing pavement management helps to minimize the prolonged and more impactful work that typically accompanies projects involving significantly degraded pavement. As of October 2023, the specified street section had a PCI of 76.

Relocating vehicle stop lines back from pedestrian crosswalks is intended to promote expanded clearance zones for pedestrians.

Reconstructing curbs, gutters, sidewalks and other concrete road elements is intended to serve a maintenance function.

## MID-YEAR UPDATE (4/15/26)

Installing green-colored pavement in bicycle lanes is intended to further consistency with Chapter 9C of the 2014 California Manual of Uniform Traffic Control Devices, which calls for the consideration of the use of green-colored pavement in bikeways where appropriate.

Replacing traffic signal backplates and visors is intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

Replacing illuminated street names signs is intended to serve a maintenance function and improve wayfinding.

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Cost

The one-time cost of designing and constructing this project is estimated at \$264,000 (as of March 2024; subject to the completion of design documents, construction drawings, and competitive bidding).

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Funding

\$64,000 in Road Maintenance & Rehabilitation Program Fund monies, \$160,942.65 in American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds) funds, and \$200,000 in Coronavirus Response and Relief Supplemental Appropriations Act of 2021 – Non-STIP Program funds ("CRRSAA") will be used to fund this project (\$264,000).

- Fiscal Year 2024-25: Road Maintenance & Rehabilitation Program Fund (\$64,000)
  - Fiscal Year 2024-25: Federal Grants Fund (\$160,942.65)
  - Fiscal Year 2024-25: State of California Grants Fund (\$200,000)
- TOTAL: \$424,942.65

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Woods End Wilderness Preserve Trail Drainage and Improvement Project**

Funding Status: Funded (2022-23)

Priority

Alignment:



Healthy and safe



High in quality of life

Project Description

This project involves the construction and refurbishment of drainage and entry facilities at Woods End Wilderness Preserve, as well as work related to accessibility, safety, and security.

Purpose

This project is intended to improve drainage and manage stormwater runoff from the Woods End Wilderness Preserve trail. The work will also enhance the safety, visibility, and condition of City-maintained park areas.

Cost

The one-time cost of constructing this project is estimated at \$715,074.17 (as of April 2026; subject to the completion of construction).

Funding

\$452,619 in General Fund monies, \$188,048 in Proposition 68 (Per Capita) funds, and \$74,407.17 in American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds) funds will be used to fund this project.

- Fiscal Year 2022-23: General Fund/Capital Projects Fund (\$47,012) – satisfies the 20% match required by Proposition 68 (Per Capita Program)
  - Fiscal Year 2022-23: State of California Grants Fund (\$188,048)
  - Fiscal Year 2022-23: Federal Grants Fund (\$37,500)
  - Fiscal Year 2024-25: Federal Grants Fund (\$36,649.95)
  - Fiscal Year 2024-25: Federal Grants Fund (\$257.22) (R 24-49)
  - Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$50,000)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$330,607)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$25,000)
- TOTAL: \$715,074.17

MID-YEAR UPDATE (4/15/26)

# CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEETS

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## NEW PROJECTS FOR FISCAL YEAR 2025-26

QUICK REFERENCE	
Project Title	Page Number
Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9	8.0-27
Circulation Improvement Project – Fiscal Year 2025-26	8.0-30
Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway)	8.0-32
Public Works Warehouse Project	8.0-34
Transit Shelter and Street Furniture Project	8.0-35

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## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

### **Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9**

Funding Status: Contingent on the receipt of external funding (2025-26)

Priority

Alignment:



Healthy and safe



High in quality of life

### Project Description

#### About the Pedestrian Accessibility Improvement Project

This project involves the improvement of pedestrian paths-of-travel, including elimination of gaps, lifts, and other uneven sidewalk surfaces; reconstruction of curb ramps; reconstruction of driveway crossings; and/or, replacement of detectable warnings. The work may also include the modification of right-of-way to increase navigable area and clearances.

Improvements are prioritized using factors including the following, which are identified in General Plan Housing Element Program H-3.1.1:

- The California Office of Environmental Health Hazard Assessment's California Communities Environmental Health Screening Tool ("CalEnviroScreen") scores for individual census tracts, with an emphasis on undertaking improvements in and around Census Tract 626.47 due to its comparatively higher CalEnviroScreen score, as feasible and economical; and
- Education domain scores from the California Tax Credit Allocation Committee ("TCAC")/HCD Opportunity Map, with an emphasis on undertaking improvements in and around Census Tract 626.22 due to its comparatively lower scores, as feasible and economical.

#### About Phase 9 – Primary Project

Phase 9 involves the reconstruction of the following driveway crossings:

- El Toro Road adjacent to the Lutheran Church of the Cross
- Santa Maria Avenue adjacent to Polly's Pies Restaurant & Bakery

## MID-YEAR UPDATE (4/15/26)

*[Housing Element H-3.1.1 Analysis – Phase 9]*

Improvements	U.S. Census Tract(s)	Notes
Driveway crossing on El Toro Road	60590626.22	Target Census Tract – TCAC/HCD Opportunity Map
Driveway crossing on Santa Maria Avenue	60590626.21	Adjacent to census tracts 60590626.48 (low resource designation 3 on 2025 TCAC/HCD Opportunity Map) and 60590626.22 (Target Census Tract – TCAC/HCD Opportunity Map)

*About Phase 9 – Waitlist/Expanded Scope Project*

Due to the availability of additional funding, Phase 9 was expanded to include the installation of push button assemblies, Accessible Pedestrian Signals (“APS”), and conduit, as well as the removal and construction of concrete sidewalk panels on eastbound El Toro Road between the signalized intersection at Home Depot/Town Center and Moulton Parkway.

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 Purpose

This project is intended to improve the ease and safety of pedestrian travel, while also promoting compliance with the federal Americans with Disabilities Act of 1990, Architectural Barriers Act of 1968, and Rehabilitation Act of 1973.

The improvements are also called for in the General Plan Housing Element as part of Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

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 Cost
*Phase 9 – Primary Project*

The one-time cost of designing and constructing this project is estimated at \$250,000 (as of December 2024; subject to the completion of design documents, construction drawings, and competitive bidding).

*Phase 9 – Waitlist/Expanded Scope Project*

The one-time cost of designing and constructing this project is estimated at \$250,000 (as of December 2024; subject to the completion of design documents, construction drawings, and competitive bidding).

## MID-YEAR UPDATE (4/15/26)

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Funding

The City anticipates using Community Development Block Grant ("CDBG") monies to fund this project (\$250,000-\$500,000). The maximum CDBG award has been appropriated (\$500,000); however, if the City does not receive an award or is awarded an amount less than the maximum, the City Manager will reduce appropriations accordingly, pursuant to the authority set forth in Section 2.9.05 of Administrative Policy 2.9. No direct costs will be incurred until the effective date of a funding award.

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

### Circulation Improvement Project – Fiscal Year 2025-26

Funding Status: Funded (2025-26)

Priority

Alignment:



Healthy and safe



High in quality of life

### Project Description

This project involves the addition of safety lights over pedestrian crosswalks and the replacement of various traffic signal components (backplates, visors, and illuminated street name signs).

#### Planned Safety Light Additions

- (1) El Toro Road/Lutheran Church & Catholic Church
- (1) El Toro Road/Avenida Sevilla

#### Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Lutheran Church & Catholic Church

#### Planned Illuminated Street Name Sign Replacements

- El Toro Road/Lutheran Church & Catholic Church

### Purpose

This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility.

Replacing traffic signal backplates, visors, and illuminated street names signs is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface. The new illuminated street name signs will include the City's logo consistent with previous City Council direction.

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

## MID-YEAR UPDATE (4/15/26)

[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2025-26]

Improvements	U.S. Census Tract(s)	Notes
Safety light addition and illuminated street name sign replacements at El Toro Road/Lutheran Church & Catholic Church	60590626.22 and 60590626.46	Census Tract 60590626.22 has a low resource designation 3, and Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map
Safety light addition at El Toro Road/Avenida Sevilla	60590626.22 and 60590626.46	Census Tract 60590626.22 has a low resource designation 3, and Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map

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Cost

The one-time cost of designing and constructing this project is estimated at \$169,042 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding).

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Funding

Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (\$169,042).

MID-YEAR UPDATE (4/15/26)

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**Pavement Management Plan Project (Eastbound Santa Maria Avenue  
between Santa Vittoria Drive and Moulton Parkway)**Funding Status: Funded (2025-26)PriorityAlignment:

Healthy and safe



High in quality of life

Estimated Useful Life: 15 years from completion dateProject Description

This project involves the rehabilitation of deteriorated pavement along the specified street section(s), including asphalt concrete pavement cold milling and repaving. The work may also include the adjustment of utility covers and valves to grade; re-establishment of survey monuments, painted striping, and pavement markings; relocation of vehicle stop lines back from crosswalks; reconstruction of curbs, gutters, and sidewalks; installation of green-colored pavement in bikeways; and, replacement of traffic signal backplates, visors, and illuminated street name signs.

Planned Sidewalk Reconstruction

- Santa Maria Avenue

Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Moulton Parkway
- Moulton Parkway/Santa Maria Avenue

Planned Illuminated Street Sign Replacements

- El Toro Road/Moulton Parkway
- Moulton Parkway/Santa Maria Avenue

Purpose

This project is part of the City's 10-year Pavement Management Plan to extend the useful life and improve the quality of pavement on street sections rated at a Pavement Condition Index ("PCI") below 80. Ongoing pavement management helps to minimize the prolonged and more impactful work that typically accompanies projects involving significantly degraded pavement. As of October 2023, the specified street section had a blended PCI of 81.6 for

## MID-YEAR UPDATE (4/15/26)

all segments; the lowest segment PCI was 77.

Relocating vehicle stop lines back from pedestrian crosswalks is intended to promote expanded clearance zones for pedestrians.

Reconstructing curbs, gutters, sidewalks and other concrete road elements is intended to serve a maintenance function.

Installing green-colored pavement in bicycle lanes is intended to further consistency with Chapter 9C of the 2014 California Manual of Uniform Traffic Control Devices, which calls for the consideration of the use of green-colored pavement in bikeways where appropriate.

Replacing traffic signal backplates and visors is intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

Replacing illuminated street names signs is intended to serve a maintenance function and improve wayfinding.

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#### Cost

The one-time cost of designing and constructing this project is estimated at \$431,782 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). The City of Laguna Hills will reimburse the City for work conducted on the portion of the specified street section within its jurisdiction (estimated to be \$85,000).

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#### Funding

\$93,700 in General Fund monies and \$346,782 in Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project. Expenses related to the work conducted on the portion of the specified street section within the City of Laguna Hills' jurisdiction will be paid using General Fund monies and reimbursed by the City of Laguna Hills.

- Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$85,000)
  - Fiscal Year 2025-26: Road Maintenance & Rehabilitation Program Fund (\$346,782)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$8,700)
- TOTAL: \$440,482

MID-YEAR UPDATE (4/15/26)

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**Public Works Warehouse Project**Funding Status: Partially Funded (2025-26)Priority  
Alignment:Professionally and  
efficiently servedProject Description

This project involves the construction of a public works warehouse to store equipment, supplies, and materials, and serve as a staging area for the City's construction projects. Facility needs are estimated to be 1,500-2,500 square feet, a portion of which could be outdoors.

Purpose

This project is intended to allow the City to take possession of, and better manage, its equipment, supplies, and materials, which are currently stored in a private facility in the city of Laguna Niguel. This project will also provide a construction staging location other than the City Hall Complex's parking lot, which will reduce wear-and-tear on asphalt surfaces.

Cost

The one-time cost of designing and constructing this project is not yet known. \$50,000 has been appropriated to provide for site evaluation, conceptual design, and related due diligence. A design and construction budget will be considered after those efforts are completed and a site is selected.

Funding

General Fund monies will be used to fund this project (\$50,000).

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Transit Shelter and Street Furniture Project**

Funding Status: Partially Funded (2025-26, 2026-27)

Priority Alignment:



High in quality of life

Project Description

This project involves the replacement of all transit shelters and most street furniture on El Toro Road and Moulton Parkway with new transit shelters and street furniture.

Purpose

The transit shelters and most street furniture on El Toro Road and Moulton Parkway are currently supplied under a franchise agreement that ends on December 31, 2027. This project is intended to construct transit shelters and street furniture that better align with community aesthetics and needs, on or in advance of the anticipated expiration of that franchise agreement.

Cost

The one-time cost of designing this project is estimated at \$75,000. The one-time cost of constructing this project is not yet known; however, \$350,000 has been appropriated as a budgetary placeholder. A final construction budget will be considered after design documents are completed.

Funding

General Fund monies will be used to fund this project (\$425,000).

- Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$75,000)
  - Fiscal Year 2026-27: General Fund/Capital Projects Fund (\$350,000)
- TOTAL: \$425,000

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# CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEETS

## NEW PROJECTS FOR FISCAL YEAR 2026-27

QUICK REFERENCE	
Project Title	Page Number
City Hall Complex Emergency Backup Generator Project	8.0-TBD
City Hall Refurbishment and Safety Project: Phase 6	8.0-TBD
Circulation Improvement Project – Fiscal Year 2026-27	8.0-39
Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde )	8.0-41
Pedestrian Accessibility Improvement Project: Phase 10	8.0-43

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## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

### City Hall Complex Emergency Backup Generator Project

Funding Status: Partially Funded (2026-27)

Priority

Alignment:



Healthy and safe



Professionally and  
efficiently served

### Project Description

This project involves the addition of an emergency backup generator and automatic transfer switch to serve portions of the City Hall Complex (two buildings – City Hall and the Public Library). The generator will be capable of providing sufficient power to allow core functions and cooling center operations to continue for at least 24 hours of continuous use.

### Purpose

This project is intended to ensure that the City Hall Complex remains accessible, functional, safe, and secure during power outages and Public Safety Power Shutdown (“PSPS”) events. The City Hall Complex contains the only public buildings in Laguna Woods that would be available for residents and other persons to obtain resources or respite during power outages and PSPS events. City Hall serves as the seat of government and offices for all City staff, as well as the City’s emergency operations center and cooling center. City Hall also regularly hosts a vote center during public elections.

- *82.2% of Laguna Woods residents are 65 or older, with an average age of 74.9 years (2020 U.S. Census) – Older adults, including persons who rely on electric life-sustaining equipment, are identified by the California Public Utilities Commission as particularly vulnerable to the effects of de-energization during PSPS events. Older adults are also considered to be access and functionally impaired, per California Government Code Section 8593.3(f)(1).*
- *Climate Change – Cooling centers are considered “local community resilience stations” established to mitigate the public health impacts of extreme heat and other emergency situations exacerbated by climate change (e.g., power outages/PSPS events) on local populations, per California Government Code Section 8593.3(f)(3).*

## MID-YEAR UPDATE (4/15/26)

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Cost & Funding

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The one-time cost of designing this project is estimated at \$50,000. The one-time cost of constructing this project is estimated at \$375,000 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). A construction budget will be considered after design documents are completed.

- Fiscal Year 2026-27: General Fund/Capital Projects Fund (\$50,000)  
TOTAL: \$50,000

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**City Hall Refurbishment and Safety Project: Phase 6**

Funding Status: Partially Funded (2026-27)

Priority

Alignment:



Healthy and safe



Professionally and efficiently served

Project Description

This project involves refurbishments and safety improvements at City Hall. The scope of work includes the following:

- Remodel of the second-floor lobby and office areas
- Improvement of heating, ventilation, and air conditioning systems
- Replacement of the red tile roof
- Other work related to accessibility, functionality, safety, and security

Purpose

This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure. The work will safeguard and enhance the City’s only public building and seat of government.

Cost & Funding

The one-time cost of designing this project is estimated at \$150,000. The one-time cost of constructing this project is not yet known. A construction budget will be considered after design documents are completed. The City anticipates that General Fund monies will be used to fund this project.

- Fiscal Year 2026-27: General Fund/Capital Projects Fund (\$150,000)  
TOTAL: \$150,000

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

### Circulation Improvement Project – Fiscal Year 2026-27

Funding Status: Funded (2026-27)

Priority

Alignment:



Healthy and safe



High in quality of life

### Project Description

This project involves the addition of safety lights over pedestrian crosswalks and the replacement of various traffic signal components (backplates, visors, and illuminated street name signs).

#### Planned Safety Light Additions

- (1) Moulton Parkway/Santa Maria Avenue

#### Planned Traffic Signal Backplate and Visor Replacements

- Moulton Parkway/Laguna Woods Village Gates 12 & 16

#### Planned Illuminated Street Name Sign Replacements

- Moulton Parkway/Laguna Woods Village Gates 12 & 16
- Moulton Parkway/Via Campo Verde

### Purpose

This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility.

Replacing traffic signal backplates, visors, and illuminated street names signs is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface. The new illuminated street name signs will include the City's logo consistent with previous City Council direction.

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

## MID-YEAR UPDATE (4/15/26)

[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2026-27]

Improvements	U.S. Census Tract(s)	Notes
Safety light addition at Moulton Parkway/Santa Maria Avenue	60590626.21 and 60590626.48	Census Tract 60590626.46 has a low resource designation 2 on 2025 TCAC/ HCD Opportunity Map
Illuminated street name sign replacements at Moulton Parkway/ Laguna Woods Village Gates 12 & 16	60590626.48	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map
Illuminated street name sign replacements at Moulton Parkway/Via Campo Verde	60590626.41	Adjacent to Census Tract 60590626.48 (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)

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Cost

The one-time cost of designing and constructing this project is estimated at \$135,209 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding).

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Funding

Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (\$135,209).

MID-YEAR UPDATE (4/15/26)

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde)**Funding Status: Funded (2026-27)PriorityAlignment:

Healthy and safe



High in quality of life

Estimated Useful Life: 15 years from completion dateProject Description

This project involves the rehabilitation of deteriorated pavement along the specified street section(s), including asphalt concrete pavement cold milling and repaving. The work may also include the adjustment of utility covers and valves to grade; re-establishment of survey monuments, painted striping, and pavement markings; relocation of vehicle stop lines back from crosswalks; reconstruction of curbs, gutters, and sidewalks; installation of green-colored pavement in bikeways; and, replacement of traffic signal backplates, visors, and illuminated street name signs.

Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Calle Sonora
- Moulton Parkway/Calle Cortez
- Moulton Parkway/Calle Aragon

Planned Illuminated Street Sign Replacements

- El Toro Road/Calle Sonora
- El Toro Road/Moulton Parkway
- Moulton Parkway/Calle Cortez
- Moulton Parkway/Via Iglesia
- Moulton Parkway Calle Aragon

Purpose

This project is part of the City's 10-year Pavement Management Plan to extend the useful life and improve the quality of pavement on street sections rated at a Pavement Condition Index ("PCI") below 80. Ongoing pavement management helps to minimize the prolonged and more impactful work that

## MID-YEAR UPDATE (4/15/26)

typically accompanies projects involving significantly degraded pavement. As of October 2025, the specified El Toro Road street section had a PCI of 60.4 and the specified Moulton Parkway street section had a PCI of 68.55. Relocating vehicle stop lines back from pedestrian crosswalks is intended to promote expanded clearance zones for pedestrians.

Reconstructing curbs, gutters, sidewalks and other concrete road elements is intended to serve a maintenance function.

Installing green-colored pavement in bicycle lanes is intended to further consistency with Chapter 9C of the 2014 California Manual of Uniform Traffic Control Devices, which calls for the consideration of the use of green-colored pavement in bikeways where appropriate.

Replacing traffic signal backplates and visors is intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

Replacing illuminated street names signs is intended to serve a maintenance function and improve wayfinding.

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#### Cost

The one-time cost of designing and constructing this project is estimated at \$590,000 (as of February 2026; subject to the completion of design documents, construction drawings, and competitive bidding).

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#### Funding

Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (\$590,000).

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**Pedestrian Accessibility Improvement Project: Phase 10**Funding Status: Contingent on the receipt of external funding (2026-27)PriorityAlignment:

Healthy and safe



High in quality of life

Project DescriptionAbout the Pedestrian Accessibility Improvement Project

This project involves the improvement of pedestrian paths-of-travel, including elimination of gaps, lifts, and other uneven sidewalk surfaces; reconstruction of curb ramps; reconstruction of driveway crossings; and/or, replacement of detectable warnings. The work may also include the modification of right-of-way to increase navigable area and clearances.

Improvements are prioritized using factors including the following, which are identified in General Plan Housing Element Program H-3.1.1:

- The California Office of Environmental Health Hazard Assessment's California Communities Environmental Health Screening Tool ("CalEnviroScreen") scores for individual census tracts, with an emphasis on undertaking improvements in and around Census Tract 626.47 due to its comparatively higher CalEnviroScreen score, as feasible and economical; and
- Education domain scores from the California Tax Credit Allocation Committee ("TCAC")/HCD Opportunity Map, with an emphasis on undertaking improvements in and around Census Tract 626.22 due to its comparatively lower scores, as feasible and economical.

About Phase 10 – Primary Project

Phase 10 involves the reconstruction of the following driveway crossings:

- Moulton Parkway generally south of the Mobil Station
- Moulton Parkway south of The Coffee Bean and Tea Leaf before Laguna Country United Methodist Church

## MID-YEAR UPDATE (4/15/26)

*[Housing Element H-3.1.1 Analysis – Phase 10]*

Improvements	U.S. Census Tract(s)	Notes
Driveway crossing on Moulton Parkway generally south of the Mobil Station	060590 <u>626.46</u>	--
Driveway crossing on Moulton Parkway south of The Coffee Bean and Tea Leaf before Laguna Country United Methodist Church	060590 <u>626.41</u>	Adjacent to Census Tract 60590 <u>626.46</u> (low resource designation 3 on 2026 TCAC/ HCD Opportunity Map)

About Phase 10 – Waitlist/Expanded Scope Project

If additional funding is available, Phase 10 will be expanded to include the installation of new safety lights at the following intersections:

- El Toro Road/Canyon Wren Lane
- El Toro Road/Calle Corta

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 Purpose

This project is intended to improve the ease and safety of pedestrian travel, while also promoting compliance with the federal Americans with Disabilities Act of 1990, Architectural Barriers Act of 1968, and Rehabilitation Act of 1973.

The improvements are also called for in the General Plan Housing Element as part of Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

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 Cost
Phase 10 – Primary Project

The one-time cost of designing and constructing this project is estimated at \$250,000 (as of December 2025; subject to the completion of design documents, construction drawings, and competitive bidding).

Phase 10 – Waitlist/Expanded Scope Project (either (A) or (B))

The one-time cost of designing and constructing this project is estimated at \$250,000 (as of December 2025; subject to the completion of design documents, construction drawings, and competitive bidding).

## MID-YEAR UPDATE (4/15/26)

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Funding

The City anticipates using Community Development Block Grant ("CDBG") monies to fund this project (\$250,000-\$500,000). The maximum CDBG award has been appropriated (\$500,000); however, if the City does not receive an award or is awarded an amount less than the maximum, the City Manager will reduce appropriations accordingly, pursuant to the authority set forth in Section 2.9.05 of Administrative Policy 2.9. No direct costs will be incurred until the effective date of a funding award.

MID-YEAR UPDATE (4/15/26)

# CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEETS

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## PROJECTS FOR FUTURE FISCAL YEARS

QUICK REFERENCE	
Project Title	Page Number
<i>Scheduled Projects</i>	
Circulation Improvement Project – Fiscal Year 2027-28	8.0-50
Circulation Improvement Project – Fiscal Year 2028-29	8.0-52
Pavement Management Plan Project – Future Phases	8.0-59
Pedestrian Accessibility Improvement Project – Future Phases 11 through 19	8.0-62
<i>Unscheduled Projects</i>	
Bus Stop Relocation Project – Eastbound El Toro Road past Moulton Parkway	8.0-49
El Toro Road Green Street and Flood Relief Project	8.0-57
Ridge Route Drive Utility Undergrounding Project	8.0-66
Streetscape Enhancement Project – Moulton Parkway	8.0-67
Streetscape Enhancement Project – Santa Maria Avenue	8.0-68

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MID-YEAR UPDATE (4/15/26)

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**Bus Stop Relocation Project – Eastbound El Toro Road past Moulton Parkway**Funding Status: UnfundedPriorityAlignment:

Healthy and safe



High in quality of life

Projected Funding Plan: UnscheduledProject Description

This project involves the relocation of the bus stop located on eastbound El Toro Road past the Mobil Station to a new location approximately 400 feet to the east, past the El Toro Road/Willow Tree Center (City Hall) driveway. A bus turnout and new shelter facilities will be constructed in the new location.

Purpose

This project is intended to improve the safety of vehicular travel by relocating the existing bus stop away from the three right-in/right-out driveways located in the approximately 225 feet of eastbound El Toro Road following the El Toro Road/Moulton Parkway intersection. Whereas the existing bus stop is located in a vehicular travel lane of El Toro Road, the relocated bus stop will include a bus turnout to allow buses to pull out of traffic for loading and unloading.

Cost & Funding

The one-time cost of designing and constructing this project is estimated at \$470,634 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). Funding has not yet been identified; the City will seek grant opportunities.

MID-YEAR UPDATE (4/15/26)

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**Circulation Improvement Project – Fiscal Year 2027-28**Funding Status: UnfundedPriorityAlignment:

Healthy and safe



High in quality of life

Projected Funding Plan: Fiscal Year 2027-28Project Description

This project involves the addition of safety lights over pedestrian crosswalks and the replacement of illuminated street name signs.

Planned Safety Light Additions

- (2) El Toro Road/Calle Corta
- (1) El Toro Road/Canyon Wren Lane

Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Calle Corta
- El Toro Road/Canyon Wren Lane

Planned Illuminated Street Name Sign Replacements

- El Toro Road/Canyon Wren Lane

Purpose

This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility.

Replacing traffic signal backplates, visors, and illuminated street names signs is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface. The new illuminated street name signs will include the City's logo consistent with previous City Council direction.

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

MID-YEAR UPDATE (4/15/26)

[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2027-28]

Improvements	U.S. Census Tract(s)	Notes
Safety light additions at El Toro Road/Calle Corta	60590626.35, 60590626.48, and 60590626.49	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map
Safety light addition and illuminated street name sign replacements at El Toro Road/Canyon Wren Lane	60590626.35 and 60590626.48	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map

Cost & Funding

The one-time cost of designing and constructing this project is estimated at \$236,873 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). It is anticipated that Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (\$236,873).

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**Circulation Improvement Project – Fiscal Year 2028-29**Funding Status: PlannedPriorityAlignment:

Healthy and safe



High in quality of life

Projected Funding Plan: Fiscal Year 2028-29Project Description

This project involves the addition of a safety light over a pedestrian crosswalk, the installation of new accessible pedestrian signals, the replacement of illuminated street name signs, and other traffic-related improvements.

Planned Safety Light Additions

- (2) El Toro Road/Aliso Creek Road

Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Aliso Creek Road
- El Toro Road/Home Depot & Town Centre

Planned Illuminated Street Name Sign Replacements

- El Toro Road/Home Depot & Town Centre

Purpose

This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility.

Replacing traffic signal backplates, visors, and illuminated street names signs is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface. The new illuminated street name signs will include the City's logo consistent with previous City Council direction.

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

## MID-YEAR UPDATE (4/15/26)

*[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2028-29]*

Improvements	U.S. Census Tract(s)	Notes
Safety light additions at El Toro Road/Aliso Creek Road	<u>60590626.49</u>	Intersection is first west of Census Tract <u>60590626.48</u> (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Illuminated street name sign replacements at El Toro Road/Home Depot & Town Centre	<u>60590626.41</u> and <u>60590626.48</u>	Census Tract <u>60590626.48</u> has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map

Cost & Funding

The one-time cost of designing and constructing this project is estimated at \$135,235 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). It is anticipated that Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (\$135,235).

MID-YEAR UPDATE (4/15/26)

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**El Toro Road Green Street and Flood Relief Project**Funding Status: UnfundedPriorityAlignment:

High in quality of life

Projected Funding Plan: UnscheduledProject Description

This project involves making “green street” improvements and upsizing the existing storm drain and catch basins on eastbound El Toro Road between Laguna Woods City Hall and the Valencia Center (approximately 0.5 linear miles). As part of this project, the eastbound sidewalk will be reconstructed to include natural stormwater management approaches that slow, filter, and cleanse stormwater runoff from impervious areas.

Purpose

This project is based on the findings of a hydrologic/hydraulic study that was commissioned by the City in 2019 to analyze recurring instances of localized flooding that affect both vehicle travel lanes and the joint-use pedestrian/bicycle/golf cart sidewalk. The work is intended to mitigate localized flooding resultant of a 10-year storm event.

- *El Toro Road carries significant traffic* – El Toro Road is an arterial highway identified on the 2024 Orange County Master Plan of Arterial Highways as “major” with a capacity of up to 45,000 average daily trips.
- *Climate Change* – State agencies and academic institutions (including the University of California) have long held that, despite drought conditions, precipitation and flood risk is likely to increase as a result of climate change. The 2021 California Climate Adaptation Strategy projects that Orange County will see “increased frequency and severity of rain events” and increased oscillation “between dry and wet weather extremes.”

Cost & Funding

The one-time cost of designing and constructing this project is estimated at

MID-YEAR UPDATE (4/15/26)

\$1,950,000 (as of February 2025; subject to the completion of design documents, construction drawings, and competitive bidding). Funding has not yet been identified; the City will seek grant opportunities.

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Pavement Management Plan Project  
FUTURE PHASES**

Funding Status: Planned

Priority

Alignment:



Healthy and safe



High in quality of life

Projected Funding Plan: See table below

Estimated Useful Life: 15 years from each project's completion date

Project Description

This project involves the rehabilitation of deteriorated pavement along the specified street section(s), including asphalt concrete pavement cold milling and repaving. The work may also include the adjustment of utility covers and valves to grade; re-establishment of survey monuments, painted striping, and pavement markings; relocation of vehicle stop lines back from crosswalks; reconstruction of curbs, gutters, and sidewalks; installation of green-colored pavement in bikeways; and, replacement of traffic signal backplates, visors, and illuminated street name signs.

