

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
ADJOURNED REGULAR MEETING
December 15, 2023
3:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Conners called the Adjourned Regular Meeting of the City Council of the City of Laguna Woods to order at 3:01 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Horne, McCary, Hatch, Conners
 ABSENT: Moore (entered the meeting at 3:02 p.m.)

All councilmembers participated in-person at the meeting location.

STAFF PRESENT: City Manager Macon, City Attorney Patterson, City Clerk Trippy

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

Councilmember Horne led the pledge of allegiance.

Councilmember Moore entered the meeting at 3:02 p.m.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 City Hall/Public Library Project Update

City Manager Macon provided an update.

V. PUBLIC COMMENTS ON NON-AGENDA ITEM – None

VI. CONSENT CALENDAR

Moved by Mayor Pro Tem Hatch, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.4.

6.1 City Council Minutes

Approved the City Council meeting minutes for the adjourned regular meeting on October 25, 2023 and the special meeting on November 13, 2023.

6.2 Fiscal Years 2023-25 Budget Adjustments

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADJUSTING THE ASSIGNED RESERVE BALANCES FOR THE GENERAL FUND CONTINGENCY RESERVE FOR FISCAL YEAR 2023-24 AND FISCAL YEAR 2024-25

6.3 Measure M2 (OC Go) Expenditure Report.

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR FISCAL YEAR 2022-23 COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023

6.4 American with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 7

Approved an increase of the City Manager's authority to approve change orders for the "Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 7" from 10% of the \$81,075.00 base amount (\$8,107.50) to 25% of the base amount (\$20,268.75).

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS

8.1 El Toro Road Medians Improvement Project

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Kathryn Freshley, resident, asked about previous work on the medians.

City Manager Macon briefly responded to Ms. Freshley's question.

Councilmembers discussed the item and staff answered related questions.

Moved by Mayor Pro Tem Hatch, seconded by Councilmember McCary, and carried

unanimously on a 5-0 vote, to direct the City Manager to replace the existing tulip trees in the design plans and specifications with carrotwood trees.

Moved by Mayor Pro Tem Hatch, seconded by Councilmember McCary, and carried unanimously on a 5-0 vote, to:

1. Approve the “El Toro Road Medians Improvement Project” design plans and specifications as prepared by the project engineer.

AND

2. Approve a notice of exemption for the “El Toro Road Medians Improvement Project” finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorize the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

3. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2023-25 BUDGET AND WORK PLAN FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025, RELATED TO ALLOCATION OF EXISTING FEDERAL GRANTS FUND (AMERICAN RESCUE PLAN ACT (CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS)) APPROPRIATIONS TO THE EL TORO ROAD MEDIANS IMPROVEMENT PROJECT (WESTBOUND EL TORO ROAD BETWEEN MOULTON PARKWAY TO CALLE SONORA)

AND

4. Award a contract agreement to Kormex Construction, Inc. for the construction of the “El Toro Road Medians Improvement Project” in the amount of \$119,647.00, plus authorized change orders not to exceed 10% of the base amount; and authorize the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

as amended by the previous motion.

City Manager Macon answered questions.

8.2 Employee Positions, Compensation, and Benefits

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to:

1. Approve a job classification for the following new employee position: Assistant to the City Manager.

AND

2. Approve an amended job classification for the Development Administrator employee positions, including a title change to Development Manager.

AND

3. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 23-20 AND RESOLUTION NO. 23-24, AND ESTABLISHING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES

AND

4. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING THE AUTHORIZED CITY EMPLOYEE POSITIONS FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024 AND FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025

IX. CITY COUNCIL REPORTS AND COMMENTS

9.1 Coastal Greenbelt Authority

No report

9.2 Orange County Fire Authority

No report

Councilmember Moore stated that she would like to include an item related to finance on the January 2024 City Council meeting agenda.

City Manager Macon stated that he would follow up with Councilmember Moore.

9.3 Orange County Library Advisory Board

No report

9.4 Orange County Mosquito and Vector Control District

No report

9.5 San Joaquin Hills Transportation Corridor Agency

No report

9.6 South Orange County Watershed Management Area

No report

9.7 Liaisons to Community Bridge Builders

Councilmember Horne provided a report.

9.8 Other Comments and Reports – None

X. CLOSED SESSION

Prior to convening in closed session, the City Council provided an opportunity for public comments on items appearing on the closed session agenda. No such public comments were received.

City Attorney Patterson introduced the closed session item.

10.1 The City Council met in closed session under the authority of California Government Code Section 54956.9(d)(4) and (e)(1) to confer with and receive advice from its legal counsel regarding the potential initiation of litigation in one case.

XI. CLOSED SESSION REPORT

A quorum of the City Council (Mayor Connors, Councilmember McCary, and Councilmember Moore) reconvened in open session at 4:33 p.m.

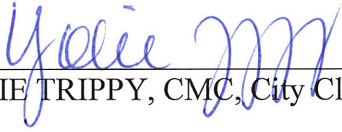
Councilmember Horne entered the meeting at 4:34 p.m.

City Attorney Patterson stated there was no reportable action.

Mayor Pro Tem Hatch entered the meeting at 4:34 p.m.

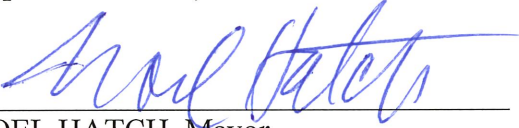
XII. ADJOURNMENT

The meeting was adjourned at 4:34 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, December 20, 2023, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, CMC, City Clerk

Approved: January 17, 2024



NOEL HATCH, Mayor