Purpose

This project is part of the City's 10-year Pavement Management Plan to extend the useful life and improve the quality of pavement on street sections rated at a Pavement Condition Index ("PCI") below 80. Ongoing pavement management helps to minimize the prolonged and more impactful work that typically accompanies projects involving significantly degraded pavement.

Relocating vehicle stop lines back from pedestrian crosswalks is intended to promote expanded clearance zones for pedestrians.

Reconstructing curbs, gutters, sidewalks and other concrete road elements is intended to serve a maintenance function.

Installing green-colored pavement in bicycle lanes is intended to further consistency with Chapter 9C of the 2014 California Manual of Uniform Traffic Control Devices, which calls for the consideration of the use of green-colored pavement in bikeways where appropriate.

## MID-YEAR UPDATE (4/15/26)

Replacing traffic signal backplates and visors is intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

Replacing illuminated street names signs is intended to serve a maintenance function and improve wayfinding.

### Cost & Funding

Over the course of fiscal years 2025-26 through 2033-34, the one-time cost of constructing these projects is estimated to be at least \$2,535,000 (as of February 2026; subject to the completion of design documents, construction drawings, and competitive bidding). It is anticipated that Road Maintenance & Rehabilitation Program Fund monies will be used to fund these projects.

Street Section(s)	Blended PCI / Lowest Segment PCI as of October 2025	Anticipated Fiscal Year	Total
No Project – The Fiscal Year 2027-28 project was advanced to be completed together with the Fiscal Year 2026-27 project.	-- / --	2027-28	\$0
Southbound Moulton Parkway between Santa Maria Avenue and Laguna Woods Village Gate 12	-- / 68.1	2028-29	\$375,000
Northbound Moulton Parkway between City Limit and Calle Cortez	73.83 / 71.6	2029-30	\$494,000
Westbound Santa Maria Avenue between San Remo Drive and Santa Vittoria Drive	73.83 / 71.7	2030-31	\$298,000
Northbound Moulton Parkway between El Toro Road and Gate 12	-- / 72	2031-32	\$334,000
Southbound Moulton Parkway between Gate 12 and El Toro Road	-- / 72.4	2032-33	\$367,000
Westbound El Toro Road between Home Depot Center and Calle Sonora	-- / 75.1	2033-34	\$174,000
Westbound Santa Maria Avenue between Moulton Parkway and San Remo Drive	-- / 76.5	2034-35	\$269,000

MID-YEAR UPDATE (4/15/26)

Eastbound El Toro Road between 584' W/ Aliso Creek Road and Aliso Creek Road, Eastbound Ridge Route Drive between Moulton Parkway and 350' E/ Moulton Parkway	76.85 / 76.6	2035-36	\$224,000
Total			\$2,535,000

MID-YEAR UPDATE (4/15/26)

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**Project Title:**Pedestrian Accessibility Improvement Project  
FUTURE PHASES 11 THROUGH 19**Funding Status: PlannedPriorityAlignment:

Healthy and safe



High in quality of life

Projected Funding Plan: See table belowProject Description*About the Pedestrian Accessibility Improvement Project*

This project involves the improvement of pedestrian paths-of-travel, including elimination of gaps, lifts, and other uneven sidewalk surfaces; reconstruction of curb ramps; reconstruction of driveway crossings; and/or, replacement of detectable warnings. The work may also include the modification of right-of-way to increase navigable area and clearances.

Improvements are prioritized using factors including the following, which are identified in General Plan Housing Element Program H-3.1.1:

- The California Office of Environmental Health Hazard Assessment's California Communities Environmental Health Screening Tool ("CalEnviroScreen") scores for individual census tracts, with an emphasis on undertaking improvements in and around Census Tract 626.47 due to its comparatively higher CalEnviroScreen score, as feasible and economical; and
- Education domain scores from the California Tax Credit Allocation Committee ("TCAC")/HCD Opportunity Map, with an emphasis on undertaking improvements in and around Census Tract 626.22 due to its comparatively lower scores, as feasible and economical.

In addition to any unconstructed improvements identified for phases 9 or 10 of the Pedestrian Accessibility Improvement Project, the following improvements will be prioritized in future phases:

## MID-YEAR UPDATE (4/15/26)

Intersection Curb Ramp Improvements

- El Toro Road/Laguna Woods Village Equestrian Center
- El Toro Road/Moulton Parkway (will require replacement of the colored concrete within the pedestrian crosswalks)

Sidewalk Improvements

- Eastbound El Toro Road between the signalized Home Depot Center driveway and the Laguna Woods Village Equestrian Center driveway
- Westbound Santa Maria Avenue between Moulton Parkway and San Remo

Driveway Crossing Reconstruction

- El Toro Road/Willow Tree Center (ALDI Sign)
- El Toro Road/Willow Tree Center (Olive Garden)
- Moulton Parkway/Willow Tree Center (South of Mobil Station)
- Moulton Parkway/Willow Tree Center (The Coffee Bean & Tea Leaf)

Accessible Pedestrian Signal Installations

- El Toro Road/Aliso Creek Road
- El Toro Road/Lutheran Church & Catholic Church

*[Housing Element H-3.1.1 Analysis – Phase 11 through 19]*

Improvements	U.S. Census Tract(s)	Notes
Intersection curb ramps at El Toro Road/Laguna Woods Equestrian Center	060590 <u>626.41</u>	Adjacent to Census Tract 60590 <u>626.48</u> (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Intersection curb ramps at El Toro Road/Moulton Parkway	60590 <u>626.41</u> and 60590 <u>626.48</u>	Census Tract 60590 <u>626.48</u> has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map
Sidewalk on eastbound El Toro Road between the signalized Home Depot Center driveway and the Laguna Woods Village Equestrian Center driveway	060590 <u>626.41</u>	Adjacent to Census Tract 60590 <u>626.48</u> (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Sidewalk on westbound Santa Maria Avenue	60590 <u>626.21</u> and 60590 <u>626.48</u>	Census Tract 60590 <u>626.46</u> has a low resource designation 2 on 2025 TCAC/ HCD Opportunity

## MID-YEAR UPDATE (4/15/26)

between Moulton Parkway and San Remo		Map
Driveway crossing at El Toro Road/Willow Tree Center (ALDI Sign)	<u>60590626.46</u>	Census Tract <u>60590626.46</u> has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map
Driveway crossing at El Toro Road/Willow Tree Center (Olive Garden)	<u>60590626.22</u> and <u>60590626.46</u>	Census Tract <u>60590626.22</u> has a low resource designation 3, and Census Tract <u>60590626.46</u> has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map
Driveway crossing at Moulton Parkway/Willow Tree Center (South of Mobil Station)	<u>60590626.46</u>	Census Tract <u>60590626.46</u> has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map
Driveway crossing at Moulton Parkway/Willow Tree Center (The Coffee Bean & Tea Leaf)	<u>60590626.41</u>	Adjacent to Census Tract <u>60590626.48</u> (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Accessible pedestrian signal at El Toro Road/Aliso Creek Road	<u>60590626.49</u>	Intersection is first west of Census Tract <u>60590626.48</u> (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Accessible pedestrian signal at El Toro Road/Lutheran Church & Catholic Church	<u>60590626.22</u> and <u>60590626.46</u>	Census Tract <u>60590626.22</u> has a low resource designation 3, and Census Tract <u>60590626.46</u> has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map

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Purpose

This project is intended to improve the ease and safety of pedestrian travel, while also promoting compliance with the federal Americans with Disabilities Act of 1990, Architectural Barriers Act of 1968, and Rehabilitation Act of 1973.

The improvements are also called for in the General Plan Housing Element as part of Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

MID-YEAR UPDATE (4/15/26)

Cost & Funding

Over the course of fiscal years 2027-28 through 2035-36, the one-time cost of designing and constructing these projects is estimated at \$2,250,000-\$4,500,000 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). These projects are contingent on the receipt of external funding. The City anticipates applying for Community Development Block Grant ("CDBG") funding.

Phase	Anticipated Fiscal Year	Total
11	2027-28	\$250,000-\$500,000
12	2028-29	\$250,000-\$500,000
13	2029-30	\$250,000-\$500,000
14	2030-31	\$250,000-\$500,000
15	2031-32	\$250,000-\$500,000
16	2032-33	\$250,000-\$500,000
17	2033-34	\$250,000-\$500,000
18	2034-35	\$250,000-\$500,000
19	2035-36	\$250,000-\$500,000
Total		\$2,250,000-\$4,500,000

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Ridge Route Drive Utility Undergrounding Project**

Funding Status:    Unfunded

Priority  
Alignment:



Healthy and safe

Projected Funding Plan:    Unscheduled

Project Description

This project involves undergrounding approximately 2,100 linear feet of power lines located within the City's street right-of-way on eastbound Ridge Route Drive between Peralta Drive and Avenida De La Carlota. *(Note: Staff has initiated communication with Southern California Edison to explore the feasibility of this project and begin to quantify associated costs.)*

Purpose

This project is intended to eliminate the fire risk created by the presence of power lines in an urban setting adjacent to a primary arterial highway (Ridge Route Drive).

Cost & Funding

The one-time cost of designing and constructing this project is not yet known. Funding has not yet been identified; it is anticipated that General Fund appropriations will be required.

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Streetscape Enhancement Project – Moulton Parkway**

Funding Status:    Unfunded

Priority

Alignment:



High in quality of life



Environmentally conscious

Projected Funding Plan:        Unscheduled

Project Description

This project involves refreshing four street medians on Moulton Parkway between Via Campo Verde and the southern City limit (approximately 0.6 linear miles) with additional trees and drought-tolerant landscaping.

Planned Enhancements

- Planting of Carrotwood trees in the three medians between Via Campo Verde and Via Iglesia
- Planting of Carrotwood trees and relandscaping of the median south of Calle Aragon to the City limit for greater visual consistency with the four medians between Via Campo Verde and Via Iglesia

Purpose

This project is intended to increase shade, improve air quality, reduce the urban heat island effect, and enhance streetscape aesthetics.

The planting of trees is specifically intended to beautify public property and achieve benefits set forth in the California Urban Forestry Act of 1978, as amended, including, but not limited to, expanding urban forest canopies, greening, increasing carbon sequestration, reducing impacts of the urban heat island effect, improving management of stormwater and dry weather runoff, improving local water capture and the efficient use of water for urban forest maintenance, and climate adaptation.

Cost & Funding

The one-time cost of designing and constructing this project is estimated at \$225,000 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). Funding has not yet been identified; the City will seek grant opportunities.

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Streetscape Enhancement Project – Santa Maria Avenue**

Funding Status:    Unfunded

Priority

Alignment:



High in quality of life



Environmentally conscious

Projected Funding Plan:    Unscheduled

Project Description

This project involves retrofitting four street medians on Santa Maria Avenue between its eastern terminus and Moulton Parkway (approximately 0.6 linear miles) with additional trees and drought-tolerant landscaping.

Purpose

This project is intended to increase shade, improve air quality, reduce the urban heat island effect, and enhance streetscape aesthetics.

The planting of trees is specifically intended to beautify public property and achieve benefits set forth in the California Urban Forestry Act of 1978, as amended, including, but not limited to, expanding urban forest canopies, greening, increasing carbon sequestration, reducing impacts of the urban heat island effect, improving management of stormwater and dry weather runoff, improving local water capture and the efficient use of water for urban forest maintenance, and climate adaptation.

Cost & Funding

The one-time cost of designing and constructing this project is estimated at \$375,000 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). Funding has not yet been identified; the City will seek grant opportunities.

CITY OF LAGUNA WOODS Fiscal Years 2025-36 Capital Improvement Program Funding Plan				
Project Title	Estimated Project Cost	Fiscal Year	Projected Funding	Funding Source
<b><u>CARRYOVER PROJECTS TO FISCAL YEAR 2025-26</u></b>				
Circulation Improvement Project - Fiscal Year 2024-25	137,644	2024-25 2024-25	161,577.15	Federal Grants Fund (American Rescue Plan Act)
			31,604	Capital Projects Fund
			193,181.15	
City Hall Complex Parking Lot Improvement Project	913,218	2023-24 2025-26	41,804	Federal Grants Fund (American Rescue Plan Act)
			50,000	Capital Projects Fund
			91,804	Budget is for design only
City Centre Park Enhancement Project	TBD	2024-25	125,000	Capital Projects Fund
			125,000	
City Hall Refurbishment and Safety Project: Phase 4	922,482	2023-24 2024-25 2024-25	250,000	Capital Projects Fund
			350,000	Capital Projects Fund
			322,482	Capital Projects Fund
			922,482	
City Hall Refurbishment and Safety Project: Phase 5	TBD	2023-24 2025-26 2025-26	85,000	Capital Projects Fund
			1,600,000	Capital Projects Fund
			1,000,000	Capital Projects Fund
			2,685,000	
Paseo de Valencia - Moulton Parkway Confluence Bypass Corridor Project	109,946	2024-25	109,946	Capital Projects Fund
			109,946	
Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)	424,942.65	2024-25 2024-25 2024-25	64,000	Road Maintenance & Rehabilitation Program Fund
			160,942.65	Federal Grants Fund (American Rescue Plan Act)
			200,000	State of California Grants Fund (COVID Relief Funds)
			424,942.65	
Woods End Wilderness Preserve Trail Drainage and Improvement Project	715,074	2022-23 2022-23 2022-23 2024-25 2024-25 2024-25 2025-26 2025-26 2025-26	47,012	Capital Projects Fund
			188,048	State of California Grants Fund (Proposition 68)
			37,500	Federal Grants Fund (American Rescue Plan Act)
			36,649.95	Federal Grants Fund (American Rescue Plan Act)
			257.22	Federal Grants Fund (American Rescue Plan Act)
			50,000	Capital Projects Fund
			330,607	Capital Projects Fund
			25,000	Capital Projects Fund
			715,074	
<b><u>NEW PROJECTS FOR FISCAL YEAR 2025-26</u></b>				
Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9	500,000	2025-26	500,000	Community Development Block Grant (CDBG) Fund
			500,000	
Circulation Improvement Project - Fiscal Year 2025-26	169,042	2025-26	169,042	Road Maintenance & Rehabilitation Program Fund
			169,042	
Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway)	440,482	2025-26 2025-26 2025-26	85,000	Capital Projects Fund
			346,782	Road Maintenance & Rehabilitation Program Fund
			8,700	Capital Projects Fund
			440,482	
Public Works Warehouse Project	TBD	2025-26	50,000	Capital Projects Fund
			50,000	
Transit Shelter and Street Furniture Project	TBD	2025-26 2026-27	75,000	Capital Projects Fund
			350,000	Capital Projects Fund
			425,000	
<b><u>NEW PROJECTS FOR FISCAL YEAR 2026-27</u></b>				
City Hall Complex Emergency Backup Generator Project	TBD	2026-27	50,000	Capital Projects Fund
			50,000	Budget is for design only
City Hall Refurbishment and Safety Project: Phase 6	TBD	2026-27	150,000	Capital Projects Fund
			150,000	Budget is for design only
Circulation Improvement Project - Fiscal Year 2026-27	135,209	2026-27	135,209	Road Maintenance & Rehabilitation Program Fund
			135,209	
Pedestrian Accessibility Improvement Project: Phase 10	500,000	2026-27	500,000	Community Development Block Grant (CDBG) Fund
			500,000	
Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde)	590,000	2026-27	590,000	Road Maintenance & Rehabilitation Program Fund
			590,000	

ITEM 9.2 - Attachment A

CITY OF LAGUNA WOODS Fiscal Years 2025-36 Capital Improvement Program Funding Plan				
Project Title	Estimated Project Cost	Fiscal Year	Projected Funding	Funding Source
<b>PROJECTS FOR FUTURE FISCAL YEARS - SCHEDULED PROJECTS</b>				
Circulation Improvement Project - Fiscal Year 2027-28	236,873	2027-28	236,873 236,873	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 11	500,000	2027-28	500,000 500,000	Community Development Block Grant (CDBG) Fund
Circulation Improvement Project - Fiscal Year 2028-29	135,235	2028-29	135,235 135,235	Road Maintenance & Rehabilitation Program Fund
Pavement Management Plan Project (Southbound Moulton Parkway between Santa Maria Avenue and Gate 12)	375,000	2028-29	375,000 375,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 12	500,000	2028-29	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Northbound Moulton Parkway between City Limit and Calle Cortez)	494,000	2029-30	494,000 494,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 13	500,000	2029-30	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Westbound Santa Maria Avenue between San Remo Drive and Santa Vittoria Drive)	298,000	2030-31	298,000 298,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 14	500,000	2030-31	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Northbound Moulton Parkway between El Toro Road and Gate 12)	334,000	2031-32	334,000 334,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 15	500,000	2031-32	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Southbound Moulton Parkway between Gate 12 and El Toro Road)	367,000	2032-33	367,000 367,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 16	500,000	2032-33	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Westbound El Toro Road between Home Depot Center and Calle Sonora)	174,000	2033-34	174,000 174,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 17	500,000	2033-34	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Westbound Santa Maria Avenue between Moulton Parkway and San Remo Drive)	TBD	2034-35	TBD TBD	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 18	500,000	2034-35	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Eastbound El Toro Road between 584' W/ Aliso Creek Road and Aliso Creek Road, Eastbound Ridge Route Drive between Moulton Parkway and 350' E/ Moulton Parkway)	TBD	2035-36	TBD TBD	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 19	500,000	2035-36	500,000 500,000	Community Development Block Grant (CDBG) Fund

CITY OF LAGUNA WOODS Fiscal Years 2025-36 Capital Improvement Program Funding Plan				
Project Title	Estimated Project Cost	Fiscal Year	Projected Funding	Funding Source
<b>PROJECTS FOR FUTURE FISCAL YEARS - UNSCHEDULED PROJECTS</b>				
Bus Stop Relocation Project - Eastbound El Toro Road past Moulton Parkway	470,634	TBD	470,634 470,634	Not Yet Identified - Seek Grant Opportunities
El Toro Road Green Street and Flood Relief Project	1,950,000	TBD	1,950,000 1,950,000	Not Yet Identified - Seek Grant Opportunities
Ridge Route Drive Utility Undergrounding Project	TBD	TBD	TBD TBD	Not Yet Identified - Anticipate Capital Projects Fund
Streetscape Enhancement Project - Moulton Parkway	225,000	TBD	225,000 225,000	Not Yet Identified - Seek Grant Opportunities
Streetscape Enhancement Project - Santa Maria Avenue	375,000	TBD	375,000 375,000	Not Yet Identified - Seek Grant Opportunities
<b>TRANSPORTATION-RELATED OPERATIONS &amp; MAINTENANCE</b>				
<i>The following information is included at the direction of the Orange County Transportation Authority. Operations and maintenance expenses are not capital improvement projects.</i>				
	<i>Fiscal Year 2025-26 Budget</i>	<i>Fiscal Year 2026-27 Budget</i>	<i>Fiscal Year 2027-28 Estimate</i>	
Measure M2 (OC Go) Fair Share Expenditures				
Landscaping Services, Public Rights-of-Way	87,090	90,576	93,293	
Utilities, Electric, Street Lights, Public Rights-of-Way	38,845	43,118	44,412	
Utilities, Water, Landscaping, Public Rights-of-Way	55,285	60,814	62,638	
Contract - Traffic Signal Maintenance	54,360	56,610	58,308	
Utilities, Electric, Traffic Signals	31,200	32,760	33,743	
Allowable Overhead Costs	1,000	1,000	1,000	
	<u>267,780</u>	<u>284,878</u>	<u>293,394</u>	
	<i>Fiscal Year 2028-29 Estimate</i>	<i>Fiscal Year 2029-30 Estimate</i>	<i>Fiscal Year 2030-31 Estimate</i>	
Measure M2 (OC Go) Fair Share Expenditures				
Landscaping Services, Public Rights-of-Way	96,092	98,975	101,944	
Utilities, Electric, Street Lights, Public Rights-of-Way	45,744	47,116	48,530	
Utilities, Water, Landscaping, Public Rights-of-Way	64,518	66,453	68,447	
Contract - Traffic Signal Maintenance	60,058	61,859	63,715	
Utilities, Electric, Traffic Signals	34,755	35,798	36,872	
Allowable Overhead Costs	1,000	1,000	1,000	
	<u>302,166</u>	<u>311,201</u>	<u>320,507</u>	
	<i>Fiscal Year 2031-32 Estimate</i>	<i>Fiscal Year 2032-33 Estimate</i>		
Measure M2 (OC Go) Fair Share Expenditures				
Landscaping Services, Public Rights-of-Way	105,002	108,152		
Utilities, Electric, Street Lights, Public Rights-of-Way	49,986	51,485		
Utilities, Water, Landscaping, Public Rights-of-Way	70,500	72,615		
Contract - Traffic Signal Maintenance	65,627	67,595		
Utilities, Electric, Traffic Signals	37,978	39,117		
Allowable Overhead Costs	1,000	1,000		
	<u>330,092</u>	<u>339,965</u>		

## **8.0. CITY CAPITAL PROJECTS**

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*This chapter describes major capital improvement projects that are included in this budget, as well as projects that are currently unfunded, but may be considered in the future.*

### **CAPITAL IMPROVEMENT PROGRAM**

The City Council adopts an 11-year Capital Improvement Program (“CIP”) on an annual basis in order to assist with the long-term development of funding for major capital improvement projects. The City is required to adopt an at least seven-year CIP in order to receive funding from Orange County’s Measure M2 (OC Go) half-cent sales tax, which voters approved in 2006 to fund transportation projects and activities. While the first two years of the CIP are included in this budget and work plan, the City Council retains the ability to modify the CIP at its discretion and no funding commitment is created by the inclusion of unfunded projects or projects planned for future years.

The City considers a “major capital improvement project” to be any project that meets the definition of a “public project” in California Public Contract Code Section 22002, including “construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work” of facilities owned, leased, or operated by the City, as well as any non-minor “painting or repainting.” Maintenance is not considered a public project. A “major capital improvement project” also includes pavement management work included in the City’s 10-year Pavement Management Plan, work that is required to be included in the CIP for Measure M2 (OC Go) eligibility, and any other project so-designated by the City Council.

Major capital improvement projects are categorized as either funded, partially funded, or unfunded. Partial funding of projects is not unusual, as full funding may be developed over the course of several fiscal years, as grants and other federal, state, and county funds are obtained in order to reduce impacts to the General Fund. In other cases, funding from the General Fund may be set aside for projects over multiple fiscal years in the interest of fiscal prudence. The preparation of design documents and construction drawings may also precede the allocation of construction funding.

The term of this CIP is fiscal years 2025-26 through 2035-36.

## **CAPITAL PROJECTS APPROPRIATIONS SUMMARY – BUDGETED**

The appropriations summarized below are included in the Fiscal Years 2025-27 Budget & Work Plan. For additional information on specific projects, please refer to the worksheets beginning on page 8.0-9.

### Fiscal Year 2025-26

- *General Fund/Capital Projects Fund*
  - City Hall Complex Parking Lot Improvement Project (\$50,000)
  - City Hall Refurbishment and Safety Project: Phase 5 (~~\$1~~2,600,000)
  - Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway) (~~\$85,000~~93,700) – will be reimbursed by the City of Laguna Hills
  - Public Works Warehouse Project (\$50,000)
  - Transit Shelter and Street Furniture Project (\$75,000)
  - Woods End Wilderness Preserve Trail Drainage and Improvement Project (\$355,607)

FUND TOTAL: ~~\$1,860,000~~3,224,307

- *Road Maintenance & Rehabilitation Program Fund*
  - Circulation Improvement Project – Fiscal Year 2025-26 (\$169,042)
  - Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway) (\$346,782)

FUND TOTAL: \$515,824

- *Community Development Block Grant (CDBG) Fund*
  - Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2025-26: ~~\$2,875,824~~4,240,131

~~64.68~~76.04% General Fund, ~~35.32~~23.96% Special Revenue Funds

Unspent appropriations approved prior to July 1, 2025 are expected to be carried over to Fiscal Year 2025-26 for the following projects, pursuant to Section 2.9.04(10) of Administrative Policy 2.9:

MID-YEAR UPDATE (4/15/26)

- *General Fund/Capital Projects Fund*
  - Circulation Improvement Project – Fiscal Year 2024-25
  - City Centre Park Enhancement Project
  - City Hall Refurbishment and Safety Project: Phase 4
  - City Hall Refurbishment and Safety Project: Phase 5
  - Paseo De Valencia – Moulton Parkway Confluence Bypass Corridor Project
  - Woods End Wilderness Preserve Trail Drainage and Improvement Project
- *Federal Grants Fund*
  - Circulation Improvement Project – Fiscal Year 2024-25
  - Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)
- *Road Maintenance & Rehabilitation Program Fund*
  - Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)
- *State of California Grants Fund*
  - Woods End Wilderness Preserve Trail Drainage and Improvement Project

Fiscal Year 2026-27

- *General Fund/Capital Projects Fund*
  - City Hall Complex Emergency Backup Generator Project (\$50,000)
  - City Hall Refurbishment and Safety Project: Phase 6 (\$150,000)
  - Transit Shelter and Street Furniture Project (\$350,000)

FUND TOTAL: \$~~350~~550,000

- *Road Maintenance & Rehabilitation Program Fund*
  - Circulation Improvement Project – Fiscal Year 2026-27 (\$135,209)
  - Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde~~Northbound Moulton Parkway between City Limits and Calle Cortez~~) (\$~~393,997~~590,000)

MID-YEAR UPDATE (4/15/26)

FUND TOTAL: \$~~529,206~~725,209

- *Community Development Block Grant (CDBG) Fund*
  - Pedestrian Accessibility Improvement Project: Phase 10 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2026-27: \$~~1,379,206~~1,775,209

25.3830.98% General Fund, 74.6269.02% Special Revenue Funds

Unspent appropriations approved prior to July 1, 2026 are expected to be carried over to Fiscal Year 2026-27 for projects that are not yet complete, pursuant to Section 2.9.04(10) of Administrative Policy 2.9.

## **CAPITAL PROJECTS APPROPRIATIONS SUMMARY – PLANNED**

The appropriations summarized below are planned for inclusion in future budgets and work plans. The City Council retains the ability to modify the CIP at its discretion and no funding commitment is created by planning for these projects. For additional information on specific projects, please refer to the worksheets beginning on page 8.0-47.

### Fiscal Year 2027-28

- *Road Maintenance & Rehabilitation Program Fund*
  - Circulation Improvement Project – Fiscal Year 2027-28 (\$236,873)

~~• Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Calle Sonora) (\$333,408)~~

FUND TOTAL: \$~~570,281~~236,873

- *Community Development Block Grant (CDBG) Fund*
  - Pedestrian Accessibility Improvement Project: Phase 11 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2027-28: \$~~1,070,281~~736,873

### Fiscal Year 2028-29

- *Road Maintenance & Rehabilitation Program Fund*
  - Circulation Improvement Project – Fiscal Year 2028-29 (\$135,235)

• Pavement Management Plan Project (~~Northbound Moulton Parkway between Via Campo Verde and Gate 12~~Southbound)

MID-YEAR UPDATE (4/15/26)

Moulton Parkway between Santa Maria Avenue and Gate 12)  
(\$331,000375,000)

FUND TOTAL: \$466,235510,235

- *Community Development Block Grant (CDBG) Fund*
  - Pedestrian Accessibility Improvement Project: Phase 12 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2028-29: \$966,2351,010,235

Fiscal Year 2029-30

- *Road Maintenance & Rehabilitation Program Fund*
  - Pavement Management Plan Project (~~Southbound Moulton Parkway between Gate 16 and Via Campo Verde~~Northbound Moulton Parkway between City Limit and Calle Cortez)  
(\$325,000494,000)

FUND TOTAL: \$325,000494,000

- *Community Development Block Grant (CDBG) Fund*
  - Pedestrian Accessibility Improvement Project: Phase 13 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2029-30: \$825,000994,000

Fiscal Year 2030-31

- *Road Maintenance & Rehabilitation Program Fund*
  - Pavement Management Plan Project (~~Westbound Santa Maria Avenue between Moulton Parkway and Terminus~~Westbound Santa Maria Avenue between San Remo Drive and Santa Vittoria Drive)  
(\$350,000298,000)

FUND TOTAL: \$350,000298,000

- *Community Development Block Grant (CDBG) Fund*
  - Pedestrian Accessibility Improvement Project: Phase 14 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2030-31: \$850,000798,000

Fiscal Year 2031-32

- *Road Maintenance & Rehabilitation Program Fund*

MID-YEAR UPDATE (4/15/26)

- Pavement Management Plan Project (~~Eastbound El Toro Road between City Limits and Aliso Creek Road, and Avenida Sevilla and Paseo De Valencia~~Northbound Moulton Parkway between El Toro Road and Gate 12) (~~\$276,000~~334,000)

FUND TOTAL: ~~\$276,000~~334,000

- Community Development Block Grant (CDBG) Fund
  - Pedestrian Accessibility Improvement Project: Phase 15 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2031-32: ~~\$776,000~~834,000

Fiscal Year 2032-33

- Road Maintenance & Rehabilitation Program Fund
  - Pavement Management Plan Project (~~Westbound El Toro Road between Paseo De Valencia and Avenida Sevilla, and Tanager Lane and Calle Corta~~Southbound Moulton Parkway between Gate 12 and El Toro Road) (~~\$343,000~~367,000)

FUND TOTAL: ~~\$343,000~~367,000

- Community Development Block Grant (CDBG) Fund
  - Pedestrian Accessibility Improvement Project: Phase 16 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2032-33: ~~\$843,000~~867,000

Fiscal Year 2033-34

- Road Maintenance & Rehabilitation Program Fund
  - Pavement Management Plan Project (~~Southbound Moulton Parkway between Santa Maria Avenue and Gate 16, and Via Iglesia and Calle Aragon~~Westbound El Toro Road between Home Depot Center and Calle Sonora) (~~\$336,000~~174,000)

FUND TOTAL: ~~\$336,000~~174,000

- Community Development Block Grant (CDBG) Fund
  - Pedestrian Accessibility Improvement Project: Phase 17 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2033-34: ~~\$836,000~~674,000

Fiscal Year 2034-35

MID-YEAR UPDATE (4/15/26)

- Road Maintenance & Rehabilitation Program Fund
  - Pavement Management Plan Project (~~Placeholder for project per forthcoming Fiscal Years 2026-36 Pavement Management Plan~~Westbound Santa Maria Avenue between Moulton Parkway and San Remo Drive) (\$269,000)

FUND TOTAL: ~~\$~~\$269,000

- Community Development Block Grant (CDBG) Fund
  - Pedestrian Accessibility Improvement Project: Phase 18 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2034-35: ~~\$~~\$769,000

Fiscal Year 2035-36

- Road Maintenance & Rehabilitation Program Fund
  - Pavement Management Plan Project (~~Placeholder for project per forthcoming Fiscal Years 2026-36 Pavement Management Plan~~Eastbound El Toro Road between 584' W/ Aliso Creek Road and Aliso Creek Road, Eastbound Ridge Route Drive between Moulton Parkway and 350' E/ Moulton Parkway) (\$224,000)

FUND TOTAL: ~~\$~~\$224,000

- Community Development Block Grant (CDBG) Fund
  - Pedestrian Accessibility Improvement Project: Phase 19 (\$500,000)

FUND TOTAL: \$500,000

GRAND TOTAL – FISCAL YEAR 2035-36: ~~\$~~\$724,000

## **FUTURE OUTLOOK FOR CAPITAL IMPROVEMENT PROJECTS**

### *Active Transportation Plan*

Developing an Active Transportation Plan is included as a significant work plan item in this budget and work plan. Once adopted, it is anticipated that additional projects will be identified for inclusion in this CIP.

### *Closed-Circuit Television (CCTV) Cameras at Signalized Intersections*

Members of the City Council have expressed interest in installing CCTV cameras at signalized intersections to allow the City's traffic engineers to

monitor and observe traffic flow in real time. The CCTV cameras would not serve an enforcement purpose (i.e., they would not be red light cameras or speed cameras). Staff agrees that the installation of CCTV cameras would improve the City's traffic operations capabilities and anticipates identifying opportunities for installation as part of future CIPs. *(Note: Staff consulted with the California State Controller's Office and was informed that the installation of CCTV cameras cannot be funded using Fuel Tax monies. As such, it is anticipated that General Fund appropriations would be required.)*

#### *Local Hazard Mitigation Plan*

Updating the City's Local Hazard Mitigation Plan is included as a significant work plan item in this budget and work plan. As a result of that update and the implementation of General Plan Housing Element Program H-3.2.3, it is anticipated that additional projects will be identified for inclusion in this CIP.

#### *Pavement Management Plan*

The City's 10-year Pavement Management Plan will undergo its next biennial update in Fiscal Year 2025-26 for a term spanning fiscal years 2026-27 through 2035-36. As a result of that update, it is anticipated that additional pavement management plan projects will be identified for inclusion in this CIP.

#### *Statewide Water Quality Control Plans for Trash*

The City is in the process of refining its strategy for complying with the State Water Resources Control Board's Statewide Water Quality Control Plans for Trash. As a result of that refinement, it is anticipated that additional projects will be identified for inclusion in this CIP.

#### *Woods End Wilderness Preserve Detention Basin*

During the design of the Woods End Wilderness Preserve Trail Drainage and Improvement Project, returning the detention basin located in Woods End Wilderness Preserve to a more natural condition was identified as a potential project to be added to this CIP in the future. To assist with the scoping of such a project, an engineering study to evaluate the hydrologic function and need of the detention basin should be completed.

#### *Unfunded and/or Unscheduled Projects*

The following projects are presently unfunded and unscheduled, but may be undertaken in the event funds are appropriated, grant funding is obtained, or funding otherwise becomes available:

- Bus Stop Relocation Project – Eastbound El Toro Road past Moulton Parkway
- ~~City Hall Complex Emergency Backup Generator Project~~
- ~~City Hall Refurbishment and Safety Project – Future Phases~~
- El Toro Road Green Street and Flood Relief Project
- Ridge Route Drive Utility Undergrounding Project
- Streetscape Enhancement Project – Moulton Parkway
- Streetscape Enhancement Project – Santa Maria Avenue

For additional information on presently unfunded and unscheduled projects, please refer to the worksheets beginning on page 8.0-47.

## **CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEETS**

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### **CARRYOVER PROJECTS TO FISCAL YEAR 2025-26**

<b>QUICK REFERENCE</b>	
<b>Project Title</b>	<b>Page Number</b>
Circulation Improvement Project – Fiscal Year 2024-25	8.0-11
City Hall Complex Parking Lot Improvement Project	8.0-13
City Centre Park Enhancement Project	8.0-14
City Hall Refurbishment and Safety Project: Phase 4	8.0-16
City Hall Refurbishment and Safety Project: Phase 5	8.0-18
Paseo de Valencia - Moulton Parkway Confluence Bypass Corridor Project	8.0-19
Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)	8.0-22

MID-YEAR UPDATE (4/15/26)

Woods End Wilderness Preserve Trail Drainage and Improvement Project	8.0-24
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## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Circulation Improvement Project – Fiscal Year 2024-25**

Funding Status: Funded (2024-25)

Priority

Alignment:



Healthy and safe



High in quality of life

### Project Description

This project involves the addition of a safety light over a pedestrian crosswalk, the installation of new accessible pedestrian signals, the replacement of illuminated street name signs, and other traffic-related improvements.

### Planned Safety Light Additions

- (1) Moulton Parkway/Via Campo Verde

### Planned Accessible Pedestrian Signal Installations

- El Toro Road/Avenida Sevilla

Other Planned Improvements

- Pedestrian crosswalk button relocation – southeast corner of El Toro Road/Avenida Sevilla (east-west crosswalk)
- Traffic signal modification – southbound Moulton Parkway-facing side of Moulton Parkway/Via Iglesia
- New flashing yellow beacon and sign – southbound Moulton Parkway approaching Moulton Parkway/Via Iglesia
- Traffic signal backplate and visor replacements – El Toro Road/Avenida Sevilla, Moulton Parkway/Via Campo Verde, and Moulton Parkway/Via Iglesia

Purpose

This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility, as well as enhancing crosswalk operation.

Replacing traffic signal backplates and visors is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

*[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2024-25]*

Improvements	U.S. Census Tract(s)	Notes
Safety light addition at Moulton Parkway/Via Campo Verde	<u>60590626.41</u>	Adjacent to Census Tract <u>60590626.48</u> (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Accessible pedestrian signal at El Toro Road/Avenida Sevilla	<u>60590626.22</u> and <u>60590626.46</u>	Census Tract <u>60590626.22</u> has a low resource designation 3, and Census Tract <u>60590626.46</u> has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map

Cost

The one-time cost of designing and constructing this project is estimated at \$193,181.15 (as of January 2025; subject to the completion of construction).

Funding

\$161,577.15 in American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds) funds and \$31,604 in General Fund monies will be used to fund this project.

- Fiscal Year 2024-24: Federal Grants Fund (\$161,577.15)
  - Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$31,604)
- TOTAL: \$193,181.15

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**City Hall Complex Parking Lot Improvement Project**

Funding Status: Partially Funded (2023-24, 2025-26)

Priority

Alignment:



Healthy and safe

Project Description

This project involves repaving the asphalt parking lot and driveways at the City Hall Complex (including adjusting grades and restriping); replacing cracked and lifted concrete curbs and gutters; improving overhead lighting; installing an additional dual-port, Level 2 electric vehicle charging station; laying conduit to accommodate potential future surveillance cameras and a step-up transformer to provide sufficient power for Level 3 electric vehicle charging stations; planting additional trees; and, refreshing landscaping.

Purpose

MID-YEAR UPDATE (4/15/26)

This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure. The work will safeguard and enhance the City's only public building and seat of government.

Cost

The one-time cost of designing this project is estimated at \$91,804. The one-time cost of constructing this project is ~~not yet known. A construction budget will be considered after design documents are completed, estimated at \$821,414 (as of March 2026, subject to the completion of competitive bidding).~~

Funding

\$41,804 in American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds) funds and \$50,000 in General Fund monies will be used to fund this project.

- Fiscal Year 2023-24: Federal Grants Fund (\$41,804)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$50,000)
- TOTAL: \$91,804

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**City Centre Park Enhancement Project**

Funding Status: Partially Funded (2024-25)

Priority

Alignment:



Healthy and safe



Environmentally conscious

Project Description

This project involves redeveloping City Centre Park within a smaller footprint that allows for the co-location of a potential future fire station and adding shade from tree canopies, landscaping including manicured planter beds and educational signage for a botanic garden-type look, seating areas, and public art. Notable aspects of this project include the following:

- This project includes the City's first public art installation. The City will

collaborate with one or more local artists to create an installation that highlights the area's Native American and agricultural history.

- This project includes the addition of habitat to support the breeding and migration of Monarch butterflies (generally, a variety of milkweed and nectar plants with staggered flowering or blooming times) and related educational signage.

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Purpose

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California Senate Bill 475 (Min, Chapter 287, Statutes of 2023) authorizes the City to use a portion of City Centre Park as a fire station and for public safety purposes, subject to the reinvestment of \$212,000 in capital improvements in the remaining City Centre Park. This project is intended to construct the capital improvements required by California Senate Bill 475 and enhance the recreational utility of City Centre Park.

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Cost

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The one-time cost of designing this project is estimated at \$125,000. The one-time cost of constructing this project is not yet known. A construction budget will be considered after design documents are completed.

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Funding

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General Fund monies will be used to fund this project (\$125,000).

It is anticipated that the Orange County Fire Authority will reimburse the City for costs associated with this project, subject to negotiation of the same in a lease agreement for use of a portion of City Centre Park as a fire station.

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**City Hall Refurbishment and Safety Project: Phase 4**

Funding Status: Funded (2023-24, 2024-25)

Priority

Alignment:



Healthy and safe



Professionally and efficiently served

### Project Description

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This project involves refurbishments and safety improvements at City Hall.

*Phase 4:* Includes the replacement of windows, doors, balcony railing, and carpeting; construction of new ceilings, walls, windows, and doors; lighting improvement; heating, ventilation, and air conditioning improvement; and, other work related to accessibility, functionality, safety, and security.

*Phase 4 (Elevator)*: Includes the modernization of the elevator machine room equipment, hall and car signals fixtures, hall and car door equipment, cab interior, and related control systems such as electrical and fire life safety.

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Purpose

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This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure. The work will safeguard and enhance the City's only public building and seat of government.

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Cost

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*Phase 4*: The one-time cost of designing and constructing this project is estimated at \$600,000 (as of October 2024; subject to the completion of construction).

*Phase 4 (Elevator)*: The one-time cost of designing and constructing this project is estimated at \$322,482 (as of February 2025; subject to the completion of construction).

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Funding

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General Fund monies will be used to fund this project (\$922,482).

- Fiscal Year 2023-24: General Fund/Capital Projects Fund (\$250,000)
  - Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$350,000)
  - Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$322,482)
- TOTAL: \$922,482

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**City Hall Refurbishment and Safety Project: Phase 5**

Funding Status: Partially Funded (2023-24, 2025-26)

Priority

Alignment:



Healthy and safe



Professionally and efficiently served

### Project Description

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This project involves refurbishments and safety improvements at City Hall. The scope of work includes the following:

- Remodel of the first-floor lobby, counter, and office areas
- Improvement of heating, ventilation, and air conditioning systems
- Other work related to accessibility, functionality, safety, and security

Purpose

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This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure. The work will safeguard and enhance the City's only public building and seat of government.

Cost

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The one-time cost of designing this project is estimated at \$85,000. The one-time cost of constructing this project (including temporary relocation of City Hall functions during construction) is not yet known; however, \$~~1~~2,600,000 has been appropriated as a budgetary placeholder. A final construction budget will be considered after design documents are completed.

Funding

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General Fund monies will be used to fund this project (\$~~1~~2,685,000).

- Fiscal Year 2023-24: General Fund/Capital Projects Fund (\$85,000)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$1,600,000)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$1,000,000)
- TOTAL: \$~~1~~2,685,000

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Paseo de Valencia - Moulton Parkway Confluence Bypass Corridor Project**

Funding Status: Funded (2024-25)

Priority

Alignment:



Healthy and safe



High in quality of life

Project Description

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This project is a joint project with the City of Laguna Hills. While the City of Laguna Hills serves as the lead agency, the City's participation requires that the project be added to the Capital Improvement Program and the required 20% cost-share be appropriated.

Improvements within Laguna Woods include the following:

MID-YEAR UPDATE (4/15/26)

- *Fiber communication upgrades* – installation of fiber optic communications cables and peripheral communications equipment along the project corridor spanning the five signalized intersections listed below and at City Hall. This is anticipated to require a combination of boring and trenching within public street and sidewalk areas.
  - El Toro Road/Avenida Sevilla
  - El Toro Road/Church Intersection
  - El Toro Road/Moulton Parkway
  - Moulton Parkway/Laguna Woods Village Gates 12 & 16
  - Moulton Parkway/Santa Maria Avenue
  
- *Traffic signal equipment upgrades* – signal controller/cabinet modifications at the five signalized intersections listed above.

Purpose

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Benefits of this project include:

- *Enhanced traffic management* – Fiber optic cables have a higher bandwidth than copper wires, which means they can carry more data at the same time. This is important for traffic signal communications, as it allows for the transmission of high-resolution video images and real-time traffic data for proactive traffic management.
  
- *Improved traffic flow* – Fiber optic communication is more reliable than copper cable communication, and modern controllers have more features and faster processing speed than the controllers currently used by the City. This will allow for more immediate real-time data transfer between traffic signals and the City's traffic management system, enabling dynamic traffic signal timing adjustments and leading to smoother traffic flow and reduced congestion.
  
- *Improved safety* – Fiber optic communications and modern controllers can help improve safety by supporting advanced traffic management features that might be deployed in the future, such as adaptive/responsive traffic signal timing and vehicle-to-infrastructure ("V2I") communications. Advanced traffic management can help to reduce the risk of accidents.

- *Scalability* – Fiber optic networks and modern controllers are highly scalable, accommodating future growth and changes in traffic patterns.
- *Support for emerging technologies* – The improvements will pave the way for the integration of emerging technologies like connected and automated vehicles, which require robust traffic signal infrastructure.
- *Cost savings* – The improvements will result in cost savings as some of the traffic signal equipment improvements are necessary in the short term even if grant funding had not obtained (in that case, the City would be responsible for all costs, as opposed to 20% of costs). Long-term operational savings are also anticipated due to reduced maintenance needs and improved traffic management.

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#### Cost

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The one-time cost of designing and constructing the Laguna Woods portion of this project is estimated at \$549,727 (as of October 2023; subject to the completion of design documents, construction drawings, and competitive bidding). The City will be responsible for 20% of costs (\$109,946).

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#### Funding

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General Fund monies will be used to fund the City's portion of project costs (\$109,946). Grant funding from a 2024 Orange County Transportation Authority Regional Traffic Signal Synchronization Program (Project P) award will fund the balance of this project. The City of Laguna Hills, as the lead agency for this project, will account for and appropriate the grant award.

- Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$109,946) – *satisfies the 20% match required by the 2024 Orange County Transportation Authority Regional Traffic Signal Synchronization Program (Project P) award*  
TOTAL: \$109,946

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Pavement Management Plan Project (Westbound El Toro Road  
between Calle Corta and City Limits)**

Funding Status: Funded (2024-25)

Priority  
Alignment:



Healthy and safe



High in quality of life

Estimated Useful Life: 15 years from completion date

### Project Description

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This project involves the rehabilitation of deteriorated pavement along the specified street section(s), including asphalt concrete pavement cold milling and repaving. The work may also include the adjustment of utility covers and valves to grade; re-establishment of survey monuments, painted striping, and pavement markings; relocation of vehicle stop lines back from crosswalks;

reconstruction of curbs, gutters, and sidewalks; installation of green-colored pavement in bikeways; and, replacement of traffic signal backplates, visors, and illuminated street name signs.

Planned Illuminated Street Name Sign Replacements

- El Toro Road/Aliso Creek Road
- El Toro Road/Calle Corta

Purpose

This project is part of the City's 10-year Pavement Management Plan to extend the useful life and improve the quality of pavement on street sections rated at a Pavement Condition Index ("PCI") below 80. Ongoing pavement management helps to minimize the prolonged and more impactful work that typically accompanies projects involving significantly degraded pavement. As of October 2023, the specified street section had a PCI of 76.

Relocating vehicle stop lines back from pedestrian crosswalks is intended to promote expanded clearance zones for pedestrians.

Reconstructing curbs, gutters, sidewalks and other concrete road elements is intended to serve a maintenance function.

Installing green-colored pavement in bicycle lanes is intended to further consistency with Chapter 9C of the 2014 California Manual of Uniform Traffic Control Devices, which calls for the consideration of the use of green-colored pavement in bikeways where appropriate.

Replacing traffic signal backplates and visors is intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

Replacing illuminated street names signs is intended to serve a maintenance function and improve wayfinding.

Cost

The one-time cost of designing and constructing this project is estimated at \$264,000 (as of March 2024; subject to the completion of design documents, construction drawings, and competitive bidding).

Funding

\$64,000 in Road Maintenance & Rehabilitation Program Fund monies,

MID-YEAR UPDATE (4/15/26)

\$160,942.65 in American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds) funds, and \$200,000 in Coronavirus Response and Relief Supplemental Appropriations Act of 2021 – Non-STIP Program funds (“CRRSAA”) will be used to fund this project (\$264,000).

- Fiscal Year 2024-25: Road Maintenance & Rehabilitation Program Fund (\$64,000)
  - Fiscal Year 2024-25: Federal Grants Fund (\$160,942.65)
  - Fiscal Year 2024-25: State of California Grants Fund (\$200,000)
- TOTAL: \$424,942.65

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Woods End Wilderness Preserve Trail Drainage and Improvement Project**

Funding Status: Funded (2022-23)

Priority

Alignment:



Healthy and safe



High in quality of life

### Project Description

This project involves the construction and refurbishment of drainage and entry facilities at Woods End Wilderness Preserve, as well as work related to accessibility, safety, and security.

### Purpose

This project is intended to improve drainage and manage stormwater runoff from the Woods End Wilderness Preserve trail. The work will also enhance the

MID-YEAR UPDATE (4/15/26)

safety, visibility, and condition of City-maintained park areas.

Cost

The one-time cost of constructing this project is estimated at ~~\$47,012,452,619~~ \$15,074,17 (as of ~~June 2022~~ April 2026; subject to the completion of ~~design documents, construction drawings, and competitive bidding~~ construction).

Funding

~~\$47,012,452,619~~ in General Fund monies, \$188,048 in Proposition 68 (Per Capita) funds, and ~~\$37,500~~ \$74,407.17 in American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds) funds will be used to fund this project.

- Fiscal Year 2022-23: General Fund/Capital Projects Fund (\$47,012) – *satisfies the 20% match required by Proposition 68 (Per Capita Program)*
  - Fiscal Year 2022-23: State of California Grants Fund (\$188,048)
  - Fiscal Year 2022-23: Federal Grants Fund (\$37,500)
  - Fiscal Year 2024-25: Federal Grants Fund (\$36,649.95)
  - Fiscal Year 2024-25: Federal Grants Fund (\$257.22) (R 24-49)
  - Fiscal Year 2024-25: General Fund/Capital Projects Fund (\$50,000)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$330,607)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$25,000)
- TOTAL: ~~\$272,560~~ \$715,074.17

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEETS

### NEW PROJECTS FOR FISCAL YEAR 2025-26

QUICK REFERENCE	
Project Title	Page Number
Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9	8.0-27
Circulation Improvement Project – Fiscal Year 2025-26	8.0-30
Pavement Management Plan Project (Eastbound Santa Maria	8.0-32

MID-YEAR UPDATE (4/15/26)

Avenue between Santa Vittoria Drive and Moulton Parkway)	
Public Works Warehouse Project	8.0-34
Transit Shelter and Street Furniture Project	8.0-35

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## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement  
Project: Phase 9**

Funding Status: Contingent on the receipt of external funding (2025-26)

Priority

Alignment:



Healthy and safe



High in quality of life

### Project Description

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#### About the Pedestrian Accessibility Improvement Project

This project involves the improvement of pedestrian paths-of-travel, including elimination of gaps, lifts, and other uneven sidewalk surfaces; reconstruction

MID-YEAR UPDATE (4/15/26)

of curb ramps; reconstruction of driveway crossings; and/or, replacement of detectable warnings. The work may also include the modification of right-of-way to increase navigable area and clearances.

Improvements are prioritized using factors including the following, which are identified in General Plan Housing Element Program H-3.1.1:

- The California Office of Environmental Health Hazard Assessment's California Communities Environmental Health Screening Tool ("CalEnviroScreen") scores for individual census tracts, with an emphasis on undertaking improvements in and around Census Tract 626.47 due to its comparatively higher CalEnviroScreen score, as feasible and economical; and
- Education domain scores from the California Tax Credit Allocation Committee ("TCAC")/HCD Opportunity Map, with an emphasis on undertaking improvements in and around Census Tract 626.22 due to its comparatively lower scores, as feasible and economical.

About Phase 9 – Primary Project

Phase 9 involves the reconstruction of the following driveway crossings:

- El Toro Road adjacent to the Lutheran Church of the Cross
- Santa Maria Avenue adjacent to Polly's Pies Restaurant & Bakery

*[Housing Element H-3.1.1 Analysis – Phase 9]*

Improvements	U.S. Census Tract(s)	Notes
Driveway crossing on El Toro Road	60590 <u>626.22</u>	Target Census Tract – TCAC/HCD Opportunity Map
Driveway crossing on Santa Maria Avenue	60590 <u>626.21</u>	Adjacent to census tracts 60590 <u>626.48</u> (low resource designation 3 on 2025 TCAC/HCD Opportunity Map) and 60590 <u>626.22</u> (Target Census Tract – TCAC/HCD Opportunity Map)

About Phase 9 – Waitlist/Expanded Scope Project

~~If additional funding is available~~ Due to the availability of additional funding, Phase 9 ~~will be~~ expanded to include the installation of push button assemblies, Accessible Pedestrian Signals ("APS"), and conduit, as well as the

MID-YEAR UPDATE (4/15/26)

removal and construction of concrete sidewalk panels on eastbound El Toro Road between the signalized intersection at Home Depot/Town Center and Moulton Parkway accessible pedestrian signals at the following intersections:

- ~~El Toro Road/Calle Sonora~~
- ~~El Toro Road/Home Depot & Town Centre~~
- ~~El Toro Road/Moulton Parkway~~
- ~~Moulton Parkway/Laguna Woods Village Gates 12 & 16~~
- ~~Moulton Parkway/Via Campo Verde~~
- ~~Santa Maria Avenue/Moulton Parkway.~~

*[Housing Element H-3.1.1 Analysis – Phase 9 – Waitlist/Expanded Scope]*

Improvements	U.S. Census Tract(s)	Notes
<del>Accessible pedestrian signal at El Toro Road/Calle Sonora</del>	<del>60590626.41 and 60590626.48</del>	<del>Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map</del>
<del>Accessible pedestrian signal at El Toro Road/Home Depot &amp; Town Centre</del>	<del>60590626.41 and 60590626.48</del>	<del>Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map</del>
<del>Accessible pedestrian signal at El Toro Road/Moulton Parkway</del>	<del>60590626.41 and 60590626.48</del>	<del>Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map</del>
<del>Accessible pedestrian signal at Moulton Parkway/Laguna Woods Village Gates 12 &amp; 16</del>	<del>60590626.48</del>	<del>Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map</del>
<del>Accessible pedestrian signal at Moulton Parkway/Via Campo Verde</del>	<del>60590626.41</del>	<del>Adjacent to Census Tract 60590626.48 (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)</del>
<del>Accessible pedestrian signal at Santa Maria Avenue/Moulton Parkway</del>	<del>60590626.21 and 60590626.48</del>	<del>Census Tract 60590626.46 has a low resource designation 2 on 2025 TCAC/ HCD Opportunity Map</del>

Purpose

This project is intended to improve the ease and safety of pedestrian travel, while also promoting compliance with the federal Americans with Disabilities Act of 1990, Architectural Barriers Act of 1968, and Rehabilitation Act of 1973.

The improvements are also called for in the General Plan Housing Element as part of Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

Cost

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Phase 9 – Primary Project

The one-time cost of designing and constructing this project is estimated at \$250,000 (as of December 2024; subject to the completion of design documents, construction drawings, and competitive bidding).

Phase 9 – Waitlist/Expanded Scope Project

The one-time cost of designing and constructing this project is estimated at \$250,000 (as of December 2024; subject to the completion of design documents, construction drawings, and competitive bidding).

Funding

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The City anticipates using Community Development Block Grant (“CDBG”) monies to fund this project (\$250,000-\$500,000). The maximum CDBG award has been appropriated (\$500,000); however, if the City does not receive an award or is awarded an amount less than the maximum, the City Manager will reduce appropriations accordingly, pursuant to the authority set forth in Section 2.9.05 of Administrative Policy 2.9. No direct costs will be incurred until the effective date of a funding award.

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Circulation Improvement Project – Fiscal Year 2025-26**

Funding Status: Funded (2025-26)

Priority Alignment:



Healthy and safe



High in quality of life

### Project Description

This project involves the addition of safety lights over pedestrian crosswalks and the replacement of various traffic signal components (backplates, visors, and illuminated street name signs).

### Planned Safety Light Additions

- (1) El Toro Road/Lutheran Church & Catholic Church
- (1) El Toro Road/Avenida Sevilla

### Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Lutheran Church & Catholic Church

MID-YEAR UPDATE (4/15/26)

Planned Illuminated Street Name Sign Replacements

- El Toro Road/Lutheran Church & Catholic Church

Purpose

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This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility.

Replacing traffic signal backplates, visors, and illuminated street names signs is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface. The new illuminated street name signs will include the City's logo consistent with previous City Council direction.

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

*[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2025-26]*

Improvements	U.S. Census Tract(s)	Notes
Safety light addition and illuminated street name sign replacements at El Toro Road/Lutheran Church & Catholic Church	60590626.22 and 60590626.46	Census Tract 60590626.22 has a low resource designation 3, and Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map
Safety light addition at El Toro Road/Avenida Sevilla	60590626.22 and 60590626.46	Census Tract 60590626.22 has a low resource designation 3, and Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map

Cost

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The one-time cost of designing and constructing this project is estimated at \$169,042 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding).

Funding

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Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (\$169,042).

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Pavement Management Plan Project (Eastbound Santa Maria Avenue  
between Santa Vittoria Drive and Moulton Parkway)**

Funding Status: Funded (2025-26)

Priority

Alignment:



Healthy and safe



High in quality of life

Estimated Useful Life: 15 years from completion date

### Project Description

This project involves the rehabilitation of deteriorated pavement along the specified street section(s), including asphalt concrete pavement cold milling and repaving. The work may also include the adjustment of utility covers and valves to grade; re-establishment of survey monuments, painted striping, and pavement markings; relocation of vehicle stop lines back from crosswalks; reconstruction of curbs, gutters, and sidewalks; installation of green-colored pavement in bikeways; and, replacement of traffic signal backplates, visors, and illuminated street name signs.

Planned Sidewalk Reconstruction

- Santa Maria Avenue

Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Moulton Parkway
- Moulton Parkway/Santa Maria Avenue

Planned Illuminated Street Sign Replacements

- El Toro Road/Moulton Parkway
- Moulton Parkway/Santa Maria Avenue

Purpose

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This project is part of the City's 10-year Pavement Management Plan to extend the useful life and improve the quality of pavement on street sections rated at a Pavement Condition Index ("PCI") below 80. Ongoing pavement management helps to minimize the prolonged and more impactful work that typically accompanies projects involving significantly degraded pavement. As of October 2023, the specified street section had a blended PCI of 81.6 for all segments; the lowest segment PCI was 77.

Relocating vehicle stop lines back from pedestrian crosswalks is intended to promote expanded clearance zones for pedestrians.

Reconstructing curbs, gutters, sidewalks and other concrete road elements is intended to serve a maintenance function.

Installing green-colored pavement in bicycle lanes is intended to further consistency with Chapter 9C of the 2014 California Manual of Uniform Traffic Control Devices, which calls for the consideration of the use of green-colored pavement in bikeways where appropriate.

Replacing traffic signal backplates and visors is intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

Replacing illuminated street names signs is intended to serve a maintenance function and improve wayfinding.

Cost

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MID-YEAR UPDATE (4/15/26)

The one-time cost of designing and constructing this project is estimated at \$431,782 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). The City of Laguna Hills will reimburse the City for work conducted on the portion of the specified street section within its jurisdiction (estimated to be \$85,000).

Funding

\$85,000 \$93,700 in General Fund monies and \$346,782 in Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project. Expenses related to the work conducted on the portion of the specified street section within the City of Laguna Hills' jurisdiction will be paid using General Fund monies and reimbursed by the City of Laguna Hills.

- Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$85,000)
  - Fiscal Year 2025-26: Road Maintenance & Rehabilitation Program Fund (\$346,782)
  - Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$8,700)
- TOTAL: \$440,482

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Public Works Warehouse Project**

Funding Status: Partially Funded (2025-26)

Priority

Alignment:



Professionally and  
efficiently served

Project Description

This project involves the construction of a public works warehouse to store equipment, supplies, and materials, and serve as a staging area for the City's construction projects. Facility needs are estimated to be 1,500-2,500 square feet, a portion of which could be outdoors.

Purpose

MID-YEAR UPDATE (4/15/26)

This project is intended to allow the City to take possession of, and better manage, its equipment, supplies, and materials, which are currently stored in a private facility in the city of Laguna Niguel. This project will also provide a construction staging location other than the City Hall Complex's parking lot, which will reduce wear-and-tear on asphalt surfaces.

Cost

The one-time cost of designing and constructing this project is not yet known. \$50,000 has been appropriated to provide for site evaluation, conceptual design, and related due diligence. A design and construction budget will be considered after those efforts are completed and a site is selected.

Funding

General Fund monies will be used to fund this project (\$50,000).

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Transit Shelter and Street Furniture Project**

Funding Status: Partially Funded (2025-26, 2026-27)

Priority

Alignment:



High in quality of life

Project Description

This project involves the replacement of all transit shelters and most street furniture on El Toro Road and Moulton Parkway with new transit shelters and street furniture.

Purpose

The transit shelters and most street furniture on El Toro Road and Moulton Parkway are currently supplied under a franchise agreement that ends on December 31, 2027. This project is intended to construct transit shelters and street furniture that better align with community aesthetics and needs, on or in advance of the anticipated expiration of that franchise agreement.

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Cost

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The one-time cost of designing this project is estimated at \$75,000. The one-time cost of constructing this project is not yet known; however, \$350,000 has been appropriated as a budgetary placeholder. A final construction budget will be considered after design documents are completed.

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Funding

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General Fund monies will be used to fund this project (\$425,000).

- Fiscal Year 2025-26: General Fund/Capital Projects Fund (\$75,000)
  - Fiscal Year 2026-27: General Fund/Capital Projects Fund (\$350,000)
- TOTAL: \$425,000

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## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEETS

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### NEW PROJECTS FOR FISCAL YEAR 2026-27

QUICK REFERENCE	
Project Title	Page Number
<u>City Hall Complex Emergency Backup Generator Project</u>	<u>8.0-TBD</u>
<u>City Hall Refurbishment and Safety Project: Phase 6</u>	<u>8.0-TBD</u>
Circulation Improvement Project – Fiscal Year 2026-27	8.0-39
Pavement Management Plan Project ( <u>Westbound El Toro Road</u> )	8.0-41

MID-YEAR UPDATE (4/15/26)

<u>between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde Northbound Moulton Parkway between City Limits and Calle Cortez)</u>	
Pedestrian Accessibility Improvement Project: Phase 10	8.0-43

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**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**City Hall Complex Emergency Backup Generator Project**

Funding Status: Partially Funded (2026-27)

Priority Alignment:



Healthy and safe



Professionally and efficiently served

Project Description

This project involves the addition of an emergency backup generator and automatic transfer switch to serve portions of the City Hall Complex (two buildings – City Hall and the Public Library). The generator will be capable of

MID-YEAR UPDATE (4/15/26)

providing sufficient power to allow core functions and cooling center operations to continue for at least 24 hours of continuous use.

Purpose

This project is intended to ensure that the City Hall Complex remains accessible, functional, safe, and secure during power outages and Public Safety Power Shutdown (“PSPS”) events. The City Hall Complex contains the only public buildings in Laguna Woods that would be available for residents and other persons to obtain resources or respite during power outages and PSPS events. City Hall serves as the seat of government and offices for all City staff, as well as the City’s emergency operations center and cooling center. City Hall also regularly hosts a vote center during public elections.

- 82.2% of Laguna Woods residents are 65 or older, with an average age of 74.9 years (2020 U.S. Census) – Older adults, including persons who rely on electric life-sustaining equipment, are identified by the California Public Utilities Commission as particularly vulnerable to the effects of de-energization during PSPS events. Older adults are also considered to be access and functionally impaired, per California Government Code Section 8593.3(f)(1).
- Climate Change – Cooling centers are considered “local community resilience stations” established to mitigate the public health impacts of extreme heat and other emergency situations exacerbated by climate change (e.g., power outages/PSPS events) on local populations, per California Government Code Section 8593.3(f)(3).

Cost & Funding

The one-time cost of designing this project is estimated at \$50,000. The one-time cost of constructing this project is estimated at \$375,000 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). A construction budget will be considered after design documents are completed.

- Fiscal Year 2026-27: General Fund/Capital Projects Fund (\$50,000)  
TOTAL: \$50,000

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**City Hall Refurbishment and Safety Project: Phase 6**

Funding Status: Partially Funded (2026-27)

Priority  
Alignment:



Healthy and safe



Professionally and efficiently served

Project Description

This project involves refurbishments and safety improvements at City Hall. The scope of work includes the following:

- Remodel of the second-floor lobby and office areas

MID-YEAR UPDATE (4/15/26)

- Improvement of heating, ventilation, and air conditioning systems
- Replacement of the red tile roof
- Other work related to accessibility, functionality, safety, and security

Purpose

This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure. The work will safeguard and enhance the City's only public building and seat of government.

Cost & Funding

The one-time cost of designing this project is estimated at \$150,000. The one-time cost of constructing this project is not yet known. A construction budget will be considered after design documents are completed. The City anticipates that General Fund monies will be used to fund this project.

- Fiscal Year 2026-27: General Fund/Capital Projects Fund (\$150,000)  
TOTAL: \$150,000

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Circulation Improvement Project – Fiscal Year 2026-27**

Funding Status: Funded (2026-27)

Priority

Alignment:



Healthy and safe



High in quality of life

Project Description

This project involves the addition of safety lights over pedestrian crosswalks and the replacement of various traffic signal components (backplates, visors, and illuminated street name signs).

MID-YEAR UPDATE (4/15/26)

Planned Safety Light Additions

- (1) Moulton Parkway/Santa Maria Avenue

Planned Traffic Signal Backplate and Visor Replacements

- Moulton Parkway/Laguna Woods Village Gates 12 & 16

Planned Illuminated Street Name Sign Replacements

- Moulton Parkway/Laguna Woods Village Gates 12 & 16
- Moulton Parkway/Via Campo Verde

Purpose

This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility.

Replacing traffic signal backplates, visors, and illuminated street names signs is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface. The new illuminated street name signs will include the City's logo consistent with previous City Council direction.

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

*[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2026-27]*

Improvements	U.S. Census Tract(s)	Notes
Safety light addition at Moulton Parkway/Santa Maria Avenue	60590626.21 and 60590626.48	Census Tract 60590626.46 has a low resource designation 2 on 2025 TCAC/ HCD Opportunity Map
Illuminated street name sign replacements at Moulton Parkway/ Laguna Woods Village Gates 12 & 16	60590626.48	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map
Illuminated street name sign replacements at Moulton Parkway/Via	60590626.41	Adjacent to Census Tract 60590626.48 (low resource designation 3 on 2025 TCAC/

Campo Verde		HCD Opportunity Map)
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Cost

The one-time cost of designing and constructing this project is estimated at \$135,209 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding).

Funding

Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (\$135,209).

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde~~Northbound Moulton Parkway between City Limits and Calle Cortez~~)**

Funding Status: Funded (2026-27)

Priority Alignment:



Healthy and safe



High in quality of life

Estimated Useful Life: 15 years from completion date

### Project Description

This project involves the rehabilitation of deteriorated pavement along the specified street section(s), including asphalt concrete pavement cold milling and repaving. The work may also include the adjustment of utility covers and valves to grade; re-establishment of survey monuments, painted striping, and pavement markings; relocation of vehicle stop lines back from crosswalks; reconstruction of curbs, gutters, and sidewalks; installation of green-colored pavement in bikeways; and, replacement of traffic signal backplates, visors, and illuminated street name signs.

### Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Calle Sonora
- Moulton Parkway/Calle Cortez
- Moulton Parkway/Calle Aragon

### Planned Illuminated Street Sign Replacements

- El Toro Road/Calle Sonora
- El Toro Road/Moulton Parkway
- Moulton Parkway/Calle Cortez
- Moulton Parkway/Via Iglesia
- Moulton Parkway Calle Aragon

### Purpose

This project is part of the City's 10-year Pavement Management Plan to extend the useful life and improve the quality of pavement on street sections rated at a Pavement Condition Index ("PCI") below 80. Ongoing pavement management helps to minimize the prolonged and more impactful work that typically accompanies projects involving significantly degraded pavement. As of October ~~2023~~2025, the specified El Toro Road street section had a ~~blended~~ PCI of ~~80.3 for all segments; the lowest segment PCI was 78.60.4 and the specified Moulton Parkway street section had a PCI of 68.55.~~

Relocating vehicle stop lines back from pedestrian crosswalks is intended to promote expanded clearance zones for pedestrians.

Reconstructing curbs, gutters, sidewalks and other concrete road elements is intended to serve a maintenance function.

Installing green-colored pavement in bicycle lanes is intended to further consistency with Chapter 9C of the 2014 California Manual of Uniform Traffic Control Devices, which calls for the consideration of the use of green-colored pavement in bikeways where appropriate.

Replacing traffic signal backplates and visors is intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

Replacing illuminated street names signs is intended to serve a maintenance function and improve wayfinding.

Cost

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The one-time cost of designing and constructing this project is estimated at ~~\$393,997,590,000~~ (as of ~~March 2024~~February 2026; subject to the completion of design documents, construction drawings, and competitive bidding).

Funding

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Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (~~\$393,997,590,000~~).

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Pedestrian Accessibility Improvement Project: Phase 10**

Funding Status: Contingent on the receipt of external funding (2026-27)

Priority

Alignment:



Healthy and safe



High in quality of life

Project Description

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About the Pedestrian Accessibility Improvement Project

MID-YEAR UPDATE (4/15/26)

This project involves the improvement of pedestrian paths-of-travel, including elimination of gaps, lifts, and other uneven sidewalk surfaces; reconstruction of curb ramps; reconstruction of driveway crossings; and/or, replacement of detectable warnings. The work may also include the modification of right-of-way to increase navigable area and clearances.

Improvements are prioritized using factors including the following, which are identified in General Plan Housing Element Program H-3.1.1:

- The California Office of Environmental Health Hazard Assessment's California Communities Environmental Health Screening Tool ("CalEnviroScreen") scores for individual census tracts, with an emphasis on undertaking improvements in and around Census Tract 626.47 due to its comparatively higher CalEnviroScreen score, as feasible and economical; and
- Education domain scores from the California Tax Credit Allocation Committee ("TCAC")/HCD Opportunity Map, with an emphasis on undertaking improvements in and around Census Tract 626.22 due to its comparatively lower scores, as feasible and economical.

About Phase 10 – Primary Project

Phase 10 involves the reconstruction of the following driveway crossings:

- ~~El Toro Road/Laguna Woods Village Equestrian Center~~Moulton Parkway generally south of the Mobil Station
- ~~Paseo De Valencia/Chase Bank~~Moulton Parkway south of The Coffee Bean and Tea Leaf before Laguna Country United Methodist Church

[Housing Element H-3.1.1 Analysis – Phase 10]

Improvements	U.S. Census Tract(s)	Notes
<del>Driveway crossing at</del> <del>on El Toro</del> <del>Road/Laguna Woods</del> <del>Village Equestrian</del> <del>Center</del> <u>Moulton</u> <u>Parkway generally</u> <u>south of the Mobil</u> <u>Station</u>	060590626. <del>41</del> <u>46</u>	<del>Adjacent to Census Tract</del> <del>60590626.48 (low resource</del> <del>designation 3 on 2025</del> <del>TCAC/HCD Opportunity</del> <del>Map)---</del>
<del>Driveway crossing at</del> <del>Paseo De</del>	<del>060590626.41</del> <u>060590626.22</u>	<del>Adjacent to Census Tract</del> <del>60590626.46 (low resource</del>

MID-YEAR UPDATE (4/15/26)

<p><u>Valencia/Chase Bankon Moulton Parkway south of The Coffee Bean and Tea Leaf before Laguna Country United Methodist Church</u></p>	<p><u>designation 3 on 2026 TCAC/ HCD Opportunity Map)Target Census Tract– TCAC/HCD Opportunity Map</u></p>
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About Phase 10 – Waitlist/Expanded Scope Project

If additional funding is available, Phase 10 will be expanded to include the installation of accessible pedestrian signals new safety lights at the following intersections:

- El Toro Road/Canyon Wren Lane
- El Toro Road/Calle Corta
- ~~El Toro Road/Calle Sonora~~
- ~~El Toro Road/Home Depot & Town Centre~~
- ~~El Toro Road/Moulton Parkway~~
- ~~Moulton Parkway/Laguna Woods Village Gates 12 & 16~~
- ~~Moulton Parkway/Via Campo Verde~~
- ~~Santa Maria Avenue/Moulton Parkway~~

*[Housing Element H-3.1.1 Analysis – Phase 10 – Waitlist/Expanded Scope (A)]*

Improvements	U.S. Census Tract(s)	Notes
<del>Accessible pedestrian signal at El Toro Road/Calle Sonora</del>	<del>60590626.41 and 60590626.48</del>	<del>Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map</del>
<del>Accessible pedestrian signal at El Toro Road/Home Depot &amp; Town Centre</del>	<del>60590626.41 and 60590626.48</del>	<del>Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map</del>
<del>Accessible pedestrian signal at El Toro Road/Moulton Parkway</del>	<del>60590626.41 and 60590626.48</del>	<del>Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map</del>
<del>Accessible pedestrian signal at Moulton Parkway/Laguna Woods Village Gates 12 &amp; 16</del>	<del>60590626.48</del>	<del>Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map</del>
<del>Accessible pedestrian</del>	<del>60590626.41</del>	<del>Adjacent to Census Tract</del>

MID-YEAR UPDATE (4/15/26)

signal at Moulton Parkway/Via Campo Verde		60590626.48 (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Accessible pedestrian signal at Santa Maria Avenue/Moulton Parkway	60590626.21 and 60590626.48	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map

If the ~~aforementioned expanded/waitlist scope is completed as part of Phase 9 of the Pedestrian Accessibility Improvement Project, Phase 10 will instead be expanded to include the installation of accessible pedestrian signals at the following intersections:~~

- ~~• El Toro Road/Lutheran Church & Catholic Church~~
- ~~• El Toro Road/Canyon Wren Lane~~
- ~~• El Toro Road/Calle Corta~~
- ~~• Moulton Parkway/Calle Cortez~~
- ~~• Moulton Parkway/Via Iglesia~~
- ~~• Moulton Parkway/Calle Aragon~~

*[Housing Element H 3.1.1 Analysis – Phase 10 – Waitlist/Expanded Scope (B)]*

Improvements	U.S. Census Tract(s)	Notes
Accessible pedestrian signal at El Toro Road/Lutheran Church & Catholic Church	60590626.22 and 60590626.46	Census Tract 60590626.22 has a low resource designation 3, and Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map
Accessible pedestrian signal at El Toro Road/Canyon Wren Lane	60590626.35 and 60590626.48	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map
Accessible pedestrian signal at El Toro Road/Calle Corta	60590626.35, 60590626.48, and 60590626.49	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map
Accessible pedestrian signal at Moulton Parkway/Calle Cortez	60590626.41	Intersection is second north of Census Tract 60590626.47 (target for CalEnviroScreen)
Accessible pedestrian signal at Moulton Parkway/Via Iglesia	60590626.41	Intersection is first north of Census Tract 60590626.47 (target for CalEnviroScreen)

MID-YEAR UPDATE (4/15/26)

<del>Accessible pedestrian signal at Moulton Parkway/Calle Aragon</del>	<del>60590626.41 and 60590626.47</del>	<del>Census Tract 60590626.47 is target for CalEnviroScreen</del>
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Purpose

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This project is intended to improve the ease and safety of pedestrian travel, while also promoting compliance with the federal Americans with Disabilities Act of 1990, Architectural Barriers Act of 1968, and Rehabilitation Act of 1973.

The improvements are also called for in the General Plan Housing Element as part of Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

Cost

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Phase 10 – Primary Project

The one-time cost of designing and constructing this project is estimated at \$250,000 (as of ~~April 2025~~December 2025; subject to the completion of design documents, construction drawings, and competitive bidding).

Phase 10 – Waitlist/Expanded Scope Project (either (A) or (B))

The one-time cost of designing and constructing this project is estimated at \$250,000 (as of ~~April 2025~~December 2025; subject to the completion of design documents, construction drawings, and competitive bidding).

Funding

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The City anticipates using Community Development Block Grant (“CDBG”) monies to fund this project (\$250,000-\$500,000). The maximum CDBG award has been appropriated (\$500,000); however, if the City does not receive an award or is awarded an amount less than the maximum, the City Manager will reduce appropriations accordingly, pursuant to the authority set forth in Section 2.9.05 of Administrative Policy 2.9. No direct costs will be incurred until the effective date of a funding award.

# CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEETS

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## PROJECTS FOR FUTURE FISCAL YEARS

QUICK REFERENCE	
Project Title	Page Number
<i>Scheduled Projects</i>	
Circulation Improvement Project – Fiscal Year 2027-28	8.0-50
Circulation Improvement Project – Fiscal Year 2028-29	8.0-52
Pavement Management Plan Project – Future Phases	8.0-59

MID-YEAR UPDATE (4/15/26)

Pedestrian Accessibility Improvement Project – Future Phases 11 through 19	8.0-62
<i>Unscheduled Projects</i>	
Bus Stop Relocation Project – Eastbound El Toro Road past Moulton Parkway	8.0-49
<del>City Hall Complex Emergency Backup Generator Project</del>	<del>8.0-54</del>
<del>City Hall Refurbishment and Safety Project – Future Phases</del>	<del>8.0-56</del>
El Toro Road Green Street and Flood Relief Project	8.0-57
Ridge Route Drive Utility Undergrounding Project	8.0-66
Streetscape Enhancement Project – Moulton Parkway	8.0-67
Streetscape Enhancement Project – Santa Maria Avenue	8.0-68

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## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Bus Stop Relocation Project – Eastbound El Toro Road past Moulton Parkway**

Funding Status:    Unfunded

Priority  
Alignment:



Healthy and safe



High in quality of life

Projected Funding Plan:    **Unscheduled**

Project Description

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This project involves the relocation of the bus stop located on eastbound El Toro Road past the Mobil Station to a new location approximately 400 feet to the east, past the El Toro Road/Willow Tree Center (City Hall) driveway. A bus turnout and new shelter facilities will be constructed in the new location.

Purpose

This project is intended to improve the safety of vehicular travel by relocating the existing bus stop away from the three right-in/right-out driveways located in the approximately 225 feet of eastbound El Toro Road following the El Toro Road/Moulton Parkway intersection. Whereas the existing bus stop is located in a vehicular travel lane of El Toro Road, the relocated bus stop will include a bus turnout to allow buses to pull out of traffic for loading and unloading.

Cost & Funding

The one-time cost of designing and constructing this project is estimated at \$470,634 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). Funding has not yet been identified; the City will seek grant opportunities.

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Circulation Improvement Project – Fiscal Year 2027-28**

Funding Status:    Unfunded

Priority

Alignment:



Healthy and safe



High in quality of life

Projected Funding Plan:    Fiscal Year 2027-28

Project Description

MID-YEAR UPDATE (4/15/26)

This project involves the addition of safety lights over pedestrian crosswalks and the replacement of illuminated street name signs.

Planned Safety Light Additions

- (2) El Toro Road/Calle Corta
- (1) El Toro Road/Canyon Wren Lane

Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Calle Corta
- El Toro Road/Canyon Wren Lane

Planned Illuminated Street Name Sign Replacements

- El Toro Road/Canyon Wren Lane

Purpose

This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility.

Replacing traffic signal backplates, visors, and illuminated street names signs is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface. The new illuminated street name signs will include the City's logo consistent with previous City Council direction.

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

*[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2027-28]*

Improvements	U.S. Census Tract(s)	Notes
Safety light additions at El Toro Road/Calle Corta	60590626.35, 60590626.48, and 60590626.49	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map
Safety light addition and illuminated street name sign replacements at El Toro Road/Canyon Wren Lane	60590626.35 and 60590626.48	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map

Cost & Funding

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The one-time cost of designing and constructing this project is estimated at \$236,873 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). It is anticipated that Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (\$236,873).

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Circulation Improvement Project – Fiscal Year 2028-29**

Funding Status: Planned

Priority

Alignment:



Healthy and safe



High in quality of life

Projected Funding Plan: Fiscal Year 2028-29

Project Description

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MID-YEAR UPDATE (4/15/26)

This project involves the addition of a safety light over a pedestrian crosswalk, the installation of new accessible pedestrian signals, the replacement of illuminated street name signs, and other traffic-related improvements.

Planned Safety Light Additions

- (2) El Toro Road/Aliso Creek Road

Planned Traffic Signal Backplate and Visor Replacements

- El Toro Road/Aliso Creek Road
- El Toro Road/Home Depot & Town Centre

Planned Illuminated Street Name Sign Replacements

- El Toro Road/Home Depot & Town Centre

Purpose

This project is intended to improve the ease and safety of pedestrian and vehicular travel by increasing intersection and crosswalk visibility.

Replacing traffic signal backplates, visors, and illuminated street names signs is also intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface. The new illuminated street name signs will include the City's logo consistent with previous City Council direction.

Though not explicitly called for in the General Plan Housing Element, this project supports Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

*[Housing Element H-3.1.1 Analysis –  
Circulation Improvement Project – Fiscal Year 2028-29]*

Improvements	U.S. Census Tract(s)	Notes
Safety light additions at El Toro Road/Aliso Creek Road	60590626.49	Intersection is first west of Census Tract 60590626.48 (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Illuminated street name sign replacements at El Toro Road/Home Depot & Town Centre	60590626.41 and 60590626.48	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map

Cost & Funding

---

The one-time cost of designing and constructing this project is estimated at \$135,235 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). It is anticipated that Road Maintenance & Rehabilitation Program Fund monies will be used to fund this project (\$135,235).

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**~~City Hall Complex Emergency Backup Generator Project~~**

Funding Status: ~~Unfunded~~

Priority Alignment:



~~Healthy and safe~~



~~Professionally and  
efficiently served~~

Projected Funding Plan: ~~Unscheduled~~

### Project Description

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~~This project involves the addition of an emergency backup generator and automatic transfer switch to serve portions of the City Hall Complex (two buildings – City Hall and the Public Library). The generator will be capable of providing sufficient power to allow core functions and cooling center operations to continue for at least 24 hours of continuous use.~~

### Purpose

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~~This project is intended to ensure that the City Hall Complex remains accessible, functional, safe, and secure during power outages and Public Safety Power Shutdown (“PSPS”) events. The City Hall Complex contains the only public buildings in Laguna Woods that would be available for residents and other persons to obtain resources or respite during power outages and PSPS events. City Hall serves as the seat of government and offices for all City staff, as well as the City’s emergency operations center and cooling center. City Hall also regularly hosts a vote center during public elections.~~

- ~~• 82.2% of Laguna Woods residents are 65 or older, with an average age of 74.9 years (2020 U.S. Census) – Older adults, including persons who rely on electric life-sustaining equipment, are identified by the California Public Utilities Commission as particularly vulnerable to the effects of de-energization during PSPS events. Older adults are also considered to be access and functionally impaired, per California Government Code Section 8593.3(f)(1).~~
- ~~• Climate Change – Cooling centers are considered “local community resilience stations” established to mitigate the public health impacts of extreme heat and other emergency situations exacerbated by climate change (e.g., power outages/PSPS events) on local populations, per California Government Code Section 8593.3(f)(3).~~

### Cost & Funding

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~~The one-time cost of designing and constructing this project is estimated at \$425,000 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). Funding has not yet been identified; the City will seek grant opportunities.~~

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**City Hall Refurbishment and Safety Project  
FUTURE PHASES**

Funding Status: ~~Unfunded~~

Priority  
Alignment:



~~Healthy and safe~~ ~~Professionally and efficiently served~~

Projected Funding Plan: ~~Unscheduled~~

Project Description

~~This project involves refurbishments and safety improvements at City Hall.~~

~~The scope of work for future phases is expected to include the following:~~

- ~~• Remodel of the second floor lobby and office areas~~
- ~~• Replacement of the red tile roof~~
- ~~• Other work related to accessibility, functionality, safety, and security~~

Purpose

~~This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure. The work will safeguard and enhance the City's only public building and seat of government.~~

Cost & Funding

~~The one-time cost of designing the remodel of the second floor lobby and office areas and replacement of the red tile roof is estimated at \$150,000. The one-time cost of constructing this project is not yet known. A construction budget will be considered after design documents are completed. The City anticipates that General Fund monies will be used to fund this project.~~

**CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**El Toro Road Green Street and Flood Relief Project**

Funding Status:    Unfunded

Priority

Alignment:



High in quality of life

Projected Funding Plan:    **Unscheduled**

Project Description

This project involves making “green street” improvements and upsizing the existing storm drain and catch basins on eastbound El Toro Road between Laguna Woods City Hall and the Valencia Center (approximately 0.5 linear miles). As part of this project, the eastbound sidewalk will be reconstructed to include natural stormwater management approaches that slow, filter, and cleanse stormwater runoff from impervious areas.

### Purpose

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This project is based on the findings of a hydrologic/hydraulic study that was commissioned by the City in 2019 to analyze recurring instances of localized flooding that affect both vehicle travel lanes and the joint-use pedestrian/bicycle/golf cart sidewalk. The work is intended to mitigate localized flooding resultant of a 10-year storm event.

- *El Toro Road carries significant traffic* – El Toro Road is an arterial highway identified on the 2024 Orange County Master Plan of Arterial Highways as “major” with a capacity of up to 45,000 average daily trips.
- *Climate Change* – State agencies and academic institutions (including the University of California) have long held that, despite drought conditions, precipitation and flood risk is likely to increase as a result of climate change. The 2021 California Climate Adaptation Strategy projects that Orange County will see “increased frequency and severity of rain events” and increased oscillation “between dry and wet weather extremes.”

### Cost & Funding

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The one-time cost of designing and constructing this project is estimated at \$1,950,000 (as of February 2025; subject to the completion of design documents, construction drawings, and competitive bidding). Funding has not yet been identified; the City will seek grant opportunities.

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Pavement Management Plan Project  
FUTURE PHASES**

Funding Status: Planned

Priority

Alignment:



Healthy and safe



High in quality of life

Projected Funding Plan: See table below

Estimated Useful Life: 15 years from each project's completion date

### Project Description

This project involves the rehabilitation of deteriorated pavement along the specified street section(s), including asphalt concrete pavement cold milling and repaving. The work may also include the adjustment of utility covers and valves to grade; re-establishment of survey monuments, painted striping, and

pavement markings; relocation of vehicle stop lines back from crosswalks; reconstruction of curbs, gutters, and sidewalks; installation of green-colored pavement in bikeways; and, replacement of traffic signal backplates, visors, and illuminated street name signs.

### Purpose

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This project is part of the City's 10-year Pavement Management Plan to extend the useful life and improve the quality of pavement on street sections rated at a Pavement Condition Index ("PCI") below 80. Ongoing pavement management helps to minimize the prolonged and more impactful work that typically accompanies projects involving significantly degraded pavement.

Relocating vehicle stop lines back from pedestrian crosswalks is intended to promote expanded clearance zones for pedestrians.

Reconstructing curbs, gutters, sidewalks and other concrete road elements is intended to serve a maintenance function.

Installing green-colored pavement in bicycle lanes is intended to further consistency with Chapter 9C of the 2014 California Manual of Uniform Traffic Control Devices, which calls for the consideration of the use of green-colored pavement in bikeways where appropriate.

Replacing traffic signal backplates and visors is intended to serve a maintenance function. The new traffic signal backplates will include a retroreflective border strip around the outside edge of the front surface.

Replacing illuminated street names signs is intended to serve a maintenance function and improve wayfinding.

### Cost & Funding

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Over the course of fiscal years 2025-26 through 2033-34, the one-time cost of constructing these projects is estimated to be at least \$2,~~294,408~~535,000 (as of ~~April 2025~~February 2026; subject to the completion of design documents, construction drawings, and competitive bidding). It is anticipated that Road Maintenance & Rehabilitation Program Fund monies will be used to fund these projects.

MID-YEAR UPDATE (4/15/26)

Street Section(s)	Blended PCI / Lowest Segment PCI as of October <del>2023</del> <u>2025</u>	Anticipated Fiscal Year	Total
<del>Westbound El Toro Road between Moulton Parkway and Calle Sonora</del> <del>(Planned Illuminated Street Name Sign Replacements: El Toro Road/Calle Sonora, El Toro Road/Moulton Parkway)</del> <del>(Planned Traffic Signal Backplate and Visor Replacements: El Toro Road/Calle Sonora)</del> <u>No Project – The Fiscal Year 2027-28 project was advanced to be completed together with the Fiscal Year 2026-27 project.</u>	<del>81</del> / <del>79</del> / <del>-</del> =	2027-28	<del>\$333,4080</del>
<del>Northbound Moulton Parkway between Via Campo Verde and Gate 12</del> <del>Southbound Moulton Parkway between Santa Maria Avenue and Laguna Woods Village Gate 12</del>	<del>82</del> / <del>79</del> <u>68.1</u>	2028-29	<del>\$331,375,000</del>
<del>Southbound Moulton Parkway between Gate 16 and Via Campo Verde</del> <del>Northbound Moulton Parkway between City Limit and Calle Cortez</del>	<del>82</del> <u>573.83</u> / <del>80</del> <u>71.6</u>	2029-30	<del>\$325,494,000</del>
<del>Westbound Santa Maria Avenue between Moulton Parkway and Terminus</del> <del>Westbound Santa Maria Avenue between San Remo Drive and Santa Vittoria Drive</del>	<del>83</del> <u>2573.83</u> / <del>82</del> <u>71.7</u>	2030-31	<del>\$350,298,000</del>
<del>Eastbound El Toro Road between City Limits and Aliso Creek Road, and Avenida Sevilla and Paseo de Valencia</del> <del>Northbound Moulton Parkway between El Toro Road and Gate 12</del>	<del>84</del> / <del>84</del> <u>72</u>	2031-32	<del>\$276,334,000</del>
<del>Westbound El Toro Road between Paseo de Valencia and Avenida Sevilla, and Tanager Lane and Calle Cortez</del> <del>Southbound Moulton Parkway between Gate 12 and El Toro Road</del>	<del>85</del> / <del>84</del> <u>72.4</u>	2032-33	<del>\$343,367,000</del>

MID-YEAR UPDATE (4/15/26)

<del>Southbound Moulton Parkway between Santa Maria Avenue and Gate 16, and Via Iglesia and Calle Aragon</del> <del>Westbound El Toro Road between Home Depot Center and Calle Sonora</del>	<del>85-- / 8575.1</del>	<del>2033-34</del>	<del>\$336174,000</del>
<del>Westbound Santa Maria Avenue between Moulton Parkway and San Remo Drive</del>	<del>-- / 76.5</del>	<del>2034-35</del>	<del>\$269,000</del>
<del>Eastbound El Toro Road between 584' W/ Aliso Creek Road and Aliso Creek Road, Eastbound Ridge Route Drive between Moulton Parkway and 350' E/ Moulton Parkway</del>	<del>76.85 / 76.6</del>	<del>2035-36</del>	<del>\$224,000</del>
<del>TBD pending adoption of the Pavement Management Plan for 2026-27 through 2035-36</del>		<del>2034-35</del>	<del>TBD</del>
<del>TBD pending adoption of the Pavement Management Plan for 2026-27 through 2035-36</del>		<del>2035-36</del>	<del>TBD</del>
		Total	<del>\$2,294,408</del> <del>\$2,535,000</del>

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

### **Pedestrian Accessibility Improvement Project FUTURE PHASES 11 THROUGH 19**

Funding Status: Planned

Priority  
Alignment:



Healthy and safe



High in quality of life

Projected Funding Plan: See table below

### Project Description

#### About the Pedestrian Accessibility Improvement Project

This project involves the improvement of pedestrian paths-of-travel, including elimination of gaps, lifts, and other uneven sidewalk surfaces; reconstruction of curb ramps; reconstruction of driveway crossings; and/or, replacement of detectable warnings. The work may also include the modification of right-of-way to increase navigable area and clearances.

Improvements are prioritized using factors including the following, which are identified in General Plan Housing Element Program H-3.1.1:

- The California Office of Environmental Health Hazard Assessment's California Communities Environmental Health Screening Tool ("CalEnviroScreen") scores for individual census tracts, with an emphasis on undertaking improvements in and around Census Tract

626.47 due to its comparatively higher CalEnviroScreen score, as feasible and economical; and

- Education domain scores from the California Tax Credit Allocation Committee ("TCAC")/HCD Opportunity Map, with an emphasis on undertaking improvements in and around Census Tract 626.22 due to its comparatively lower scores, as feasible and economical.

In addition to any unconstructed improvements identified for phases 9 or 10 of the Pedestrian Accessibility Improvement Project, the following improvements will be prioritized in future phases:

Intersection Curb Ramp Improvements

- El Toro Road/Laguna Woods Village Equestrian Center
- El Toro Road/Moulton Parkway (will require replacement of the colored concrete within the pedestrian crosswalks)

Sidewalk Improvements

- Eastbound El Toro Road between the signalized Home Depot Center driveway and the Laguna Woods Village Equestrian Center driveway
- Westbound Santa Maria Avenue between Moulton Parkway and San Remo

Driveway Crossing Reconstruction

- El Toro Road/Willow Tree Center (ALDI Sign)
- El Toro Road/Willow Tree Center (Olive Garden)
- Moulton Parkway/Willow Tree Center (South of Mobil Station)
- Moulton Parkway/Willow Tree Center (The Coffee Bean & Tea Leaf)

Accessible Pedestrian Signal Installations

- El Toro Road/Aliso Creek Road
- El Toro Road/Lutheran Church & Catholic Church

*[Housing Element H-3.1.1 Analysis – Phase 11 through 19]*

Improvements	U.S. Census Tract(s)	Notes
Intersection curb ramps at El Toro Road/Laguna Woods Equestrian Center	060590 <u>626.41</u>	Adjacent to Census Tract 60590 <u>626.48</u> (low resource designation 3 on 2025 TCAC/HCD Opportunity Map)

MID-YEAR UPDATE (4/15/26)

Intersection curb ramps at El Toro Road/Moulton Parkway	60590626.41 and 60590626.48	Census Tract 60590626.48 has a low resource designation 3 on 2025 TCAC/ HCD Opportunity Map
Sidewalk on eastbound El Toro Road between the signalized Home Depot Center driveway and the Laguna Woods Village Equestrian Center driveway	060590626.41	Adjacent to Census Tract 60590626.48 (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Sidewalk on westbound Santa Maria Avenue between Moulton Parkway and San Remo	60590626.21 and 60590626.48	Census Tract 60590626.46 has a low resource designation 2 on 2025 TCAC/ HCD Opportunity Map
Driveway crossing at El Toro Road/Willow Tree Center (ALDI Sign)	60590626.46	Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map
Driveway crossing at El Toro Road/Willow Tree Center (Olive Garden)	60590626.22 and 60590626.46	Census Tract 60590626.22 has a low resource designation 3, and Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map
Driveway crossing at Moulton Parkway/Willow Tree Center (South of Mobil Station)	60590626.46	Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map
Driveway crossing at Moulton Parkway/Willow Tree Center (The Coffee Bean & Tea Leaf)	60590626.41	Adjacent to Census Tract 60590626.48 (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Accessible pedestrian signal at El Toro Road/Aliso Creek Road	60590626.49	Intersection is first west of Census Tract 60590626.48 (low resource designation 3 on 2025 TCAC/ HCD Opportunity Map)
Accessible pedestrian signal at El Toro Road/Lutheran Church & Catholic Church	60590626.22 and 60590626.46	Census Tract 60590626.22 has a low resource designation 3, and Census Tract 60590626.46 has a low resource designation 2, on 2025 TCAC/ HCD Opportunity Map

Purpose

MID-YEAR UPDATE (4/15/26)

This project is intended to improve the ease and safety of pedestrian travel, while also promoting compliance with the federal Americans with Disabilities Act of 1990, Architectural Barriers Act of 1968, and Rehabilitation Act of 1973.

The improvements are also called for in the General Plan Housing Element as part of Goal H-3 (*Administer housing and community development programs and activities in a manner to affirmatively further fair housing for all persons*) and Policy Objective H-3.1 (*Enhance access to housing*).

Cost & Funding

Over the course of fiscal years 2027-28 through 2035-36, the one-time cost of designing and constructing these projects is estimated at \$2,250,000-\$4,500,000 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). These projects are contingent on the receipt of external funding. The City anticipates applying for Community Development Block Grant (“CDBG”) funding.

Phase	Anticipated Fiscal Year	Total
11	2027-28	\$250,000-\$500,000
12	2028-29	\$250,000-\$500,000
13	2029-30	\$250,000-\$500,000
14	2030-31	\$250,000-\$500,000
15	2031-32	\$250,000-\$500,000
16	2032-33	\$250,000-\$500,000
17	2033-34	\$250,000-\$500,000
18	2034-35	\$250,000-\$500,000
19	2035-36	\$250,000-\$500,000
Total		\$2,250,000-\$4,500,000

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Ridge Route Drive Utility Undergrounding Project**

Funding Status:    Unfunded

Priority

Alignment:



Healthy and safe

Projected Funding Plan:    Unscheduled

### Project Description

This project involves undergrounding approximately 2,100 linear feet of power lines located within the City's street right-of-way on eastbound Ridge Route Drive between Peralta Drive and Avenida De La Carlota. *(Note: Staff has initiated communication with Southern California Edison to explore the feasibility of this project and begin to quantify associated costs.)*

### Purpose

This project is intended to eliminate the fire risk created by the presence of power lines in an urban setting adjacent to a primary arterial highway (Ridge Route Drive).

### Cost & Funding

The one-time cost of designing and constructing this project is not yet known. Funding has not yet been identified; it is anticipated that General Fund appropriations will be required.

## CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Project Title:

**Streetscape Enhancement Project – Moulton Parkway**

Funding Status: Unfunded

Priority

Alignment:



High in quality of life



Environmentally conscious

Projected Funding Plan: Unscheduled

### Project Description

This project involves refreshing four street medians on Moulton Parkway between Via Campo Verde and the southern City limit (approximately 0.6 linear miles) with additional trees and drought-tolerant landscaping.

### Planned Enhancements

- Planting of Carrotwood trees in the three medians between Via Campo Verde and Via Iglesia
- Planting of Carrotwood trees and relandscaping of the median south of Calle Aragon to the City limit for greater visual consistency with the four medians between Via Campo Verde and Via Iglesia

### Purpose

This project is intended to increase shade, improve air quality, reduce the urban heat island effect, and enhance streetscape aesthetics.

The planting of trees is specifically intended to beautify public property and achieve benefits set forth in the California Urban Forestry Act of 1978, as amended, including, but not limited to, expanding urban forest canopies, greening, increasing carbon sequestration, reducing impacts of the urban heat island effect, improving management of stormwater and dry weather runoff, improving local water capture and the efficient use of water for urban forest maintenance, and climate adaptation.

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### Cost & Funding

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The one-time cost of designing and constructing this project is estimated at \$225,000 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). Funding has not yet been identified; the City will seek grant opportunities.

## **CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET**

Project Title:

**Streetscape Enhancement Project – Santa Maria Avenue**

Funding Status:    Unfunded

Priority  
Alignment:



High in quality of life



Environmentally conscious

Projected Funding Plan:    Unscheduled

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### Project Description

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This project involves retrofitting four street medians on Santa Maria Avenue between its eastern terminus and Moulton Parkway (approximately 0.6 linear miles) with additional trees and drought-tolerant landscaping.

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### Purpose

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This project is intended to increase shade, improve air quality, reduce the urban heat island effect, and enhance streetscape aesthetics.

The planting of trees is specifically intended to beautify public property and achieve benefits set forth in the California Urban Forestry Act of 1978, as amended, including, but not limited to, expanding urban forest canopies, greening, increasing carbon sequestration, reducing impacts of the urban

heat island effect, improving management of stormwater and dry weather runoff, improving local water capture and the efficient use of water for urban forest maintenance, and climate adaptation.

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Cost & Funding

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The one-time cost of designing and constructing this project is estimated at \$375,000 (as of April 2025; subject to the completion of design documents, construction drawings, and competitive bidding). Funding has not yet been identified; the City will seek grant opportunities.

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**CITY OF LAGUNA WOODS  
RESOLUTION NO. 26-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2025-27 BUDGET AND WORK PLAN FOR FISCAL YEAR 2025-26 COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE “CITY HALL COMPLEX EMERGENCY BACKUP GENERATOR PROJECT,” INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE “CITY HALL REFURBISHMENT AND SAFETY PROJECT: PHASE 5,” INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE “CITY HALL REFURBISHMENT AND SAFETY PROJECT: PHASE 6,” REALLOCATING EXISTING ROAD MAINTENANCE AND REHABILITATION PROGRAM FUND APPROPRIATIONS TO THE “PAVEMENT MANAGEMENT PLAN PROJECT (WESTBOUND EL TORO ROAD BETWEEN MOULTON PARKWAY AND HOME DEPOT/TOWN CENTRE, NORTHBOUND AND SOUTHBOUND MOULTON PARKWAY BETWEEN EL TORO ROAD AND VIA CAMPO VERDE),” INCREASING ROAD MAINTENANCE AND REHABILITATION PROGRAM FUND APPROPRIATIONS TO THE “PAVEMENT MANAGEMENT PLAN PROJECT (WESTBOUND EL TORO ROAD BETWEEN MOULTON PARKWAY AND HOME DEPOT/TOWN CENTRE, NORTHBOUND AND SOUTHBOUND MOULTON PARKWAY BETWEEN EL TORO ROAD AND VIA CAMPO VERDE),” AND INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE “WOODS END WILDERNESS PRESERVE TRAIL DRAINAGE AND IMPROVEMENT PROJECT”

**WHEREAS**, the Fiscal Years 2025-27 Budget (“Budget”) was adopted by the City Council on June 25, 2025 (Resolution No. 25-18); and

**WHEREAS**, per City Administrative Policy 2.9, increases in adopted fund-level Budget appropriations require City Council approval; and

City Hall Refurbishment and Safety Project: Phase 5

**WHEREAS**, the “City Hall Refurbishment and Safety Project: Phase 5” is included in the Capital Improvement Program; and

**WHEREAS**, appropriations for the City Hall Refurbishment and Safety Project: Phase 5 currently total \$1,685,000, including a budgetary placeholder for construction, subject to the completion of design documents; and

**WHEREAS**, design documents for the City Hall Refurbishment and Safety Project: Phase 5 are now complete; and

**WHEREAS**, staff estimates that additional appropriations in the amount of at least \$1,000,000 will be required to construct the City Hall Refurbishment and Safety Project: Phase 5; and

**WHEREAS**, the City Council wishes to increase Fiscal Year 2025-26 appropriations for the Capital Projects Fund for the City Hall Refurbishment and Safety Project: Phase 5 in the amount of \$1,000,000; and

**WHEREAS**, the unassigned General Fund balance has sufficient funds to accommodate the increased appropriations; and

**WHEREAS**, the increased appropriations in the General Fund would be used to transfer that same amount to the Capital Projects Fund; Capital Projects Fund appropriations would be increased accordingly; and

**WHEREAS**, with the proposed Budget adjustment, the total City Hall Refurbishment and Safety Project: Phase 5 budget would be \$2,685,000 (Capital Projects Fund); and

City Hall Complex Emergency Backup Generator Project

**WHEREAS**, the “City Hall Complex Emergency Backup Generator Project” is included in the Capital Improvement Program; and

**WHEREAS**, appropriations for the City Hall Complex Emergency Backup Generator Project have not yet been established; and

**WHEREAS**, staff has requested \$50,000 to design the City Hall Complex Emergency Backup Generator Project; and

**WHEREAS**, the City Council wishes to increase Fiscal Year 2026-27 appropriations for the Capital Projects Fund for the City Hall Complex Emergency Backup Generator Project in the amount of \$50,000; and

**WHEREAS**, the unassigned General Fund balance has sufficient funds to accommodate the increased appropriations; and

**WHEREAS**, the increased appropriations in the General Fund would be used to transfer that same amount to the Capital Projects Fund; Capital Projects Fund appropriations would be increased accordingly; and

**WHEREAS**, with the proposed Budget adjustment, the total City Hall Complex Emergency Backup Generator Project budget would be \$50,000 (Capital Projects Fund); and

City Hall Refurbishment and Safety Project: Phase 6

**WHEREAS**, the “City Hall Refurbishment and Safety Project: Phase 6” is included in the Capital Improvement Program; and

**WHEREAS**, appropriations for the City Hall Refurbishment and Safety Project: Phase 6 have not yet been established; and

**WHEREAS**, staff has requested \$150,000 to design the City Hall Refurbishment and Safety Project: Phase 6; and

**WHEREAS**, the City Council wishes to increase Fiscal Year 2026-27 appropriations for the Capital Projects Fund for the City Hall Refurbishment and Safety Project: Phase 6 in the amount of \$150,000; and

**WHEREAS**, the unassigned General Fund balance has sufficient funds to accommodate the increased appropriations; and

**WHEREAS**, the increased appropriations in the General Fund would be used to transfer that same amount to the Capital Projects Fund; Capital Projects Fund appropriations would be increased accordingly; and

**WHEREAS**, with the proposed Budget adjustment, the total City Hall Refurbishment and Safety Project: Phase 6 budget would be \$150,000 (Capital Projects Fund); and

Pavement Management Plan Project – Reallocation

**WHEREAS**, subsequent to the adoption of the Budget, the “Pavement Management Plan Project (Northbound Moulton Parkway between City Limits and Calle Cortez)” was replaced by the “Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Home Depot/Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde)” in the Fiscal Year 2025-36 Capital Improvement Program; and

**WHEREAS**, the City Council wishes to formally reallocate existing Fiscal Year 2026-27 appropriations in the Road Maintenance & Rehabilitation Program Fund from the Pavement Management Plan Project (Northbound Moulton Parkway between City Limits and Calle Cortez) to the Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Home Depot/Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde) in the amount of \$393,997; and

Pavement Management Plan Project – Increased Appropriations

**WHEREAS**, due to the “Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Home Depot/Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde)” replacing the “Pavement Management Plan Project (Northbound Moulton Parkway between City Limits and Calle Cortez)” in the Fiscal Year 2025-36 Capital Improvement Program, it is necessary to evaluate the adequacy of existing appropriations for the successor project; and

**WHEREAS**, staff estimates that additional appropriations in the amount of \$196,003 will be required to construct the Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Home Depot/Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde); and

**WHEREAS**, the City Council wishes to increase Fiscal Year 2026-27 appropriations for the Road Maintenance & Rehabilitation Program Fund for the Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Home Depot/Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde) in the amount of \$196,003; and

**WHEREAS**, the unassigned Road Maintenance & Rehabilitation Program Fund balance has sufficient funds to accommodate the increased appropriations; and

**WHEREAS**, with the proposed Budget adjustment, the total Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Home Depot/Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde) budget would be \$590,000 (Road Maintenance & Rehabilitation Program Fund); and

Woods End Wilderness Preserve Trail Drainage and Improvement Project

**WHEREAS**, the “Woods End Wilderness Preserve Trail Drainage and Improvement Project” is included in the Capital Improvement Program; and

**WHEREAS**, appropriations for the Woods End Wilderness Preserve Trail Drainage and Improvement Project currently total \$690,074.17; and

**WHEREAS**, staff estimates that additional appropriations in the amount of \$25,000 will be required to construct the Woods End Wilderness Preserve Trail Drainage and Improvement Project; and

**WHEREAS**, the City Council wishes to increase Fiscal Year 2025-26 appropriations for the Capital Projects Fund for the Woods End Wilderness Preserve Trail Drainage and Improvement Project in the amount of \$25,000; and

**WHEREAS**, the unassigned General Fund balance has sufficient funds to

accommodate the increased appropriations; and

**WHEREAS**, the increased appropriations in the General Fund would be used to transfer that same amount to the Capital Projects Fund; Capital Projects Fund appropriations would be increased accordingly; and

**WHEREAS**, with the proposed Budget adjustment, the total Woods End Wilderness Preserve Trail Drainage and Improvement Project budget would be \$715,074.17 (\$452,619 Capital Projects Fund, \$188,048 State of California Grants Fund (Proposition 68 (Per Capita Program)), and \$74,407.17 Federal Grants Fund (American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds))).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**SECTION 1.** Section 2 of Resolution No. 25-18, as previously amended by Resolution Nos. 25-28, 25-34, 25-39, 25-41, 25-44, 26-03, and 26-XX, is hereby amended, in its entirety, to read as follows:

The budget appropriations authorized, on a fund level, are:

	<i>Fiscal Year 2025-26 Adopted Budget</i>	<i>Fiscal Year 2024-25 Carryover Appropriations</i>	<i>Fiscal Year 2025-26 Budget Amendments</i>	<i>Fiscal Year 2025-26 Amended Budget</i>
General Fund	\$10,814,328 (includes transfers to Capital Projects Fund of \$1,860,000 and to the Senior Mobility Fund of \$406,052)	\$64,902	\$1,643,482 <sup>A,B,D,E,G,H</sup>	\$12,522,712 (includes transfers to Capital Projects Fund of \$3,224,307 and to the Senior Mobility Fund of \$406,052)
Capital Projects Fund	\$1,860,000	\$687,100	\$1,518,074 <sup>B,C,D,G,H</sup>	\$4,065,174
Fuel Tax	\$404,557	-	-	\$404,557
Road Maintenance & Rehabilitation Program	\$515,824	\$14,993	-	\$530,817
Measure M2 (OC Go)	\$267,780	-	-	\$267,780
Service Authority for Abandoned Vehicles	\$0	-	-	\$0
Supplemental Law Enforcement Services	\$231,600	-	-	\$231,600

ITEM 9.2 – Attachment C

Mobile Source Reduction	\$10,000	-	-	\$10,000
PEG/Cable Television	\$15,000	-	-	\$15,000
Senior Mobility	\$652,598	-	-	\$652,598
Community Development Block Grant (CDBG)	\$500,000	-	-	\$500,000
Federal Grants	\$0	\$233,233	-	\$233,233
State of California Grants	\$0	\$274,924	-	\$274,924
Miscellaneous Special Revenue	\$0	-	-	\$0
Laguna Woods Civic Support Fund	\$300	-	\$20,000 <sup>F</sup>	\$20,300
Less: Transfer to Other Funds	(\$2,266,052)	-	(\$1,364,307) <sup>B,D,G,H</sup>	(\$3,630,359)
<b>TOTAL</b>	<b>\$13,005,935</b>	<b>\$1,275,151</b>	<b>\$1,817,249</b>	<b>\$16,098,335</b>

- <sup>A</sup> Fund Budget Adjustment CC-25/26-01: City Manager Agreement, +\$16,347 (R 25-28)
- <sup>B</sup> Fund Budget Adjustment CC-25/26-02: Woods End Project, +\$330,607 (R 25-34)
- <sup>C</sup> Fund Budget Adjustment CC-25/26-03: Unspent Capital Projects Funds, +\$153,767 (R 25-39)
- <sup>D</sup> Fund Budget Adjustment CC-25/26-04: Pavement Project FY 2025-26, +\$8,700 (R 25-41)
- <sup>E</sup> Fund Budget Adjustment CC-25/26-05: CEPPT Contribution, +\$262,828 (R 25-44)
- <sup>F</sup> Fund Budget Adjustment CC-25/26-06: Civic Support Fund, +\$20,000 (R 26-XX)
- <sup>G</sup> Fund Budget Adjustment CC-25/26-07: City Hall Project: Phase 5, +\$1,000,000 (R 26-XX)
- <sup>H</sup> Fund Budget Adjustment CC-26/27-06: Woods End Project, +\$25,000 (R 26-XX)

	<b><i>Fiscal Year 2026-27 Adopted Budget</i></b>	<b><i>Fiscal Year 2025-26 Carryover Appropriations</i></b>	<b><i>Fiscal Year 2026-27 Budget Amendments</i></b>	<b><i>Fiscal Year 2026-27 Amended Budget</i></b>
General Fund	\$9,611,466 (includes transfers to Capital Projects Fund of \$350,000 and to the Senior Mobility Fund of \$406,052)	-	\$225,674 <sup>A,B,C,D</sup>	\$9,837,140 (includes transfers to Capital Projects Fund of \$550,000 and to the Senior Mobility Fund of \$406,052)
Capital Projects Fund	\$350,000	-	\$200,000 <sup>C,D</sup>	\$550,000
Fuel Tax	\$439,580	-	-	\$439,580
Road Maintenance & Rehabilitation Program	\$529,206	-	\$196,003 <sup>F</sup>	\$725,209 <sup>E</sup>
Measure M2 (OC Go)	\$284,878	-	-	\$284,878
Service Authority for Abandoned Vehicles	\$0	-	-	\$0

ITEM 9.2 – Attachment C

Supplemental Law Enforcement Services	\$231,600	-	-	\$231,600
Mobile Source Reduction	\$10,500	-	-	\$10,500
PEG/Cable Television	\$15,000	-	-	\$15,000
Senior Mobility	\$686,906	-	-	\$686,906
Community Development Block Grant (CDBG)	\$500,000	-	-	\$500,000
Federal Grants	\$0	-	-	\$0
State of California Grants	\$0	-	-	\$0
Miscellaneous Special Revenue	\$0	-	-	\$0
Laguna Woods Civic Support Fund	\$300	-	-	\$300
Less: Transfer to Other Funds	(\$756,052)	-	(\$200,000)	(\$956,052)
<b>TOTAL</b>	<b>\$11,903,384</b>	<b>\$0</b>	<b>\$421,677</b>	<b>\$12,325,061</b>

<sup>A</sup> Fund Budget Adjustment CC-26/27-01: City Manager Agreement, +\$19,674 (R 25-28)

<sup>B</sup> Fund Budget Adjustment CC-26/27-02: City Council Salaries, +\$6,000 (R 26-03)

<sup>C</sup> Fund Budget Adjustment CC-26/27-03: Generator Project, +\$50,000 (R 26-XX)

<sup>D</sup> Fund Budget Adjustment CC-26/27-04: City Hall Project: Phase 6, +\$150,000 (R 26-XX)

<sup>E</sup> Non-Fund Budget Adjustment CC-26/27-A: Road Maintenance & Rehabilitation Program Fund appropriations allocated to the “Pavement Management Plan Project (Northbound Moulton Parkway between City Limits and Calle Cortez)” are formally reallocated to the “Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Home Depot/Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde)” in the amount of \$393,997. This budget adjustment is identified hereon in the interest of transparency only and does not affect appropriations on a fund level. (R 26-XX)

<sup>F</sup> Fund Budget Adjustment CC-26/27-05: Pavement Project, +\$196,003 (R 26-XX)

The budget appropriations authorized by this section reflect the Fiscal Years 2025-27 adopted budgets, plus authorized budget adjustments approved between July 1, 2025 and the date of this amendment. The budget appropriations authorized by this section also include carryovers of approved, but unspent, budget appropriations from prior fiscal years. Such carryovers were approved by the City Council with the adoption of the current budget and/or pursuant to Administrative Policy 2.9.

**SECTION 2.** The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

[SIGNATURES ON NEXT PAGE]

PASSED, APPROVED AND ADOPTED this XX day of XX 2026.

\_\_\_\_\_  
ANNIE MCCARY, Mayor

ATTEST:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS    )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 26-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2026, by the following vote:

AYES:            COUNCILMEMBERS:  
NOES:            COUNCILMEMBERS:  
ABSTAIN:        COUNCILMEMBERS:  
ABSENT:         COUNCILMEMBERS:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

**CITY OF LAGUNA WOODS  
RESOLUTION NO. 26-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A NEW 11-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2025-26 THROUGH 2035-36, IN CONFORMANCE WITH APPLICABLE CITY POLICIES AND DISCRETION

**WHEREAS**, City Administrative Policy 2.9 establishes the following policy related to the adoption of capital improvement programs:

“In order to assist with the long-term development of funding for major capital improvement projects on public property, an 11-year Capital Improvement Program (CIP) for “major capital improvements projects” shall be adopted as a part of each budget. To comply with Orange County Transportation Authority requirements for maintaining eligibility to receive Measure M2 (OC Go) funds, a CIP shall also be adopted at each fiscal year intervening biennial budget adoptions. The adoption of intervening CIPs may also necessitate amendment of adopted budgets. A “major capital improvement project” is any project that meets the definition of a “public project” in California Public Contracts Code Section 22002, including “construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work” of facilities owned, leased, or operated by the City, as well as any non-minor “painting or repainting.” Maintenance is not considered a public project. A “major capital improvement project” also includes pavement management work included in the City’s 10-year Pavement Management Plan, work that is required to be included in the CIP for Measure M2 (OC Go) eligibility, and any other project so-designated by the City Council.”

; and

**WHEREAS**, the Fiscal Years 2025-36 Capital Improvement Program (“CIP”) was adopted by the City Council on June 25, 2025; and

**WHEREAS**, the City Manager presented a proposed update of the Fiscal Years 2025-36 CIP (“Mid-Year CIP”) to the City Council on April 15, 2026; and

**WHEREAS**, the Fiscal Year 2025-26 expenditures identified in the Mid-Year CIP are consistent with the City Manager’s proposed amendments to the Fiscal Year 2025-27 Budget as presented to the City Council on April 15, 2026; and

**WHEREAS**, the Fiscal Year 2026-27 expenditures identified in the Mid-Year CIP are consistent with the City Manager’s proposed amendments to the Fiscal Year 2025-27 Budget as presented to the City Council on April 15, 2026.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**SECTION 1.** The City’s 11-Year Capital Improvement Program for Fiscal Years 2025-26 through 2035-36 is adopted in conformance with applicable City policies and discretion, as attached hereto as Exhibit A and incorporated herein by reference. Exhibit A replaces and supersedes all previous capital improvement programs adopted by the City Council for all or a portion of fiscal years 2025-26 through 2035-36.

**SECTION 2.** The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this XX day of XX 2026.

\_\_\_\_\_  
ANNIE MCCARY, Mayor

ATTEST:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS    )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 26-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2026, by the following vote:

AYES:            COUNCILMEMBERS:  
NOES:            COUNCILMEMBERS:  
ABSTAIN:        COUNCILMEMBERS:  
ABSENT:         COUNCILMEMBERS:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

ITEM 9.2 - Exhibit A to Attachment D

CITY OF LAGUNA WOODS Fiscal Years 2025-36 Capital Improvement Program Funding Plan				
Project Title	Estimated Project Cost	Fiscal Year	Projected Funding	Funding Source
<b><u>CARRYOVER PROJECTS TO FISCAL YEAR 2025-26</u></b>				
Circulation Improvement Project - Fiscal Year 2024-25	137,644	2024-25	161,577.15	Federal Grants Fund (American Rescue Plan Act)
		2024-25	31,604	Capital Projects Fund
			193,181.15	
City Hall Complex Parking Lot Improvement Project	913,218	2023-24	41,804	Federal Grants Fund (American Rescue Plan Act)
		2025-26	50,000	Capital Projects Fund
			91,804	Budget is for design only
City Centre Park Enhancement Project	TBD	2024-25	125,000	Capital Projects Fund
			125,000	
City Hall Refurbishment and Safety Project: Phase 4	922,482	2023-24	250,000	Capital Projects Fund
		2024-25	350,000	Capital Projects Fund
		2024-25	322,482	Capital Projects Fund
			922,482	
City Hall Refurbishment and Safety Project: Phase 5	TBD	2023-24	85,000	Capital Projects Fund
		2025-26	1,600,000	Capital Projects Fund
		2025-26	1,000,000	Capital Projects Fund
			2,685,000	
Paseo de Valencia - Moulton Parkway Confluence Bypass Corridor Project	109,946	2024-25	109,946	Capital Projects Fund
			109,946	
Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)	424,942.65	2024-25	64,000	Road Maintenance & Rehabilitation Program Fund
		2024-25	160,942.65	Federal Grants Fund (American Rescue Plan Act)
		2024-25	200,000	State of California Grants Fund (COVID Relief Funds)
			424,942.65	
Woods End Wilderness Preserve Trail Drainage and Improvement Project	715,074	2022-23	47,012	Capital Projects Fund
		2022-23	188,048	State of California Grants Fund (Proposition 68)
		2022-23	37,500	Federal Grants Fund (American Rescue Plan Act)
		2024-25	36,649.95	Federal Grants Fund (American Rescue Plan Act)
		2024-25	257.22	Federal Grants Fund (American Rescue Plan Act)
		2024-25	50,000	Capital Projects Fund
		2025-26	330,607	Capital Projects Fund
		2025-26	25,000	Capital Projects Fund
			715,074	
<b><u>NEW PROJECTS FOR FISCAL YEAR 2025-26</u></b>				
Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9	500,000	2025-26	500,000	Community Development Block Grant (CDBG) Fund
			500,000	
Circulation Improvement Project - Fiscal Year 2025-26	169,042	2025-26	169,042	Road Maintenance & Rehabilitation Program Fund
			169,042	
Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway)	440,482	2025-26	85,000	Capital Projects Fund
		2025-26	346,782	Road Maintenance & Rehabilitation Program Fund
		2025-26	8,700	Capital Projects Fund
			440,482	
Public Works Warehouse Project	TBD	2025-26	50,000	Capital Projects Fund
			50,000	
Transit Shelter and Street Furniture Project	TBD	2025-26	75,000	Capital Projects Fund
		2026-27	350,000	Capital Projects Fund
			425,000	
<b><u>NEW PROJECTS FOR FISCAL YEAR 2026-27</u></b>				
City Hall Complex Emergency Backup Generator Project	TBD	2026-27	50,000	Capital Projects Fund
			50,000	Budget is for design only
City Hall Refurbishment and Safety Project: Phase 6	TBD	2026-27	150,000	Capital Projects Fund
			150,000	Budget is for design only
Circulation Improvement Project - Fiscal Year 2026-27	135,209	2026-27	135,209	Road Maintenance & Rehabilitation Program Fund
			135,209	
Pedestrian Accessibility Improvement Project: Phase 10	500,000	2026-27	500,000	Community Development Block Grant (CDBG) Fund
			500,000	
Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde)	590,000	2026-27	590,000	Road Maintenance & Rehabilitation Program Fund
			590,000	

ITEM 9.2 - Exhibit A to Attachment D

CITY OF LAGUNA WOODS Fiscal Years 2025-36 Capital Improvement Program Funding Plan				
Project Title	Estimated Project Cost	Fiscal Year	Projected Funding	Funding Source
<b>PROJECTS FOR FUTURE FISCAL YEARS - SCHEDULED PROJECTS</b>				
Circulation Improvement Project - Fiscal Year 2027-28	236,873	2027-28	236,873 236,873	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 11	500,000	2027-28	500,000 500,000	Community Development Block Grant (CDBG) Fund
Circulation Improvement Project - Fiscal Year 2028-29	135,235	2028-29	135,235 135,235	Road Maintenance & Rehabilitation Program Fund
Pavement Management Plan Project (Southbound Moulton Parkway between Santa Maria Avenue and Gate 12)	375,000	2028-29	375,000 375,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 12	500,000	2028-29	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Northbound Moulton Parkway between City Limit and Calle Cortez)	494,000	2029-30	494,000 494,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 13	500,000	2029-30	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Westbound Santa Maria Avenue between San Remo Drive and Santa Vittoria Drive)	298,000	2030-31	298,000 298,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 14	500,000	2030-31	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Northbound Moulton Parkway between El Toro Road and Gate 12)	334,000	2031-32	334,000 334,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 15	500,000	2031-32	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Southbound Moulton Parkway between Gate 12 and El Toro Road)	367,000	2032-33	367,000 367,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 16	500,000	2032-33	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Westbound El Toro Road between Home Depot Center and Calle Sonora)	174,000	2033-34	174,000 174,000	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 17	500,000	2033-34	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Westbound Santa Maria Avenue between Moulton Parkway and San Remo Drive)	TBD	2034-35	TBD TBD	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 18	500,000	2034-35	500,000 500,000	Community Development Block Grant (CDBG) Fund
Pavement Management Plan Project (Eastbound El Toro Road between 584' W/ Aliso Creek Road and Aliso Creek Road, Eastbound Ridge Route Drive between Moulton Parkway and 350' E/ Moulton Parkway)	TBD	2035-36	TBD TBD	Road Maintenance & Rehabilitation Program Fund
Pedestrian Accessibility Improvement Project: Phase 19	500,000	2035-36	500,000 500,000	Community Development Block Grant (CDBG) Fund

## ITEM 9.2 - Exhibit A to Attachment D

<b>CITY OF LAGUNA WOODS</b>				
<b>Fiscal Years 2025-36 Capital Improvement Program</b>				
<b>Funding Plan</b>				
Project Title	Estimated Project Cost	Fiscal Year	Projected Funding	Funding Source
<b>PROJECTS FOR FUTURE FISCAL YEARS - UNSCHEDULED PROJECTS</b>				
Bus Stop Relocation Project - Eastbound El Toro Road past Moulton Parkway	470,634	TBD	470,634 470,634	Not Yet Identified - Seek Grant Opportunities
El Toro Road Green Street and Flood Relief Project	1,950,000	TBD	1,950,000 1,950,000	Not Yet Identified - Seek Grant Opportunities
Ridge Route Drive Utility Undergrounding Project	TBD	TBD	TBD TBD	Not Yet Identified - Anticipate Capital Projects Fund
Streetscape Enhancement Project - Moulton Parkway	225,000	TBD	225,000 225,000	Not Yet Identified - Seek Grant Opportunities
Streetscape Enhancement Project - Santa Maria Avenue	375,000	TBD	375,000 375,000	Not Yet Identified - Seek Grant Opportunities
<b>TRANSPORTATION-RELATED OPERATIONS &amp; MAINTENANCE</b>				
<i>The following information is included at the direction of the Orange County Transportation Authority. Operations and maintenance expenses are not capital improvement projects.</i>				
	<u>Fiscal Year 2025-26</u> <i>Budget</i>	<u>Fiscal Year 2026-27</u> <i>Budget</i>	<u>Fiscal Year 2027-28</u> <i>Estimate</i>	
Measure M2 (OC Go) Fair Share Expenditures				
Landscaping Services, Public Rights-of-Way	87,090	90,576	93,293	
Utilities, Electric, Street Lights, Public Rights-of-Way	38,845	43,118	44,412	
Utilities, Water, Landscaping, Public Rights-of-Way	55,285	60,814	62,638	
Contract - Traffic Signal Maintenance	54,360	56,610	58,308	
Utilities, Electric, Traffic Signals	31,200	32,760	33,743	
Allowable Overhead Costs	1,000	1,000	1,000	
	267,780	284,878	293,394	
	<u>Fiscal Year 2028-29</u> <i>Estimate</i>	<u>Fiscal Year 2029-30</u> <i>Estimate</i>	<u>Fiscal Year 2030-31</u> <i>Estimate</i>	
Measure M2 (OC Go) Fair Share Expenditures				
Landscaping Services, Public Rights-of-Way	96,092	98,975	101,944	
Utilities, Electric, Street Lights, Public Rights-of-Way	45,744	47,116	48,530	
Utilities, Water, Landscaping, Public Rights-of-Way	64,518	66,453	68,447	
Contract - Traffic Signal Maintenance	60,058	61,859	63,715	
Utilities, Electric, Traffic Signals	34,755	35,798	36,872	
Allowable Overhead Costs	1,000	1,000	1,000	
	302,166	311,201	320,507	
	<u>Fiscal Year 2031-32</u> <i>Estimate</i>	<u>Fiscal Year 2032-33</u> <i>Estimate</i>		
Measure M2 (OC Go) Fair Share Expenditures				
Landscaping Services, Public Rights-of-Way	105,002	108,152		
Utilities, Electric, Street Lights, Public Rights-of-Way	49,986	51,485		
Utilities, Water, Landscaping, Public Rights-of-Way	70,500	72,615		
Contract - Traffic Signal Maintenance	65,627	67,595		
Utilities, Electric, Traffic Signals	37,978	39,117		
Allowable Overhead Costs	1,000	1,000		
	330,092	339,965		

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**CITY OF LAGUNA WOODS  
RESOLUTION NO. 26-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A STATEMENT OF THE TRANSPORTATION-RELATED PROJECTS AND MEASURE M2 (OC GO) BUDGETS INCLUDED IN THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2026-27 THROUGH 2032-33, IN CONFORMANCE WITH MEASURE M2 (OC GO) REQUIREMENTS

**WHEREAS**, the City of Laguna Woods (“City”) seeks to maintain its eligibility to receive apportionments of Measure M2 (OC Go) sales tax revenues that can be used to fund transportation-related projects and programs; and

**WHEREAS**, a prerequisite of such eligibility for the City is the annual filing of a Measure M2 (OC Go) eligibility package for review and approval by the Orange County Transportation Authority (“OCTA”); and

**WHEREAS**, a required component of the Measure M2 (OC Go) eligibility package is an adopted seven-year Capital Improvement Program that includes, at a minimum, all programs and projects which are needed to meet and maintain adopted levels of service and performance standards, in addition to all projects and programs proposed to receive Measure M2 (OC Go) funding; and

**WHEREAS**, the Capital Improvement Program, for the purpose of Measure M2 (OC Go) eligibility, is recognized as a program and project finance and planning tool to assist the City in the long-term development and funding of transportation-related programs and projects, and not a budget commitment beyond the fiscal year(s) for which budgets have been adopted by the City Council; and

**WHEREAS**, the City updates the Capital Improvement Program annually to include adjustments to funding and project schedules; and

**WHEREAS**, the City has identified the development and adoption of an 11-year Capital Improvement Program that includes both transportation and non-transportation-related programs and projects as a prudent action to assist with long-term financial planning; and

**WHEREAS**, OCTA requires that the City Council adopt a statement of the transportation-related projects and Measure M2 (OC Go) budgets included in the next seven years of the City’s 11-year Capital Improvement Program in the format generated by the OCTA’s OCFundtracker database.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**SECTION 1.** The OCFundtracker database-generated statement of the transportation-related projects and Measure M2 (OC Go) budgets included in the City’s Capital Improvement Program for fiscal years 2026-27 through 2032-33 is adopted in conformance with Measure M2 (OC Go) requirements, as attached hereto as Exhibit A and incorporated herein by reference. Exhibit A replaces and supersedes all previous OCFundtracker database-generated statements of the transportation-related projects and Measure M2 (OC Go) budgets included in the City’s Capital Improvement Program for fiscal years 2026-27 through 2032-33 adopted by the City Council.

**SECTION 2.** This resolution shall be used for no other purpose than to satisfy requirements for the City to maintain Measure M2 (OC Go) eligibility.

**SECTION 3.** The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this XX day of XX 2026.

\_\_\_\_\_  
ANNIE MCCARY, Mayor

ATTEST:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 26-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2026, by the following vote:

AYES:           COUNCILMEMBERS:  
NOES:           COUNCILMEMBERS:  
ABSTAIN:       COUNCILMEMBERS:  
ABSENT:         COUNCILMEMBERS:

\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

**Orange County Transportation Authority**  
**FY 2026/27 - FY 2032/33 Capital Improvement Program**

<b>TIP ID</b> CP-12772		<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of									
<b>Local Project Number:</b>		<b>Project Title</b>									
<b>Additional Project IDs:</b>		Circulation Improvement Project - Fiscal Year 2027-28									
<b>Type of Work:</b> Traffic Signals		<b>Project Description</b>									
<b>Type of Work Description:</b> Traffic Signals - Replace and upgrade traffic signals and equipment		This project involves the addition of safety lights over pedestrian crosswalks and the replacement of various traffic signal components (vehicle signal heads and illuminated street name signs)									
<b>Limits</b>		<b><u>FISCAL YEAR</u></b>	<b><u>FUND TYPE</u></b>	<b><u>ENG</u></b>	<b><u>ROW</u></b>	<b><u>CON/IMP</u></b>	<b><u>O&amp;M</u></b>	<b><u>TOTAL</u></b>	<b><u>TOTAL ESCALATED</u></b>		
Various Locations City Wide		2028	Local Streets and Roads apportionments	\$0	\$0	\$236,873	\$0	\$236,873	\$250,324		
<b>Project Notes</b>											
				<b>Totals:</b>		\$0	\$0	\$236,873	\$0	\$236,873	\$250,324
Last Revised: 26-00 - In Progress								<b>Total Programmed:</b> \$236,873			

<b>TIP ID</b> CP-12774		<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of									
<b>Local Project Number:</b>		<b>Project Title</b>									
<b>Additional Project IDs:</b>		Circulation Improvement Project - Fiscal Year 2028-29									
<b>Type of Work:</b> Traffic Signals		<b>Project Description</b>									
<b>Type of Work Description:</b> Traffic Signals - Replace and upgrade traffic signals and equipment		This project involves the addition of safety lights over pedestrian crosswalks and the replacement of various traffic signal components (vehicle signal heads and illuminated street name signs)									
<b>Limits</b>		<b><u>FISCAL YEAR</u></b>	<b><u>FUND TYPE</u></b>	<b><u>ENG</u></b>	<b><u>ROW</u></b>	<b><u>CON/IMP</u></b>	<b><u>O&amp;M</u></b>	<b><u>TOTAL</u></b>	<b><u>TOTAL ESCALATED</u></b>		
Various Locations City Wide		2029	Local Streets and Roads apportionments	\$0	\$0	\$135,235	\$0	\$135,235	\$146,916		
<b>Project Notes</b>											
				<b>Totals:</b>		\$0	\$0	\$135,235	\$0	\$135,235	\$146,916
Last Revised: 26-00 - In Progress								<b>Total Programmed:</b> \$135,235			

<b>TIP ID</b> CP-12766		<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of							
<b>Local Project Number:</b>		<b>Project Title</b>							
<b>Additional Project IDs:</b>		Circulation Improvement Project Fiscal Year 2025-26							
<b>Type of Work:</b> Traffic Signals		<b>Project Description</b>							
<b>Type of Work Description:</b> Traffic Signals - Replace and upgrade traffic signals and equipment		This project involves the addition of new safety lights over pedestrian crosswalks and the replacement of various traffic signal components (backplates, visors, and illuminated street name signs)							
<b>Limits</b>		<b><u>FISCAL YEAR</u></b>	<b><u>FUND TYPE</u></b>	<b><u>ENG</u></b>	<b><u>ROW</u></b>	<b><u>CON/IMP</u></b>	<b><u>O&amp;M</u></b>	<b><u>TOTAL</u></b>	<b><u>TOTAL ESCALATED</u></b>
Various locations City Wide									
<b>Project Notes</b>									
This is a carryover project for FY 25/26. Funding is reflected in prior year(s).		<b>Totals:</b>		\$0	\$0	\$0	\$0	\$0	\$0
Last Revised: 26-00 - In Progress								<b>Total Programmed:</b> \$0	

## ITEM 9.2 - Exhibit A to Attachment E

<b>TIP ID</b> CP-12769	<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of
<b>Local Project Number:</b>	<b>Project Title</b>
<b>Additional Project IDs:</b>	Circulation Improvement Project Fiscal Year 2026-27
<b>Type of Work:</b> Traffic Signals	<b>Project Description</b>
<b>Type of Work Description:</b> Traffic Signals - Replace and upgrade traffic signals and equipment	This project involves the addition of safety lights over pedestrian crosswalks and the replacement of various traffic signal components (vehicle signal heads and illuminated street name signs)
<b>Limits</b>	<b>FISCAL YEAR</b>
Various Locations City Wide	<b>FUND TYPE</b>
<b>Project Notes</b>	<b>ENG ROW CON/IMP O&amp;M TOTAL TOTAL ESCALATED</b>
	2027 Local Streets and Roads apportionments \$0 \$0 \$135,209 \$0 \$135,209 \$138,995
	<b>Totals: \$0 \$0 \$135,209 \$0 \$135,209 \$138,995</b>
Last Revised: 26-00 - In Progress	<b>Total Programmed: \$135,209</b>

<b>TIP ID</b> CP-12768	<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of
<b>Local Project Number:</b>	<b>Project Title</b>
<b>Additional Project IDs:</b>	Pavement Management Plan Project (Eastbound Santa Maria Avenue between Santa Vittoria Drive and Moulton Parkway)
<b>Type of Work:</b> Road Maintenance	<b>Project Description</b>
<b>Type of Work Description:</b> Road Maintenance - Rehabilitation of roadway	Rehabilitation of deteriorated pavement along the specific street section(s). Reconstruction of curbs, adjustment of utility access holes and water valves to grade, re-establishment of survey monuments, and restriping.
<b>Limits</b>	<b>FISCAL YEAR</b>
Eastbound Santa Maria Avenue between Santa Vittoria and Moulton Parkway	<b>FUND TYPE</b>
<b>Project Notes</b>	<b>ENG ROW CON/IMP O&amp;M TOTAL TOTAL ESCALATED</b>
This is a carryover project for FY 25/26. Funding is reflected in prior year(s).	<b>Totals: \$0 \$0 \$0 \$0 \$0 \$0</b>
Last Revised: 26-00 - In Progress	<b>Total Programmed: \$0</b>

<b>TIP ID</b> CP-12777	<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of
<b>Local Project Number:</b>	<b>Project Title</b>
<b>Additional Project IDs:</b>	Pavement Management Plan Project (Northbound Moulton Parkway between City Limit and Calle Cortez)
<b>Type of Work:</b> Road Maintenance	<b>Project Description</b>
<b>Type of Work Description:</b> Road Maintenance - Rehabilitation of roadway	Rehabilitation of deteriorated pavement along the specific street section(s). Reconstruction of curbs, adjustment of utility access holes and water valves to grade, re-establishment of survey monuments, and restriping.
<b>Limits</b>	<b>FISCAL YEAR</b>
Northbound Moulton Parkway between City Limit and Calle Cortez	<b>FUND TYPE</b>
<b>Project Notes</b>	<b>ENG ROW CON/IMP O&amp;M TOTAL TOTAL ESCALATED</b>
	2030 Local Streets and Roads apportionments \$0 \$0 \$494,000 \$0 \$494,000 \$551,695
	<b>Totals: \$0 \$0 \$494,000 \$0 \$494,000 \$551,695</b>
Last Revised: 26-00 - In Progress	<b>Total Programmed: \$494,000</b>

ITEM 9.2 - Exhibit A to Attachment E

TIP ID CP-12781		IMPLEMENTING AGENCY Laguna Woods, City of								
<b>Local Project Number:</b>	<b>Project Title</b>									
<b>Additional Project IDs:</b>	Pavement Management Plan Project (Northbound Moulton Parkway between El Toro Road and Gate 12)									
<b>Type of Work:</b> Road Maintenance	<b>Project Description</b>									
<b>Type of Work Description:</b> Road Maintenance - Rehabilitation of roadway	Rehabilitation of deteriorated pavement along the specific street section(s). Reconstruction of curbs, adjustment of utility access holes and water valves to grade, re-establishment of survey monuments, and restriping									
<b>Limits</b>	<b>FISCAL YEAR</b>	<b>FUND TYPE</b>	<b>ENG</b>	<b>ROW</b>	<b>CON/IMP</b>	<b>O&amp;M</b>	<b>TOTAL</b>	<b>TOTAL ESCALATED</b>		
Northbound Moulton Parkway between El Toro Road and Gate 12	2032	Local Streets and Roads apportionments	\$0	\$0	\$334,000	\$0	\$334,000	\$394,190		
<b>Project Notes</b>										
			<b>Totals:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$334,000</b>	<b>\$0</b>	<b>\$334,000</b>	<b>\$394,190</b>
Last Revised: 26-00 - In Progress								<b>Total Programmed: \$334,000</b>		

TIP ID CP-12783		IMPLEMENTING AGENCY Laguna Woods, City of								
<b>Local Project Number:</b>	<b>Project Title</b>									
<b>Additional Project IDs:</b>	Pavement Management Plan Project (Southbound Moulton Parkway between Gate 12 and El Toro Road)									
<b>Type of Work:</b> Road Maintenance	<b>Project Description</b>									
<b>Type of Work Description:</b> Road Maintenance - Rehabilitation of roadway	Rehabilitation of deteriorated pavement along the specific street section(s). Reconstruction of curbs, adjustment of utility access holes and water valves to grade, re-establishment of survey monuments, and restriping.									
<b>Limits</b>	<b>FISCAL YEAR</b>	<b>FUND TYPE</b>	<b>ENG</b>	<b>ROW</b>	<b>CON/IMP</b>	<b>O&amp;M</b>	<b>TOTAL</b>	<b>TOTAL ESCALATED</b>		
Southbound Moulton Parkway between Gate 12 and El Toro Road	2033	Local Streets and Roads apportionments	\$0	\$0	\$367,000	\$0	\$367,000	\$445,264		
<b>Project Notes</b>										
			<b>Totals:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$367,000</b>	<b>\$0</b>	<b>\$367,000</b>	<b>\$445,264</b>
Last Revised: 26-00 - In Progress								<b>Total Programmed: \$367,000</b>		

TIP ID CP-12775		IMPLEMENTING AGENCY Laguna Woods, City of								
<b>Local Project Number:</b>	<b>Project Title</b>									
<b>Additional Project IDs:</b>	Pavement Management Plan Project (Southbound Moulton Parkway between Santa Maria Avenue and Gate 12)									
<b>Type of Work:</b> Road Maintenance	<b>Project Description</b>									
<b>Type of Work Description:</b> Road Maintenance - Rehabilitation of roadway	Rehabilitation of deteriorated pavement along the specific street section(s). Reconstruction of curbs, adjustment of utility access holes and water valves to grade, re-establishment of survey monuments, and restriping.									
<b>Limits</b>	<b>FISCAL YEAR</b>	<b>FUND TYPE</b>	<b>ENG</b>	<b>ROW</b>	<b>CON/IMP</b>	<b>O&amp;M</b>	<b>TOTAL</b>	<b>TOTAL ESCALATED</b>		
Southbound Moulton Parkway between Santa Maria Avenue and Gate 12	2029	Local Streets and Roads apportionments	\$0	\$0	\$375,000	\$0	\$375,000	\$407,390		
<b>Project Notes</b>										
			<b>Totals:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$375,000</b>	<b>\$0</b>	<b>\$375,000</b>	<b>\$407,390</b>
Last Revised: 26-00 - In Progress								<b>Total Programmed: \$375,000</b>		

## ITEM 9.2 - Exhibit A to Attachment E

TIP ID	IMPLEMENTING AGENCY
CP-12771	Laguna Woods, City of
<b>Local Project Number:</b>	<b>Project Title</b>
<b>Additional Project IDs:</b>	Pavement Management Plan Project (Westbound El Toro Road between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde
<b>Type of Work:</b> Road Maintenance	<b>Project Description</b>
<b>Type of Work Description:</b> Road Maintenance - Rehabilitation of roadway	Rehabilitation of deteriorated pavement along the specific street section(s). Reconstruction of curbs, adjustment of utility holes and water valves to grade, re-establishment of survey monuments, and restriping.
<b>Limits</b>	<b>FISCAL YEAR</b>
Westbound El Toro Road between Moulton Parkway and Town Centre, Northbound and Southbound Moulton Parkway between El Toro Road and Via Campo Verde	2027
<b>Project Notes</b>	<b>FUND TYPE</b>
	Local Streets and Roads apportionments
	<b>ENG</b>
	<b>ROW</b>
	<b>CON/IMP</b>
	<b>O&amp;M</b>
	<b>TOTAL</b>
	<b>TOTAL ESCALATED</b>
	\$0 \$0 \$590,000 \$0 \$590,000 \$606,520
	<b>Totals: \$0 \$0 \$590,000 \$0 \$590,000 \$606,520</b>
Last Revised: 26-00 - In Progress	<b>Total Programmed: \$590,000</b>

TIP ID	IMPLEMENTING AGENCY
CP-12779	Laguna Woods, City of
<b>Local Project Number:</b>	<b>Project Title</b>
<b>Additional Project IDs:</b>	Pavement Management Plan Project (Westbound Santa Maria Avenue between San Remo Drive and Santa Vittoria Drive)
<b>Type of Work:</b> Road Maintenance	<b>Project Description</b>
<b>Type of Work Description:</b> Road Maintenance - Rehabilitation of roadway	Rehabilitation of deteriorated pavement along the specific street section(s). Reconstruction of curbs, adjustment of utility access holes and water valves to grade, re-establishment of survey monuments, and restriping.
<b>Limits</b>	<b>FISCAL YEAR</b>
Westbound Santa Maria Avenue between San Remo Drive and Santa Vittoria Drive	2031
<b>Project Notes</b>	<b>FUND TYPE</b>
	Local Streets and Roads apportionments
	<b>ENG</b>
	<b>ROW</b>
	<b>CON/IMP</b>
	<b>O&amp;M</b>
	<b>TOTAL</b>
	<b>TOTAL ESCALATED</b>
	\$0 \$0 \$298,000 \$0 \$298,000 \$342,123
	<b>Totals: \$0 \$0 \$298,000 \$0 \$298,000 \$342,123</b>
Last Revised: 26-00 - In Progress	<b>Total Programmed: \$298,000</b>

TIP ID	IMPLEMENTING AGENCY
CP-12770	Laguna Woods, City of
<b>Local Project Number:</b>	<b>Project Title</b>
<b>Additional Project IDs:</b>	Pedestrian Accessibility Improvement Project: Phase 10
<b>Type of Work:</b> Pedestrian	<b>Project Description</b>
<b>Type of Work Description:</b> Pedestrian - Installation of ADA access ramps	Improvement of pedestrian paths-of-travel, including sidewalk improvements to eliminate gaps, lifts and uneven surfaces, reconstruction of curb ramps and driveways, replacement of detectable warning surfaces and obtaining any required easements.
<b>Limits</b>	<b>FISCAL YEAR</b>
Sidewalks, curb ramps, and driveways in the Public Right of Way at Various Locations City Wide	2027
<b>Project Notes</b>	<b>FUND TYPE</b>
	Community Development Block Grant
	<b>ENG</b>
	<b>ROW</b>
	<b>CON/IMP</b>
	<b>O&amp;M</b>
	<b>TOTAL</b>
	<b>TOTAL ESCALATED</b>
	\$0 \$0 \$500,000 \$0 \$500,000 \$514,000
	<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$514,000</b>
Last Revised: 26-00 - In Progress	<b>Total Programmed: \$500,000</b>

## ITEM 9.2 - Exhibit A to Attachment E

<b>TIP ID</b> CP-12773	<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of																		
<b>Local Project Number:</b>	<b>Project Title</b>																		
<b>Additional Project IDs:</b>	Pedestrian Accessibility Improvement Project: Phase 11																		
<b>Type of Work:</b> Pedestrian	<b>Project Description</b>																		
<b>Type of Work Description:</b> Pedestrian - Reconstruction or rehabilitation of sidewalk	Improvements of pedestrian paths-of-travel, including sidewalk improvements to eliminate gaps, lifts and uneven surfaces, reconstruction of curb ramps and driveways, replacement of detectable warning surfaces, and obtaining any required easements.																		
<b>Limits</b>	<b>FISCAL YEAR</b>																		
Sidewalks, curb ramps, and driveways in the Public Right of Way at Various Locations City Wide	2028																		
<b>Project Notes</b>	<b>FUND TYPE</b>																		
	Community Development Block Grant																		
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>ENG</u></th> <th style="text-align: left;"><u>ROW</u></th> <th style="text-align: left;"><u>CON/IMP</u></th> <th style="text-align: left;"><u>O&amp;M</u></th> <th style="text-align: left;"><u>TOTAL</u></th> <th style="text-align: left;"><u>TOTAL ESCALATED</u></th> </tr> </thead> <tbody> <tr> <td>\$0</td> <td>\$0</td> <td>\$500,000</td> <td>\$0</td> <td>\$500,000</td> <td>\$528,392</td> </tr> <tr> <td colspan="6" style="text-align: right;"><b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$528,392</b></td> </tr> </tbody> </table>	<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>	\$0	\$0	\$500,000	\$0	\$500,000	\$528,392	<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$528,392</b>					
<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>														
\$0	\$0	\$500,000	\$0	\$500,000	\$528,392														
<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$528,392</b>																			
<b>Total Programmed: \$500,000</b>																			
Last Revised: 26-00 - In Progress																			

<b>TIP ID</b> CP-12776	<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of																		
<b>Local Project Number:</b>	<b>Project Title</b>																		
<b>Additional Project IDs:</b>	Pedestrian Accessibility Improvement Project: Phase 12																		
<b>Type of Work:</b> Pedestrian	<b>Project Description</b>																		
<b>Type of Work Description:</b> Pedestrian - Installation of ADA access ramps	Improvements of pedestrian paths-of-travel, including sidewalk improvements to eliminate gaps, lifts and uneven surfaces, reconstruction of curb ramps and driveways, replacement of detectable warning surfaces, and obtaining required easements.																		
<b>Limits</b>	<b>FISCAL YEAR</b>																		
Sidewalks, curb ramps, and driveways in the Public Right of Way at Various Locations City Wide	2029																		
<b>Project Notes</b>	<b>FUND TYPE</b>																		
	Community Development Block Grant																		
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>ENG</u></th> <th style="text-align: left;"><u>ROW</u></th> <th style="text-align: left;"><u>CON/IMP</u></th> <th style="text-align: left;"><u>O&amp;M</u></th> <th style="text-align: left;"><u>TOTAL</u></th> <th style="text-align: left;"><u>TOTAL ESCALATED</u></th> </tr> </thead> <tbody> <tr> <td>\$0</td> <td>\$0</td> <td>\$500,000</td> <td>\$0</td> <td>\$500,000</td> <td>\$543,187</td> </tr> <tr> <td colspan="6" style="text-align: right;"><b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$543,187</b></td> </tr> </tbody> </table>	<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>	\$0	\$0	\$500,000	\$0	\$500,000	\$543,187	<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$543,187</b>					
<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>														
\$0	\$0	\$500,000	\$0	\$500,000	\$543,187														
<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$543,187</b>																			
<b>Total Programmed: \$500,000</b>																			
Last Revised: 26-00 - In Progress																			

<b>TIP ID</b> CP-12778	<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of																		
<b>Local Project Number:</b>	<b>Project Title</b>																		
<b>Additional Project IDs:</b>	Pedestrian Accessibility Improvement Project: Phase 13																		
<b>Type of Work:</b> Pedestrian	<b>Project Description</b>																		
<b>Type of Work Description:</b> Pedestrian - Reconstruction or rehabilitation of sidewalk	Improvements of pedestrian paths-of-travel, including sidewalk improvements to eliminate gaps, lifts and uneven surfaces, reconstruction of curb ramps and driveways, replacement of detectable warning surfaces, and obtaining any required easements.																		
<b>Limits</b>	<b>FISCAL YEAR</b>																		
Sidewalks, curb ramps, and driveways in the Public Right of Way at Various Locations City Wide	2030																		
<b>Project Notes</b>	<b>FUND TYPE</b>																		
	Community Development Block Grant																		
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>ENG</u></th> <th style="text-align: left;"><u>ROW</u></th> <th style="text-align: left;"><u>CON/IMP</u></th> <th style="text-align: left;"><u>O&amp;M</u></th> <th style="text-align: left;"><u>TOTAL</u></th> <th style="text-align: left;"><u>TOTAL ESCALATED</u></th> </tr> </thead> <tbody> <tr> <td>\$0</td> <td>\$0</td> <td>\$500,000</td> <td>\$0</td> <td>\$500,000</td> <td>\$558,396</td> </tr> <tr> <td colspan="6" style="text-align: right;"><b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$558,396</b></td> </tr> </tbody> </table>	<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>	\$0	\$0	\$500,000	\$0	\$500,000	\$558,396	<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$558,396</b>					
<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>														
\$0	\$0	\$500,000	\$0	\$500,000	\$558,396														
<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$558,396</b>																			
<b>Total Programmed: \$500,000</b>																			
Last Revised: 26-00 - In Progress																			

## ITEM 9.2 - Exhibit A to Attachment E

<b>TIP ID</b> CP-12780	<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of																		
<b>Local Project Number:</b>	<b>Project Title</b>																		
<b>Additional Project IDs:</b>	Pedestrian Accessibility Improvement Project: Phase 14																		
<b>Type of Work:</b> Pedestrian	<b>Project Description</b>																		
<b>Type of Work Description:</b> Pedestrian - Reconstruction or rehabilitation of sidewalk	Improvements of pedestrian paths-of-travel, including sidewalk improvements to eliminate gaps, lifts and uneven surfaces, reconstruction of curb ramps and driveways, replacement of detectable warning surfaces, and obtaining any required easements.																		
<b>Limits</b>	<b>FISCAL YEAR</b>																		
Sidewalks, curb ramps, and driveways in the Public Right of Way at Various Locations City Wide	2031																		
<b>Project Notes</b>	<b>FUND TYPE</b>																		
	Community Development Block Grant																		
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>ENG</u></th> <th style="text-align: left;"><u>ROW</u></th> <th style="text-align: left;"><u>CON/IMP</u></th> <th style="text-align: left;"><u>O&amp;M</u></th> <th style="text-align: left;"><u>TOTAL</u></th> <th style="text-align: left;"><u>TOTAL ESCALATED</u></th> </tr> </thead> <tbody> <tr> <td>\$0</td> <td>\$0</td> <td>\$500,000</td> <td>\$0</td> <td>\$500,000</td> <td>\$574,031</td> </tr> <tr> <td colspan="6" style="text-align: right;"><b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$574,031</b></td> </tr> </tbody> </table>	<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>	\$0	\$0	\$500,000	\$0	\$500,000	\$574,031	<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$574,031</b>					
<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>														
\$0	\$0	\$500,000	\$0	\$500,000	\$574,031														
<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$574,031</b>																			
<b>Total Programmed: \$500,000</b>																			
Last Revised: 26-00 - In Progress																			

<b>TIP ID</b> CP-12782	<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of																		
<b>Local Project Number:</b>	<b>Project Title</b>																		
<b>Additional Project IDs:</b>	Pedestrian Accessibility Improvement Project: Phase 15																		
<b>Type of Work:</b> Pedestrian	<b>Project Description</b>																		
<b>Type of Work Description:</b> Pedestrian - Reconstruction or rehabilitation of sidewalk	Improvements of pedestrian paths-of-travel, including sidewalk improvements to eliminate gaps, lifts and uneven surfaces, reconstruction of curb ramps and driveways, replacement of detectable warning surfaces and obtaining any required easements.																		
<b>Limits</b>	<b>FISCAL YEAR</b>																		
Sidewalks, curb ramps, and driveways in the Public Right of Way at Various Locations City Wide	2032																		
<b>Project Notes</b>	<b>FUND TYPE</b>																		
	Community Development Block Grant																		
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>ENG</u></th> <th style="text-align: left;"><u>ROW</u></th> <th style="text-align: left;"><u>CON/IMP</u></th> <th style="text-align: left;"><u>O&amp;M</u></th> <th style="text-align: left;"><u>TOTAL</u></th> <th style="text-align: left;"><u>TOTAL ESCALATED</u></th> </tr> </thead> <tbody> <tr> <td>\$0</td> <td>\$0</td> <td>\$500,000</td> <td>\$0</td> <td>\$500,000</td> <td>\$590,104</td> </tr> <tr> <td colspan="6" style="text-align: right;"><b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$590,104</b></td> </tr> </tbody> </table>	<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>	\$0	\$0	\$500,000	\$0	\$500,000	\$590,104	<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$590,104</b>					
<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>														
\$0	\$0	\$500,000	\$0	\$500,000	\$590,104														
<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$590,104</b>																			
<b>Total Programmed: \$500,000</b>																			
Last Revised: 26-00 - In Progress																			

<b>TIP ID</b> CP-12784	<b>IMPLEMENTING AGENCY</b> Laguna Woods, City of																		
<b>Local Project Number:</b>	<b>Project Title</b>																		
<b>Additional Project IDs:</b>	Pedestrian Accessibility Improvement Project: Phase 16																		
<b>Type of Work:</b> Pedestrian	<b>Project Description</b>																		
<b>Type of Work Description:</b> Pedestrian - Installation of ADA access ramps	Improvements of pedestrian paths-of-travel, including sidewalk improvements to eliminate gaps, lifts and uneven surfaces, reconstruction of curb ramps and driveways, replacement of detectable warning surfaces, and obtaining any required easements.																		
<b>Limits</b>	<b>FISCAL YEAR</b>																		
Sidewalks, curb ramps, and driveways in the Public Right of Way at Various Locations City Wide	2033																		
<b>Project Notes</b>	<b>FUND TYPE</b>																		
	Community Development Block Grant																		
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>ENG</u></th> <th style="text-align: left;"><u>ROW</u></th> <th style="text-align: left;"><u>CON/IMP</u></th> <th style="text-align: left;"><u>O&amp;M</u></th> <th style="text-align: left;"><u>TOTAL</u></th> <th style="text-align: left;"><u>TOTAL ESCALATED</u></th> </tr> </thead> <tbody> <tr> <td>\$0</td> <td>\$0</td> <td>\$500,000</td> <td>\$0</td> <td>\$500,000</td> <td>\$606,627</td> </tr> <tr> <td colspan="6" style="text-align: right;"><b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$606,627</b></td> </tr> </tbody> </table>	<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>	\$0	\$0	\$500,000	\$0	\$500,000	\$606,627	<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$606,627</b>					
<u>ENG</u>	<u>ROW</u>	<u>CON/IMP</u>	<u>O&amp;M</u>	<u>TOTAL</u>	<u>TOTAL ESCALATED</u>														
\$0	\$0	\$500,000	\$0	\$500,000	\$606,627														
<b>Totals: \$0 \$0 \$500,000 \$0 \$500,000 \$606,627</b>																			
<b>Total Programmed: \$500,000</b>																			
Last Revised: 26-00 - In Progress																			

ITEM 9.2 - Exhibit A to Attachment E

TIP ID CP-12786		IMPLEMENTING AGENCY Laguna Woods, City of						
<b>Local Project Number:</b>		<b>Project Title</b>						
<b>Additional Project IDs:</b>		Traffic Signal Maintenance						
<b>Type of Work:</b> Traffic Signals		<b>Project Description</b>						
<b>Type of Work Description:</b> Traffic Signals - Coordinate signals within project limits		Maintain the Traffic Signals						
<b>Limits</b>	<b>FISCAL YEAR</b>	<b>FUND TYPE</b>	<b>ENG</b>	<b>ROW</b>	<b>CON/IMP</b>	<b>O&amp;M</b>	<b>TOTAL</b>	<b>TOTAL ESCALATED</b>
City Wide								
<b>Project Notes</b>	2027	Measure M2 Local Fairshare	\$0	\$0	\$0	\$56,610	\$56,610	\$56,610
	2028	Measure M2 Local Fairshare	\$0	\$0	\$0	\$58,308	\$58,308	\$58,308
	2029	Measure M2 Local Fairshare	\$0	\$0	\$0	\$60,058	\$60,058	\$60,058
	2030	Measure M2 Local Fairshare	\$0	\$0	\$0	\$61,859	\$61,859	\$61,859
	2031	Measure M2 Local Fairshare	\$0	\$0	\$0	\$63,715	\$63,715	\$63,715
	2032	Measure M2 Local Fairshare	\$0	\$0	\$0	\$65,627	\$65,627	\$65,627
	2033	Measure M2 Local Fairshare	\$0	\$0	\$0	\$67,595	\$67,595	\$67,595
	<b>Totals:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$433,772</b>	<b>\$433,772</b>	<b>\$433,772</b>
Last Revised: 26-00 - In Progress							<b>Total Programmed: \$433,772</b>	

TIP ID CP-12785		IMPLEMENTING AGENCY Laguna Woods, City of						
<b>Local Project Number:</b>		<b>Project Title</b>						
<b>Additional Project IDs:</b>		Utilities, Electric, Street Lights, Public Rights-of-Way						
<b>Type of Work:</b> Other		<b>Project Description</b>						
<b>Type of Work Description:</b> Other - Other		Maintaining Street Lights within the Public Right of Way						
<b>Limits</b>	<b>FISCAL YEAR</b>	<b>FUND TYPE</b>	<b>ENG</b>	<b>ROW</b>	<b>CON/IMP</b>	<b>O&amp;M</b>	<b>TOTAL</b>	<b>TOTAL ESCALATED</b>
City Wide								
<b>Project Notes</b>	2027	Measure M2 Local Fairshare	\$0	\$0	\$0	\$43,118	\$43,118	\$43,118
	2028	Measure M2 Local Fairshare	\$0	\$0	\$0	\$44,412	\$44,412	\$44,412
	2029	Measure M2 Local Fairshare	\$0	\$0	\$0	\$45,744	\$45,744	\$45,744
	2030	Measure M2 Local Fairshare	\$0	\$0	\$0	\$47,116	\$47,116	\$47,116
	2031	Measure M2 Local Fairshare	\$0	\$0	\$0	\$48,530	\$48,530	\$48,530
	2032	Measure M2 Local Fairshare	\$0	\$0	\$0	\$49,986	\$49,986	\$49,986
	2033	Measure M2 Local Fairshare	\$0	\$0	\$0	\$51,485	\$51,485	\$51,485
	<b>Totals:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$330,391</b>	<b>\$330,391</b>	<b>\$330,391</b>
Last Revised: 26-00 - In Progress							<b>Total Programmed: \$330,391</b>	

## ITEM 9.2 - Exhibit A to Attachment E

TIP ID CP-12787

IMPLEMENTING AGENCY Laguna Woods, City of

**Local Project Number:**  
**Additional Project IDs:**  
**Type of Work:** Other  
**Type of Work Description:** Other - Other

**Project Title**  
 Utilities, Electric, Traffic Signals  
**Project Description**  
 Electric Utilities to Operate the Traffic Signals

<b>Limits</b>	<b>FISCAL YEAR</b>	<b>FUND TYPE</b>	<b>ENG</b>	<b>ROW</b>	<b>CON/IMP</b>	<b>O&amp;M</b>	<b>TOTAL</b>	<b>TOTAL ESCALATED</b>
<b>Project Notes</b>	2027	Measure M2 Local Fairshare	\$0	\$0	\$0	\$32,760	\$32,760	\$32,760
	2028	Measure M2 Local Fairshare	\$0	\$0	\$0	\$33,743	\$33,743	\$33,743
	2029	Measure M2 Local Fairshare	\$0	\$0	\$0	\$34,755	\$34,755	\$34,755
	2030	Measure M2 Local Fairshare	\$0	\$0	\$0	\$35,798	\$35,798	\$35,798
	2031	Measure M2 Local Fairshare	\$0	\$0	\$0	\$36,872	\$36,872	\$36,872
	2032	Measure M2 Local Fairshare	\$0	\$0	\$0	\$37,978	\$37,978	\$37,978
	2033	Measure M2 Local Fairshare	\$0	\$0	\$0	\$39,117	\$39,117	\$39,117
	<b>Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$251,023</b>	<b>\$251,023</b>

Last Revised: 26-00 - In Progress

**Total Programmed: \$251,023**

**9.3**  
**STATE LEGISLATIVE PROPOSALS**

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# City of Laguna Woods

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Christopher Macon, City Manager

**FOR:** April 15, 2026 City Council Meeting

**SUBJECT:** State Legislative Proposals

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### **Recommendation**

1. Receive and file a report regarding City-sponsored California Senate Bill 897 (Choi; Vehicles: abandoned vehicles.).

AND

2. Adopt the following positions on legislative proposals currently being considered by the California State Legislature and authorize the City Manager to prepare, and the Mayor or City Manager to sign, related correspondence on behalf of the City Council, now and in connection with potential future amendments of the legislative proposals, provided such amendments are substantially consistent with the purpose and intent of the legislative proposals as presently drafted:
  - Support for California Senate Bill 1135 (Blakespear; California Wildlife Coexistence Act.); and
  - Support for California Assembly Bill 2517 (Calderon; Fire hazards: fire hazard severity zones.).

### **Background**

The State of California's 2026 legislative session began with the California State Assembly and California State Senate convening on January 5, 2026. The deadline to introduce bills in either house was February 20, 2026. Bills must be passed by the house of origin no later than May 29, 2026 and by both houses no later than August 31, 2026. The Governor will have until September 30, 2026 to sign or veto bills passed by both houses. Bills that the Governor signs will take effect on January 1, 2027.

The City is represented by Assemblymember Diane Dixon (District 72) in the California State Assembly and Senator Choi (District 37) in the California State Senate.

### **Discussion**

Today’s meeting is an opportunity for City Council action, as well as public input, on various legislative proposals currently being considered by the California State Legislature. Staff recommends that the City Council take the proposed actions to be apprised of and advocate for legislative proposals with the potential to affect the City.

California Senate Bill 897 (Choi; Vehicles: abandoned vehicles.)  
 (“SB 897”) (**see Attachments A and B**)

SB 897 would authorize the City of Laguna Woods to use the amount of abandoned vehicle abatement funds received from the fee imposed by the service authority that formerly operated in the County of Orange, and the interest accrued thereon, for purposes of enforcing provisions of the Vehicle Code on public highways.

- SB 897 is sponsored by the City.
- SB 897 is on the consent calendar for the Senate Transportation Committee’s hearing on April 14, 2026. City Manager Macon will report on the hearing and the status of SB 897 at today’s meeting.
- SB 897 is a “receive and file” item only. No action is proposed.

California Senate Bill 1135 (Blakespear; California Wildlife Coexistence Act.)  
 (“SB 1135”) (**see Attachment C**)

SB 1135 would require the California Department of Fish and Wildlife (“department”), upon appropriation by the California Legislature, **to establish the Wildlife Coexistence Program to manage and promote wildlife coexistence by conducting specified activities, including maintaining a statewide wildlife incident reporting tool.** SB 1135 would rename the California Wolf-Livestock Compensation Pilot Program to the Wolf-Livestock Coexistence and Compensation Program and would require the department, upon appropriation by the Legislature, to establish the program to provide resources to eligible participants for purposes relating to wolves and livestock. SB 1135 would authorize the department, upon appropriation by the Legislature, including the cost for implementation, **to provide resources to wildlife coexistence partners, as defined,** to support efforts required for the Wildlife Coexistence Program and the Wolf-Livestock Coexistence and Compensation Program. SB 1135 would require the department, upon appropriation by the Legislature, **to establish the Wildlife Coexistence Technical Advisory Committee to provide technical guidance, public input, and programmatic recommendations related to the department’s wildlife coexistence efforts.** SB 1135 would require the department, on or before July 1, 2028, **to include specified information on its internet website, as provided. [emphasis added]**

- Staff recommends the City Council adopt a position in support of SB 1135. SB 1135 would establish a framework for additional state resources related to human-coyote interactions, as well as enhanced information sharing.
- SB 1135 was introduced by Senate Blakespear. Staff from Senator Blakespear’s office will make a presentation regarding SB 1135 at today’s meeting.

California Assembly Bill 2517 (Calderon; Fire hazards: fire hazard severity zones.)  
 (“AB 2517”) (*see Attachments D, E, and F*)

AB 2517 would require the State Fire Marshal to, no fewer than 180 days before finalizing the designation of local responsibility areas as moderate, high, and very high fire hazard severity zones, post specified information on its public internet website, conduct regional public workshops to receive oral public comments and consider those comments, host a 30-day public comment period to receive written comments from interested stakeholders and respond to all written comments by local agencies within 30 days of the end of the public comment period, and coordinate with other state agencies to help educate the public during the public workshops, as specified. AB 2517 would also require, on or before January 1, 2030, and every 5 years thereafter, the State Fire Marshal to review the local responsibility area lands designated as moderate, high, and very high fire hazard severity zones and to recommend changes. AB 2517 would no longer require this review to, when possible, fall within the timeframes for each county’s general plan update. AB 2517 would authorize a local agency to, at its discretion, increase the level of fire hazard severity applicable to a parcel in its jurisdiction if a parcel contains 2 or more designations, so that the higher level of fire hazard severity would apply to the entire parcel. AB 2517 would require the State Fire Marshal to publish within 60 days the local ordinance transmitted to the board, as described above, on its internet website.

- Staff recommends the City Council adopt a position in support of AB 2517. AB 2517 would make the process for designating fire hazard severity zones more transparent.
- AB 2517 is sponsored by the League of California Cities (“Cal Cities”). Staff from Cal Cities will make a presentation regarding AB 2517 at today’s meeting.

**Fiscal Impact**

Sufficient to support this item are included in the City’s budget.

Attachments: A – California Senate Bill 897 (1/16/26 text)  
 B – California Senate Bill 897 Sponsor Letter (3/31/26)  
 C – California Senate Bill 1135 (3/23/26 text)  
 D – California Assembly Bill 2517 (2/20/26 text)  
 E – California Assembly Bill 2517 Committee Analysis for 4/6/26 Hearing  
 F – California Assembly Bill 2517 Sponsor Letter (2/23/26)

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**SENATE BILL****No. 897**

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**Introduced by Senator Choi**  
**(Coauthor: Senator Strickland)**  
(Coauthor: Assembly Member Dixon)

January 16, 2026

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An act to amend Section 22710 of the Vehicle Code relating to vehicles.

## LEGISLATIVE COUNSEL'S DIGEST

SB 897, as introduced, Choi. Vehicles: abandoned vehicles.

Existing law authorizes a county satisfying specified conditions to establish a service authority for the abatement of abandoned vehicles and to impose a \$1 vehicle registration fee for the abatement of abandoned vehicles. The fees imposed and the moneys received by the service authority from the Abandoned Vehicle Trust Fund, a continuously appropriated fund, can only be used for the abatement, removal, and disposal of abandoned, wrecked, dismantled, or inoperative vehicles from private or public property. The service authority is authorized to adopt an ordinance establishing procedures for the abatement, removal, and disposal, as a public nuisance, of an abandoned, wrecked, dismantled, or inoperative vehicle and for the recovery of costs.

This bill, notwithstanding these provisions, would authorize the City of Laguna Woods to use the amount of abandoned vehicle abatement funds received from the fee imposed by the service authority that formerly operated in the County of Orange, and the interest accrued thereon, for purposes of enforcing provisions of this code on public highways.

This bill would make legislative findings and declarations as to the necessity of a special statute for the City of Laguna Woods.

SB 897

— 2 —

Vote: majority. Appropriation: no. Fiscal committee: no.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

1 SECTION 1. Section 22710 of the Vehicle Code is amended  
2 to read:  
3 22710. (a) A service authority for the abatement of abandoned  
4 vehicles may be established, and a one dollar (\$1) vehicle  
5 registration fee imposed, in a county if the board of supervisors  
6 of the county, by a two-thirds vote, and a majority of the cities  
7 having a majority of the incorporated population within the county  
8 have adopted resolutions providing for the establishment of the  
9 authority and imposition of the fee. The membership of the  
10 authority shall be determined by concurrence of the board of  
11 supervisors and a majority vote of the majority of the cities within  
12 the county having a majority of the incorporated population.  
13 (b) The authority may contract and may undertake any act  
14 convenient or necessary to carry out a law relating to the authority.  
15 The authority shall be staffed by existing personnel of the city,  
16 county, or county transportation commission.  
17 (c) (1) Notwithstanding any other provision of law, a service  
18 authority may adopt an ordinance establishing procedures for the  
19 abatement, removal, and disposal, as a public nuisance, of an  
20 abandoned, wrecked, dismantled, or inoperative vehicle or part of  
21 the vehicle from private or public property; and for the recovery,  
22 pursuant to Section 25845 or 38773.5 of the Government Code,  
23 or assumption by the service authority, of costs associated with  
24 the enforcement of the ordinance. Cost recovery shall only be  
25 undertaken by an entity that may be a county or city or the  
26 department, pursuant to contract with the service authority as  
27 provided in this section.  
28 (2) (A) The money received by an authority pursuant to Section  
29 9250.7 and this section shall be used only for the abatement,  
30 removal, or the disposal as a public nuisance of any abandoned,  
31 wrecked, dismantled, or inoperative vehicle or part of the vehicle  
32 from private or public property. The money received shall not be  
33 used to offset the costs of vehicles towed under authorities other  
34 than an ordinance adopted pursuant to paragraph (1) or when costs  
35 are recovered under Section 22850.5.

1 (B) The money received by a service authority pursuant to  
2 Section 9250.7 and this section that are unexpended in a fiscal  
3 year may be carried forward by the service authority for the  
4 abandoned vehicle abatement program in the following fiscal year  
5 as agreed upon by the service authority and its member agencies.

6 (d) (1) An abandoned vehicle abatement program and plan of  
7 a service authority shall be implemented only with the approval  
8 of the county and a majority of the cities having a majority of the  
9 incorporated population.

10 (2) (A) The department shall provide guidelines for an  
11 abandoned vehicle abatement program. An authority’s abandoned  
12 vehicle abatement plan and program shall be consistent with those  
13 guidelines, and shall provide for, but not be limited to, an estimate  
14 of the number of abandoned vehicles, a disposal and enforcement  
15 strategy including contractual agreements, and appropriate fiscal  
16 controls.

17 (B) The department’s guidelines provided pursuant to this  
18 paragraph shall include, but not be limited to, requiring each service  
19 authority receiving funds from the Abandoned Vehicle Trust Fund  
20 to report to the Controller on an annual basis pursuant to  
21 subdivision (c) of Section 9250.7, in a manner prescribed by the  
22 department, and pursuant to an approved abandoned vehicle  
23 abatement program.

24 (C) A service authority may carry out an abandoned vehicle  
25 abatement from a public property after providing a notice as  
26 specified by the local ordinance adopted pursuant to Section 22660  
27 of the jurisdiction in which the abandoned vehicle is located and  
28 that notice has expired.

29 (3) After a plan has been approved pursuant to paragraph (1),  
30 the service authority shall, not later than August 1 of the year in  
31 which the plan was approved, submit it to the department for  
32 review, and the department shall, not later than October 1 of that  
33 same year, either approve the plan as submitted or make  
34 recommendations for revision. After the plan has received the  
35 department’s approval as being consistent with the department’s  
36 guidelines, the service authority shall submit it to the Controller.

37 (4) Except as provided in subdivision (e), the Controller shall  
38 not make an allocation for a fiscal year, commencing on July 1  
39 following the Controller’s determination to suspend a service

1 authority when a service authority has failed to comply with the  
2 provisions set forth in Section 9250.7.

3 (5) A governmental agency shall not receive funds from a  
4 service authority for the abatement of abandoned vehicles pursuant  
5 to an approved abandoned vehicle abatement program unless the  
6 governmental agency has submitted an annual report to the service  
7 authority stating the manner in which the funds were expended,  
8 and the number of vehicles abated. The governmental agency shall  
9 receive that percentage of the total funds collected by the service  
10 authority that is equal to its share of the formula calculated pursuant  
11 to paragraph (6).

12 (6) Each service authority shall calculate a formula for  
13 apportioning funds to each governmental agency that receives  
14 funds from the service authority and submit that formula to the  
15 Controller with the annual report required pursuant to paragraph  
16 (2). The formula shall apportion 50 percent of the funds received  
17 by the service authority to a governmental agency based on the  
18 percentage of vehicles abated by that governmental agency of the  
19 total number of abandoned vehicles abated by all member agencies,  
20 and 50 percent based on population and geographic area, as  
21 determined by the service authority. When the formula is first  
22 submitted to the Controller, and each time the formula is revised  
23 thereafter, the service authority shall include a detailed explanation  
24 of how the service authority determined the apportionment between  
25 per capita abatements and service area.

26 (7) Notwithstanding any other provision of this subdivision, the  
27 Controller may allocate to the service authority in the County of  
28 Humboldt the net amount of the abandoned vehicle abatement  
29 funds received from the fee imposed by that authority, as described  
30 in subdivision (b) of Section 9250.7, for calendar years 2000 and  
31 2001.

32 (8) *Notwithstanding any other law, the City of Laguna Woods*  
33 *may use the amount of abandoned vehicle abatement funds received*  
34 *from the fee imposed by the service authority that formerly*  
35 *operated in the County of Orange pursuant to subdivision (b) of*  
36 *Section 9250.7, and the interest accrued thereon, for purposes of*  
37 *enforcing provisions of this code on public highways.*

38 (e) A plan that has been submitted to the Controller pursuant to  
39 subdivision (d) may be revised pursuant to the procedure prescribed  
40 in that subdivision, including compliance with any dates described

1 therein for submission to the department and the Controller,  
2 respectively, in the year in which the revisions are proposed by  
3 the service authority. Compliance with that procedure shall only  
4 be required if the revisions are substantial.

5 (f) For purposes of this section, “abandoned vehicle abatement”  
6 means the removal of a vehicle from public or private property by  
7 towing or any other means after the vehicle has been marked as  
8 abandoned by an official of a governmental agency that is a  
9 member of the service authority.

10 (g) A service authority shall cease to exist on the date that all  
11 revenues received by the authority pursuant to this section and  
12 Section 9250.7 have been expended.

13 (h) In the event of a conflict with other provisions of law, this  
14 section shall govern the disbursement of money collected pursuant  
15 to this section and from the Abandoned Vehicle Trust Fund for  
16 the implementation of the abandoned vehicle abatement program.

17 SEC. 2. The Legislature finds and declares that a special statute  
18 is necessary and that a general statute cannot be made applicable  
19 within the meaning of Section 16 of Article IV of the California  
20 Constitution because of the unique circumstances relating to the  
21 abatement of abandoned vehicles in the City of Laguna Woods.

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# City of Laguna Woods

24264 El Toro Road  
Laguna Woods, CA 92637  
Telephone: (949) 639-0500  
cityoflagunawoods.org

March 31, 2026

The Honorable Dave Cortese  
Capitol Office, 1021 O Street, Suite 7520  
Sacramento, CA 95814-4900

**SUBJECT: Senate Bill 897 (Choi) Vehicles: abandoned vehicles.**  
**SPONSOR** *(As introduced on January 16, 2026)*

Dear Chair Cortese:

The City of Laguna Woods is pleased to **sponsor** SB 897, which would authorize the City of Laguna Woods to use the amount of abandoned vehicle abatement funds received from the fee imposed by the service authority that formerly operated in the County of Orange, and the interest accrued thereon, for purposes of enforcing provisions of the Vehicle Code on public highways.

The City of Laguna Woods has a fund balance of approximately \$43,000 that has accumulated over time in its Service Authority for Abandoned Vehicles (SAAV) Fund. SAAV funds were generated by a \$1.00 vehicle registration fee that was charged in connection with the now defunct Orange County Service Authority for Abandoned Vehicles. State law restricts the use of SAAV funds to abandoned vehicle abatement and requires that interest be accrued on unspent funds.

Abandoned vehicles have not historically been an issue in Laguna Woods, leaving the City of Laguna Woods with SAAV funds collected long ago that cannot be spent. For at least the past 17 years, it has not been necessary for the City of Laguna Woods to abate even a single abandoned vehicle.

SB 897 would give the City of Laguna Woods the authority to spend its SAAV fund balance in a manner that creates clear public benefit. Specifically, since the original purpose of the SAAV funds was to enforce provisions of the Vehicle Code related to abandoned vehicles, SB 897 seeks only to allow the City of Laguna Woods to use its SAAV fund balance to enforce other provisions of the Vehicle Code (e.g., reckless driving, running red lights, speeding, and other moving violations). SB 897 would make use of the City of Laguna Woods' SAAV fund balance possible while ensuring that such use remains both vehicle and public safety focused.

If you have any questions or would like any additional information, please do not hesitate to contact me by telephone at (949) 639-0525 or via email at [cmacon@cityoflagunawoods.org](mailto:cmacon@cityoflagunawoods.org).

Thank you for your time and consideration.

The Honorable Dave Cortese  
March 31, 2026  
Page 2

Sincerely,



Digitally signed by  
Christopher Macon  
Date: 2026.03.31  
11:59:36 -07'00'

Christopher Macon  
City Manager

CC: The Honorable Steven Choi  
The Honorable Catherine S. Blakespear  
The Honorable Diane Dixon  
Members, Senate Transportation Committee

AMENDED IN SENATE MARCH 23, 2026

**SENATE BILL****No. 1135****Introduced by Senator Blakespear**

February 17, 2026

~~An act to add Chapter 8.5 (commencing with Section 1810) to Division 2 of the Fish and Game Code, relating to wildlife. An act to add Chapter 14 (commencing with Section 2960) to Division 3 of the Fish and Game Code, relating to wildlife.~~

## LEGISLATIVE COUNSEL'S DIGEST

SB 1135, as amended, Blakespear. ~~Human and wildlife coexistence. California Wildlife Coexistence Act.~~

Existing law establishes the Department of Fish and Wildlife in the Natural Resources Agency. Under existing law, the department has jurisdiction over the conservation, protection, and management of fish, wildlife, native plants, and habitat necessary for biologically sustainable populations of those species.

~~This bill would state the intent of the Legislature to reestablish and enact a statewide program to manage and promote human and wildlife coexistence; require the department, upon appropriation by the Legislature, to establish the Wildlife Coexistence Program to manage and promote wildlife coexistence by conducting specified activities, including maintaining a statewide wildlife incident reporting tool. The bill would rename the California Wolf-Livestock Compensation Pilot Program to the Wolf-Livestock Coexistence and Compensation Program and would require the department, upon appropriation by the Legislature, to establish the program to provide resources to eligible participants for purposes relating to wolves and livestock. The bill would authorize the department, upon appropriation by the Legislature,~~

*including the cost for implementation, to provide resources to wildlife coexistence partners, as defined, to support efforts required for the Wildlife Coexistence Program and the Wolf-Livestock Coexistence and Compensation Program. The bill would require the department, upon appropriation by the Legislature, to establish the Wildlife Coexistence Technical Advisory Committee to provide technical guidance, public input, and programmatic recommendations related to the department’s wildlife coexistence efforts. The bill would require the department, on or before July 1, 2028, to include specified information on its internet website, as provided.*

Vote: majority. Appropriation: no. Fiscal committee: ~~no~~-yes.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

1     SECTION 1. Chapter 14 (commencing with Section 2960) is  
2     added to Division 3 of the Fish and Game Code, to read:

3  
4             CHAPTER 14. CALIFORNIA WILDLIFE COEXISTENCE ACT

5  
6                     Article 1. General Provisions

7  
8     2960. This chapter shall be known, and may be cited, as the  
9     California Wildlife Coexistence Act.

10    2961. It is the policy of the state that the management of wildlife  
11    shall include an emphasis on the coexistence of humans and  
12    wildlife through department-led efforts to reduce, minimize, and  
13    mitigate conflicts. These efforts shall also seek to align with the  
14    state’s conservation, public safety, environmental planning, and  
15    climate adaptation goals and to be accomplished through  
16    coordination and cooperation between the department and wildlife  
17    coexistence partners.

18    2962. For purposes of this chapter, “wildlife coexistence  
19    partners” means local, state, and federal agencies, nonprofit  
20    organizations, federally recognized tribes, non-federally recognized  
21    California Native American tribes included on the contact list  
22    maintained by the Native American Heritage Commission, other  
23    entities, and academic programs.

1           Article 2. *The Wildlife Coexistence Program*

2  
3       2963. *Upon appropriation by the Legislature, the department*  
4 *shall establish the Wildlife Coexistence Program to manage and*  
5 *promote wildlife coexistence by conducting all of the following*  
6 *activities:*

7       (a) *Managing, tracking, and responding to wildlife conflict*  
8 *calls, reports, and incident responses.*

9       (b) *Avoiding, minimizing, and mitigating conflicts between*  
10 *humans and wildlife by proactively and continuously implementing*  
11 *best practices that emphasize effective and ecologically appropriate*  
12 *nonlethal conflict resolution solutions developed using best*  
13 *available science and indigenous knowledge.*

14       (c) *Investigating, documenting, and analyzing reported*  
15 *human-wildlife incidents, including, but not limited to, depredation,*  
16 *perceived or actual human-wildlife conflicts, and wildlife health*  
17 *issues.*

18       (d) *Maintaining a statewide wildlife incident reporting tool.*

19       (e) *Consistent with existing law, supporting community-based*  
20 *efforts in coordination with wildlife coexistence partners and*  
21 *providing technical assistance, resources, and recommendations.*

22       (f) *Conducting ongoing public outreach and education.*

23       (g) *Implementing the provisions of this chapter.*

24       2964. *Upon appropriation by the Legislature, including the*  
25 *cost for implementation, the department may provide resources*  
26 *to wildlife coexistence partners to support efforts required for the*  
27 *Wildlife Coexistence Program pursuant to Section 2963 and the*  
28 *Wolf-Livestock Coexistence and Compensation Program pursuant*  
29 *to Section 2966.*

30       2965. *On or before July 1, 2028, the department shall include*  
31 *on its internet website, accessible to the public, all of the following:*

32       (a) *The annual number, general locations, and species involved*  
33 *in reported human-wildlife conflicts and department responses*  
34 *pursuant to Section 2963.*

35       (b) *An inventory of known types of proactive wildlife coexistence*  
36 *activities within each region and statewide, including*  
37 *community-based and tribal efforts.*

38       (c) *Descriptions of resources provided pursuant to Section 2964,*  
39 *including recipients, regions, and dollar amounts.*

40       (d) *Depredation permits issued by species and regions.*

1 (e) *The outcomes of the Wolf-Livestock Coexistence and*  
2 *Compensation Program pursuant to Section 2966, including a list*  
3 *of any resources funded by activity, county, and wolf pack.*

4  
5 *Article 3. The Wolf-Livestock Coexistence and Compensation*  
6 *Program*

7  
8 2966. (a) *The California Wolf-Livestock Compensation Pilot*  
9 *Program established pursuant to the annual Budget Act of 2021*  
10 *shall be renamed the Wolf-Livestock Coexistence and*  
11 *Compensation Program.*

12 (b) *Upon appropriation by the Legislature, including the cost*  
13 *for implementation, the department shall establish the*  
14 *Wolf-Livestock Coexistence and Compensation Program to provide*  
15 *resources to eligible participants for all of the following:*

16 (1) *Providing equipment and information on practices used to*  
17 *proactively and nonlethally deter wolf attacks on livestock.*

18 (2) *Compensation for confirmed or provable losses of livestock*  
19 *verified by the department to have been caused by wolves.*

20 (3) *Compensation for indirect impacts on livestock from the*  
21 *presence of wolves.*

22 (c) *At least 50 percent of the funds appropriated to the program*  
23 *shall be used for purposes of paragraph (1) of subdivision (b).*

24 (d) *To be eligible for any resources from the program for the*  
25 *purposes of paragraphs (2) and (3) of subdivision (b), a participant*  
26 *shall have adopted, implemented, and documented proper and*  
27 *ongoing deployment of proactive, nonlethal conflict reduction*  
28 *measures approved by the department.*

29  
30 *Article 4. The Wildlife Coexistence Technical Advisory*  
31 *Committee*

32  
33 2967. (a) *Upon appropriation by the Legislature, the*  
34 *department shall establish the Wildlife Coexistence Technical*  
35 *Advisory Committee to provide technical guidance, public input,*  
36 *and programmatic recommendations related to the department's*  
37 *wildlife coexistence efforts.*

38 (b) *The advisory committee shall advise the department on all*  
39 *of the following:*

1 (1) *Best available science, indigenous knowledge, and*  
2 *management practices for reducing human-wildlife conflict.*

3 (2) *Development, implementation, and evaluation of coexistence*  
4 *programs.*

5 (3) *Program metrics, data collection standards, and reporting*  
6 *practices.*

7 (4) *Equity and geographic balance in program design and*  
8 *funding distribution.*

9 (5) *Opportunities for coordination with wildlife coexistence*  
10 *partners.*

11 (c) *The advisory committee shall consist of no fewer than 11*  
12 *and no more than 15 members, appointed by the director,*  
13 *representing expertise or experience in one or more of the*  
14 *following areas, with no more than two people from each category:*

15 (1) *Wildlife biology or ecology.*

16 (2) *Human-wildlife conflict mitigation or coexistence practices.*

17 (3) *Tribal natural resource management.*

18 (4) *Conservation or environmental science.*

19 (5) *Rural community or agricultural interests.*

20 (6) *Animal behavior or veterinary science.*

21 (7) *Land management.*

22 (8) *Urban community.*

23 (d) *Members shall serve three-year terms and may be*  
24 *reappointed. Initial appointments may include shorter terms to*  
25 *ensure staggering.*

26 (e) *Members of the advisory committee shall serve without*  
27 *compensation.*

28 (f) *The advisory committee shall meet at least twice per year,*  
29 *or more frequently at the request of the department.*

30 (g) *The department shall consider, but is not required to adopt,*  
31 *recommendations made by the advisory committee.*

32 ~~SECTION 1. Chapter 8.5 (commencing with Section 1810) is~~  
33 ~~added to Division 2 of the Fish and Game Code, to read:~~

SB 1135

— 6 —

1                    ~~CHAPTER 8.5. WILDLIFE COEXISTENCE~~

2  
3        ~~1810. It is the intent of the Legislature to reestablish and enact~~  
4 ~~a statewide program to manage and promote human and wildlife~~  
5 ~~coexistence.~~

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CALIFORNIA LEGISLATURE—2025–26 REGULAR SESSION

**ASSEMBLY BILL****No. 2517**

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**Introduced by Assembly Member Calderon  
(Coauthor: Assembly Member Lackey)**

February 20, 2026

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An act to amend Sections 51178, 51179, and 51181 of the Government Code, relating to fire safety.

## LEGISLATIVE COUNSEL'S DIGEST

AB 2517, as introduced, Calderon. Fire safety: fire hazard severity zones.

Existing law requires the State Fire Marshal to identify areas in the state that are not state responsibility areas, commonly known as local responsibility areas, as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Existing law requires the State Fire Marshal to periodically review and make recommendations relative to very high fire hazard severity zones within local responsibility areas. Under existing law, this review is required to coincide with review of state responsibility area lands every 5 years and, when possible, fall within the timeframes for each county's general plan update. Existing law requires a local agency to designate, by ordinance, moderate, high, and very high fire hazard severity zones in its jurisdiction within 120 days of receiving the recommendations from the State Fire Marshal. Existing law authorizes a local agency to, at its discretion, include areas within its jurisdiction not identified as very high fire hazard severity zones by the State Fire Marshal as very high fire hazard severity zones and areas not identified as moderate and high fire hazard severity zones by the State Fire Marshal as moderate and

high fire hazard severity zones. Under existing law, a local agency is required to transmit a copy of an adopted ordinance to the State Board of Forestry and Fire Protection within 30 days of adoption. Existing law provides that changes made by a local agency to the recommendations made by the State Fire Marshal are final.

This bill would require the State Fire Marshal to, no fewer than 180 days before finalizing the designation of local responsibility areas as moderate, high, and very high fire hazard severity zones, post specified information on its public internet website, conduct regional public workshops to receive oral public comments and consider those comments, host a 30-day public comment period to receive written comments from interested stakeholders and respond to all written comments by local agencies within 30 days of the end of the public comment period, and coordinate with other state agencies to help educate the public during the public workshops, as specified. The bill would also require, on or before January 1, 2030, and every 5 years thereafter, the State Fire Marshal to review the local responsibility area lands designated as moderate, high, and very high fire hazard severity zones and to recommend changes. The bill would no longer require this review to, when possible, fall within the timeframes for each county's general plan update. The bill would authorize a local agency to, at its discretion, increase the level of fire hazard severity applicable to a parcel in its jurisdiction if a parcel contains 2 or more designations, so that the higher level of fire hazard severity would apply to the entire parcel. The bill would require the State Fire Marshal to publish within 60 days the local ordinance transmitted to the board, as described above, on its internet website.

Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. Section 51178 of the Government Code is
- 2 amended to read:
- 3 51178. (a) The State Fire Marshal shall identify areas in the
- 4 state as moderate, high, and very high fire hazard severity zones
- 5 based on consistent statewide criteria and based on the severity of
- 6 fire hazard that is expected to prevail in those areas. Moderate,
- 7 high, and very high fire hazard severity zones shall be based on
- 8 fuel loading, slope, fire weather, and other relevant factors

1 including areas where winds have been identified by the Office of  
2 the State Fire Marshal as a major cause of wildfire spread.

3 *(b) The State Fire Marshal shall, no fewer than 180 days before*  
4 *finalizing the designations pursuant to subdivision (a), do all of*  
5 *the following:*

6 *(1) Post draft maps of preliminary designations on its public*  
7 *internet website to ensure the preliminary designations are*  
8 *available for public review and comment.*

9 *(2) Post the data inputs, model, and methodology used to*  
10 *develop the preliminary designations on its public internet website.*

11 *(3) (A) Conduct regional, public workshops on the draft maps,*  
12 *before initiating the public comment period pursuant to paragraph*  
13 *(4), to receive oral public comments.*

14 *(B) Provide at least one online virtual option for public*  
15 *participation in a workshop pursuant to subparagraph (A) of this*  
16 *paragraph.*

17 *(C) Consider, within 30 days of a public regional workshop*  
18 *pursuant to subparagraph (A) of this paragraph, all oral public*  
19 *comments received.*

20 *(4) (A) Host a 30-day public comment period for interested*  
21 *stakeholders to provide written comment on the draft maps.*

22 *(B) Respond to, within 30 days of the end of the public comment*  
23 *period pursuant to subparagraph (A) of this paragraph, all written*  
24 *comments received from local agencies regarding land use and*  
25 *zoning matters.*

26 *(5) Coordinate with other state agencies to help educate the*  
27 *public during the public workshops pursuant to paragraph (3) on*  
28 *the following topics related to the preliminary designations:*

29 *(A) Mitigation activities.*

30 *(B) Fire insurance.*

31 *(C) Other related maps and models.*

32 *(c) After the process described in subdivision (b), the State Fire*  
33 *Marshal shall finalize the designations and transmit the maps*  
34 *identifying the fire hazard severity zones, pursuant to subdivision*  
35 *(a), to the appropriate local agency.*

36 SEC. 2. Section 51179 of the Government Code is amended  
37 to read:

38 51179. (a) A local agency shall designate, by ordinance,  
39 moderate, high, and very high fire hazard severity zones in its

1 jurisdiction within 120 days of receiving recommendations from  
2 the State Fire Marshal pursuant to Section 51178.

3 (b) (1) A local agency may, at its discretion, include areas  
4 within the jurisdiction of the local agency, not identified as very  
5 high fire hazard severity zones by the State Fire Marshal, as very  
6 high fire hazard severity zones following a finding supported by  
7 substantial evidence in the record that the requirements of Section  
8 51182 are necessary for effective fire protection within the area.

9 (2) A local agency may, at its discretion, include areas within  
10 the jurisdiction of the local agency, not identified as moderate and  
11 high fire hazard severity zones by the State Fire Marshal, as  
12 moderate and high fire hazard severity zones, respectively.

13 (3) *A local agency may, at its discretion, increase the level of*  
14 *fire hazard severity applicable to a parcel in its jurisdiction if a*  
15 *parcel contains two or more designations, so that the higher level*  
16 *of fire hazard severity would apply to the entire parcel.*

17 ~~(3)~~

18 (4) A local agency shall not decrease the level of fire hazard  
19 severity zone as identified by the State Fire Marshal for any area  
20 within the jurisdiction of the local agency, and, in exercising its  
21 discretion pursuant to paragraph (2), may only increase the level  
22 of fire hazard severity zone as identified by the State Fire Marshal  
23 for any area within the jurisdiction of the local agency.

24 (c) The local agency shall transmit a copy of an ordinance  
25 adopted pursuant to subdivision (a) to the State Board of Forestry  
26 and Fire Protection within 30 days of adoption.

27 (d) Changes made by a local agency to the recommendations  
28 made by the State Fire Marshal shall be final and shall not be  
29 rebuttable by the State Fire Marshal.

30 (e) *The State Fire Marshal shall publish within 60 days the*  
31 *local ordinances transmitted pursuant to subdivision (c) on its*  
32 *internet website to ensure they are publicly available.*

33 ~~(e)~~

34 (f) The State Fire Marshal shall prepare and adopt a model  
35 ordinance that provides for the establishment of very high fire  
36 hazard severity zones.

37 ~~(f)~~

38 (g) Any ordinance adopted by a local agency pursuant to this  
39 section that substantially conforms to the model ordinance of the

1 State Fire Marshal shall be presumed to be in compliance with the  
2 requirements of this section.

3 ~~(g)~~

4 (h) A local agency shall post a notice at the office of the county  
5 recorder, county assessor, and county planning agency identifying  
6 the location of the map provided by the State Fire Marshal pursuant  
7 to Section 51178. If the agency amends the map, pursuant to  
8 subdivision (b) or (c) of this section, the notice shall instead  
9 identify the location of the amended map.

10 SEC. 3. Section 51181 of the Government Code is amended  
11 to read:

12 51181. ~~The~~ *On or before January 1, 2030, and every five years*  
13 *thereafter, the State Fire Marshal shall periodically review the*  
14 *areas in the state identified as review the local responsibility area*  
15 *lands in the state, including areas identified as moderate, high,*  
16 *and very high fire hazard severity zones pursuant to this chapter,*  
17 *and as necessary, shall make recommendations relative to very*  
18 *high fire hazard severity zones. recommend changes in accordance*  
19 *with Sections 51178 and 51179. This review of local responsibility*  
20 *area lands shall coincide with the review of state responsibility*  
21 *area lands every five years and, when possible, fall within the time*  
22 *frames for each county's general plan update. Any revision of*  
23 *areas included in a very high fire hazard severity zone shall be*  
24 *made in accordance with Sections 51178 and 51179. years.*

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Date of Hearing: April 6, 2026

ASSEMBLY COMMITTEE ON NATURAL RESOURCES

Isaac G. Bryan, Chair

AB 2517 (Calderon) – As Introduced February 20, 2026

**SUBJECT:** Fire safety: fire hazard severity zones

**SUMMARY:** Establishes a process for public engagement for the State Fire Marshal's (SFM) development of fire hazard severity zone (FHSZ) maps.

**EXISTING LAW:**

- 1) Requires the SFM to identify areas in the state as moderate, high, and very high FHSZ based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Requires moderate, high, and very high FHSZs to be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the SFM as a major cause of wildfire spread. (Government Code (GC) 51178)
- 2) Requires a local agency to designate, by ordinance, moderate, high, and very high FHSZs in its jurisdiction within 120 days of receiving recommendations from the SFM pursuant to GC 51178. (GC 51179 (a))
- 3) Authorizes a local agency, at its discretion, to include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones (VHFHSZ) by the SFM, as VHFHSZ following a finding supported by substantial evidence in the record that the requirements of GC 51182 are necessary for effective fire protection within the area. (GC 51179 (b))
- 4) Requires the SFM to periodically review the areas in the state identified as VHFHSZs, and as necessary, make recommendations relative to VHFHSZs. Requires this review to coincide with the review of state responsibility area (SRA) lands every five years and, when possible, fall within the time frames for each county's general plan update. Any revision of areas included in a very high fire hazard severity zone shall be made in accordance with Sections 51178 and 51179. (GC 51181)
- 5) Requires, pursuant to regulations adopted by the State Board of Forestry and Fire Protection, a person who owns, leases, controls, operates, or maintains an occupied dwelling or occupied structure within a VHFHSZ designated by a local agency pursuant to GC 51179 to maintain specified defensible space requirements. (GC 51182)

**THIS BILL:**

- 1) Requires the SFM, no fewer than 180 days before finalizing the FHSZ designations, to do all of the following:
  - a) Post draft maps of preliminary designations on its public internet website to ensure the preliminary designations are available for public review and comment;

- b) Post the data inputs, model, and methodology used to develop the preliminary designations on its public internet website;
  - c) Conduct regional, public workshops on the draft maps before initiating the public comment period to receive oral public comments. Provide at least one online virtual option for public participation in a workshop. Consider, within 30 days of a public regional workshop, all oral public comments received;
  - d) Host a 30-day public comment period for interested stakeholders to provide written comment on the draft maps. Requires the SFM to respond to, within 30 days of the end of the public comment period, all written comments received from local agencies regarding land use and zoning matters; and,
  - e) Coordinate with other state agencies to help educate the public during the public workshops on the following topics related to the preliminary designations:
    - i) Mitigation activities;
    - ii) Fire insurance; and,
    - iii) Other related maps and models.
- 2) Requires the SFM to finalize the FHSZ designations and transmit the maps identifying the FHSZs to the appropriate local agency.
  - 3) Authorizes a local agency, at its discretion, to increase the level of fire hazard severity applicable to a parcel in its jurisdiction if a parcel contains two or more designations, so that the higher level of fire hazard severity would apply to the entire parcel.
  - 4) Requires the SFM to publish, within 60 days, the adopted local ordinances designating FHSZs on its internet website to ensure they are publicly available.
  - 5) Requires, on or before January 1, 2030, and every five years thereafter, the SFM to review the local responsibility areas (LRA) lands, including areas identified as moderate, high, and very high fire FHSZs, and, as necessary, recommend changes. Requires review of LRA lands to coincide with the review of SRA lands every five years.

**FISCAL EFFECT:** Unknown

**COMMENTS:**

**1) Author's statement:**

Wildfires are an increasing reality for communities across California, and the way we plan for that risk matters. When the state updates fire hazard severity zone maps, local governments and residents deserve a clear understanding of what those changes mean and a chance to share their input. Assembly Bill 2517 helps make this process more transparent by requiring advance notice, public workshops, and opportunities for communities to provide feedback before maps

are finalized. By improving communication and collaboration, we can help ensure communities are better informed and better prepared for wildfire risk.

- 2) **Fire Hazard Severity Zones.** FHSZs are categorized as moderate, high, and very high based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. FHSZ maps evaluate “hazard” based on the physical conditions that create a likelihood and expected fire behavior over a 30 to 50-year period without considering mitigation measures such as home hardening, defensible space, vegetation management, or fuel reduction efforts. The fire hazard severity model for wildland fire has two key elements: probability of an area burning and expected fire behavior under extreme fuel and weather conditions.

Classification of each zone is based on the average hazard across the zone, which have a minimum size of 200 acres. In wildlands, hazard is a function of modeled flame length under the worst conditions and annual burn probability. Both these factors generally increase with increasing hazard level, but there may be instances where one value is ‘very high’ and the other is low, pushing the overall hazard into a more intermediate ranking. On average, both modeled flame length and burn probability increase by roughly 40-60% between hazard classes. Classification outside of wildland areas is based on the fire hazard of the adjacent wildland and the probability of flames and embers threatening buildings.

In 2007, CAL FIRE mapped the three tiered FHSZs for the SRA and the VHFHSZ for the lands managed locally in the LRA, which includes incorporated cities, urban regions, agriculture lands, and portions of the desert where the local government is responsible for wildfire protection.

SB 63 (Stern), Chapter 382, Statutes of 2021, required CAL FIRE to adopt of the FHSZs in the LRA. The maps – including updated maps for the SRA – were released last year. Approximately 1.2 million acres are now mapped as VHFHSZ – a 35% increase from the old maps published between 2007 and 2011. There are 1.4 million covered acres in the high and very high FHSZs combined. Including all three zones, a total of 6.8 million acres across the state are mapped in a FHSZ. Approximately one in four residential structures in California is located within or near high or very high FHSZ under the new maps.

CAL FIRE uses the same modeling data that are used to map the SRA to develop the FHSZs in the LRA. Creating maps is a laborious process that requires scrutinizing detailed data across the state, including small pockets of potentially flammable wildlands within cities, and then coordinating with hundreds of local jurisdictions for validation of the mapping.

The FHSZs are used for several purposes, including to designate areas where California’s defensible space standards and wildland urban interface (WUI) building codes are required.

- 3) **SFM process for developing the FHSZs.** The SFM designates the FHZS maps based on science and measured fire hazard. Many factors are included such as fire history, vegetation, flame length, blowing embers, proximity to wildland, terrain, and weather. How local governments have zoned their jurisdictions in the LRA is not a determining factor for identifying fire hazard. Neither are impacts on the real estate market, local businesses, or defensible space compliance costs. The maps are simply an indication of fire hazard that subsequently informs how new structures are built, which defensible space requirements may

apply, local evacuation planning, and other safety elements for mapped communities. However, local governments' zoning and land use information may elucidate the current vegetation status of a parcel or area that the SFM's technologies may not have current information about.

This bill requires the SFM, at least 180 days before finalizing the FHSZ maps, to post draft maps online, make available their models and methodologies used for designating the maps, and conduct public workshops to solicit public comments. Further, the bill requires the SFM to respond to all written comments received from local agencies regarding land use and zoning matters.

Development of the FHSZ maps are not subject to the Administrative Procedures Act, which means there is no opportunity for local governments to actively track or participate in the maps' development. Without insight into that process, local governments can feel challenged complying within 120 days with adoption of their own ordinance that accurately reflects their districts.

To prevent creating a public process that could potentially frustrate and/or delay adoption of the maps due to irrelevant comments that shouldn't influence the fire hazard designation, the bill could be tailored to local government input that is germane to the lands being assessed for fire hazard.

- 4) **Local maps.** Once the SFM finalizes the FHSZ designation, it transmits the maps identifying the FHSZs along with a model ordinance to the governing body of a local agency for adoption.

Under current law, local agencies have 120 days from receipt of the state's recommendations to designate FHSZs by ordinance. A local agency may, at its discretion, increase the level of FHSZ identified by the SFM, or include areas within its jurisdiction into its FHSZ ordinance, but a local agency may not decrease the level of FHSZ identified by the SFM.

The SFM's regulations<sup>1</sup> require, within 30 days of adopting a local ordinance designating VHFHSZ, a local agency to transmit a copy of the ordinance and a map to the Board of Forestry and Fire Protection (Board) and any information about the decision to include areas within the jurisdiction as VHFHSZ that were not identified as such by SFM.

This bill creates redundancy with the SFM's requirements to transmit the maps identifying the FHSZs to the appropriate local agency, but also makes an important clarification in local FHSZ mapping by requiring a local agency to increase the level of fire hazard severity applicable to a parcel in its jurisdiction if a parcel contains two or more designations, so that the higher level of fire hazard severity would apply to the entire parcel.

- 5) **Double referral.** This bill is also referred to the Assembly Emergency Management Committee.
- 6) **Committee amendments.** The *committee may wish to consider* amending the bill to eliminate redundancies, truncate the public process to require one online public workshop, and clarify the relevant stakeholders submitting comments to the SFM.

**REGISTERED SUPPORT / OPPOSITION:**

**Support**

- American Planning Association, California Chapter
- California Association of Realtors
- California Building Officials
- California State Association of Counties
- California Water Association
- City of Artesia, California
- City of Belmont
- City of Brentwood
- City of Buena Park
- City of Carpinteria
- City of Folsom, California
- City of Glendora
- City of LA Quinta
- City of LA Verne
- City of Laguna Niguel
- City of Lakeport
- City of Lomita
- City of Los Alamitos
- City of Moorpark
- City of Paso Robles Fire Department
- City of Pittsburg
- City of Rancho Santa Margarita
- City of Rocklin
- City of Rolling Hills Estates
- City of San Clemente
- City of Stanton
- City of Thousand Oaks
- City of Tracy
- City of Ventura
- City of Vista
- City of Walnut Creek
- City of Whittier
- City of Laguna Beach
- City of Mission Viejo
- City of Murrieta
- City of Palm Springs
- City of Paso Robles
- League of California Cities
- Redwood Empire Division, League of California Cities
- Riverside County, California
- West Hollywood/Hernan Molina, Governmental Affairs Liaison

**Opposition**

None on file

**Analysis Prepared by:** Paige Brokaw / NAT. RES. /

<sup>i</sup> California Code of Regulations, Title 14, sec. 1280.02 (a)

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February 23, 2026

The Honorable Lisa Calderon  
Member, California State Assembly  
1021 O Street, Suite 4650  
Sacramento, CA 95814

**RE: AB 2517 (Calderon) Fire Hazard Severity Zones.**  
**Notice of SPONSOR AND SUPPORT** *(As Introduced on February 20, 2026)*

Dear Assemblymember Calderon,

The League of California Cities (Cal Cities) is pleased to **sponsor** and **support** AB 2517, which would improve the Fire Hazard Severity Zone (FHSZ) designation process by ensuring consistent updates to the FHSZ maps and establishing a more transparent, publicly accessible process for developing and releasing these critical designations.

Under current law, fire hazard severity zone designations are applied in both the state responsibility areas and local responsibility areas to provide the state's best available science related to what environmental conditions, such as slope, vegetation, and wind patterns, can spread a wildfire. The LRA FHSZ designations are only required to be periodically re-reviewed every five years and statute does not require a comprehensive update to the designations. Prior to the most recent release earlier in 2025, the LRA FHSZ maps had not been updated since between 2007 and 2009. With the 2025 map release, important concerns were raised to the State Fire Marshal, including the accuracy of land use information, including split parcels with multiple designations and the classification of developed areas such as parking lots and bodies of water as very high fire hazard severity zones. These issues create practical challenges for cities who are required to adopt these maps by ordinance and host public comment locally without any ability to respond to the public concerns regarding the model and data.

AB 2517 would address these concerns by clarifying how and when the FHSZ maps are updated, specifically how the public can engage meaningfully in the process. The bill would establish a five-year update cycle for the LRA FHSZ maps, require a preliminary public release of the maps, mandate disclosure of the data, models, and methodology used to develop the designations, and provide opportunities for regional workshops and public comment before maps are transmitted to the local agency for local ordinance adoption.

For these reasons, Cal Cities **supports** AB 2517 (Calderon) and is pleased to **sponsor** the bill. If you have any questions, please contact Legislative Advocate Melissa Sparks-Kranz at [msparkskranz@calcities.org](mailto:msparkskranz@calcities.org) at 916-658-8232.

Sincerely,

A handwritten signature in blue ink that reads "Melissa J. Sparks-Kranz".

Melissa Sparks-Kranz  
Legislative Advocate  
League of California Cities